



City Council Meeting Agenda

Tuesday July 5, 2022 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ADOPT AGENDA
4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE
 - a. John Fahey – Carver County Commissioner

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. June 21, 2022 City Council Minutes
- b. July 5, 2022 Check Summary Register
- c. July 5, 2022 Payroll Summary
- d. 2nd Quarter Cologne Fire Dept. Payroll
- e. Resolution 22-14 Accepting Donation

6. COUNCIL BUSINESS

- i. STARS ELA Developer's Agreement
- ii. Ordinance 122-A Swimming Pool Ordinance Amendment
- iii. Encroachment License Agreement

7. BOARD REPORTS

8. ANNOUNCEMENTS

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

CALENDAR OF EVENTS/MEETINGS

July 18	Monday	7:00PM City Council Meeting
July 18	Monday	City Council-Fire Dept. Training
July 28-31	Thursday-Sunday	Glad Days
August 1	Monday	6:00PM Planning Commission Meeting
August 1	Monday	7:00PM City Council Meeting



City Council Meeting Minutes

Tuesday June 21, 2022 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

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1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bruss and Szaroletta were present. Also present were City Administrator Jesse Dickson and City Clerk Michelle Morrison. Councilmembers Kells and Lenzen were absent.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Mayor Lein asked to amend the agenda to add under Council Business item ii. Winkler Park sod estimate. Motion by Councilmember Bruss to adopt the agenda as amended, second by Councilmember Szaroletta. Motion carried 3-0.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. June 6, 2022 City Council Minutes**
- b. June 16, 2022 Check Summary Register**
- c. June 22, 2022 Payroll Summary**

Motion by Councilmember Bruss to approve the consent agenda, second by Councilmember Szaroletta. Motion carried 3-0.

6. COUNCIL BUSINESS

i. Betsy Pysick – Glad Days Update

Betsy Pysick updated the Council on plans for the 2022 Glad Days Celebration plans for the last weekend in July.

ii. Don’s Sod

Mayor Lein reviewed the need to sod Winkler Park to comply with Carver County permits and an agreement with Loomis to reimburse the cost with future park dedication fees in the next phase of development. Motion by Councilmember Bruss to accept the bid from Don’s Sod for \$15,000 to sod Winkler Park, second by Councilmember Szaroletta. Motion carried 3-0.

7. BOARD REPORTS

a. May 2022 Sheriff’s Report

8. ANNOUNCEMENTS

Mayor Lein advised that the Cologne Fire Department has set Monday July 18 as the joint training with the council at 7:00 PM. As a result, the council meeting scheduled for that night will not be held. If there are items that need to be acted on, a special meeting may be called for on Tuesday July 19.

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 7:25PM, second by Councilmember Bruss. Motion carried unanimously.

Respectfully Submitted:

Attest:

Michelle M Morrison

Matt Lein

City Clerk

Mayor

CITY OF COLOGNE

06/30/22 2:23 PM

Page 1

***Check Summary Register©**

Batch: 070522CR

Name	Check Date	Check Amt	
10100 Checking			
27315	ANDYS LAWN & SNOW	7/5/2022	\$248.34 Monthly Lawn Service - July
27316	ASH TREE TREATMENTS PLUS	7/5/2022	\$2,795.00 Ash Tree Treatments
27317	ASPEN MILLS	7/5/2022	\$5,416.35 Class A Uniforms
27318	CENTERPOINT	7/5/2022	\$189.36 107 John Ave
27319	CIRCLE K	7/5/2022	\$477.62 CFD Fuel
27320	DRESSEN TRANSPORT INC.	7/5/2022	\$250.00 Trucking from Bryan Rock
27321	ECM PUBLISHERS, INC.	7/5/2022	\$190.10 Publish Ordinance 150-X
27322	ENGEL WATER TESTING INC.	7/5/2022	\$168.00 Water Testing
27323	HAWKINS, INC	7/5/2022	\$6,400.50 Cylinder Rent
27324	HENNING EXCAVATING	7/5/2022	\$4,366.00 Marion Park Hydrant Repairs
27325	HORIZON COMMERCIAL POOL S	7/5/2022	\$312.68 Splash Pad Chemicals
27326	JOSTAN SERVICES, INC.	7/5/2022	\$1,549.85 CCC Cleaning - JAN
27327	LANO EQUIPMENT OF NORWOO	7/5/2022	\$2.48 Mower Repair Parts
27328	LOFFLER-131511	7/5/2022	\$89.58 Monthly Copier Lease June
27329	MELCHERT, HUBERT,SJODIN, P	7/5/2022	\$3,904.20 Misc Legal Fees
27330	METRONET	7/5/2022	\$173.73 Phones
27331	MID COUNTY CO-OP	7/5/2022	\$19.32 CFD Peak Blue Def Diesel
27332	MN VALLEY ELECTRIC COOPER	7/5/2022	\$104.21 2140 N Village Parkway
27333	MN VALLEY TESTING LABS	7/5/2022	\$337.00 Water Analysis
27334	N & J SERVICES	7/5/2022	\$1,250.00 CCC - Event Cleaning
27335	NAGEL COMPANIES LLC	7/5/2022	\$2,203.12 PVC Conduit Pipes
27336	NCPERS Group Life Ins	7/5/2022	\$96.00 Employee Life Insurance - January
27337	NORTH AMERICAN SAFETY INC.	7/5/2022	\$12.99 Disposable Gloves
27338	PITNEY BOWES	7/5/2022	\$84.99 Printer Ink Postage Meter
27339	PRO IRRIGATION	7/5/2022	\$277.50 Start Up Irrigation
27340	SECURITY CARD MEMBER SER	7/5/2022	\$1,333.45 PW Exhaust Fan
27341	US BANK	7/5/2022	\$134,387.50 2020A Interest
27342	VISA	7/5/2022	\$23.93 CFD Gas Fuel Cap
27343	VOS CONSTRUCTION, INC.	7/5/2022	\$206.25 CFD Ceiling Fans
27344	WHITTAKER, LISA	7/5/2022	\$50.00 Deposit Refund
27345	XCEL ENERGY	7/5/2022	\$8,013.98 PW Maintenance Bldg
27346	XTREME ELECTRICAL INC	7/5/2022	\$2,907.50 Repair Drapery Lift Community Center
27347	BERENICE ZARAZUA	7/5/2022	\$900.00 Deposit Refund
	Total Checks		\$178,741.53

Clerk Treasurer

Date

FILTER: ((([Act Year]='2022' and [period] in (7))) and (Source in ('070522CR')))

