



## **City Council Meeting Agenda**

*Monday, January 5, 2026 7:00 PM  
Cologne Community Center, 1211 Village Parkway*

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### **Vision Statement**

***The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.***

**Mayor:** Matt Lein  
**Councilmember:** Sarah Bruss  
**Councilmember:** Jeri Bowers  
**Councilmember:** Selmer Olson  
**Councilmember:** Carol Szaroletta

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**NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.**

- 1. CALL MEETING TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPT AGENDA**
- 4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**

- 5. ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. December 15, 2025 City Council Minutes**
- b. Accounts Payable from December 16th, 2025**
- c. December 30th, 2025 Payroll Summary**

- d. Gambling License Lions Bingo January 16
- e. Cologne Lions Temporary Liquor License Jan 16 Bingo and Feb 7 Cribbage on Lake Benton
- f. Q 4 2025 CFD Payroll
- g. Res No 26-01 Accepting Donation

## **6. NEW COUNCIL BUSINESS**

- a. Personnel Committee Recommendations
- b. Interview Councilmembers Olson and Bowers for Planning Commission Appointments and Adopt 2026 Committee Appointments

## **7. INFORMATIONAL ITEMS**

- a. Administrator Update
- b. Mayor / Council / Committees Reports

## **8. ITEMS REMOVED FROM THE CONSENT AGENDA**

## **9. ADJOURN**

### **CALENDAR OF EVENTS/MEETINGS**

January 8 <sup>th</sup>	Wednesday	Planning Commission Meeting 7:00PM
January 17th	Friday	Lions Bingo – Cologne Community Center
January 20 <sup>th</sup>	Monday	MLK Day – Office Closed
January 21 <sup>st</sup>	Tuesday	City Council Meeting 7:00 PM
February 8 <sup>th</sup>	Saturday	Benton Lake Bash Cribbage Tournament



## **City Council Meeting Minutes**

*Monday, December 15, 2025 7:00 PM  
Cologne Community Center, 1211 Village Parkway*

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### **Vision Statement**

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**NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.**

### **1. CALL MEETING TO ORDER & ROLL CALL**

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bowers, Bruss, Olson and Szaroletta were present. Also present was City Administrator Michelle Morrison.

### **2. PLEDGE OF ALLEGIANCE**

### **3. ADOPT AGENDA**

Motion by Councilmember Bruss to adopt the agenda as presented, second by Councilmember Bowers. Motion carried unanimously.

### **4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**

## **5. ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. December 1, 2025 City Council Minutes**
- b. Accounts Payable from December 2, 2025**
- c. December 16, 2025 Payroll Summary**
- d. Cologne City Council & Planning Commission Annual Payroll Summary**
- e. Resolution 25-34 Designating Polling Place for 2026 Election**
- f. Resolution 25-35 Accepting Donation**
- g. Approve Final Pay Request to TanksCo for North Water Tower Rehab**
- h. Approve 2026 Assessment Contract with Carver County**

After discussion, Councilmember Szaroletta made a motion to adopt the consent agenda, second by Councilmember Bruss. Motion carried unanimously.

## **6. NEW COUNCIL BUSINESS**

- a. Res No 25-36 Rescinding Res No 25-32 And Opting to Increase the Benefit Level for Firefighters who are Vested in the Statewide Volunteer Firefighter Plan**

Administrator Morrison updated the Council that PERA officials advised her that Benefit Levels must be in \$100 increments and that the \$2,750 approved at last council meeting would need to be changed. After discussion Councilmember Bruss made a motion to accept Resolution No 25-36 rescinding Res No 25-32 and increasing the benefit level to \$2,700, second by Councilmember Bowers. Motion carried 4-1 with Councilmember Olson voting against.

- b. Res No 25-37 Establishing Fire Department Capital Fund and Approving a Transfer Between Funds**
- c. Res No 25-38 Establishing City Capital Improvement Fund and Approving a Transfer Between Funds**

At the November 3<sup>rd</sup> Council meeting, Administrator Morrison reviewed the auditor's recommendation to establish two new funds to better track and account for Capital Improvement Expenditures for both the City and the Fire Department. Morrison reviewed the tracking process for the Fire Department fund and how the initial deposit amount was determined, she then reviewed the City Capital Fund and how its initial deposit was determined.

