



City Council Meeting Agenda

Monday, January 3, 2022 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ADOPT AGENDA
4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE
 - a. Sheriff Jason Kamerud
5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. December 20, 2021 City Council Minutes
- b. December 28, 2021 Check Summary Register
- c. December 30, 2021 Payroll Summary

- d. January 3, 2022 Check Summary Register
- e. Res No 22-01 Accepting Donation

6. OLD COUNCIL BUSINESS

7. NEW COUNCIL BUSINESS

- a. Staff Salary Recommendations

8. BOARD REPORTS

9. ANNOUNCEMENTS

10. ITEMS REMOVED FROM THE CONSENT AGENDA

11. ADJOURN

CALENDAR OF EVENTS/MEETINGS

January 17	Monday	MLK Jr Day OFFICES CLOSED
January 18	Tuesday	7:00PM City Council Meeting



City Council Meeting Minutes

Monday, December 20, 2021 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

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1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bruss, Kells, Lenzen and Szaroletta were present. Also present were City Administrator - Jesse Dickson and City Clerk Michelle Morrison.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Mayor Lein asked to modify the agenda to add item i. December 22, 2021 Cologne Fire Dept. payroll to the consent agenda. Motion by Councilmember Bruss to adopt the revised agenda, second by Councilmember Lenzen. Motion carried 5-0

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will

be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. **December 6, 2021 City Council Minutes**
- b. **December 20, 2021 Check Summary Register**
- c. **December 21, 2021 Payroll Summary**
- d. **December 21 City Council and Planning Commission Payroll**
- e. **Resolution 21-26 Designating Polling Place**
- f. **2020 Street & Utilities Pay Request No. 12**
- g. **2022 Prosecution Contract**
- h. **Pheasants Forever Gambling Permit App February 19, 2022**
- i. **December 22, 2021 Cologne Fire Dept Payroll**

Motion by Councilmember Bruss to adopt the consent agenda, second by Councilmember Szaroletta. Motion carried unanimously.

6. OLD COUNCIL BUSINESS

7. NEW COUNCIL BUSINESS

a. PUBLIC HEARING: Truth in Taxation

Motion by Councilmember Kells to open the Truth in Taxation hearing at 7:05 PM, second by Councilmember Bruss. Motion carried unanimously. Discussion was held of recent newspaper reports on double digit property tax increases, unprecedented increases in property values in Carver County and the potential tax impact of the recent Bond passage in Central School District 108. Motion by Councilmember Bruss to close the public hearing at 7:10 PM, second by Councilmember Lenzen. Motion carried unanimously.

b. Resolution No 21-27 Approving 2022 Budget

After discussion Councilmember Kells made a motion to adopt Resolution 21-27 Approving 2022 Budget, second by Councilmember Bruss. Motion carried unanimously.

c. Resolution No 21-28 Final Tax Levy Collectible 2022

After discussion Councilmember Lenzen made a motion to adopt Resolution 21-28 Final Tax Levy Collectible 2022, second by Councilmember Szaroletta. Motion carried unanimously.

d. 2022 Federal Holidays

After discussion Councilmember Bruss made a motion to adopt the Federal Holidays as presented with Columbus Day being replaced with a floating holiday, second by Council member Kells. Motion carried 4-1 with Mayor Lein voting against the motion.

e. 2022 City Council Meeting Schedule

Motion by Councilmember Bruss to adopt the City Council Meeting Schedule as presented, second by Councilmember Szaroletta. Motion carried unanimously.

f. 2022 Annual Appointments

Council reviewed existing appointments and after discussion agreed to appoint Abdo to a 3-year engagement as the City Auditor, Appoint Bernie Shambour as Chairperson and Jenn Brewington as Vice Chairperson of the Planning Commission through December 31, 2023, add Matt Lein as Cologne Fire Relief Association Trustee and Sarah Bruss as Glad Days Committee Member. Motion by Councilmember Szaroletta to adopt the Annual Appointments as discussed, second by Councilmember Lenzen. Motion carried unanimously.

8. BOARD REPORTS

a. November Sheriff's Report

9. ANNOUNCEMENTS

10. ITEMS REMOVED FROM THE CONSENT AGENDA

11. ADJOURN

Motion by Councilmember Lenzen to adjourn at 7:30 PM, second by Councilmember Kells. Motion carried 5-0.