CITY OF COLOGNE

***Check Detail Register©**

Batch: 070522CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
27315	07/05/22	ANDYS LAWN & SNOW			
E 101-41400-312		Contractual Services	\$248.34	17027	Monthly Lawn Service - July
		Total	\$248.34		
27316	07/05/22	ASH TREE TREATMENTS PLUS			
E 101-45200-310		Other Professional Servic	\$2,795.00	122	Ash Tree Treatments
		Total	\$2,795.00		
27317	07/05/22	ASPEN MILLS			
E 101-42230-500		Capital Outlay (GENERAL	\$334.00	295320	Class A Uniforms
E 101-42230-500		Capital Outlay (GENERAL	\$5,082.35	295325	Class A Uniforms
		Total	\$5,416.35		
27318	07/05/22	CENTERPOINT			
E 101-45200-383		Gas Utilities	\$46.60		107 John Ave
E 101-43100-383		Gas Utilities	\$16.80		306 Playhouse
E 101-43100-383		Gas Utilities	\$53.88		304 Louis St
E 101-42210-383		Gas Utilities	\$72.08		110 Louis St
E 602-49470-383		Gas Utilities	\$0.00		105 Benton St
E 601-48930-383		Gas Utilities	\$0.00		2224 Naples
		Total	\$189.36		
27319	07/05/22	CIRCLE K			
E 101-42230-212		Motor Fuels	\$477.62		CFD Fuel
		Total	\$477.62		
27320	07/05/22	DRESSEN TRANSPORT INC.			
E 101-43100-200		Office Supplies (GENERA	\$250.00	93234	Trucking from Bryan Rock
		Total	\$250.00		
27321	07/05/22	ECM PUBLISHERS, INC.			
E 101-41400-350		Print/Publications (GENE	\$122.06	897964	Publish Ordinance 150-X
E 101-41400-350		Print/Publications (GENE	\$34.02	899004	Publish Public Hearing July 5 700 Lake St Variance
E 101-41400-350		Print/Publications (GENE	\$34.02	899005	Publish Public Hearing July 5 Regulating Swimming Pools
		Total	\$190.10		
27322	07/05/22	ENGEL WATER TESTING INC.			
E 601-49400-311		Analysis	\$168.00	25417	Water Testing
		Total	\$168.00		
27323	07/05/22	HAWKINS, INC			
E 602-49450-216		Chemicals and Chem Pro	\$100.00	6211066	Cylinder Rent
E 601-49400-216		Chemicals and Chem Pro	\$20.00	6211067	Cylinder Rent
E 601-49400-216		Chemicals and Chem Pro	\$60.00	6211904	Cylinder Rent
E 602-49450-216		Chemicals and Chem Pro	\$6,220.50	6224586	Chemicals
		Total	\$6,400.50		
27324	07/05/22	HENNING EXCAVATING			
E 601-49400-312		Contractual Services	\$4,366.00	8277	Marion Park Hydrant Repairs

CITY OF COLOGNE

***Check Detail Register©**

Batch: 070522CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$4,366.00	
27325	07/05/22	HORIZON COMMERCIAL POOL SUPPLY			
E 101-45200-216		Chemicals and Chem Pro	\$312.68	19889	Splash Pad Chemicals
			Total	\$312.68	
27326	07/05/22	JOSTAN SERVICES, INC.			
E 101-45100-401		Repairs/Maint Buildings	\$1,176.07	8388	CCC Cleaning - JAN
E 101-45100-223		Building Repair Supplies	\$373.78	8388	Toilet paper, trash bags, supplies
			Total	\$1,549.85	
27327	07/05/22	LANO EQUIPMENT OF NORWOOD			
E 101-43100-404		Repairs/Maint Machinery/	\$2.48	917073	Mower Repair Parts
			Total	\$2.48	
27328	07/05/22	LOFFLER-131511			
E 101-41400-404		Repairs/Maint Machinery/	\$89.58	4065961	Monthly Copier Lease June
			Total	\$89.58	
27329	07/05/22	MELCHERT, HUBERT,SJODIN, PLLP			
E 101-41600-304		Legal Fees	\$686.40	162246	Misc Legal Fees
E 101-41600-304		Legal Fees	\$1,845.00	162247	STARS ELA Development
E 101-41600-304		Legal Fees	\$553.80	162248	Nancy Williams Complaint
E 101-41600-304		Legal Fees	\$819.00	162249	413 Paul
			Total	\$3,904.20	
27330	07/05/22	METRONET			
E 101-43100-320		Communications (GENER	\$173.73		Phones
			Total	\$173.73	
27331	07/05/22	MID COUNTY CO-OP			
E 101-42230-212		Motor Fuels	\$19.32	107116	CFD Peak Blue Def Diesel
			Total	\$19.32	
27332	07/05/22	MN VALLEY ELECTRIC COOPERATIVE			
E 602-49470-381		Electric Utilities	\$73.18		2140 N Village Parkway
E 101-43160-381		Electric Utilities	\$31.03		2043 Village Parkway Light
			Total	\$104.21	
27333	07/05/22	MN VALLEY TESTING LABS			
E 602-49450-311		Analysis	\$168.50	1149150	Water Analysis
E 602-49450-311		Analysis	\$168.50	1149880	Water Analysis
			Total	\$337.00	
27334	07/05/22	N & J SERVICES			
E 101-45100-300		Professional Srvs (GENE	\$1,250.00	194	CCC - Event Cleaning
			Total	\$1,250.00	
27335	07/05/22	NAGEL COMPANIES LLC			
E 101-41940-430		Miscellaneous (GENERAL	\$2,203.12	202323	PVC Conduit Pipes
			Total	\$2,203.12	

