



City Council Meeting Agenda

Monday, June 15, 2026 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Sarah Bruss
Councilmember: Jeri Bowers
Councilmember: Selmer Olson
Councilmember: Carol Szaroletta

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ADOPT AGENDA
4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. May 18th, 2026 City Council Minutes
- b. Accounts Payable from May 19th, 2026
- c. June 2nd, and June 16th 2026 Payroll Summary

d. Approve Annual Liquor License for Hollanders and Inn Town

6. NEW COUNCIL BUSINESS

a. Release \$50,000 Letter of Credit No. 3100103 for early grading at Village at Cologne 18th

b. Resolution 26-10 Authorizing Participation in the Met Council's Small Communities Planning Program for Assistance with Preparation of the 2050 Comprehensive Plan

c. Resolution 26-11 Approving a Variance at 401 Prairie View Dr.

d. Jacobsen 16 Ft Mower Replacement

7. INFORMATIONAL ITEMS

a. Administrator Update

b. Mayor / Council / Committees Reports

c. May Sheriff Report

8. ITEMS REMOVED FROM THE CONSENT AGENDA

9. ADJOURN

CALENDAR OF EVENTS/MEETINGS

July 3 rd	Friday	Independence Day – OFFICE CLOSED
July 15 th	Wednesday	Planning Commission Meeting
July 20 th	Monday	City Council Meeting
July 14 – 28		Filings Open for City Council and Mayor



City Council Meeting Minutes

Monday, May 18, 2026 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

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1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bowers, Bruss, Olson and Szaroletta were present. Also present was City Administrator Michelle Morrison.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Administrator Morrison asked to add including the approval of annual liquor licenses for 212 Tavern and Pounders as paperwork was returned completed today. Motion by Councilmember Bowers to adopt the agenda as amended, second by Councilmember Szaroletta. Motion carried unanimously.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. May 4, 2026 City Council Minutes**
- b. Accounts Payable from May 5th, 2026**
- c. May 19th 2026 Payroll Summary**
- d. Approve Annual Liquor License for The Corral, Pounders Bar and Grill and 212 Tavern**
- e. Approve Res No 26-09 Accepting Donation**

After discussion, Councilmember Szaroletta made a motion to adopt the consent agenda, second by Councilmember Bowers. Motion carried unanimously.

6. NEW COUNCIL BUSINESS

a. Non-Profit Rental Agreement Clarification

Administrator Morrison reviewed history with non-profits using the city facilities and asked the Council for guidance on how to handle rentals going forward. After discussion Councilmember Bowers Made a Motion to provide Cologne based Non-Profits (CFD, Lions, Hollanders, Cologne Academy and Communities of Belonging) one Friday rental at no charge, additional Friday rentals or any Saturday rental may be booked for 50% of the current resident rate on the City Fee Schedule. Refundable Damage Deposit and mandatory cleaning fee must be paid as well, second by Councilmember Olson. Motion carried unanimously. Councilmember Bowers then made a motion to provide the Cologne Leos two rentals annually at no charge. The rental may be on a Saturday, but limited to a half day rental, second by Councilmember Bruss. Motion carried unanimously.

b. Update on Payment Vendor Changes

Administrator Morrison provided the Councilmembers with answers to their questions on fees for bank and credit card transactions transition options. Direction from the council was to move forward with the change.

7. INFORMATIONAL ITEMS

- a. Administrator Update**
- b. Mayor / Council / Committees Reports**
- c. Q 1 and April 2026 Sheriff Reports**

8. ITEMS REMOVED FROM THE CONSENT AGENDA

9. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 7:45 PM, second by Councilmember Bowers. Motion carried unanimously.

Respectfully Submitted:

Attest:

Michelle Morrison

City Administrator/City Clerk

Matt Lein

Mayor

CITY OF COLOGNE

*Check Summary Register©

Batch:

061526CR,052226Horizon,052226MVEC,062226PostOffice,052626MidCounty,052626Hawkins,052626Banyon,052626Diversified,052626Loffler,052626MetroNet,052626ECM,052626CoreandMain,052626VISA,052926A1Stripes,052926MVEC,060126CINTAS,060126XCEL,060226AFLAC,060226TechStar,060226NUVERA,060226Summit,060226CenterPoint,060226Republic,060326Healthpart,060326Diversified,060326GopherOne,060326MidCounty