Respectfully Submitted:

Attest:

Michelle M Morrison
City Clerk

Matt Lein
Mayor

CITY OF COLOGNE

12/29/21 3:03 PM

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***Check Summary Register©**

Batch: 122921CR,123021CR

Name	Check Date	Check Amt	
10100 Checking			
26852	AMY BOLTMANN	12/28/2021	\$50.00 Deposit Refund
26853	BOUND TREE MEDICAL, LLC	12/28/2021	\$2,129.95 Pedriatic Defib Pads
26854	CARVER COUNTY	12/28/2021	\$334.95 December Internet
26855	CENTERPOINT ENERGY	12/28/2021	\$1,024.11 107 John Ave
26856	EMTS	12/28/2021	\$1,390.00 Milbrett and Lueck EMR Training
26857	ENGEL WATER TESTING INC.	12/28/2021	\$150.00 Water Testing
26858	FORCE AMERICA DISTRIBUTING	12/28/2021	\$168.14 Cables
26859	GEARGRID CORPORATION	12/28/2021	\$1,560.00 CFD
26860	ROSS HENRY	12/28/2021	\$50.00 Deposit Refund
26861	JOOS, NICK	12/28/2021	\$114.43 Cancel Kitchen Rental
26862	JOSTAN SERVICES, INC.	12/28/2021	\$765.43 December Cleaning
26863	PRINCE VINCENT KOCHUTHRES	12/28/2021	\$1,200.00 Refund Security - Not Required
26864	LANO EQUIPMENT OF NORWOO	12/28/2021	\$367.86 Public Works Fuel, Air and Oil Filters
26865	MIDWEST AQUA CARE	12/28/2021	\$1,030.00 Annual Fountain Removal Wash and Storage
26866	MN VALLEY ELECTRIC COOPER	12/28/2021	\$112.59 2140 N Village Pky
26867	MN VALLEY TESTING LABS	12/28/2021	\$143.50 Warter Analysis
26868	N & J SERVICES	12/28/2021	\$850.00 Event Cleaning
26869	RANDYS SANITATION INC	12/28/2021	\$599.87 Lions Park
26870	THURK, MARLENE	12/28/2021	\$50.00 Deposit Refund
26871	VISA	12/28/2021	\$784.09 CFD Training
26872	VOS CONSTRUCTION, INC.	12/28/2021	\$79.49 CCC Ceiling Tile Replacement
26873	XCEL ENERGY	12/28/2021	\$8,079.95 PW Maintenance Building
26874	COLLABORATIVE PLANNING, LL	12/29/2021	\$297.00 Misc Planning
26875	KARINA FAST	12/29/2021	\$168.11 Cancelled Event
26876	DAVE SAMUELSON	12/29/2021	\$80.00 Snow Removal
	Total Checks		\$21,579.47

Clerk Treasurer

Date

FILTER: ((([Act Year]='2021' and [period] in (12)))) and (Source in ('122921CR','123021CR'))

CITY OF COLOGNE

***Check Detail Register©**

Batch: 122921CR,123021CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
26852	12/28/21	AMY BOLTMANN			
G 101-22000		Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
26853	12/28/21	BOUND TREE MEDICAL, LLC			
E 101-45200-500		Capital Outlay (GENERAL	\$1,629.99	84315808	AED Fritz Field
E 101-42230-210		Operating Supplies (GEN	\$499.96	84321584	Pedriatic Defib Pads
		Total	\$2,129.95		
26854	12/28/21	CARVER COUNTY			
E 101-43100-320		Communications (GENER	\$214.95		December Internet
E 601-49400-320		Communications (GENER	\$40.00		December Internet
E 101-42210-320		Communications (GENER	\$40.00		December Internet
E 101-45100-320		Communications (GENER	\$40.00		December Internet
		Total	\$334.95		
26855	12/28/21	CENTERPOINT ENERGY			
E 101-45200-383		Gas Utilities	\$212.35		107 John Ave
E 101-43100-383		Gas Utilities	\$15.00		306 Playhouse
E 101-43100-383		Gas Utilities	\$412.39		304 Louis St
E 101-42210-383		Gas Utilities	\$384.37		110 Louis St
		Total	\$1,024.11		
26856	12/28/21	EMTS			
E 101-42220-208		Training and Instruction	\$1,390.00	1921	Milbrett and Lueck EMR Training
		Total	\$1,390.00		
26857	12/28/21	ENGEL WATER TESTING INC.			
E 601-49400-311		Analysis	\$150.00	24770	Water Testing
		Total	\$150.00		
26858	12/28/21	FORCE AMERICA DISTRIBUTING, LL			
E 101-43100-404		Repairs/Maint Machinery/	\$168.14		Cables
		Total	\$168.14		
26859	12/28/21	GEARGRID CORPORATION			
E 101-42210-223		Building Repair Supplies	\$1,560.00	26944	CFD
		Total	\$1,560.00		
26860	12/28/21	ROSS HENRY			
G 101-22000		Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
26861	12/28/21	JOOS, NICK			
R 101-00000-34793		Gym Fees/Rentals	\$60.00		Cancel Kitchen Rental
G 101-20300		Sales Tax Payable	\$4.13		Cancel Kitchen Rental
G 101-20301		Sales Tax Payable - Trans	\$0.30		Cancel Kitchen
G 101-22000		Deposits	\$50.00		Deposit Refund
		Total	\$114.43		

