



City Council Meeting Agenda

Monday, September 8, 2026 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Sarah Bruss
Councilmember: Jeri Bowers
Councilmember: Selmer Olson
Councilmember: Carol Szaroletta

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ADOPT AGENDA
4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. August 17th, 2026 City Council Minutes
- b. Accounts Payable from August 18th, 2026
- c. August 25th and September 8th Payroll Summaries

6. NEW COUNCIL BUSINESS

- a. Resolution 26-15 Approving Variance Related to Signage at 409 Paul Ave S (Circle K)
- b. Ordinance 2026-03 Amending the Zoning Map of the City of Cologne
- c. Approve Summary Ordinance for Publishing Amending the Zoning Map of the City of Cologne

7. INFORMATIONAL ITEMS

- a. Administrator Update
- b. Mayor / Council / Committees Reports

8. ITEMS REMOVED FROM THE CONSENT AGENDA

9. ADJOURN

CALENDAR OF EVENTS/MEETINGS

September 21	Monday	City Council Meeting
October 5	Monday	City Council Meeting
October 7	Wednesday	Planning Commission Meeting



City Council Meeting Minutes

Monday, August 17, 2026 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Sarah Bruss
Councilmember: Jeri Bowers
Councilmember: Selmer Olson
Councilmember: Carol Szaroletta

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bowers, Bruss, Olson and Szaroletta were present. Also present was City Administrator Morrison.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Motion by Councilmember Bowers to adopt the agenda, second by Councilmember Bruss. Motion carried unanimously.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will

be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. July 20th, 2026 City Council Minutes**
- b. Accounts Payable from July 21st, 2026**
- c. July 28th and August 11th Payroll Summaries**
- d. Gambling License for Southern Valley Alliance Bingo November 8th Pounders**
- e. Gambling License and Temporary Liquor License for Cologne Lions October 3rd Bingo and Raffle**

After discussion, Councilmember Szaroletta made a motion to adopt the consent agenda, second by Councilmember Bruss. Motion carried unanimously.

6. NEW COUNCIL BUSINESS

7. INFORMATIONAL ITEMS

- a. Administrator Update**
- b. Mayor / Council / Committee Reports**
 - i. CFD Pera Committee**

Councilmembers Bruss and Bowers provided an update on a meeting held to discuss the mechanics of how SVF PERA works. Ms. Bruss shared a document she created “Annual Firefighter Compensation Review” that she recommended be used every August at an annual meeting with a committee of Fire Department members. The annual meeting with both members of the City Council and the Department would help improve the relationship and insure that all elements of the department’s compensation, Hourly Call Rate, Chief Salaries and Pension Benefit, be reviewed for soundness and assure a fair compensation package.

- c. Second Quarter and July Sheriff Reports**

8. ITEMS REMOVED FROM THE CONSENT AGENDA

9. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 7:10 PM, second by Councilmember Bowers. Motion carried unanimously.

Respectfully Submitted:

Attest:

Michelle Morrison

Matt Lein

City Administrator/City Clerk

Mayor

CITY OF COLOGNE

09/02/26 10:46 AM

Page 1

***Check Summary Register©**

Batch:

081826Verizon,081826VISACFD,090826CR,082526ECM,082526Arnolds,082526MidCounty,082526NCPERS,082526Horizon,082526WaconiaComf,082526WaconiaComfor2,082526HealthPartners,082526MVEC,082526MetroNet,082526Loffler,082526Aflac,082526Abdo,082726DivPlum,082726VISA,082726UltSafety,082826MVEC,082826MidCounty,082826XCEL,090326MNREV,090126GopherOne,090126Horizon,090126MidCounty,090126NUVERA,090226TechStar,090226MidCounty

Name	Check Date	Check Amt	
10100 Checking			
3572e VERIZON WIRELESS	08/18/26	\$210.06	CFD Communication - january
3573e VISA - CITIZENS ALLIANCE BANK	08/18/26	\$335.00	CFD-Card 6783
3574e ECM PUBLISHERS, INC.	08/25/26	\$138.25	Circle K
3575e ARNOLDS OF GLENCOE, INC.	08/25/26	\$18.84	Lens Model BX
3576e MID COUNTY CO-OP	08/25/26	\$61.81	Oil
3577e NCPERS Group Life Ins	08/25/26	\$80.80	Employee Life Insurance - September 2026
3578e HORIZON COMMERCIAL POOL SUPPLY	08/25/26	\$366.14	Splashpad Chemicals
3579e WACONIA COMFORT	08/25/26	\$311.47	Dual Capacitor Premium
3580e HEALTH PARTNERS	08/25/26	\$2,365.81	Employee Medical and Dental Insurance - September 2026
3581e MN VALLEY ELECTRIC COOPERATIVE	08/25/26	\$162.85	2140 N Village Parkway
3582e METRONET	08/25/26	\$119.95	Phones
3583e LOFFLER-131511	08/25/26	\$77.46	Monthly Copier Lease September
3584e AFLAC	08/25/26	\$176.08	Employee Insurance September
3585e ABDO	08/25/26	\$1,500.00	Audit Progress Billing
3586e WACONIA COMFORT	08/25/26	\$400.39	Supply and Install circuit board
3587e DIVERSIFIED PLUMBING & HEATING	08/27/26	\$226.60	2240 Naples; Plumbing Services
3588e VISA - CITIZENS ALLIANCE BANK	08/27/26	\$1,492.93	Animal Cover
3589e ULTIMATE SAFETY CONCEPTS, INC.	08/27/26	\$8,472.27	Turnout Gear
3590e MN VALLEY ELECTRIC COOPERATIVE	08/28/26	\$285.80	Street Light Account
3591e MID COUNTY CO-OP	08/28/26	\$266.26	Strike Three
3592e XCEL ENERGY	09/01/26	\$9,695.10	WWTP
3593e GOPHER STATE ONE-CALL (INC)	09/01/26	\$59.40	Locates - Aug 2026
3594e MN REVENUE	09/01/26	\$1,008.00	AUG Sales Tax
3595e HORIZON COMMERCIAL POOL SUPPLY	09/01/26	\$92.13	Splashpad Chemicals
3596e MID COUNTY CO-OP	09/01/26	\$5.95	Washer Fluid
3597e NUVERA COMMUNICATIONS INC	09/01/26	\$40.93	Fitness Center Cable TV
3598e TECHSTAR IT SOLUTIONS INC	09/02/26	\$1,172.80	IT Support
3599e MID COUNTY CO-OP	09/02/26	\$3,330.36	91 oct gas
29978 Darcy Akerberg	09/08/26	\$14.00	PoP token reimbursement
29979 Margaret Anderson	09/08/26	\$154.20	Damage Deposit Refund; Event 8.29.26
29980 SAMUEL ANDERSON	09/08/26	\$240.00	Event Security 8.22.26
29981 AUTOMATIC SYSTEMS CO.	09/08/26	\$748.75	
29982 Ashley Bartz	09/08/26	\$100.00	Damage Deposit Refund; Event 8.15.26
29983 Missie Beckmann	09/08/26	\$100.00	Damage Deposit Refund; Event 8.30.26
29984 BENTON TOWNSHIP	09/08/26	\$32,120.15	FERA Fund Reimbursement
29985 SREEVIDHYA CHAPPIDI	09/08/26	\$100.00	Damage Deposit Refund; Event 08.23.26
29986 TOM CLABO	09/08/26	\$240.00	Event Security 8.22.26
29987 Cologne Community Gardens	09/08/26	\$140.00	Pop Token Reimbursement
29988 EMERGENCY TECHNICAL DECON	09/08/26	\$579.00	Turnout Gear Round 7
29989 Adithya Gorentla	09/08/26	\$100.00	Damage Deposit Refund; Event 8.16.26
29990 HENNING EXCAVATING	09/08/26	\$8,990.00	Storm Sewer behind townhomes
29991 Alejandro Juarez	09/08/26	\$925.00	Damage Deposit Refund; Event 8.29.26
29992 Jose Martinez-Caneses	09/08/26	\$950.00	Damage Deposit Refund; Event 8.22.26
29993 METRO WEST INSPECTION SERVICES	09/08/26	\$2,576.32	Permits Finaled -August 2026
29994 MN DEPT OF HEALTH	09/08/26	\$2,709.00	Quarterly Service Connection Fee Q3
29995 NORMA PEREZ	09/08/26	\$1,910.00	8/17 Regular Clean
29996 O2B kids Chan	09/08/26	\$100.00	Damage Deposit Refund; Event 8.19.26
29997 PINE PRODUCTS, INC.	09/08/26	\$72.50	Dark Walnut mulch
29998 Denise Reinke	09/08/26	\$167.37	Final water overpayment; 101 Parkview Lane
29999 SHERWIN WILLIAMS	09/08/26	\$137.62	City of Cologne; paint supplies; account 1212-4
30000 Ashley Spang	09/08/26	\$40.00	PoP Token Reibursement
30001 UTILITY CONSULTANT, INC	09/08/26	\$1,092.11	Samples July 15,22,29 Aug 5,12
Total Checks		\$86,779.46	