After discussion and answering questions, Councilmember Bowers made a motion to adopt Res No 25-37 Establishing a Fire Department Capital Fund and Approving a Transfer between Funds, second by Councilmember Olson. Motion carried unanimously. Councilmember Bruss then made a motion to adopt Res No 25-38 Establishing a City Capital Improvement Fund and Approving a Transfer between Funds, second by Councilmember Szaroletta. Motion carried unanimously.

**d. Carpet Replacement Bid for Community Room**

Administrator Morrison reviewed the bids and process of looking into new flooring for the Community Room. Two bids were received, and the recommendation is to go with the higher bid as the business owner has been extremely helpful in the decision-making process and all installations are done by their employees, not contractors. After discussion Councilmember Bruss made a motion to approve the Bid from Anton's Flooring for \$9,662.31 citing their customer service and quality of the product, second by Councilmember Bowers. Motion carried unanimously.

**e. 2026 Federal Holidays**

Motion by Councilmember Szaroletta to approve the Federal Holiday's as presented, second by Councilmember Olson. Motion carried unanimously.

**f. 2026 City Council Meeting Schedule**

After discussion, Councilmember Bruss made a motion adopting the meeting schedule with one meeting a month in June, July and August and in November having meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Monday rather than the 1<sup>st</sup> and 3<sup>rd</sup> Monday, second by Councilmember Bowers. Motion carried unanimously.

**g. 2026 Annual Appointments**

Annual appointments were discussed, and the schedule of appointments will be on the January 6 agenda for approval.

**7. INFORMATIONAL ITEMS**

- a. Administrator Update**
- b. Mayor/Council/Committee Reports**

Planning Commission Chair presented a review of the work done by the Commission in 2025 – with a plan for 2026 that includes a systematic review of the City Code of Ordinances.

- c. November Sheriff Report**

**8. ANNOUNCEMENTS**

**9. ITEMS REMOVED FROM THE CONSENT AGENDA**

**10. ADJOURN**

Motion by Councilmember Szaroletta to adjourn at 7:45 PM, second by Councilmember Bowers. Motion carried unanimously.

Respectfully Submitted:

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Michelle Morrison

City Administrator/City Clerk

Attest:

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Matt Lein

Mayor

# CITY OF COLOGNE

12/30/25 2:23 PM

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## \*Check Summary Register©

Batch:

121825HAWKINS,121825MVEC,121825MetroNet,121825Loffler,121825MES,010526CRPY,121825EMTI,121825CUCC,121825MidCoCF  
D,121825MidCoPW,121825XCEL,122325ANTONS,122325MidCoCo,122325VISA6783,122325VISA6775,122325VISA6767,122325Melch  
ert,122925Arnolds,122925VISACity,122925XCEL,123025MVEC,122925AFLAC