Name	Check Date	Check Amt	
10100 Checking			
3395e	HORIZON COMMERCIAL POOL SUPPLY	05/22/26	\$840.81 Splashpad Chemicals
3396e	MN VALLEY ELECTRIC COOPERATIVE	05/22/26	\$160.28 2140 N Village Parkway
3397e	POST OFFICE	05/26/26	\$500.00 Utility Post Card Postage
3398e	MID COUNTY CO-OP	05/26/26	\$475.13 Lawn Mower Tire Repair
3399e	HAWKINS, INC	05/26/26	\$15,364.28 Water Treatment
3400e	BANYON DATA SYSTEMS, INC	05/26/26	\$3,185.00 Annual Support Fee
3401e	DIVERSIFIED PLUMBING & HEATING	05/26/26	\$373.00 Splash Park Repair
3403e	LOFFLER-131511	05/26/26	\$62.47 Monthly Copier Lease April 2026
3404e	METRONET	05/26/26	\$119.74 Phones
3405e	ECM PUBLISHERS, INC.	05/26/26	\$185.14 Ord Amend Park and PC
3406e	CORE & MAIN	05/26/26	\$13.80 SDR35 CAP
3407e	VISA - CITIZENS ALLIANCE BANK	05/26/26	\$918.05 Rubber Stall Mat
3414e	A-1 STRIPES, INC.	05/29/26	\$4,350.00 Parking lot and cross walk striping
3415e	MN VALLEY ELECTRIC COOPERATIVE	05/29/26	\$285.80 Street Light Account
3416e	CINTAS CORPORATION	06/01/26	\$169.37 Uniforms
3417e	XCEL ENERGY	06/01/26	\$9,076.07 WWTP
3418e	AFLAC	06/02/26	\$176.08 Employee Insurance January
3419e	TECHSTAR IT SOLUTIONS INC	06/02/26	\$2,522.80 IT Support
3420e	NUVERA COMMUNICATIONS INC	06/02/26	\$40.93 Fitness Center Cable TV
3421e	SUMMIT FIRE PROTECTION	06/02/26	\$479.95 Sensors sending alerts to Brian
3422e	CENTERPOINT	06/02/26	\$185.47 105 Benton St
3423e	REPUBLIC SERVICES	06/02/26	\$1,412.96 PW Garbage
3425e	HEALTH PARTNERS	06/03/26	\$2,032.72 Employee Medical and Dental Insurance - July 2026
3426e	DIVERSIFIED PLUMBING & HEATING	06/03/26	\$667.85 RPZ fix for irrigation
3427e	GOPHER STATE ONE-CALL (INC)	06/03/26	\$45.90 Locates- May 2026
3428e	MID COUNTY CO-OP	06/03/26	\$171.42 Roundup
29860	AMERICAN LEGAL PUBLISHING CORP	06/15/26	\$550.00 Annual Ordinance Publication
29861	BOLTON & MENK, INC	06/15/26	\$8,198.50 Misc Engineering
29862	CARVER COUNTY	06/15/26	\$92,743.00 1st Half Police Contract 2026
29863	COLLABORATIVE PLANNING, LLC	06/15/26	\$2,645.50 401 Prairie View Variance
29864	DISCOUNT TREE CARE	06/15/26	\$2,075.00 Removal of 3 ash tree; stump grinding
29865	FASTENAL COMPANY	06/15/26	\$114.31 8x800 rolltwl
29866	Rhonda Fenney	06/15/26	\$100.00 Damage Deposit Refund; Event 5.31.26
29867	GILBERT MECHANICAL CONTRACTOR	06/15/26	\$9,033.00 Final Bill-Fitness Center Replacement
29868	LISA GOHLKE	06/15/26	\$100.00 Deposit Refund 26_06_06
29869	Jess Grengs	06/15/26	\$100.00 Deposit Refund - 26_06_06
29870	Mike Grover	06/15/26	\$100.00 Deposit refund 26_06_06
29871	Herrmann, David	06/15/26	\$127.24 Final bill overpayment 409 Edward Ave
29872	IDC AUTOMATIC	06/15/26	\$293.33 Old Fire Station garage door
29873	Raviteja Kancherla	06/15/26	\$100.00 Deposit refund 26_06_07
29874	MACQUEEN EQUIPMENT INC.	06/15/26	\$1,978.53 Supreme Boots
29875	BRITTONI, MAY	06/15/26	\$100.00 Reissue; Damage Deposit Refund; Event 2.22.26
29876	METRO WEST INSPECTION SERVICES	06/15/26	\$3,233.53 Permits Finaled -May 2026
29877	MN DEPT OF HEALTH	06/15/26	\$2,709.00 Quarterly Service Connection Fee Q2
29878	NORMA PEREZ	06/15/26	\$860.00 Cleaning 5.18.26
29879	Sridevi Nalluri	06/15/26	\$100.00 Damage Deposit Refund; Event 5.22.26
29880	Casey Nus	06/15/26	\$100.00 Damage Deposit Refund; Event 5.31.26
29881	POST OFFICE	06/15/26	\$2,000.00 Deposit into account for Utility Billing
29882	Pysick, Betsy	06/15/26	\$100.00 Damage Deposit Refund: Event 5.16.26
29883	RECTECH SALES & SERVICES COMPA	06/15/26	\$179.93 Discharge Chute; lawnmower repair
29884	Luke Rosten	06/15/26	\$100.00 Damage Deposit Refund; Event 5.23.26
29885	ROUFS, SUZANNA	06/15/26	\$100.00 Damage Deposit Refund; Event 6.3.26
29886	SITE ONE	06/15/26	\$541.20 LIONS BASEBALL FIELD Base replacement
29887	Jodi Templin	06/15/26	\$75.00 Damage Deposit Refund; Event 5.03.26; TV Rental

CITY OF COLOGNE

***Check Summary Register©**

Batch:

061526CR,052226Horizon,052226MVEC,062226PostOffice,052626MidCounty,052626Hawkins,052626Banyon,052626Diversified,052626Loffler,052626MetroNet,052626ECM,052626CoreandMain,052626VISA,052926A1Stripes,052926MVEC,060126CiNTAS,060126XCEL,060226AFLAC,060226TechStar,060226NUVERA,060226Summit,060226CenterPoint,060226Republic,060326Healthpart,060326Diversified,060326GopherOne,060326MidCounty

Name	Check Date	Check Amt	
29888 ULTIMATE EVENTS INC	06/15/26	\$6,751.40	Tent Rental Glad Days
29889 UTILITY CONSULTANT, INC	06/15/26	\$544.24	Sample Dates April 29 May 6, 13
Total Checks		\$179,567.73	

10100 Checking

101 GENERAL FUND	\$143,395.57
601 WATER FUND	\$11,231.72
602 SEWER FUND	\$24,940.44
	<u>\$179,567.73</u>

Clerk Treasurer

Date

FILTER: (([Act Year]='2026' and [period] in (5,6))) and (Source in ('061526CR','052226Horizon','052226MVEC','062226PostOffice','052626MidCounty','052626Hawkins','052626Banyon','052626Diversified','052626Loffler','052626MetroNet','052626ECM','052626CoreandMain','052626VISA','052926A1Stripes','052926MVEC','060126CiNTAS','060126XCEL','060226AFLAC','060226TechStar','060226NUVERA','060226Summit','060226CenterPoint','060226Republic','060326Healthpart','060326Diversified','060326GopherOne','060326MidCounty'))

***Check Detail Register©**

Batch:

061526CR,052226Horizon,052226MVEC,062226PostOffice,052626MidCounty,052626Hawkins,052626Banyon,052626Diversified,052626Loffler,052626MetroNet,052626ECM,052626CoreandMain,052626VISA,052926A1Stripes,052926MVEC,060126CiNTAS,060126XCEL,060226AFLAC,060226TechStar,060226NUVERA,060226Summit,060226CenterPoint,060226Republic,060326Healthpart,060326Diversified,060326GenherOne,060326MidCounty