CITY OF COLOGNE

***Check Detail Register©**

Batch: 122921CR,123021CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
26862	12/28/21	JOSTAN SERVICES, INC.			
E 101-45100-210		Operating Supplies (GEN	\$186.62		Supplies
E 101-45100-401		Repairs/Maint Buildings	\$578.81	8104	December Cleaning
		Total	\$765.43		
26863	12/28/21	PRINCE VINCENT KOCHUTHRESIA			
R 101-00000-34792		Fitness Center Fees - Oth	\$200.00		Refund Security - Not Required
G 101-22000		Deposits	\$1,000.00		Deposit Refund
		Total	\$1,200.00		
26864	12/28/21	LANO EQUIPMENT OF NORWOOD			
E 101-43100-404		Repairs/Maint Machinery/	\$367.86	68313	Public Works Fuel, Air and Oil Filters
		Total	\$367.86		
26865	12/28/21	MIDWEST AQUA CARE			
E 101-45200-310		Other Professional Servc	\$1,030.00	1208	Annual Fountain Removal Wash and Storage
		Total	\$1,030.00		
26866	12/28/21	MN VALLEY ELECTRIC COOPERATIVE			
E 602-49470-381		Electric Utilities	\$56.97		2140 N Village Pky
E 101-43160-381		Electric Utilities	\$55.62		2043 Village Parkway Light
		Total	\$112.59		
26867	12/28/21	MN VALLEY TESTING LABS			
E 602-49450-311		Analysis	\$143.50	1122435	Warter Analysis
		Total	\$143.50		
26868	12/28/21	N & J SERVICES			
E 101-45100-300		Professional Srvs (GENE	\$850.00		Event Cleaning
		Total	\$850.00		
26869	12/28/21	RANDYS SANITATION INC			
E 101-45200-384		Refuse/Garbage Disposal	\$119.36		Lions Park
E 101-41940-384		Refuse/Garbage Disposal	\$187.45		Public Works
E 101-42210-384		Refuse/Garbage Disposal	\$119.36		Louis Hall
E 101-45100-384		Refuse/Garbage Disposal	\$173.70		Community Center
		Total	\$599.87		
26870	12/28/21	THURK, MARLENE			
G 101-22000		Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
26871	12/28/21	VISA			
E 101-42220-208		Training and Instruction	\$510.53		CFD Training
E 101-42230-404		Repairs/Maint Machinery/	\$63.56		CFD CFD Tool Bag
E 101-42210-223		Building Repair Supplies	\$210.00		CFD Deadbolts
		Total	\$784.09		
26872	12/28/21	VOS CONSTRUCTION, INC.			
E 101-45100-401		Repairs/Maint Buildings	\$79.49	21128	CCC Ceiling Tile Replacement
		Total	\$79.49		

CITY OF COLOGNE

***Check Detail Register©**

Batch: 122921CR,123021CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
26873	12/28/21	XCEL ENERGY			
E 101-41940-381		Electric Utilities	\$13.17		PW Maintenance Building
E 101-42210-381		Electric Utilities	\$331.49		Louis Hall
E 101-43100-381		Electric Utilities	\$279.09		Public Works Facility
E 101-43160-381		Electric Utilities	\$1,430.83		Street Lights
E 101-45200-381		Electric Utilities	\$103.97		Tennis Courts/Lions Park
E 601-49400-381		Electric Utilities	\$279.42		Water Tower Wells
E 602-49450-381		Electric Utilities	\$5,137.90		WWTP
E 602-49470-381		Electric Utilities	\$504.08		Lift Stations
		Total	\$8,079.95		
26874	12/29/21	COLLABORATIVE PLANNING, LLC			
E 101-41910-310		Other Professional Serv	\$297.00		Misc Planning
		Total	\$297.00		
26875	12/29/21	KARINA FAST			
R 101-00000-34793		Gym Fees/Rentals	\$110.00		Cancelled Event
G 101-20300		Sales Tax Payable	\$7.56		Cancelled Event
G 101-20301		Sales Tax Payable - Trans	\$0.55		Cancelled Event
G 101-22000		Deposits	\$50.00		Cancelled Event
		Total	\$168.11		
26876	12/29/21	DAVE SAMUELSON			
E 101-43100-101		Wages and Salaries	\$80.00		Snow Removal
		Total	\$80.00		
		10100 Checking	\$21,579.47		

Fund Summary

10100 Checking	
101 GENERAL FUND	\$15,267.60
601 WATER FUND	\$469.42
602 SEWER FUND	\$5,842.45
	\$21,579.47

Clerk Treasurer

Date

City of Cologne Payroll
30-Dec-21

Employee		EFT	\$ 11,924.98	December 30, 2021 Payroll
IRS	881E	EFT	\$ 4,542.45	December 30, 2021 Payroll
MN Department of Revenue	882E	EFT	\$ 793.42	December 30, 2021 Payroll
PERA	883E	EFT	\$ 2,484.94	December 30, 2021 Payroll
		Total	\$ 19,745.79	