CITY OF COLOGNE

09/02/26 10:46 AM

Page 2

*Check Summary Register©

Batch:

081826Verizon,081826VISACFD,090826CR,082526ECM,082526Arnolds,082526MidCounty,082526NCPERS,082526Horizon,082526WaconiaComf,082526WaconiaComfor2,082526HealthPartners,082526MVEC,082526MetroNet,082526Loffler,082526Aflac,082526Abdo,082726DivPlum,082726VISA,082726UltSafety,082826MVEC,082826MidCounty,082826XCEL,090326MNREV,090126GopherOne,090126Horizon,090126MidCounty,090126NUVERA,090226TechStar,090226MidCounty

Name	Check Date	Check Amt
10100 Checking		
101 GENERAL FUND		\$28,893.67
102 FIRE EQUIPMENT RESERVE		\$32,120.15
601 WATER FUND		\$12,112.55
602 SEWER FUND		\$8,163.44
603 STORM WATER FUND		\$5,489.65
		\$86,779.46

Clerk Treasurer

Date

FILTER: (([Act Year]='2026' and [period] in (8,9))) and (Source in ('081826Verizon','081826VISACFD','090826CR','082526ECM','082526Arnolds','082526MidCounty','082526NCPERS','082526Horizon','082526WaconiaComf','082526WaconiaComfor2','082526HealthPartners','082526MVEC','082526MetroNet','082526Loffler','082526Aflac','082526Abdo','082726DivPlum','082726VISA','082726UltSafety','082826MVEC','082826MidCounty','082826XCEL','090326MNREV','090126GopherOne','090126Horizon','090126MidCounty','090126NUVERA','090226TechStar','090226MidCounty'))

CITY OF COLOGNE

09/02/26 10:47 AM

Page 1

***Check Detail Register©**

Batch:

081826Verizon,081826VISACFD,090826CR,082526ECM,082526Arnolds,082526MidCounty,082526NCPERS,082526Horizon,082526WaconiaComf,082526WaconiaComfor2,082526HealthPartners,082526MVEC,082526MetroNet,082526Loffler,082526Aflac,082526Abdo,082726DivPlum,082726VISA,082726UltSafety,082826MVEC,082826MidCounty,082826XCEL,090326MNREV,090126GopherOne,090126Horizon,090126MidCounty,090126NIVERA,090226TechStar,090226MidCounty

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
3572 e	08/18/26	VERIZON WIRELESS			
E 101-42230-320		Communications (GENER	\$210.06	6150056384	CFD Communication - january
		Total	\$210.06		
3573 e	08/18/26	VISA - CITIZENS ALLIANCE BANK			
E 101-42230-404		Repairs/Maint Machinery/E	\$335.00		Packaging/handling fees from equipment donated to the FD
		Total	\$335.00		
3574 e	08/25/26	ECM PUBLISHERS, INC.			
E 101-41400-350		Print/Publications (GENER	\$53.75	1111262	Circle K
E 101-41400-350		Print/Publications (GENER	\$84.50	1111263	Adoption of new zoning
		Total	\$138.25		
3575 e	08/25/26	ARNOLDS OF GLENCOE, INC.			
E 101-43100-404		Repairs/Maint Machinery/E	\$18.84	19788	Lens Model BX
		Total	\$18.84		
3576 e	08/25/26	MID COUNTY CO-OP			
E 101-43100-404		Repairs/Maint Machinery/E	\$16.83	26667	Tire Repair
E 101-43100-404		Repairs/Maint Machinery/E	\$44.98	5814	Oil
		Total	\$61.81		
3577 e	08/25/26	NCPERS Group Life Ins			
E 101-41400-130		Employer Paid Ins (GENE	\$32.80	39700009202	Employee Life Insurance - September 2026
E 601-49400-130		Employer Paid Ins (GENE	\$16.00	39700009202	Employee Life Insurance - September 2026
E 602-49450-130		Employer Paid Ins (GENE	\$16.00	39700009202	Employee Life Insurance - September 2026
E 101-43100-130		Employer Paid Ins (GENE	\$16.00	39700009202	Employee Life Insurance - September 2026
		Total	\$80.80		
3578 e	08/25/26	HORIZON COMMERCIAL POOL SUPPLY			
E 101-45200-216		Chemicals and Chem Prod	\$366.14	156066	Splashpad Chemicals
		Total	\$366.14		
3579 e	08/25/26	WACONIA COMFORT			
E 101-42210-401		Repairs/Maint Buildings	\$311.47	19637	Dual Capacitor Premium
		Total	\$311.47		
3580 e	08/25/26	HEALTH PARTNERS			
G 101-21706		Health/Dental Ins	\$2,365.81	43597387298	Employee Medical and Dental Insurance - September 2026
		Total	\$2,365.81		
3581 e	08/25/26	MN VALLEY ELECTRIC COOPERATIVE			
E 602-49470-381		Electric Utilities	\$99.94		2140 N Village Parkway
E 101-43160-381		Electric Utilities	\$62.91		2043 Village Parkway Light
		Total	\$162.85		
3582 e	08/25/26	METRONET			
E 101-43100-320		Communications (GENER	\$119.95		Phones

***Check Detail Register©**

Batch:

081826Verizon,081826VISACFD,090826CR,082526ECM,082526Arnolds,082526MidCounty,082526NCPERS,082526Horizon,082526WaconiaComf,082526WaconiaComfor2,082526HealthPartners,082526MVEC,082526MetroNet,082526Loffler,082526Aflac,082526Abdo,082726DivPlum,082726VISA,082726UltSafety,082826MVEC,082826MidCounty,082826XCEL,090326MNREV,090126GopherOne,090126Horizon,090126MidCounty,090126NIVERA,090226TechStar,090226MidCounty

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$119.95		
3583 e	08/25/26	LOFFLER-131511			
E 101-41400-404		Repairs/Maint Machinery/E	\$77.46	5432859	Monthly Copier Lease September
Total			\$77.46		
3584 e	08/25/26	AFLAC			
E 101-41400-130		Employer Paid Ins (GENE	\$14.08	75178	Employee Insurance September
G 101-21705		Aflac	\$119.76	75178	Employee Insurance September
E 602-49450-130		Employer Paid Ins (GENE	\$14.08	75178	Employee Insurance September
E 601-49400-130		Employer Paid Ins (GENE	\$14.08	75178	Employee Insurance September
E 101-43100-130		Employer Paid Ins (GENE	\$14.08	75178	Employee Insurance September
Total			\$176.08		
3585 e	08/25/26	ABDO			
E 101-41400-301		Auditing and Acct g Service	\$375.00	526941	Audit Progress Billing
E 601-48930-301		Auditing and Acct g Service	\$375.00	526941	Audit Progress Billing
E 601-49440-301		Auditing and Acct g Service	\$375.00	526941	Audit Progress Billing
E 602-49490-301		Auditing and Acct g Service	\$375.00	526941	Audit Progress Billing
Total			\$1,500.00		
3586 e	08/25/26	WACONIA COMFORT			
E 101-42200-101		Wages and Salaries	\$400.39	19843	Supply and Install circuit board
Total			\$400.39		
3587 e	08/27/26	DIVERSIFIED PLUMBING & HEATING			
E 601-49400-312		Contractual Services	\$226.60	47292	2240 Naples; Plumbing Services
Total			\$226.60		
3588 e	08/27/26	VISA - CITIZENS ALLIANCE BANK			
E 603-49570-404		Repairs/Maint Machinery/E	\$44.65		Animal Cover
E 101-43100-210		Operating Supplies (GENE	\$56.32		Raid, Gorilla Glue, Scrubbing bubbles, papertowel
E 601-49400-311		Analysis	\$185.88		shipping water samples
E 101-45200-404		Repairs/Maint Machinery/E	\$7.19		Lawn mower accessories
E 101-45100-210		Operating Supplies (GENE	\$29.93		HDMI cable; mouse
E 101-45200-430		Miscellaneous (GENERAL)	\$96.72		LSE Lighting Splash Park
E 101-45100-210		Operating Supplies (GENE	\$178.32		Sanitary Wipes Fitness Center
E 101-45200-430		Miscellaneous (GENERAL)	\$73.90		TP & TP Dispenser
E 101-41400-200		Office Supplies (GENERA	\$95.77		Spiral notebooks; 3 ring binders
E 101-43100-240		Small Tools and Minor Equi	\$38.77		Chainsaw helmet
E 101-45200-430		Miscellaneous (GENERAL)	\$206.35		DogiPot bags
E 101-45100-210		Operating Supplies (GENE	\$59.99		Toilet paper
E 101-41400-200		Office Supplies (GENERA	\$18.61		Election supplies
E 101-41400-207		Computer Software/Hardwa	\$95.00		Adobe & Iccgram subscriptions
E 101-46200-430		Miscellaneous (GENERAL)	\$228.34		Primary Elections meals & Senior treats
E 101-45200-384		Refuse/Garbage Disposal	\$77.19		Trash Bags for Parks
Total			\$1,492.93		
3589 e	08/27/26	ULTIMATE SAFETY CONCEPTS, INC.			
E 101-42230-500		Capital Outlay (GENERAL)	\$8,472.27	223542	Turnout Gear

CITY OF COLOGNE

09/02/26 10:47 AM

Page 3

***Check Detail Register©**

Batch:

081826Verizon,081826VISACFD,090826CR,082526ECM,082526Arnolds,082526MidCounty,082526NCPERS,082526Horizon,082526Waco
 niaComf,082526WaconiaComfor2,082526HealthPartners,082526MVEC,082526MetroNet,082526Loffler,082526Aflac,082526Abdo,082726
 DivPlum,082726VISA,082726UltSafety,082826MVEC,082826MidCounty,082826XCEL,090326MNREV,090126GopherOne,090126Horizon,
 090126MidCounty,090126NIVERA,090226TechStar,090226MidCounty

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$8,472.27		
3590 e	08/28/26	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43160-381		Electric Utilities	\$285.80		Street Light Account
Total			\$285.80		
3591 e	08/28/26	MID COUNTY CO-OP			
E 101-45200-216		Chemicals and Chem Prod	\$266.26	5861	Strike Three
Total			\$266.26		
3592 e	09/01/26	XCEL ENERGY			
E 602-49450-381		Electric Utilities	\$4,696.19		WWTP
E 602-49470-381		Electric Utilities	\$1,220.15		Lift Stations
E 602-49470-381		Electric Utilities	\$356.77		115 Paul
E 101-43100-381		Electric Utilities	\$12.67		Storage Shed
E 601-49400-381		Electric Utilities	\$3,380.87		Water Tower
E 101-41940-381		Electric Utilities	\$28.45		701 Lake
Total			\$9,695.10		
3593 e	09/01/26	GOPHER STATE ONE-CALL (INC)			
E 101-43100-310		Other Professional Service	\$59.40	6080310	Locates - Aug 2026
Total			\$59.40		
3594 e	09/01/26	MN REVENUE			
G 101-20300		Sales Tax Payable	\$554.00		AUG Sales Tax
G 101-20301		Sales Tax Payable - Transit	\$41.00		AUG Sales Tax
G 101-20302		Sales Tax Payable - Transp	\$33.00		AUG Sales Tax
G 101-20303		Sales Tax Payable - Housin	\$11.00		AUG Sales Tax
G 601-20300		Sales Tax Payable	\$274.00		AUG Sales Tax
G 601-20301		Sales Tax Payable - Transit	\$19.00		AUG Sales Tax
G 601-20302		Sales Tax Payable - Transp	\$57.00		AUG Sales Tax
G 601-20303		Sales Tax Payable - Housin	\$19.00		AUG Sales Tax
Total			\$1,008.00		
3595 e	09/01/26	HORIZON COMMERCIAL POOL SUPPLY			
E 101-45200-216		Chemicals and Chem Prod	\$92.13	157446	Splashpad Chemicals
Total			\$92.13		
3596 e	09/01/26	MID COUNTY CO-OP			
E 101-43100-404		Repairs/Maint Machinery/E	\$5.95	116038	Washer Fluid
Total			\$5.95		
3597 e	09/01/26	NUVERA COMMUNICATIONS INC			
E 101-45100-433		Dues and Subscriptions	\$40.93		Fitness Center Cable TV
Total			\$40.93		
3598 e	09/02/26	TECHSTAR IT SOLUTIONS INC			
E 101-43100-312		Contractual Services	\$293.20	71764	IT Support
E 101-42200-310		Other Professional Service	\$293.20	71764	IT Support
E 602-49450-312		Contractual Services	\$293.20	71764	IT Support
E 101-41400-312		Contractual Services	\$293.20	71764	IT Support