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
3395 e	05/22/26	HORIZON COMMERCIAL POOL SUPPLY			
E 101-45200-216		Chemicals and Chem Pro	\$840.81	135924	Splashpad Chemicals
		Total	\$840.81		
3396 e	05/22/26	MN VALLEY ELECTRIC COOPERATIVE			
E 602-49470-381		Electric Utilities	\$96.30		2140 N Village Parkway
E 101-43160-381		Electric Utilities	\$63.98		2043 Village Parkway Light
		Total	\$160.28		
3397 e	05/26/26	POST OFFICE			
E 101-41400-322		Postage	\$500.00		Utility Post Card Postage Deposit
		Total	\$500.00		
3398 e	05/26/26	MID COUNTY CO-OP			
E 101-45200-216		Chemicals and Chem Pro	\$303.64	22040	Strike 3 2.5/Roundup
E 101-45200-404		Repairs/Maint Machinery/	\$41.87	25844	Lawn Mower Tire Repair
E 101-45200-404		Repairs/Maint Machinery/	\$41.87	25862	Lawn Mower Tire Repair x 2
E 101-45200-404		Repairs/Maint Machinery/	\$44.00	25906	New Lawn Mower Tire Mount & Disposal
E 101-45200-404		Repairs/Maint Machinery/	\$43.75	5266	Oil
		Total	\$475.13		
3399 e	05/26/26	HAWKINS, INC			
E 602-49450-216		Chemicals and Chem Pro	\$10.00	7423460	Waste Water Treatment Plant
E 602-49450-216		Chemicals and Chem Pro	\$10,837.28	7432197	Waste Water Treatment Plant
E 601-49400-216		Chemicals and Chem Pro	\$4,517.00	7432199	Water Treatment
		Total	\$15,364.28		
3400 e	05/26/26	BANYON DATA SYSTEMS, INC			
E 101-41400-207		Computer Software/Hardw	\$1,082.90	167792	Annual Support Fee
E 601-49440-207		Computer Software/Hardw	\$1,051.05	167792	Annual Support Fee
E 602-49490-207		Computer Software/Hardw	\$1,051.05	167792	Annual Support Fee
		Total	\$3,185.00		
3401 e	05/26/26	DIVERSIFIED PLUMBING & HEATING			
E 101-45200-404		Repairs/Maint Machinery/	\$373.00	46285	Splash Park Repair
		Total	\$373.00		
3403 e	05/26/26	LOFFLER-131511			
E 101-41400-404		Repairs/Maint Machinery/	\$62.47	5355059	Monthly Copier Lease April 2026
		Total	\$62.47		
3404 e	05/26/26	METRONET			
E 101-43100-320		Communications (GENER	\$119.74		Phones
		Total	\$119.74		
3405 e	05/26/26	ECM PUBLISHERS, INC.			
E 101-41400-350		Print/Publications (GENE	\$68.38	1099171	Ord Amend Chap 73-74
E 101-41400-350		Print/Publications (GENE	\$68.38	1099172	Ord Amend Park and PC
E 101-41400-350		Print/Publications (GENE	\$48.38	1100109	June 3 PH Prairie View

CITY OF COLOGNE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$185.14		
3406 e	05/26/26	CORE & MAIN			
E 602-49450-210		Operating Supplies (GEN	\$13.80	31362	SDR35 CAP
Total			\$13.80		
3407 e	05/26/26	VISA - CITIZENS ALLIANCE BANK			
E 101-45200-430		Miscellaneous (GENERAL	\$249.95		Rubber Stall Mat
E 101-45200-430		Miscellaneous (GENERAL	\$49.67		Fritz Field restrooms
E 601-49400-220		Repair/Maint Supply (GEN	\$14.98		Leak Stopper; spray foam
E 101-45200-430		Miscellaneous (GENERAL	\$28.49		MN State Flag
G 101-22800		Farmers Market	\$98.19		PoP supplies
E 101-41400-200		Office Supplies (GENERA	\$60.75		Computer Mice; HDMI; batteries;Sharpies
E 101-46200-430		Miscellaneous (GENERAL	\$20.07		Senior Treats
E 101-41400-207		Computer Software/Hardw	\$69.57		Go Daddy Domain Renewal
E 101-41400-207		Computer Software/Hardw	\$95.00		Adobe; Icegram
E 601-49400-311		Analysis	\$77.00		Water Sample Shipping
E 101-45200-384		Refuse/Garbage Disposal	\$154.38		Parks Garbage Bags
Total			\$918.05		
3414 e	05/29/26	A-1 STRIPES, INC.			
E 101-43100-312		Contractual Services	\$4,350.00	29086	Parking lot and cross walk striping
Total			\$4,350.00		
3415 e	05/29/26	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43160-381		Electric Utilities	\$285.80		Street Light Account
Total			\$285.80		
3416 e	06/01/26	CINTAS CORPORATION			
E 101-43100-417		Uniforms	\$40.55	4265229507	Uniforms
E 101-45100-401		Repairs/Maint Buildings	\$70.67	4265229937	Rugs, Mats, Mops, Towels
E 101-43100-417		Uniforms	\$20.05	4265946945	Uniforms
E 101-43100-417		Uniforms	\$19.05	4266681540	Uniforms
E 101-43100-417		Uniforms	\$19.05	4267448014	Uniforms
Total			\$169.37		
3417 e	06/01/26	XCEL ENERGY			
E 602-49450-381		Electric Utilities	\$5,062.76		WWTP
E 602-49470-381		Electric Utilities	\$1,245.06		Lift Stations
E 602-49470-381		Electric Utilities	\$252.93		115 Paul
E 101-43100-381		Electric Utilities	\$12.71		Storage Shed
E 601-49400-381		Electric Utilities	\$2,459.64		Water Tower
E 101-41940-381		Electric Utilities	\$42.97		701 Lake
Total			\$9,076.07		
3418 e	06/02/26	AFLAC			
E 101-41400-130		Employer Paid Ins (GENE	\$14.08		Employee Insurance January
G 101-21705		Aflac	\$119.76		Employee Insurance January
E 602-49450-130		Employer Paid Ins (GENE	\$14.08		Employee Insurance January
E 601-49400-130		Employer Paid Ins (GENE	\$14.08		Employee Insurance January
E 101-43100-130		Employer Paid Ins (GENE	\$14.08		Employee Insurance