CITY OF COLOGNE

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Batch: 070522CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
27336	07/05/22	NCPERS Group Life Ins			
E 101-41400-130		Employer Paid Ins (GENE	\$48.00		Employee Life Insurance - January
E 601-49400-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - January
E 602-49450-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - January
E 101-43100-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - January
		Total	\$96.00		
27337	07/05/22	NORTH AMERICAN SAFETY INC.			
E 101-43100-210		Operating Supplies (GEN	\$12.99	66544	Disposable Gloves
		Total	\$12.99		
27338	07/05/22	PITNEY BOWES			
E 101-41400-210		Operating Supplies (GEN	\$84.99	1020989749	Printer Ink Postage Meter
		Total	\$84.99		
27339	07/05/22	PRO IRRIGATION			
E 101-45200-310		Other Professional Servic	\$277.50	5772	Start Up Irrigation
		Total	\$277.50		
27340	07/05/22	SECURITY CARD MEMBER SERVICE			
E 101-41940-401		Repairs/Maint Buildings	\$52.89		PW Exhaust Fan
E 101-41400-200		Office Supplies (GENERA	\$9.99		Lanyard
E 101-45200-430		Miscellaneous (GENERAL	\$309.67		Dog Park Signs
E 101-41400-322		Postage	\$58.00		Roll Stamps
E 101-41400-207		Computer Software/Hardw	\$54.73		Monthly Adobe Subscription
E 101-41400-331		Travel/Education Expense	\$65.00		JD Transprtation Meeting
E 602-49450-210		Operating Supplies (GEN	\$55.78		PW Lawn Sprinklers Cleaning Supplies
E 101-43100-401		Repairs/Maint Buildings	\$13.26		PW Suplies
E 101-45200-216		Chemicals and Chem Pro	\$332.76		Fertilizer
E 601-49400-220		Repair/Maint Supply (GEN	\$46.98		Flag
E 601-49400-220		Repair/Maint Supply (GEN	\$95.62		PW Supplies
E 101-41400-433		Dues and Subscriptions	\$179.00		Amazon Annual Subscription
E 101-41400-301		Auditing and Acct g Servic	\$59.77		late Fee
		Total	\$1,333.45		
27341	07/05/22	US BANK			
E 335-47000-610		Interest	\$74,287.50	2016807	2013 A Interest
E 301-47000-610		Interest	\$60,100.00	2019707	2020A Interest
		Total	\$134,387.50		
27342	07/05/22	VISA			
E 101-42230-404		Repairs/Maint Machinery/	\$23.93		CFD Gas Fuel Cap
		Total	\$23.93		
27343	07/05/22	VOS CONSTRUCTION, INC.			
E 101-42210-223		Building Repair Supplies	\$206.25	21132-1	CFD Ceiling Fans
		Total	\$206.25		
27344	07/05/22	WHITTAKER, LISA			
G 101-22000		Deposits	\$50.00		Deposit Refund