	Name	Check Date	Check Amt
<b>10100 Checking</b>			
3099e	HAWKINS, INC	12/18/2025	\$10,340.48 Water Treatment
3100e	MN VALLEY ELECTRIC COOPER	12/18/2025	\$159.14 2140 N Village Parkway
3101e	METRONET	12/18/2025	\$178.19 Phones
3102e	LOFFLER-131511	12/18/2025	\$103.42 Monthly Copier Lease November
3103e	MES, INC.	12/18/2025	\$675.65 Elk-O-Lite 2 way
3104e	CROWN COLLEGE	12/18/2025	\$450.00 EMT/EMR Refresher Training
3105e	CENTRAL UNITED COOPERATIV	12/18/2025	\$109.90 10 bags multi melt ice melt
3106e	MID COUNTY CO-OP	12/18/2025	\$49.83 Diesel
3107e	MID COUNTY CO-OP	12/18/2025	\$19.25 Def-gallon 55 gal Drum
3108e	XCEL ENERGY	12/18/2025	\$2,358.96 Street Light
3114e	MID COUNTY CO-OP	12/23/2025	\$52.00 CFD- 2.5 Def Gals
3115e	VISA - CITIZENS ALLIANCE BAN	12/23/2025	\$70.43 CFD CARD 6783
3116e	VISA - CITIZENS ALLIANCE BAN	12/23/2025	\$10.54 CFD Card 6775
3117e	VISA - CITIZENS ALLIANCE BAN	12/23/2025	\$240.59 CFD CARD 6767
3118e	MELCHERT, HUBERT, SJODIN, P	12/23/2025	\$288.00 2025 Miscellaneous Matters
3119e	ARNOLDS OF GLENCOE, INC.	12/29/2025	\$192.31 Kit Mud Guard
3120e	SECURITY BANK	12/29/2025	\$429.95 City Visa Payment
3121e	XCEL ENERGY	12/30/2025	\$32.54 115 Paul
3122e	MN VALLEY ELECTRIC COOPER	12/30/2025	\$285.80 Street Light Account
3123e	AFLAC	12/30/2025	\$190.52 Employee Insurance December 2025
29631	ANTONS FLOORCOVERING LLC	12/23/2025	\$5,417.31 Payment for carpet material-Community Room
29632	JEAN ASLAKSON	12/30/2025	\$100.00 Damage Deposit Refund; Event 12.24.25
29633	AMY BOLTMANN	12/30/2025	\$100.00 Damage Deposit Refund; Event 12.25.25
29634	BOLTON & MENK, INC	12/30/2025	\$3,806.00 Village Parkway Improvements
29635	Cindy Borchert	12/30/2025	\$75.00 Damage Deposit Refund; event 12.20.25; equi
29636	CARVER COUNTY	12/30/2025	\$16,879.71 2025 Assessment Contract
29637	CUSTOMIZED FIRE RESCUE TR	12/30/2025	\$5,505.00 164 Hour Course 470/1072
29638	KAREN DUFF	12/30/2025	\$100.00 Damage Deposit Refund; Event 12.13.25
29639	Justin Fabel	12/30/2025	\$2,000.00 Hydro Mulch, grading & restoration; N. Water T
29640	Dan Fritz	12/30/2025	\$75.00 Damage Deposit Refund; Event 12.14.25; Equi
29641	GILBERT MECHANICAL CONTRA	12/30/2025	\$1,894.00 Semi Annual Preventative Maintenance
29642	DANIEL HERMANN	12/30/2025	\$75.00 3 hours Snow Removal; 12.11.25
29643	HOLTON ELECTRIC CONTRACT	12/30/2025	\$537.90 10 Fuses
29644	IMAGE TREND INC.	12/30/2025	\$240.00 State Fire Bridge CAD Support; 2025
29645	Josh Ketcher	12/30/2025	\$100.00 Damage Deposit Refund; Event 12.27.25
29646	MCINNIS, JENNA	12/30/2025	\$235.57 Milage Q4
29647	METRO WEST INSPECTION SER	12/30/2025	\$3,426.75 Permits Finaled -December 2025
29648	HALIE MEUWISSEN	12/30/2025	\$75.00 Damage Deposit Refund; Event 12.13.25; Equi
29649	MID-AMERICAN RESEARCH CHE	12/30/2025	\$236.69 Wash N Wax
29650	MINNESOTA TOPSOIL	12/30/2025	\$2,480.00 Grass Leaves Garden Waste Woodchipped
29651	MN DEPT OF HEALTH	12/30/2025	\$40.00 Continuing Education Damon Klein Operator Li
29652	Donna Moonen	12/30/2025	\$75.00 Damage Deposit Refund; Event 12.21.25; Equi
29653	NORMA PEREZ	12/30/2025	\$300.00 Cleaning for Sackett Christmas Party
29654	RECTECH SALES & SERVICES C	12/30/2025	\$500.06 Handheld V-Blade, 12V
29655	SACKETT	12/30/2025	\$50.00 Damage Deposit Refund; Event 12.17.25; Char
29656	Amanda Schmidt	12/30/2025	\$100.00 Damage Deposit Refund; Event 12.19.25
29657	Patty Schuler	12/30/2025	\$75.00 Damage Deposit Refund; Event 12.21.25; equi
29658	TANKSCO INC	12/30/2025	\$174,018.50 North Water Tower Rehabilitation Project; final
29659	THEIN WELL COMPANY INC.	12/30/2025	\$315.00 Annual Inspection of pumps & wells
29660	WICKENHAUSER, MELISSA	12/30/2025	\$100.00 Damage Deposit Refund; Event 12.20.25