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$176.08		
3419 e	06/02/26	TECHSTAR IT SOLUTIONS INC			
E 101-43100-312		Contractual Services	\$400.00	71599	Firewall Update
E 101-42200-310		Other Professional Servic	\$400.00	71599	Firewall Update
E 602-49450-312		Contractual Services	\$400.00	71599	Firewall Update
E 101-41400-312		Contractual Services	\$150.00	71599	Chromebook support
E 101-43100-312		Contractual Services	\$293.20	71617	IT Support
E 101-42200-310		Other Professional Servic	\$293.20	71617	IT Support
E 602-49450-312		Contractual Services	\$293.20	71617	IT Support
E 101-41400-312		Contractual Services	\$293.20	71617	IT Support
Total			\$2,522.80		
3420 e	06/02/26	NUVERA COMMUNICATIONS INC			
E 101-45100-433		Dues and Subscriptions	\$40.93		Fitness Center Cable TV
Total			\$40.93		
3421 e	06/02/26	SUMMIT FIRE PROTECTION			
E 101-45100-223		Building Repair Supplies	\$479.95	4114561	Sensors sending alerts to Brian
Total			\$479.95		
3422 e	06/02/26	CENTERPOINT			
E 602-49470-383		Gas Utilities	\$19.58		105 Benton St
E 601-48930-383		Gas Utilities	\$126.73		2224 Naples
E 602-49470-383		Gas Utilities	\$19.58		124 Hazelwood Ave LFT STN
E 602-49470-383		Gas Utilities	\$19.58		1022 Meadow St LFT STN
Total			\$185.47		
3423 e	06/02/26	REPUBLIC SERVICES			
E 101-41940-384		Refuse/Garbage Disposal	\$519.39	7544189	PW Garbage
E 101-42210-384		Refuse/Garbage Disposal	\$240.46	7544190	CFD Garbage
E 101-45100-384		Refuse/Garbage Disposal	\$345.69	7544191	CCC Garbage
E 101-45200-384		Refuse/Garbage Disposal	\$307.42	7544244	Lions Park Garbage
Total			\$1,412.96		
3425 e	06/03/26	HEALTH PARTNERS			
G 101-21706		Health/Dental Ins	\$2,032.72	43597363640	Employee Medical and Dental Insurance - July 2026
Total			\$2,032.72		
3426 e	06/03/26	DIVERSIFIED PLUMBING & HEATING			
E 101-45100-220		Repair/Maint Supply (GEN	\$667.85	46348	RPZ fix for irrigation-City Hall
Total			\$667.85		
3427 e	06/03/26	GOPHER STATE ONE-CALL (INC)			
E 101-43100-310		Other Professional Servic	\$45.90	6050310	Locates- May 2026
Total			\$45.90		
3428 e	06/03/26	MID COUNTY CO-OP			
E 101-45200-216		Chemicals and Chem Pro	\$171.42	5344	Roundup
Total			\$171.42		

CITY OF COLOGNE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
29860	06/15/26	AMERICAN LEGAL PUBLISHING CORP			
E 101-41910-310		Other Professional Servic	\$550.00	51384	Annual Ordinance Publication
		Total	\$550.00		
29861	06/15/26	BOLTON & MENK, INC			
E 101-43100-303		Engineering Fees	\$300.00	396103	Misc Engineering
E 101-41700-303		Engineering Fees	\$1,927.50	396104	Modern Design Stormwater
E 601-48400-303		Engineering Fees	\$95.00	396105	Water Tower Rehab
E 101-41700-303		Engineering Fees	\$905.00	396106	Ron Olson/16 Lot Development
E 602-49450-303		Engineering Fees	\$4,971.00	396107	Wastewater Treatment Facility
		Total	\$8,198.50		
29862	06/15/26	CARVER COUNTY			
E 101-42110-310		Other Professional Servic	\$91,843.00	3995	1st Half Police Contract 2026
E 101-42110-310		Other Professional Servic	\$350.00	4005	Investigation on Liquor License; Inn Towne & Corral
E 101-42110-310		Other Professional Servic	\$300.00	4008	Investigation Liquor License Hollanders, Pounders, 212
E 101-43100-320		Communications (GENER	\$40.00	4166	Fiber Optic Connection
E 101-42210-320		Communications (GENER	\$40.00	4166	Fiber Optic Connection
E 101-45100-320		Communications (GENER	\$40.00	4166	Fiber Optic Connection
E 601-49400-320		Communications (GENER	\$40.00	4166	Fiber Optic Connection
E 602-49450-320		Communications (GENER	\$90.00	4166	Fiber Optic Connection
		Total	\$92,743.00		
29863	06/15/26	COLLABORATIVE PLANNING, LLC			
E 101-41910-310		Other Professional Servic	\$1,072.50	2026-166	Cologne General Planning
E 101-41910-310		Other Professional Servic	\$929.50	2026-167	VAC 18th Ron Olson
E 101-41910-310		Other Professional Servic	\$536.25	2026-168	401 Prairie View Variance
E 101-41910-310		Other Professional Servic	\$107.25	2026-169	Circle K Signs
		Total	\$2,645.50		
29864	06/15/26	DISCOUNT TREE CARE			
E 101-45200-310		Other Professional Servic	\$2,075.00	2345	Removal of 3 ash tree; stump grinding
		Total	\$2,075.00		
29865	06/15/26	FASTENAL COMPANY			
E 101-45200-430		Miscellaneous (GENERAL	\$114.31	83344	8x800 rolltwl
		Total	\$114.31		
29866	06/15/26	Rhonda Fenney			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 5.31.26
		Total	\$100.00		
29867	06/15/26	GILBERT MECHANICAL CONTRACTOR			
E 101-45100-401		Repairs/Maint Buildings	\$9,033.00	67541	Final Bill-Fitness Center Replacement
		Total	\$9,033.00		
29868	06/15/26	LISA GOHLKE			
G 101-22000		Deposits	\$100.00		Deposit Refund 26_06_06
		Total	\$100.00		

