



City Council Meeting Minutes

Monday, April 3, 2023 7:00 PM

Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein

Councilmember: Carol Szaroletta

Councilmember: Sarah Bruss

Councilmember: Rachel Lenzen

Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bruss, Kells, and Szaroletta were present. Also present were City Administrator Jesse Dickson, and City Clerk Michelle Morrison. Councilmember Lenzen was absent.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Motion by Councilmember Szaroletta to adopt the agenda, second by Councilmember Bruss. Motion carried 4-0.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. **March 20, 2023 City Council Minutes**
- b. **April 3, 2023 Check and EFT Payment Register**
- c. **March 28, 2023 Payroll Summary**
- d. **Q1 Cologne Fire Department Payroll Summary**
- e. **Republic Services Haulers License Renewal**
- f. **Waste Management Haulers License Renewal**

Motion by Councilmember Kells to approve the consent agenda, second by Councilmember Bruss. Motion carried 4-0.

6. NEW COUNCIL BUSINESS

a. Resolution 23-07 Ordering Improvements

Jake Saulsbury from Bolton Menk reviewed the steps taken to date regarding the Benton Creek Area Improvement including optional work involving parking lot improvements and utility services at Marion Field, utility services to a vacant lot at 1307 Benton Creek Ave and Benton Lake Outlet Improvements. After discussion, Councilmember Kells made a motion to approve Resolution 23-07 Ordering Improvements with all the optional work, second by Councilmember Szaroletta. Motion carried 4-0

b. Comcast Cologne Presentation

Meghan Shea of Comcast reviewed the proposed network expansion into the city offering cable tv, internet and security services. Work would like to start as soon as possible. Next steps would be a public hearing and approval of a franchise agreement.

c. Cologne Baseball Association 2023 Improvements Request

Jason Kuerschner and Mark Eggers reviewed the history of improvements at Fritz Field and proposed improvements including a new outfield fence and batting cage upgrades. The projected cost for the improvements is \$100,000 and the Association would like the city to share half the cost of the project. The City would pay the entire cost upfront and the Association would reimburse the City over 3-4 years. The City will need current estimates from at least two different entities before moving forward. Mr. Kuerschner asked if the issue of getting internet up to Fritz field had been resolved as the intent was to stream the games but needed at least 2 gig minimum to do so. Administrator Dickson will investigate the possibility and bring information back to the Council.

d. Resolution 23-08 Approving Advertisement for Utility Billing Clerk/Administrative Assistant

- i. **Utility Billing Clerk/Administrative Assistant Job Description**

Administrator Dickson advised that the current utility billing clerk intends to retire at the end of June and would like to begin the interviewing and hiring process. Motion by Councilmember Bruss to approve Resolution 23-08 Approving Advertisement for Utility Billing Clerk/Administrative Assistant, second by Councilmember Kells. Motion carried 4-0.

e. 2023 Strategic Plan

The Council reviewed the 2023 Strategic Plan document as prepared by WSB. It was agreed that the first two discussions around Financial Policy and Reserve Fund Policy would be addressed at a Workshop to be held from 6-7 pm prior to the April 17 City Council meeting.

7. BOARD REPORTS

Administrator Dickson updated the Council on the tanker purchase, the Lions Park meeting and discussion on allowing chickens in the city limits. After discussion, it was agreed that the issue of allowing chickens should be brought to the planning commission for discussion.

8. ANNOUNCEMENTS

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN


Motion by Councilmember Szaroletta to adjourn at 8:10 PM, second by Councilmember Kells. Motion carried unanimously.

Respectfully Submitted:

Attest:



Michelle Morrison



Matt Lein

City Clerk

Mayor