CITY OF COLOGNE

09/02/26 10:47 AM

Page 4

***Check Detail Register©**

Batch:

081826Verizon,081826VISACFD,090826CR,082526ECM,082526Arnolds,082526MidCounty,082526NCPERS,082526Horizon,082526Waco
 niaComf,082526WaconiaComfor2,082526HealthPartners,082526MVEC,082526MetroNet,082526Loffler,082526Aflac,082526Abdo,082726
 DivPlum,082726VISA,082726UltSafety,082826MVEC,082826MidCounty,082826XCEL,090326MNREV,090126GopherOne,090126Horizon,
 090126MidCounty,090126NI IVERA,090226TechStar,090226MidCounty

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$1,172.80		
3599 e	09/02/26	MID COUNTY CO-OP			
E 101-43100-212		Motor Fuels	\$765.36	95166	91 oct gas
E 101-43100-212		Motor Fuels	\$2,565.00	95167	Diesel
Total			\$3,330.36		
29978	09/08/26	Darcy Akerberg			
G 101-22800		Farmers Market	\$14.00		PoP token reimbursement
Total			\$14.00		
29979	09/08/26	Margaret Anderson			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 8.29.26
R 101-00000-34793		Gym Fees/Rentals	\$50.00		Kitchen refund; Event 8.29.26
G 101-20300		Sales Tax Payable	\$3.44		Kitchen refund; Event 8.29.26
G 101-20301		Sales Tax Payable - Transit	\$0.25		Kitchen refund; Event 8.29.26
G 101-20302		Sales Tax Payable - Transp	\$0.38		Kitchen refund; Event 8.29.26
G 101-20303		Sales Tax Payable - Housin	\$0.13		Kitchen refund; Event 8.29.26
Total			\$154.20		
29980	09/08/26	SAMUEL ANDERSON			
E 101-45100-312		Contractual Services	\$120.00		Event Security 8.22.26
E 101-45100-312		Contractual Services	\$120.00		Event Security 8.29.26
Total			\$240.00		
29981	09/08/26	AUTOMATIC SYSTEMS CO.			
E 601-49400-300		Professional Srvs (GENER	\$748.75		
Total			\$748.75		
29982	09/08/26	Ashley Bartz			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 8.15.26
Total			\$100.00		
29983	09/08/26	Missie Beckmann			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 8.30.26
Total			\$100.00		
29984	09/08/26	BENTON TOWNSHIP			
E 102-42250-580		Other Equipment	\$32,120.15		FERA Fund Reimbursement
Total			\$32,120.15		
29985	09/08/26	SREEVIDHYA CHAPPIDI			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 08.23.26
Total			\$100.00		
29986	09/08/26	TOM CLABO			
E 101-45100-312		Contractual Services	\$120.00		Event Security 8.22.26
E 101-45100-312		Contractual Services	\$120.00		Event Security 8.29.26
Total			\$240.00		
29987	09/08/26	Cologne Community Gardens			
G 101-22800		Farmers Market	\$140.00		Pop Token Reimbursement

CITY OF COLOGNE

09/02/26 10:47 AM

Page 5

***Check Detail Register©**

Batch:

081826Verizon,081826VISACFD,090826CR,082526ECM,082526Arnolds,082526MidCounty,082526NCPERS,082526Horizon,082526Waco
 niaComf,082526WaconiaComfor2,082526HealthPartners,082526MVEC,082526MetroNet,082526Loffler,082526Aflac,082526Abdo,082726
 DivPlum,082726VISA,082726UltSafety,082826MVEC,082826MidCounty,082826XCEL,090326MNREV,090126GopherOne,090126Horizon,
 090126MidCounty,090126NIVERA,090226TechStar,090226MidCounty

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$140.00		
29988	09/08/26	EMERGENCY TECHNICAL DECON			
E 101-42230-312		Contractual Services	\$579.00	1637	Turnout Gear Round 7
Total			\$579.00		
29989	09/08/26	Adithya Gorentla			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 8.16.26
Total			\$100.00		
29990	09/08/26	HENNING EXCAVATING			
E 601-49400-312		Contractual Services	\$3,545.00	9143	Repair water services Church Street
E 603-49570-312		Contractual Services	\$2,520.00	9144	Storm Sewer behind townhomes
E 603-49570-312		Contractual Services	\$2,925.00	9145	Repairing storm sewer by City Hall
Total			\$8,990.00		
29991	09/08/26	Alejandro Juarez			
G 101-22000		Deposits	\$925.00		Damage Deposit Refund; Event 8.29.26
Total			\$925.00		
29992	09/08/26	Jose Martinez-Caneses			
G 101-22000		Deposits	\$950.00		Damage Deposit Refund; Event 8.22.26
Total			\$950.00		
29993	09/08/26	METRO WEST INSPECTION SERVICES			
E 101-42400-310		Other Professional Service	\$2,576.32	5143	Permits Finaled -August 2026
Total			\$2,576.32		
29994	09/08/26	MN DEPT OF HEALTH			
E 601-49440-433		Dues and Subscriptions	\$2,709.00		Quarterly Service Connection Fee Q3
Total			\$2,709.00		
29995	09/08/26	NORMA PEREZ			
E 101-45100-300		Professional Srvs (GENER	\$215.00		8/17 Regular Clean
E 101-45100-300		Professional Srvs (GENER	\$835.00		8/23 Quinceanera \$785 + \$50 extra
E 101-45100-300		Professional Srvs (GENER	\$860.00		8/30 Quinceanera \$785 + \$75 extra
Total			\$1,910.00		
29996	09/08/26	O2B kids Chan			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 8.19.26
Total			\$100.00		
29997	09/08/26	PINE PRODUCTS, INC.			
E 101-43100-430		Miscellaneous (GENERAL)	\$72.50	153128	Dark Walnut mulch
Total			\$72.50		
29998	09/08/26	Denise Reinke			
R 601-00000-99999		UNALLOCATED UTILITY	\$167.37		Final water overpayment; 101 Parkview Lane
Total			\$167.37		
29999	09/08/26	SHERWIN WILLIAMS			
E 101-43100-401		Repairs/Maint Buildings	\$137.62	839-3	City of Cologne; paint supplies; account 1212-4

CITY OF COLOGNE

09/02/26 10:47 AM

Page 6

***Check Detail Register©**

Batch:

081826Verizon,081826VISACFD,090826CR,082526ECM,082526Arnolds,082526MidCounty,082526NCPERS,082526Horizon,082526Waco
 niaComf,082526WaconiaComfor2,082526HealthPartners,082526MVEC,082526MetroNet,082526Loffler,082526Aflac,082526Abdo,082726
 DivPlum,082726VISA,082726UltSafety,082826MVEC,082826MidCounty,082826XCEL,090326MNREV,090126GopherOne,090126Horizon,
 090126MidCounty,090126NIVERA,090226TechStar,090226MidCounty

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$137.62		
30000	09/08/26	Ashley Spang			
G 101-22800		Farmers Market	\$40.00		PoP Token Reibursement
Total			\$40.00		
30001	09/08/26	UTILITY CONSULTANT, INC			
E 602-49450-311		Analysis	\$1,092.11	129073	Samples July 15,22,29 Aug 5,12
Total			\$1,092.11		
10100			\$86,779.46		