CITY OF COLOGNE

***Check Detail Register©**

Batch:

061526CR,052226Horizon,052226MVEC,062226PostOffice,052626MidCounty,052626Hawkins,052626Banyon,052626Diversified,052626Loffler,052626MetroNet,052626ECM,052626CoreandMain,052626VISA,052926A1Stripes,052926MVEC,060126CiNTAS,060126XCEL,060226AFLAC,060226TechStar,060226NUVERA,060226Summit,060226CenterPoint,060226Republic,060326Healthpart,060326Diversified,060326GenherOne,060326MidCounty

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
29869	06/15/26	Jess Grengs			
	G 101-22000	Deposits	\$100.00		Deposit Refund - 26_06_06
		Total	\$100.00		
29870	06/15/26	Mike Grover			
	G 101-22000	Deposits	\$100.00		Deposit rrefund 26_06_06
		Total	\$100.00		
29871	06/15/26	Herrmann, David			
	R 601-00000-99999	UNALLOCATED UTILITY	\$127.24		Final bill overpayment 409 Edward Ave
		Total	\$127.24		
29872	06/15/26	IDC AUTOMATIC			
	E 101-43100-401	Repairs/Maint Buildings	\$293.33	99977	Old Fire Station garage door
		Total	\$293.33		
29873	06/15/26	Raviteja Kancherla			
	G 101-22000	Deposits	\$100.00		Deposit refund 26_06_07
		Total	\$100.00		
29874	06/15/26	MACQUEEN EQUIPMENT INC.			
	E 101-42230-210	Operating Supplies (GEN	\$661.00	3299	Supreme Boot
	E 101-42230-210	Operating Supplies (GEN	\$1,317.53	4279	Supreme Boots
		Total	\$1,978.53		
29875	06/15/26	BRITTNI, MAY			
	G 101-22000	Deposits	\$100.00		Reissue; Damage Deposit Refund; Event 2.22.26
		Total	\$100.00		
29876	06/15/26	METRO WEST INSPECTION SERVICES			
	E 101-42400-310	Other Professional Servic	\$3,233.53	5041	Permits Finaled -May 2026
		Total	\$3,233.53		
29877	06/15/26	MN DEPT OF HEALTH			
	E 601-49440-433	Dues and Subscriptions	\$2,709.00		Quarterly Service Connection Fee Q2
		Total	\$2,709.00		
29878	06/15/26	NORMA PEREZ			
	E 101-45100-300	Professional Srvs (GENE	\$215.00	2026-06	Cleaning 5.18.26
	E 101-45100-300	Professional Srvs (GENE	\$215.00	2026-06	Cleaning 5.25.26
	E 101-45100-300	Professional Srvs (GENE	\$215.00	2026-06	Cleaning 6.1.26
	E 101-45100-300	Professional Srvs (GENE	\$215.00	2026-06	Cleaning 6.8.26
		Total	\$860.00		
29879	06/15/26	Sridevi Nalluri			
	G 101-22000	Deposits	\$100.00		Damage Deposit Refund; Event 5.22.26
		Total	\$100.00		
29880	06/15/26	Casey Nus			
	G 101-22000	Deposits	\$100.00		Damage Deposit Refund; Event 5.31.26
		Total	\$100.00		

CITY OF COLOGNE

***Check Detail Register©**

Batch:

061526CR,052226Horizon,052226MVEC,062226PostOffice,052626MidCounty,052626Hawkins,052626Banyon,052626Diversified,052626Loffler,052626MetroNet,052626ECM,052626CoreandMain,052626VISA,052926A1Stripes,052926MVEC,060126CiNTAS,060126XCEL,060226AFLAC,060226TechStar,060226NUVERA,060226Summit,060226CenterPoint,060226Republic,060326Healthpart,060326Diversified,060326GenberOne,060326MidCounty

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
29881	06/15/26	POST OFFICE			
E 101-41400-322		Postage	\$2,000.00		Deposit into account for Utility Billing
		Total	\$2,000.00		
29882	06/15/26	Pysick, Betsy			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund: Event 5.16.26
		Total	\$100.00		
29883	06/15/26	RECTECH SALES & SERVICES COMPANY			
E 101-45200-404		Repairs/Maint Machinery/	\$179.93	8031	Discharge Chute; lawnmover repair
		Total	\$179.93		
29884	06/15/26	Luke Rosten			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 5.23.26
		Total	\$100.00		
29885	06/15/26	ROUFS, SUZANNA			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 6.3.26
		Total	\$100.00		
29886	06/15/26	SITE ONE			
E 101-45200-430		Miscellaneous (GENERAL	\$235.37	165635956	LIONS BASEBALL FIELD Base replacement
E 101-45200-430		Miscellaneous (GENERAL	\$305.83	165820114	Fritz Field
		Total	\$541.20		
29887	06/15/26	Jodi Templin			
G 101-22000		Deposits	\$75.00		Damage Deposit Refund; Event 5.03.26; TV Rental
		Total	\$75.00		
29888	06/15/26	ULTIMATE EVENTS INC			
E 101-46200-430		Miscellaneous (GENERAL	\$6,751.40	1149367	Tent Rental Glad Days
		Total	\$6,751.40		
29889	06/15/26	UTILITY CONSULTANT, INC			
E 602-49450-311		Analysis	\$544.24	128100	Sample Dates April 29 May 6, 13
		Total	\$544.24		
		10100	\$179,567.73		

Fund Summary

10100 Checking	
101 GENERAL FUND	\$143,395.57
601 WATER FUND	\$11,231.72
602 SEWER FUND	\$24,940.44
	<u>\$179,567.73</u>

Clerk Treasurer

Date

City of Cologne Payroll

2-Jun-26

Employee	\$	11,944.83	June 02, 2026 Payroll
IRS	\$	4,253.07	June 02, 2026 Payroll
MN Department of Revenue	\$	700.98	June 02, 2026 Payroll
PERA	\$	2,358.15	June 02, 2026 Payroll
Deferred Compensation	\$	3,091.48	June 02, 2026 Payroll
Health Savings Account	\$	634.68	June 02, 2026 Payroll
Total	\$	22,983.19	