**Total Checks**      **\$235,169.99**

**CITY OF COLOGNE**

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**\*Check Summary Register©**

Batch:

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ert,122925Arnolds,122925VISACity,122925XCEL,123025MVEC,122925AFLAC

Name	Check Date	Check Amt

Clerk Treasurer

Date

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## CITY OF COLOGNE

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Page 1

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 Checking</b>					
3099 e	12/18/25	<b>HAWKINS, INC</b>			
E 601-49400-216		Chemicals and Chem Pro	\$10.00	7281010	Water Treatment
E 602-49450-216		Chemicals and Chem Pro	\$10,330.48	7283676	Waste Water Treatment Plant
		Total	\$10,340.48		
3100 e	12/18/25	<b>MN VALLEY ELECTRIC COOPERATIVE</b>			
E 602-49470-381		Electric Utilities	\$86.30		2140 N Village Parkway
E 101-43160-381		Electric Utilities	\$72.84		2043 Village Parkway Light
		Total	\$159.14		
3101 e	12/18/25	<b>METRONET</b>			
E 101-43100-320		Communications (GENER	\$178.19		Phones
		Total	\$178.19		
3102 e	12/18/25	<b>LOFFLER-131511</b>			
E 101-41400-404		Repairs/Maint Machinery/	\$103.42		Monthly Copier Lease November
		Total	\$103.42		
3103 e	12/18/25	<b>MES, INC.</b>			
E 101-42230-240		Small Tools and Minor Eq	\$243.32	2384908	Elkhart Replacement Handle Kit
E 101-42230-240		Small Tools and Minor Eq	\$432.33	2388058	Elk-O-Lite 2 way
		Total	\$675.65		
3104 e	12/18/25	<b>CROWN COLLEGE</b>			
E 101-42220-208		Training and Instruction	\$450.00	91	EMT/EMR Refresher Training
		Total	\$450.00		
3105 e	12/18/25	<b>CENTRAL UNITED COOPERATIVE</b>			
E 101-43100-401		Repairs/Maint Buildings	\$109.90	201312	10 bags multi melt ice melt
		Total	\$109.90		
3106 e	12/18/25	<b>MID COUNTY CO-OP</b>			
E 101-42230-404		Repairs/Maint Machinery/	\$49.83	24595	Diesel
		Total	\$49.83		
3107 e	12/18/25	<b>MID COUNTY CO-OP</b>			
E 101-43100-212		Motor Fuels	\$19.25	131852	Def-gallon 55 gal Drum
		Total	\$19.25		
3108 e	12/18/25	<b>XCEL ENERGY</b>			
E 101-43160-381		Electric Utilities	\$1,800.15		Street Light
E 101-42210-381		Electric Utilities	\$361.93		Louis Hall
E 101-41940-381		Electric Utilities	\$9.82		PW Maintenance Bldg
E 101-45200-381		Electric Utilities	\$187.06		Tennis Courts - Lions Park
		Total	\$2,358.96		
3114 e	12/23/25	<b>MID COUNTY CO-OP</b>			
E 101-42230-404		Repairs/Maint Machinery/	\$52.00	115030	CFD- 2.5 Def Gals
		Total	\$52.00		