Fund Summary**10100 Checking**

101 GENERAL FUND	\$28,893.67
102 FIRE EQUIPMENT RESERVE	\$32,120.15
601 WATER FUND	\$12,112.55
602 SEWER FUND	\$8,163.44
603 STORM WATER FUND	\$5,489.65
	\$86,779.46

Clerk Treasurer

Date

City of Cologne Payroll 25-Aug-26			
Employee	\$	13,815.21	August 25, 2026 Payroll
IRS	\$	4,840.61	August 25, 2026 Payroll
MN Department of Revenue	\$	821.43	August 25, 2026 Payroll
PERA	\$	2,367.92	August 25, 2026 Payroll
Total	\$	21,845.17	

City of Cologne Payroll
8-Sep-26

Employee	\$	13,162.51	September 8, 2026 Payroll
IRS	\$	4,622.06	September 8, 2026 Payroll
MN Department of Revenue	\$	755.08	September 8, 2026 Payroll
PERA	\$	2,358.15	September 8, 2026 Payroll
Deferred Compensation	\$	4,264.71	September 8, 2026 Payroll
Health Savings Account	\$	634.68	September 8, 2026 Payroll
Total	\$	25,797.19	

Collaborative Planning, LLC

Memorandum

To: Honorable Mayor and Council
From: Cindy Nash, AICP, EDFP
Date: September 3, 2026
Subject: Variance – Circle K – 409 Paul Ave S

The City has received a variance application for review and consideration in connection with the rebranding of the existing Holiday Stationstore at 409 Paul Ave S to a Circle K-branded store. The application proposes to reface and, in several locations, add exterior signage that exceeds the number, height, and/or square footage of signage permitted for the site under the Cologne Code of Ordinances. In addition, it does not appear that there were variances granted in the past for existing Holiday signage that exceeded ordinance allowances. The variances requested are:

1. Permit more than one freestanding sign per building/lot (refacing two freestanding sign structures are proposed, in addition to four new small non-illuminated directional signs);
2. Permit the height of a freestanding sign in excess of the 20-foot maximum (the existing "MID Sign B" pylon is shown on the submitted plans at a pole height well in excess of the ordinance maximum);
3. Permit the aggregate square footage of freestanding signage in excess of the 80-square-foot maximum (100 square feet for a multi-tenant structure) permitted per freestanding sign structure; and
4. Permit wall and canopy-mounted signage on multiple accessory structures (the fuel canopy, the truck diesel canopy, and the detached car wash building) in excess of the signage otherwise contemplated for a single principal building under the ordinance.

Overview of Request

The subject property is located at 409 Paul Ave S and is improved with a convenience store/fuel station (formerly operated as "Holiday," now being converted to "Circle K"), a fuel canopy, a separate truck diesel canopy, and a detached car wash building. A copy of the applicant's exterior sign package, prepared by Corporate Identification Solutions, Inc. (Revision 05, dated June 8, 2026), is included in the packet.

City staff has not located any record of a sign permit having been issued for the existing Holiday-branded signage on the property, and the existing signage — most notably the "MID

Sign B" pylon and the aggregate square footage of signage across the site — does not appear to conform to the current sign regulations. The applicant is not proposing to substantially expand the site's signage footprint in most instances; rather, the request largely involves re-facing existing sign cabinets and structures with Circle K branding in the same locations and, in most cases, the same or similar dimensions as the existing Holiday signage. Some elements are new:

- Adding a car wash directional sign with a stylized partial K arrow to the side of the wall on the south building elevation
- Adding a Circle K log to the east elevation that did not have signage before
- Adding “Diesel” to another side of the canopy over the diesel pump area
- An Exit Car Wash sign above the exit door
- Four small non-illuminated directional signs (4.0 SF each).

Zoning and Sign Regulations

Section 153.077(B)(2) of the Cologne Code of Ordinances governs signage for commercial properties, and provides in relevant part:

- *Businesses may have a maximum of one freestanding sign per building and one wall sign per wall with street frontage, or no freestanding sign and two wall signs.*
- *One freestanding sign is permitted per structure provided, the sign does not exceed 80 square feet in area and 20 feet in height and is placed no closer than ten feet from any street right-of-way.*
- *Wall signs are permitted on each wall with street frontage, provided such signs do not exceed 10% of said wall area or up to 64 square feet in area, whichever is smaller. The plane of the wall sign must be affixed to and parallel with the wall.*

The proposed sign package, summarized below, exceeds these standards in several respects. The colored fascia bands are not included in the summary below.

Sign Package Summary

Sign / Structure	Proposed Area	Proposed Height	Type
MID Sign A (fuel price sign - reface only) (page 4)	53.1 SF plus changeable copyboard sign each side (total 106.2 SF)	Not shown on plans	Freestanding
MID Sign B (reface only) (page 5)	120.0 SF each side (total 240 SF)	100'-0"	Freestanding
Wall Sign (illuminated) (page 6)	63.5 SF		Wall
Car Wash directional (page 6)	24.0 SF		Wall
Circle K totem sign, illuminated (page 7)	20.8 SF each		Wall

Fuel canopy illuminated wordmark (2 elevations) (page 10)	30.8 SF each (61.6 SF total)		Attached (canopy)
Truck diesel canopy signage, non-illum. (2 elevations) (page 11)	46.5 SF each (93 SF total)		Attached (canopy)
Car wash building decals, non-illum. (3 elevations) (pages 12-14)	52.1 SF total		Attached (accessory bldg)
Directional signs A-D (non-illuminated) (page 15)	4.0 SF each (16.0 SF total)	48"	Freestanding

Figures are approximate and derived from the CIS Sign Package, Rev. 05, dated 06/08/26. Non-illuminated ACM color fascia bands (the red/white/orange striping) are treated above as architectural trim rather than signage.

In total, the proposed package involves approximately 677.2 square feet of signage across the site. The number of freestanding sign structures (two, plus four directional signs) exceeds the one freestanding sign per building/lot standard; the height of MID Sign B, as depicted, substantially exceeds the 20-foot maximum; and the aggregate area of both freestanding and attached signage exceeds the applicable per-structure and per-wall maximums.

Legal Background on Variances

Minnesota statutes on variances were amended in 2011 to reflect a "practical difficulties" standard, rather than the previously used "undue hardship" standard. "Practical difficulties," as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties.

This request is being evaluated based on the "practical difficulties" standard rather than the standard included in the Cologne Code of Ordinances.

Evaluation of Request

In evaluating variance requests, the following questions should be considered:

1. Is the request a reasonable use of the land?

Finding: The property is developed with a multi-structure fuel/convenience retail complex — a principal store building, a fuel canopy, a separate truck diesel canopy, and a detached car wash building — each of which functions independently and benefits from its own identification, wayfinding, and safety signage. The Cologne sign ordinance's freestanding- and wall-sign standards appear to contemplate a single principal building on a lot rather than a multi-structure fuel/car wash complex of this type. Much of the requested signage (the two price signs, the fuel canopy fascia, and the car wash decals) replaces existing sign structures

in the same locations and, in most instances, the same dimensions as the existing (legacy) signage; it is a reasonable use of the property to rebrand existing structures.