City of Cologne Payroll

16-Jun-26

Employee	\$	14,189.70	June 16, 2026 Payroll
IRS	\$	5,100.95	June 16, 2026 Payroll
MN Department of Revenue	\$	866.46	June 16, 2026 Payroll
PERA	\$	2,475.38	June 16, 2026 Payroll
Total	\$	22,632.49	

No. 03-2026
Fee \$ 525.00



THIS CERTIFIES THAT: Wine License — "On Sale"
LICENSEE

TRADE NAME Cologne Baseball Association
STREET ADDRESS OR LOT AND BLOCK NO. Cologne Hollanders
213 Playhouse St W

Is authorized for the period beginning July 1 2026 to June 30 2027
WINE NOT EXCEEDING 24% ALCOHOL BY VOLUME AT RETAIL ONLY FOR CONSUMPTION ON THE PREMISES SUBJECT TO
THE LAWS AND REGULATIONS OF THE STATE OF MINNESOTA AND THE ORDINANCES OF THE MUNICIPALITY OR COUNTY.

STRONG BEER AUTHORIZATION YES NO

CLERK/AUDITOR SIGNATURE Michelle Morrison
THIS LICENSE IS APPROVED

Mayor or President
Given under my hand and the Municipal Corporate Seal

City of Cologne Date June 15, 2026
Michelle Morrison
CLERK or Recorder

Alcohol & Gambling Enforcement Director

No. 04-2026
City Cologne
County Carver



OFF SALE LIQUOR LICENSE

THIS CERTIFIES THAT:

LICENSEE Inn Town LLC

TRADE NAME Inn Town Wine & Spirits

STREET ADDRESS OR LOT AND BLOCK NO 101 Paul Ave N.

Is authorized to sell intoxicating liquor at off sale subject to the laws and regulations of the State of Minnesota and municipal ordinances for the period beginning July 1, 2026 to June 30, 2027

THIS LICENSE IS APPROVED

Mayor or President

Given under my hand and the Municipal Corporate Seal

City of Cologne Date June 15, 2026

Michelle Morrison
CLERK or Recorder

Alcohol & Gambling Enforcement Director

Date

PS9008-03 (3/05)

MEMORANDUM

TO: Mayor Lein and City Council Members
FROM: Michelle Morrison, City Administrator
SUBJECT: RELEASE LETTER OF CREDIT FOR EARLY GRADING
DATE: 6/11/2026

Ron Olson Construction LLC provided the City with a \$50,000 Letter of Credit in connection to the Early Grading Agreement dated Sept 30, 2025. Since then, the city has also received a \$708,750.00 Letter of Credit in connection to the Developers Agreement. At this time it would be appropriate to Release the Letter of Credit associated with the Early Grading.

RECOMMENDATION: Motion to release the Letter of Credit No. 3100103 in the amount of \$50,000

MEMORANDUM

TO: Mayor Lein and City Council Members

FROM: Michelle Morrison, City Administrator

SUBJECT: RESOLUTION 26-10 AUTHORIZING PARTICIPATION IN THE MET COUNCIL'S SMALL COMMUNITITES PLANNING PROGRAM FOR ASSISTANCE WITH PREPARATION OF THE 2050 COMPREHENSIVE PLAN

DATE: 6/11/2026

At the May 4th Council meeting I discussed the Planning Program being offered through the Met Council to help smaller cities prepare the 2050 Comprehensive Plan, at that time the consensus of the Coucil was to move forward with the program. Resolution 26-10 is the next step in the process and authorizes me as the City Administrator to enter into a contract agreement with the Met Council to participate in the program.

RECOMMENDATION: Motion to approve Resolution 26-10 Authorizing Participation in the Met Council's Small Communities Planning Program for Assistance with Preparation of the2050 Comprehensive Plan.

**CITY OF COLOGNE
RESOLUTION NO. 26-10
AUTHORIZING PARTICIPATION IN THE MET COUNCIL’S SMALL COMMUNITIES
PLANNING PROGRAM FOR ASSISTANCE WITH PREPARATION OF THE 2050
COMPREHENSIVE PLAN**

WHEREAS, the City of Cologne must review and update its local comprehensive plan as required by the “decennial” review provision of Minnesota Statutes section 473.864 , subdivision 2; and

WHEREAS, on October 22, 2025, the Metropolitan Council adopted need-based eligibility criteria that identified 29 very small communities in the region eligible to receive direct technical and plan preparation assistance from Metropolitan Council staff and consultants to update their comprehensive plans in accordance with minimum requirements identified by the Metropolitan Council and as required by the “decennial” review provisions of Minnesota Statutes section 473.864, subdivision 2; and

WHEREAS, the City of Cologne is an eligible city or town in the metropolitan area as defined in Minnesota Statutes section 473.121; and

WHEREAS, direct technical and plan preparation assistance will be provided to eligible communities from Metropolitan Council staff and consultants to prepare the 2050 Comprehensive Plan in accordance with the roles, responsibilities and general schedule described in the Metropolitan Council Small Communities Planning Program Guide; and

WHEREAS, the City of Cologne will collaborate with Metropolitan Council staff and consultants in the preparation of the 2050 Comprehensive Plan by leading community conversations that help identify planning priorities and policies for the required Plan elements of land use, housing, transportation, water resources, parks and trails, climate and natural systems, and by reviewing and providing feedback on Plan document drafts prepared by Metropolitan Council staff prior to final Plan preparation and local adoption; and

WHEREAS, participation in the Small Communities Planning Program will be confirmed through a contract agreement between the Metropolitan Council and the City of Cologne that acknowledges the roles and responsibilities of the community and the Metropolitan Council as described in the Metropolitan Council Small Communities Planning Program Guide.

NOW THEREFORE BE IT RESOLVED that, after appropriate examination and due consideration, the governing body of the City of Cologne:

Authorizes Michelle Morrison, it’s City Administrator, to enter into a contract agreement with the Metropolitan Council on behalf of the City of Cologne to participate in the Metropolitan Council Small Communities Planning Program and receive services that assist the City of Cologne in preparation of its 2050 Comprehensive Plan. Adopted this 15th day of June, 2026.