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ert,122925Arnolds,122925VISACity,122925XCEL,123025MVEC,122925AFLAC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
3115 e	12/23/25	<b>VISA - CITIZENS ALLIANCE BANK</b>			
		E 101-42230-404	Repairs/Maint Machinery/	\$70.43	Jack for Utility Trailer
			Total	\$70.43	
3116 e	12/23/25	<b>VISA - CITIZENS ALLIANCE BANK</b>			
		E 101-42210-210	Operating Supplies (GEN	\$9.96	Ipad Charger
		E 101-42200-301	Auditing and Acct g Servic	\$0.58	Finance Charge Late payment
			Total	\$10.54	
3117 e	12/23/25	<b>VISA - CITIZENS ALLIANCE BANK</b>			
		E 101-42230-210	Operating Supplies (GEN	\$190.06	ZEP, Towels, Liquid Wax
		E 101-42200-301	Auditing and Acct g Servic	\$50.53	Finance Charge Late Payment
			Total	\$240.59	
3118 e	12/23/25	<b>MELCHERT, HUBERT, SJODIN, PLLP</b>			
		E 101-41600-304	Legal Fees	\$288.00	183127 2025 Miscellaneous Matters
		E 101-41600-304	Legal Fees	\$0.00	183127
		E 101-41600-304	Legal Fees	\$0.00	183127
		E 101-41600-304	Legal Fees	\$0.00	183127
			Total	\$288.00	
3119 e	12/29/25	<b>ARNOLDS OF GLENCOE, INC.</b>			
		E 101-43100-404	Repairs/Maint Machinery/	\$192.31	9540 Kit Mud Guard
			Total	\$192.31	
3120 e	12/29/25	<b>SECURITY BANK</b>			
		E 101-45100-210	Operating Supplies (GEN	\$88.82	Papertowel, zip ties, keys, lights
		E 101-41400-207	Computer Software/Hardw	\$87.96	Flowroute & Adobe
		E 101-45100-220	Repair/Maint Supply (GEN	\$92.11	Bissel Steam cleaner for CC carpet
		E 101-41400-207	Computer Software/Hardw	\$17.00	Blog instant email
		R 101-00000-36240	Refunds/Reimbursements	(\$63.97)	Amazon Account Closed-locked out
		E 101-45100-210	Operating Supplies (GEN	\$42.80	Seniors coffee cups/open gym
		E 101-43100-210	Operating Supplies (GEN	\$129.49	Snow Stakes for road
		E 101-43100-240	Small Tools and Minor Eq	\$35.74	Snow Shovel
			Total	\$429.95	
3121 e	12/30/25	<b>XCEL ENERGY</b>			
		E 602-49470-381	Electric Utilities	\$32.54	115 Paul
			Total	\$32.54	
3122 e	12/30/25	<b>MN VALLEY ELECTRIC COOPERATIVE</b>			
		E 101-43160-381	Electric Utilities	\$285.80	Street Light Account
			Total	\$285.80	
3123 e	12/30/25	<b>AFLAC</b>			
		E 101-41400-130	Employer Paid Ins (GENE	\$28.88	Employee Insurance December 2025
		G 101-21705	Aflac	\$124.74	Employee Insurance December 2025
		E 602-49450-130	Employer Paid Ins (GENE	\$18.45	Employee Insurance December 2025
		E 601-49400-130	Employer Paid Ins (GENE	\$18.45	Employee Insurance December 2025
			Total	\$190.52	