2. Is the plight of the landowner due to circumstances unique to the property not created by the landowner?

Finding: The property's multiple structures (main store, fuel canopy, truck diesel canopy, and detached car wash) are unique physical circumstances not created by the current Applicant. The prior signage on the site, which appears to predate current ownership and for which the City holds no permit record, was apparently not constructed in conformance with the ordinance. The Applicant is not the party that created the underlying nonconformity, though the Applicant's rebranding request is what has brought the issue before the City.

3. Will the variance, if granted, alter the essential character of the locality?

Finding: The site has functioned as a gas station/convenience store with a comparable signage presence for a number of years. The proposed Circle K signage generally follows the footprint and location of the existing Holiday signage, with a modest net increase in overall square footage. Granting the variance would not meaningfully alter the character of this commercial corridor.

The Zoning Ordinance also requires that certain findings be made by the Board of Appeals and Adjustments as follows:

1. Granting a variance will not adversely affect the public health, welfare and safety and will not be detrimental or injurious to property or improvements in the neighborhood.

Finding: The proposed signage is consistent in scale and character with the existing commercial use of the property and with signage found on comparable fuel/convenience uses along this corridor.

2. Strict interpretation or enforcement would result in a practical difficulty or unnecessary hardship that is neither self-created nor inconsistent with the intent of this chapter and the comprehensive plan.

Finding: The ordinance's sign standards do not readily account for a multi-structure fuel/convenience/car wash site, and much of the requested signage replaces legacy, apparently unpermitted signage already present on the property.

3. There are exceptional or extraordinary circumstances or conditions applicable to the property, use or facilities that do not apply generally to other properties in the same district.

Finding: The property contains four separate structures requiring identification and/or safety/wayfinding signage (store, fuel canopy, truck diesel canopy, and car wash), which is not typical of other properties in the C-3 District.

4. Strict or literal interpretation would deprive the applicant of the use and enjoyment of his property in a manner similar to others in the same district.

Finding: Without the variance, the Applicant would be unable to identify the fuel canopy, truck diesel canopy, and car wash building, or to provide directional information, in a manner comparable to other fuel/convenience uses in other communities.

5. Granting of the variance will not allow a use which is otherwise not a permitted use in the zoning district in question.

Finding: The self-service gasoline station and convenience store use is a permitted use in the zoning district; the variance relates solely to signage, not use.

Planning Commission Recommendation

The Planning Commission held a public hearing at their September 2nd meeting, and then recommended approval of the variance. A resolution approving the variance is included in the Council packet.

**CITY OF COLOGNE
CITY COUNCIL
RESOLUTION NO. 26-15**

**RESOLUTION APPROVING A VARIANCE RELATED TO SIGNAGE AT 409 PAUL
AVENUE SOUTH**

WHEREAS, Mid-County Co-op Oil Association (“Applicant”) is the property owner for a variance related to property located at 409 Paul Avenue South and PIDs #401500010 and #401500021; and

WHEREAS, the property is legally described as:

Lot 1 and 2, Block 1, Ehalt Addition, Carver County, Minnesota

Referred to herein as the “Subject Property;” and

WHEREAS, the Subject Property is zoned C-3 General Business; and

WHEREAS, the Applicant had applied for a variance to construct signage in excess of that allowed by ordinance as follows:

1. Permit more than one freestanding sign per building/lot (refacing two freestanding sign structures are proposed, in addition to four new small non-illuminated directional signs);
2. Permit the height of a freestanding sign in excess of the 20-foot maximum (the existing "MID Sign B" pylon is shown on the submitted plans at a pole height well in excess of the ordinance maximum);
3. Permit the aggregate square footage of freestanding signage in excess of the 80-square-foot maximum (100 square feet for a multi-tenant structure) permitted per freestanding sign structure; and
4. Permit wall and canopy-mounted signage on multiple accessory structures (the fuel canopy, the truck diesel canopy, and the detached car wash building) in excess of the signage otherwise contemplated for a single principal building under the ordinance.

WHEREAS, Minnesota Statute Section 462.357, subd. 6 provides:

- a. Variances shall only be permitted (a) when they are in harmony with the general purposes and intent of the ordinance and (b) when the variances are consistent with the comprehensive plan.
- b. Variances may be granted when the applicant for the variance establishes that there are practical difficulties in complying with the zoning ordinance. “Practical difficulties,” as used in connection with the granting of a variance, means that (a) the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; (b) the plight of the landowner is due to circumstances unique to the property not created by the landowner; and (c) the variance, if granted, will not alter the essential character of the locality.

WHEREAS, the public hearing was properly noticed and scheduled for September 2, 2026 Planning Commission meeting; and

WHEREAS, the application and staff report were reviewed by the Planning Commission at its meeting on September 2, 2026 at which the Planning Commission recommended approval of the variance subject to conditions; and

NOW, THEREFORE, BE IT RESOLVED, the City Council acting as the Board of Appeals and Adjustments makes the following findings:

1. The proposed variance is a reasonable use of the land. The property is developed with a multi-structure fuel/convenience retail complex — a principal store building, a fuel canopy, a separate truck diesel canopy, and a detached car wash building — each of which functions independently and benefits from its own identification, wayfinding, and safety signage. The Cologne sign ordinance's freestanding- and wall-sign standards appear to contemplate a single principal building on a lot rather than a multi-structure fuel/car wash complex of this type. Much of the requested signage (the two price signs, the fuel canopy fascia, and the car wash decals) replaces existing sign structures in the same locations and, in most instances, the same dimensions as the existing (legacy) signage; it is a reasonable use of the property to rebrand existing structures.
2. The property's multiple structures (main store, fuel canopy, truck diesel canopy, and detached car wash) are unique physical circumstances not created by the current Applicant. The prior signage on the site, which appears to predate current ownership and for which the City holds no permit record, was apparently not constructed in conformance with the ordinance. The Applicant is not the party that created the underlying nonconformity, though the Applicant's rebranding request is what has brought the issue before the City.
3. The variance would not alter the essential character of the locality. The site has functioned as a gas station/convenience store with a comparable signage presence for a number of years. The proposed Circle K signage generally follows the footprint and location of the existing Holiday signage, with a modest net increase in overall square footage. Granting the variance would not meaningfully alter the character of this commercial corridor.

NOW, THEREFORE, BE IT FURTHER RESOLVED, City Council acting as the Board of Appeals and Adjustments makes the following findings:

1. Granting a variance will not adversely affect the public health, welfare and safety and will not be detrimental or injurious to property or improvements

in the neighborhood. The proposed signage is consistent in scale and character with the existing commercial use of the property and with signage found on comparable fuel/convenience uses along this corridor.

2. Strict interpretation or enforcement would result in a practical difficulty or unnecessary hardship that is neither self-created nor inconsistent with the intent of this chapter and the comprehensive plan. The ordinance's sign standards do not readily account for a multi-structure fuel/convenience/car wash site, and much of the requested signage replaces legacy, apparently unpermitted signage already present on the property.
3. There are exceptional or extraordinary circumstances or conditions applicable to the property, use or facilities that do not apply generally to other properties in the same district. The property contains four separate structures requiring identification and/or safety/wayfinding signage (store, fuel canopy, truck diesel canopy, and car wash), which is not typical of other properties in the C-3 District.
4. Strict or literal interpretation would deprive the applicant of the use and enjoyment of his property in a manner similar to others in the same district. Without the variance, the Applicant would be unable to identify the fuel canopy, truck diesel canopy, and car wash building, or to provide directional information, in a manner comparable to other fuel/convenience uses in other communities.
5. Granting of the variance will not allow a use which is otherwise not a permitted use in the zoning district in question. The self-service gasoline station and convenience store use is a permitted use in the zoning district; the variance relates solely to signage, not use.