Attested:

Approved:

Michelle Morrison
City Administrator

Matt Lein
Mayor

M/_____

S/_____

Lein_____

Bruss_____

Szaroletta_____

Olson_____

Bowers_____

Collaborative Planning, LLC

Memorandum

To: Honorable Mayor and Council
From: Cindy Nash, AICP, EDFP
Date: June 10, 2026
Subject: Variance – 401 Prairie View Drive

The City has received a variance application for review and consideration. The variance requested is:

1. Permit the construction of an accessory building exceeding the size permitted by ordinance (864 square feet instead of 200 square feet)

Overview of Request



The subject property is a lot of record in Winkler Crossing Second Addition consisting of approximately .46 acres. A variance request is being made to permit the construction of an accessory building exceeding the size permitted by ordinance. A copy of the application is attached. The architecture and floor plan for the accessory building was provided in the packet for consideration, and consists of a 36 x 24 shed.

The property is zoned R-1 Single Family Detached in a PUD. The property currently contains a home with a 3-car garage and 1 existing accessory sheds consisting of approximately 150 square feet. The property is not within the shoreland overlay. The

applicant is proposing to remove the existing shed and to construct a new accessory structure consisting of approximately 864 square feet (36 feet by 24 feet) to the rear of the home.

Section 153.016 of the Cologne Code of Ordinances limits detached accessory structures to a maximum of 200 square feet. An exception is provided in the case of properties in the Downtown Overlay District when the property has only a single car attached or detached garage, whereby then the aggregate total

of detached accessory structures shall not exceed 1,000 square feet. This exception serves to provide older homes that do not have a garage with the opportunity to construct a garage. This property is not in the Downtown Overlay District.

The proposed accessory structure would obtain access from 122nd Street. The existing curb on 122nd Street was not constructed to allow for curb cuts as all access to lots was planned to be served from internal roads. The original survey submitted showed a request to change the curb type on the road to a surmountable curb in this section. The Applicant indicated during the Planning Commission meeting that access to the structure would be limited and that they would prefer to leave the curb as it is and to use boards over the curb to provide access on those limited occasions when they would need to drive across it. The Planning Commission discussed that this seemed a reasonable solution provided that the property owner is responsible for any damages to the curb should they occur. A revised survey was submitted after the Planning Commission meeting that removed the proposed changes to the curb.

The survey also shows the proposed use of a “grassproteca mesh path” for the driveway from the accessory structure to the garage. This is estimated to consist of approximately 1,049 square feet. If this were a more typical driveway, the property would exceed the allowed impervious surface area permitted of 25%. The survey shows total impervious with the “grassproteca mesh” at 22.1%, but it would have a total impervious of closer to 27.2% if this were a more typical driveway. A typical driveway would then require an additional variance related to impervious surface.

The City Engineer comments are included in the Council packet. Please note that these comments were prepared based on review of the survey that included proposed changes to the curb.

Legal Background on Variances

Minnesota statutes on variances were amended in 2011 to reflect a “practical difficulties” standard, rather than the previously used “undue hardship” standard. "Practical difficulties," as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties.

This request is being evaluated based on the “practical difficulties” standard rather than the standard included in the Cologne Code of Ordinances.

Evaluation of Request

In evaluating variance requests, the following questions should be considered:

1. Is the request a reasonable use of the land?

Finding: The City Code of Ordinances provides all homeowners with the opportunity to have a reasonable amount of accessory structure, which is typically an attached accessory structure in the form of an attached garage and then a small detached storage structure of not more than 200 square feet. The property is slightly larger than typical size (.46 acres) since it is a corner lot. It does already contain a 3-car garage that is

attached to the home. The corner lot provides some opportunity to have a limited driveway access that does not impact neighboring properties or change the façade of the home and yard as viewed from the front. The request, as prepared and presented, would still meet the impervious surface requirements of the zoning district when mitigated by the use of a grass engineered driveway system. Future conversion of the “grass protecta” type mesh system to a gravel or paved driveway should be prohibited.

2. Is the plight of the landowner due to circumstances unique to the property not created by the landowner?

Finding: The plight of the landowner is due to circumstances created by the landowner, but are somewhat unique to the property as this is a corner lot. There is nothing unique about the property that prevents the Applicant from complying with City ordinances. The lot is typical of residential lots within the City. Here, the Applicant wants to construct an improvement that is larger than allowed under the zoning code.

3. Will the variance, if granted, alter the essential character of the locality?

Finding: The variance will not alter the essential character of the locality. The homes in the neighborhood are typical single-family homes with a 3-car attached garage, and an occasional small storage shed in the back yard. None of the properties on the Applicant’s block have both a 3-car attached as well as large detached accessory garage structure, but the other lots are also not corner lots. The view of the lot from the front of the home will remain substantially the same as it currently exists.

The Zoning Ordinance also requires that certain findings are made by the Board of Appeals and Adjustments as follows:

1. Granting a variance will not adversely affect the public health, welfare and safety and will not be detrimental or injurious to property or improvements in the neighborhood.

Finding: The proposed accessory building is on a larger corner lot. There will be minimal sight lines to the building, and the property can still meet the impervious surface requirements provided the driveway is not constructed with an impervious product.

2. Strict interpretation or enforcement would result in a practical difficulty or unnecessary hardship that is neither self-created nor inconsistent with the intent of this chapter and the comprehensive plan.

Finding: The property is somewhat unique in Cologne for as it is a little larger and is a corner lot with frontage on two streets. The property owner would not have more impervious surface than would be allowed on the lot under the ordinances.

3. There are exceptional or extraordinary circumstances or conditions applicable to the property, use or facilities that do not apply generally to other properties in the same district.

Finding: The property is unique in Cologne for its size of lot and frontage on two streets.

4. Strict or literal interpretation would deprive the applicant of the use and enjoyment of his property in a manner similar to others in the same district.

Finding: Without the variance, the applicant would need to have a smaller accessory building.

5. Granting of the variance will not allow a use which is otherwise not a permitted use in the zoning district in question.

Finding: Accessory structures are a permitted accessory use.

Planning Commission Recommendation

The Planning Commission recommended approval of the variance subject to the conditions and findings in the resolution and above in this memo.