***Check Detail Register©**

Batch: 070522CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total				\$50.00	
27345	07/05/22	XCEL ENERGY			
E 101-41940-381		Electric Utilities	\$15.49		PW Maintenance Bldg
E 101-42210-381		Electric Utilities	\$225.67		Louis Hall
E 101-43100-381		Electric Utilities	\$179.72		PW Facility
E 101-43160-381		Electric Utilities	\$1,561.46		Street Light
E 101-45200-381		Electric Utilities	\$118.44		Lions Park Tennis Courts
E 601-49400-381		Electric Utilities	\$365.58		Water Tower and Wells
E 602-49450-381		Electric Utilities	\$4,315.88		WWTP
E 602-49470-381		Electric Utilities	\$1,231.74		Lift Stations
E 101-45100-381		Electric Utilities	\$0.00		Cologne Community Center
E 101-41400-122		FICA	\$0.00		
Total				\$8,013.98	
27346	07/05/22	XTREME ELECTRICAL INC			
E 101-45100-401		Repairs/Maint Buildings	\$607.50	22-0056	Repair Drapery Lift Community Center
E 101-43100-404		Repairs/Maint Machinery/	\$2,300.00	22-1348	Remove all spot lights on boulevard
Total				\$2,907.50	
27347	07/05/22	BERENICE ZARAZUA			
G 101-22000		Deposits	\$900.00		Deposit Refund
Total				\$900.00	
10100 Checking				\$178,741.53	

Fund Summary

10100 Checking

101 GENERAL FUND	\$26,865.77
301 GENERAL DEBT SERVICE	\$60,100.00
335 2013A DEBT SERVICE	\$74,287.50
601 WATER FUND	\$5,138.18
602 SEWER FUND	\$12,350.08
	\$178,741.53

Clerk Treasurer

Date

City of Cologne Payroll
5-Jul-22

Employee		EFT	\$ 12,098.72	July 5, 2022 Payroll
IRS	986E	EFT	\$ 4,362.15	July 5, 2022 Payroll
MN Department of Revenue	987E	EFT	\$ 747.99	July 5, 2022 Payroll
PERA	988E	EFT	\$ 2,342.96	July 5, 2022 Payroll
		Total	\$ 19,551.82	

City of Cologne Fire Department Payroll
6/24/2022 Quarter 2

Employee		EFT	\$17,241.37	June 24, 2022 Payroll
IRS	944E	EFT	\$ 2,806.92	June 24, 2022 Payroll
MN Department of Revenue	945E	EFT	\$ 31.67	June 24, 2022 Payroll
		Total	\$20,079.96	

**CITY OF COLOGNE
RESOLUTION NO. 22-14
RESOLUTION ACCEPTING DONATION**

WHEREAS, The City of Cologne, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Cologne and its citizens pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Community Giving on behalf of Roger and Jan Storms	\$5,000.00

WHEREAS, The Donor is requesting that the \$5,000.00 be used to offset the cost of restocking fish in Lake Benton, and,

WHEREAS, The City Council finds that this is appropriate, and the City will accept this donation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COLOGNE, MINNESOTA, AS FOLLOWS:

1. The donation described above is accepted and shall be used for the purposes described.
2. The City Administrator is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of the City of Cologne, Minnesota on Tuesday, July 5th, 2022.

Approved:

Matt Lein
Mayor

Attested:

Michelle Morrison
City Clerk

M/ _____

Lein _____

Szaroletta _____

Kells _____

S/ _____

Bruss _____

Lenzen _____

ORDINANCE NO. 122-A
AN ORDINANCE AMENDING THE
CITY OF COLOGNE CODE OF ORDINANCES

The City Council of the City of Cologne ordains the following amendment to Section 151.05 (Safety Fence Required) of Title XV (Land Usage) of the City of Cologne Code of Ordinances:

SECTION 1 Section 151.05 “Safety Fence Required” subsection (A) “Fence Required” is amended in its entirety to read:

(A) A fence, so as to inhibit climbing, at least 4 feet but no more than six feet in height shall completely enclose the pool. All openings or points of entry into the pool area shall be equipped with self-closing, self-latching gates or doors. All gates and doors shall have a latch which shall be so constructed and so placed as to be inaccessible to small children. All gates and doors shall be latched when the pool is not in use. Any opening between the bottom of the fence and the ground shall not exceed three inches. All fencing shall not have a distance of more than three inches between slats or sections.

SECTION II Ordinance No. 122-A was adopted July 5, 2022 and shall become effective upon publication in the official newspaper.

Matt Lein, Mayor

ATTEST:

Michelle Morrison
City Clerk

Published in the NYA News and Times