BE IT FURTHER RESOLVED, the City Council approves a variance related to signage, subject to the following conditions:

1. This variance rescinds and replaces all previous variances related to signage for the subject property.
2. Signage shall be constructed in substantial conformance with the plan set dated June 8, 2026 for Circle K Exterior Signs prepared by Corporate ID Solutions and included within the City Council packet.
3. A building permit shall be secured for signage as required by Building Code prior to installation.
4. Applicants, their successors, and assigns, shall reimburse the City for all administrative, legal, and professional costs incurred for the enforcement of this Variance. Applicants agree to pay all such costs within 30 days of billing by the City. Bills not paid within

30 days of billing by the City shall accrue interest at the rate of 6% per year. Further, if Applicants fail to pay said amounts within the time permitted, the City may specially assess such costs against the property. Applicants by accepting this Variance voluntarily waives any and all rights to appeal any certification/assessment under any applicable statutes, the Constitution, and case law.

5. All funds owed to the City for the processing of this application shall be paid in full prior to the issuance of a building permit.
6. The variance shall expire if these conditions are not met and a building permit application is not received for the property by September 8, 2027.

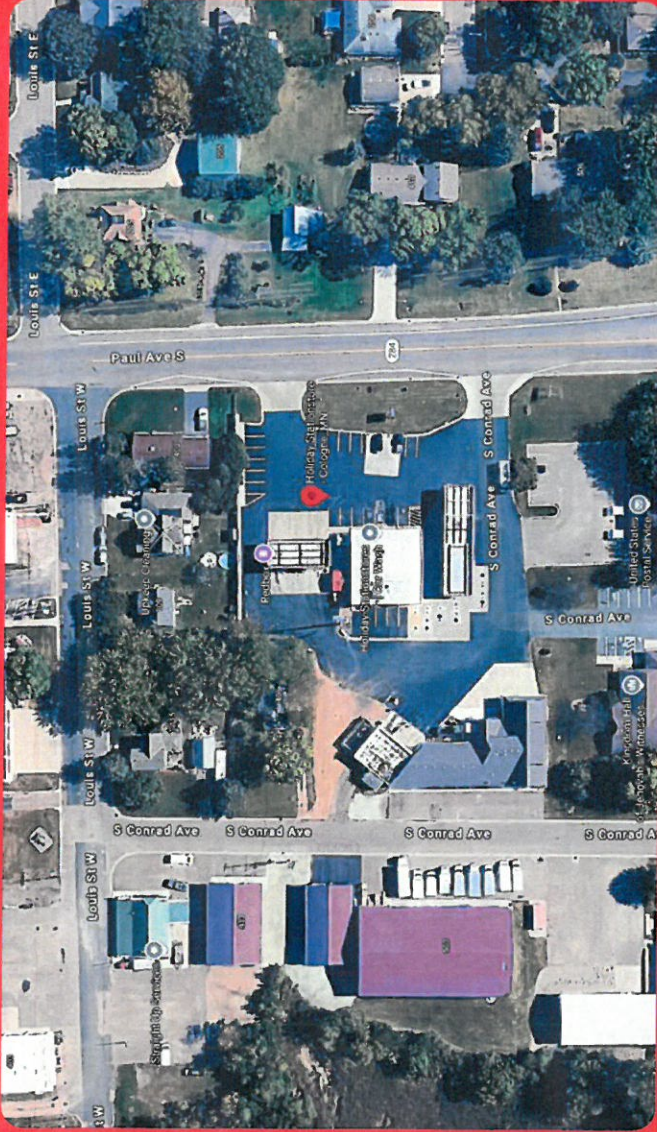
Date: September 8, 2026

Approved:

Matt Lein
Mayor

Attested:

Michelle Morrison
City Clerk



EXTERIOR SIGNS

STORE NUMBER

3577

LOCATION

COLOGNE, MN

ADDRESS

409 PAUL AVE S

MARKET

NORTHERN TIER MARKET

DATE

06/08/26

REVISION HISTORY

R02 - 03/12/26

- Updated MID
- Updated painting
- Updated HSD CNPY

R03 - 04/14/26

- Updated MID
- Updated HR
- Updated CW, Soft Touch/Touch Free

R04 - 04/28/26

- Updated HR

R05 - 06/08/26

- Updated BLDG



CORPORATE ID SOLUTIONS



**CORPORATE
IDENTIFICATION
SOLUTIONS**

CUSTOMER
CIRCLE K

SITE NUMBER
3577

LOCATION
COLOGNE, MN

ACCOUNT REP
BEN DEHAYES

DRAWN BY
HH

DATE
06/08/26

REVISION
05

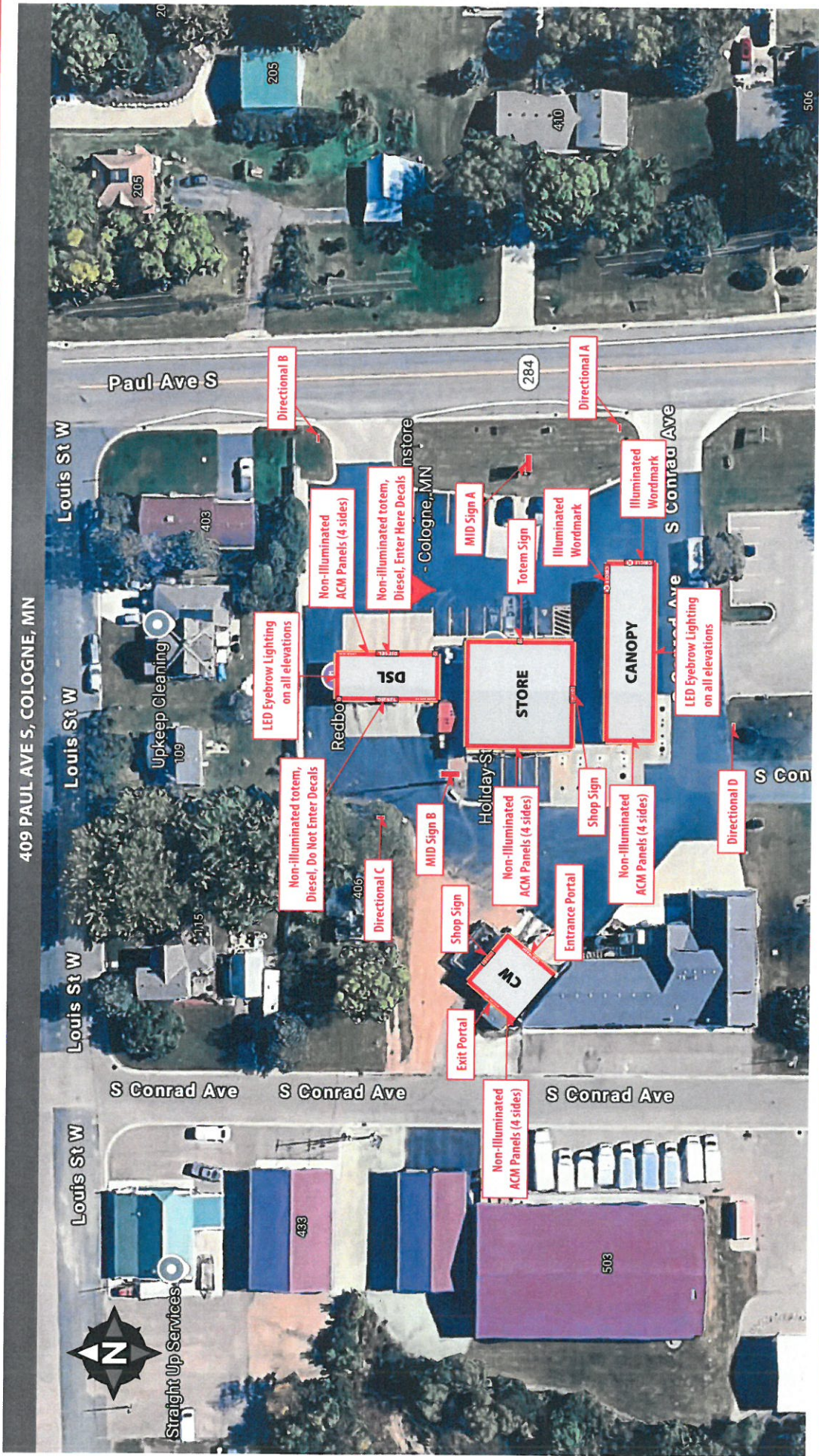
SCALE
NTS

CORPORATE ID SOLUTIONS
5563 N ELSTON AVE
CHICAGO, IL 60630
P: 773-763-9600 | F: 773-763-9606
CORPORATEIDSOLUTIONS.COM

CUSTOMER ACCEPTANCE

THIS DRAWING IS THE PROPERTY OF CORPORATE IDENTIFICATION SOLUTIONS, INC., CHICAGO, IL, AND CONTAINS PROPRIETARY AND CONFIDENTIAL INFORMATION. THIS DRAWING IS TRANSFERRED TO THE CUSTOMERS AND SUPPLIERS OF CORPORATE IDENTIFICATION SOLUTIONS, INC. BY WAY OF LOAN. THIS DRAWING MAY NOT BE COPIED OR REPRODUCED IN WHOLE OR IN PART, NOR MAY IT OR THE INFORMATION IT CONTAINS BE DISCLOSED OR TRANSFERRED TO ANY OTHER PARTY OR PERSONS WITHOUT THE PRIOR WRITTEN CONSENT OF CORPORATE IDENTIFICATION SOLUTIONS, INC.

SIGNATURE _____ DATE _____



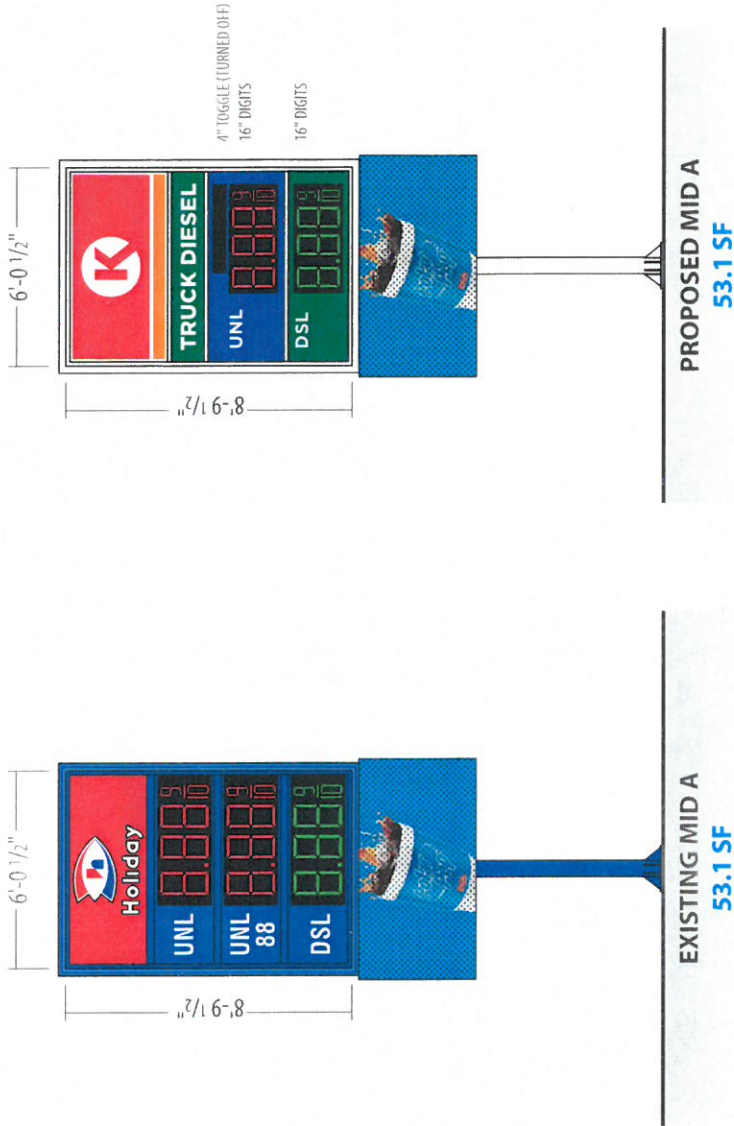


EXISTING

MID SIGNSCOPE OF WORK

- New cabinets/shroud
- New Circle K faces
- New Truck Diesel
- New Unleaded faces and 16" LEDs
- New 4" toggles (OFF)
- New Diesel faces and 16" LEDs
- Reuse EMC
- Remove existing illuminated blue rods
- Paint poles & cabinets to Circle K standards

FIELD VERIFY PRIOR TO MANUFACTURE



**CORPORATE
IDENTIFICATION
SOLUTIONS**

CUSTOMER
CIRCLE K
SITE NUMBER
3577

LOCATION
COLOGNE, MN
ACCOUNT REP
BEN DEHAYES

DRAWN BY
HHJ
DATE
05/08/26

REVISION
05
SCALE
NTS

CORPORATE ID SOLUTIONS
5563 N ELSTON AVE.
CHICAGO, IL 60630
P: 773-763-9600 | F: 773-763-9606
CORPORATEIDSOLUTIONS.COM

CUSTOMER ACCEPTANCE
THIS DRAWING IS THE PROPERTY OF CORPORATE IDENTIFICATION SOLUTIONS, INC. (CHICAGO, IL) AND CONTAINS PROPRIETARY AND CONFIDENTIAL INFORMATION. THIS DRAWING IS TRANSFERRED TO THE CUSTOMERS AND SUPPLIERS OF CORPORATE IDENTIFICATION SOLUTIONS, INC. BY WAY OF OR THROUGH THE COURSE OF BUSINESS. IT IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE PRIOR WRITTEN CONSENT OF CORPORATE IDENTIFICATION SOLUTIONS, INC.

DATE

SIGNATURE