**CITY OF COLOGNE
CITY COUNCIL
RESOLUTION NO. 26-11**

**RESOLUTION APPROVING A VARIANCE RELATED TO A PROPOSED
ACCESSORY STRUCTURE AT 401 PRAIRIE VIEW DRIVE**

WHEREAS, Chad Vos (“Applicant”) is the applicant for a variance related to property located at 401 Prairie View Drive and PID #408010060; and

WHEREAS, the property is legally described as:

Lot 6, Block 1, Winkler Crossing Second Addition, Carver County, Minnesota

Referred to herein as the “Subject Property”; and

WHEREAS, the Subject Property is zoned R-1 Single Family Detaches in a Planned Unit Development; and

WHEREAS, the Applicant had applied for a variance to construct an accessory structure that is larger than the size allowed for accessory structures; and

WHEREAS, Section 153.016 of the Cologne Code of Ordinances limits detached accessory structures to a maximum of 200 square feet; and

WHEREAS, the Applicant is proposing to construct an accessory structure of approximately 864 square feet on the Subject Property; and

WHEREAS, Minnesota Statute Section 462.357, subd. 6 provides:

- a. Variances shall only be permitted (a) when they are in harmony with the general purposes and intent of the ordinance and (b) when the variances are consistent with the comprehensive plan.
- b. Variances may be granted when the applicant for the variance establishes that there are practical difficulties in complying with the zoning ordinance. “Practical difficulties,” as used in connection with the granting of a variance, means that (a) the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; (b) the plight of the landowner is due to circumstances unique to the property not created by the landowner; and (c) the variance, if granted, will not alter the essential character of the locality.

WHEREAS, the public hearing was properly noticed and scheduled for June 3, 2026 Planning Commission meeting; and

WHEREAS, the application and staff report were reviewed by the Planning Commission at its meeting on June 3, 2026 at which the Planning Commission recommended approval of the variance subject to conditions; and

NOW, THEREFORE, BE IT RESOLVED, the City Council acting as the Board of Appeals and Adjustments makes the following findings:

1. The proposed variance is a reasonable use of the land. The City Code of Ordinances provides all homeowners with the opportunity to have a reasonable amount of accessory structure, which is typically an attached accessory structure in the form of an attached garage and then a small detached storage structure of not more than 200 square feet. The property is of typical size (.46 acres) and already contains at least a 3-car garage that is attached to the home, but is also a corner lot that provides some opportunity to have a limited driveway access that does not impact neighboring properties or change the façade of the home and yard as viewed from the front. The request, as prepared and presented, would still meet the impervious surface requirements of the zoning district when mitigated by the use of a grass engineered driveway system. Future conversion of the “grass protecta” type mesh system to a gravel or paved driveway should be prohibited.
2. The property is somewhat unique in that it is a corner lot. There is nothing unique about the property that prevents the Applicant from complying with City ordinances. The lot is typical of residential lots within the City. Here, the Applicant wants to construct an improvement that is larger than allowed under the zoning code.
3. The variance would not alter the essential character of the locality. The homes in the neighborhood are typical single-family homes with a 3-car attached garage, and an occasional small storage shed in the back yard. None of the properties on the Applicant’s block have both a 3-car attached as well as large detached accessory garage structure, but the other lots are also not corner lots. The view of the lot from the front of the home will remain substantially the same as it currently exists.

NOW, THEREFORE, BE IT FURTHER RESOLVED, City Council acting as the Board of Appeals and Adjustments makes the following findings:

1. Granting a variance will not adversely affect the public health, welfare and safety and will not be detrimental or injurious to property or improvements in the neighborhood. The proposed accessory building is on a larger corner lot. There will be minimal sight lines to the building, and the property can still meet the impervious surface requirements provided the driveway is not constructed with an impervious product.

2. Strict interpretation or enforcement would result in a practical difficulty or unnecessary hardship that is neither self-created nor inconsistent with the intent of this chapter and the comprehensive plan. The property is somewhat unique in Cologne for as it is a little larger and is a corner lot with frontage on two streets. The property owner would not have more impervious surface than would be allowed on the lot under the ordinances.
3. There are exceptional or extraordinary circumstances or conditions applicable to the property, use or facilities that do not apply generally to other properties in the same district. The property is unique in Cologne for its size of lot and frontage on two streets.
4. Strict or literal interpretation would deprive the applicant of the use and enjoyment of his property in a manner similar to others in the same district. Without the variance, the applicant would need to have a smaller accessory building.
5. Granting of the variance will not allow a use which is otherwise not a permitted use in the zoning district in question. Accessory structures are a permitted accessory use.

BE IT FURTHER RESOLVED, the City Council approves a variance to an accessory building consisting of approximately 864 square feet, subject to the following conditions:

1. A building permit shall be secured for the accessory structure which shall be constructed in substantial conformance with the plans included within the City Council packet and as updated with the survey prepared by E.G. Rud & Sons, Inc. dated June 6, 2026
2. The driveway to the shed shall be constructed with the “grass protecta” mesh or similar product, which shall be installed and maintained per manufacturer directions. The driveway shall not be converted to a gravel, paved, concrete or other impervious type of driveway. If the driveway is converted from the approved driveway type to a different driveway type, the City may use all legal means available to it to enforce the conditions of the permit and to have the driveway removed.
3. Applicants, their successors, and assigns, shall reimburse the City for all administrative, legal, and professional costs incurred for the enforcement of this Variance. Applicants agree to pay all such costs within 30 days of billing by the City. Bills not paid within 30 days of billing by the City shall accrue interest at the rate of 6% per year. Further, if Applicants fail to pay said amounts within the time permitted, the City may specially assess such costs against the property. Applicants by accepting this Variance voluntarily waives any and all rights to appeal any certification/assessment under any applicable statutes, the Constitution, and case law.

4. All funds owed to the City for the processing of this application shall be paid in full prior to the issuance of a building permit.
5. The existing accessory building shall be removed prior to the issuance of a building permit for the new accessory building.
6. The variance shall expire if these conditions are not met and a building permit application is not received for the property by June 15, 2027.

Date: June 15, 2026

Approved:

Matt Lein
Mayor

Attested:

Michelle Morrison
City Clerk