



City Council Meeting Minutes

Monday, November 4, 2019 - 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 P.M. Councilmembers Bruss, Kells, Lenzen and Szaroletta were present. Also present: City Administrator – Jesse Dickson and City Clerk – Michelle Morrison.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Motion by Councilmember Bruss to adopt the agenda, second by Councilmember Szaroletta. Motion carried unanimously.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will

be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. October 21, 2019 Minutes**
- b. October 29, 2019 Payroll Summary**
- c. CFD 3rd Quarter Payroll Summary**
- d. November 4, 2019 Check Summary**
- e. CIPP Project pay Request #1**

Motion by Councilmember Szaroletta to adopt the consent agenda, second by Councilmember Lenzen. Motion carried unanimously.

6. COUNCIL BUSINESS

a. TRC Lighting Retrofit Proposal

Mayor Lein reviewed the proposed LED lighting retrofit that was received from TRC. The proposal covers only the Community Center/City Hall and includes the materials and installation of 242 new fixtures. The project cost is \$51,950.00 but would also have a utility rebate from Xcel of \$6,836.22 for a net cost of \$45,113.78. The payback was calculated at 8.71 years. Discussion was had on the brightness, but all would be on dimmers. Lights should last 10 years, warranty is for 5 years. A second bid would need to be obtained on the project – Council directed City Administrator to get a second bid. Discussion was also brought up on the parking lot lights in the farthest parking lot that Cologne Academy uses. Council directed the City Administrator to get another bid for that project as well.

b. CFD Car Crash Training 7:00 PM Tuesday, November 19th

The Cologne Fire Department invited the Council to participate in training – where the Council are crash test dummies and the fire department rescues them. The Council is asked to arrive at the fire station by 7 PM on Tuesday, November 19th.

7. BOARD REPORT

City Administrator Dickson advised the Council that he had a request from a property owner to have a right of way vacated. The right of way is not being used by the City. There are several other similar right of ways in the old part of town, they existed on the original plat and never became roads. It makes sense that all right of way's in the City should be identified and dealt with at the same time. The process includes notice to property owners and other paperwork that would best be done all at once. Direction was given to the City Administrator to move forward and work with Bolton & Menk to address all right of ways.

Discussion was had on getting a map of the entire City that showed all easements and right of ways. Direction was given to the City Administrator to look into that possibility as well with Bolton and Menk.

8. ANNOUNCEMENTS

a. Variance Appeal Public Hearing 7:00 PM Monday, November 18th.

Administrator Dickson informed the council that there will be a public hearing at the start of the November 18th Council meeting. Mr. Meuwissen, who was denied a variance for a shed in his back yard at the last Planning Commission meeting, has filed for an appeal hearing with the City Council. Public notice has been made and neighboring residents have been mailed a notice of the hearing. Also, an additional public hearing will take place as there is one property in the City that has delinquent unpaid utilities and the City can now certify the amounts on the property tax roll. Proper notice has also been made for that hearing.

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

Motion by Councilmember Szaroletta to adjourn the meeting at 7:26 P.M., second by Councilmember Kells. Motion carried unanimously.

CALENDAR OF EVENTS/MEETINGS

November 11	Monday	OFFICES CLOSED – VETRANS DAY
November 18	Monday	7:00PM City Council Meeting

Respectfully Submitted:

Attest:

Michelle M Morrison

Matt Lein

Michelle M Morrison, City Clerk

Matt Lein, Mayor