CITY OF COLOGNE

12/29/21 3:10 PM

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*Check Summary Register©

Batch: 010322CR

Name	Check Date	Check Amt	
10100 Checking			
26877 AFLAC	1/3/2021	\$212.70	January Employee Insurance
26878 HEALTH PARTNERS	1/3/2021	\$5,729.93	January Employee Medical and Dental Insuran
26879 LEADERSHIP GROWTH GROUP	1/3/2021	\$600.00	Administrator Leadership Group
26880 MINNESOTA DEPT OF HEALTH	1/3/2021	\$520.00	Annual Splashpad License Renewal
26881 MINNESOTA RURAL WATER AS	1/3/2021	\$300.00	Annual Associate Membership
26882 NCPERS Group Life Ins	1/3/2021	\$96.00	January Employee Life Insurance
26883 POST OFFICE	1/3/2021	\$2,650.00	Utility Billing Postage
26884 TWIN CITIES & WESTERN RAILR	1/3/2021	\$600.00	Annual Lease 453.3-20071201
	Total Checks	\$10,708.63	

Clerk Treasurer

Date

FILTER: ((([Act Year]='2022' and [period] in (1)))) and (Source in ('010322CR'))

CITY OF COLOGNE

***Check Detail Register©**

Batch: 010322CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
26877	01/03/21	AFLAC			
E 101-41400-130		Employer Paid Ins (GENE	\$41.52		January Employee Insurance
G 101-21705		Aflac	\$129.66		January Employee Insurance
E 602-49450-130		Employer Paid Ins (GENE	\$20.76		January Employee Insurance
E 601-49400-130		Employer Paid Ins (GENE	\$20.76		January Employee Insurance
		Total	\$212.70		
26878	01/03/21	HEALTH PARTNERS			
G 101-21706		Health/Dental Ins	\$5,729.93	109198202	January Employee Medical and Dental Insurance
		Total	\$5,729.93		
26879	01/03/21	LEADERSHIP GROWTH GROUPS			
E 101-41400-331		Travel/Education Expense	\$600.00	22304	Administrator Leadership Group
		Total	\$600.00		
26880	01/03/21	MINNESOTA DEPT OF HEALTH			
E 101-45200-430		Miscellaneous (GENERAL	\$520.00		Annual Splashpad License Renewal
		Total	\$520.00		
26881	01/03/21	MINNESOTA RURAL WATER ASSOC			
E 601-49400-208		Training and Instruction	\$300.00		Annual Associate Membership
		Total	\$300.00		
26882	01/03/21	NCPERS Group Life Ins			
E 101-41400-130		Employer Paid Ins (GENE	\$48.00	39700001202	January Employee Life Insurance
E 601-49400-130		Employer Paid Ins (GENE	\$16.00	39700001202	January Employee Life Insurance
E 602-49450-130		Employer Paid Ins (GENE	\$16.00	39700001202	January Employee Life Insurance
E 101-43100-130		Employer Paid Ins (GENE	\$16.00	39700001202	January Employee Life Insurance
		Total	\$96.00		
26883	01/03/21	POST OFFICE			
E 101-41400-322		Postage	\$2,650.00		Utility Billing Postage
		Total	\$2,650.00		
26884	01/03/21	TWIN CITIES & WESTERN RAILROAD			
E 101-43100-312		Contractual Services	\$600.00	900200	Annual Lease 453.3-20071201
		Total	\$600.00		
		10100 Checking	\$10,708.63		

**CITY OF COLOGNE
RESOLUTION NO. 22-01
RESOLUTION ACCEPTING DONATION FROM CFD RELIEF ASSOCIATION**

WHEREAS, The City of Cologne, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Cologne and its citizens pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Cologne Fire Department Relief Association	\$ 600.00

WHEREAS, The Cologne Fire Department Relief Association is donating \$600.00 to the City of Cologne; and

WHEREAS, The CFDRA is requesting \$600.00 to be used to fund the Junior Fire Fighter Program's use of the Scott County SCALE facility and,

WHEREAS, The City Council finds that this is appropriate, and the City will accept this donation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COLOGNE, MINNESOTA, AS FOLLOWS:

1. The donation described above is accepted and shall be used for the purposes described.
2. The City Administrator is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of the City of Cologne, Minnesota on Monday January 3rd, 2022.

Approved:

Matt Lein
Mayor

Attested:

Michelle Morrison
City Clerk
M/ _____

S/ _____

Lein _____

Szaroletta _____

Kells _____

Bruss _____

Lenzen _____