**CITY OF COLOGNE**

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ert,122925Arnolds,122925VISACity,122925XCEL,123025MVEC,122925AFLAC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
29631	12/23/25	<b>ANTONS FLOORCOVERING LLC</b>			
	E 101-41940-401	Repairs/Maint Buildings	\$5,417.31	21871	Payment for carpet material-Community Room CCC
		Total	\$5,417.31		
29632	12/30/25	<b>JEAN ASLAKSON</b>			
	G 101-22000	Deposits	\$100.00		Damage Deposit Refund; Event 12.24.25
		Total	\$100.00		
29633	12/30/25	<b>AMY BOLTMANN</b>			
	G 101-22000	Deposits	\$100.00		Damage Deposit Refund; Event 12.25.25
		Total	\$100.00		
29634	12/30/25	<b>BOLTON &amp; MENK, INC</b>			
	E 601-48400-303	Engineering Fees	\$1,697.50	383576	Water Tower Rehab
	E 101-43100-303	Engineering Fees	\$2,108.50	383577	Village Parkway Improvements
		Total	\$3,806.00		
29635	12/30/25	<b>Cindy Borchert</b>			
	G 101-22000	Deposits	\$75.00		Damage Deposit Refund; event 12.20.25; equipment rental
		Total	\$75.00		
29636	12/30/25	<b>CARVER COUNTY</b>			
	E 101-41550-312	Contractual Services	\$16,879.71	48529	2025 Assessment Contract
		Total	\$16,879.71		
29637	12/30/25	<b>CUSTOMIZED FIRE RESCUE TRAIN</b>			
	E 101-42220-208	Training and Instruction	\$5,175.00	3234	164 Hour Course 470/1072
	E 101-42220-208	Training and Instruction	\$330.00	3235	Hazardous Materials Awareness 4th addition
		Total	\$5,505.00		
29638	12/30/25	<b>KAREN DUFF</b>			
	G 101-22000	Deposits	\$100.00		Damage Deposit Refund; Event 12.13.25
		Total	\$100.00		
29639	12/30/25	<b>Justin Fabel</b>			
	E 601-48400-500	Capital Outlay (GENERAL)	\$2,000.00		Hydro Mulch, grading & restoration; N. Water Tower Restoration
		Total	\$2,000.00		
29640	12/30/25	<b>Dan Fritz</b>			
	G 101-22000	Deposits	\$75.00		Damage Deposit Refund; Event 12.14.25; Equipment Rental
		Total	\$75.00		
29641	12/30/25	<b>GILBERT MECHANICAL CONTRACTOR</b>			
	E 101-45100-401	Repairs/Maint Buildings	\$1,894.00	269918	Semi Annual Preventative Maintenance
		Total	\$1,894.00		
29642	12/30/25	<b>DANIEL HERMANN</b>			
	E 101-43100-101	Wages and Salaries	\$75.00		3 hours Snow Removal; 12.11.25

**CITY OF COLOGNE**

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ert,122925Arnolds,122925VISACity,122925XCEL,123025MVEC,122925AFLAC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	\$75.00		
<b>29643</b>	12/30/25	<b>HOLTON ELECTRIC CONTRACTORS</b>			
E 101-45100-401		Repairs/Maint Buildings	\$537.90	8820	10 Fuses
		Total	\$537.90		
<b>29644</b>	12/30/25	<b>IMAGE TREND INC.</b>			
E 101-42200-433		Dues and Subscriptions	\$240.00	113527	State Fire Bridge CAD Support; 2025
		Total	\$240.00		
<b>29645</b>	12/30/25	<b>Josh Ketcher</b>			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 12.27.25
		Total	\$100.00		
<b>29646</b>	12/30/25	<b>MCINNIS, JENNA</b>			
E 101-41400-331		Travel/Education Expense	\$85.00		Milage Q4
E 101-46200-430		Miscellaneous (GENERAL)	\$66.06		Senior Treats
E 101-45100-210		Operating Supplies (GEN)	\$84.51		Copy Paper
		Total	\$235.57		
<b>29647</b>	12/30/25	<b>METRO WEST INSPECTION SERVICES</b>			
E 101-42400-310		Other Professional Servic	\$3,426.75	4856	Permits Finaled -December 2025
		Total	\$3,426.75		
<b>29648</b>	12/30/25	<b>HALIE MEUWISSEN</b>			
G 101-22000		Deposits	\$75.00		Damage Deposit Refund; Event 12.13.25;
		Total	\$75.00		Equipment Rental
<b>29649</b>	12/30/25	<b>MID-AMERICAN RESEARCH CHEMICAL</b>			
E 101-43100-210		Operating Supplies (GEN)	\$236.69	866569	Wash N Wax
		Total	\$236.69		
<b>29650</b>	12/30/25	<b>MINNESOTA TOPSOIL</b>			
E 101-45200-430		Miscellaneous (GENERAL)	\$2,480.00	5897	Grass Leaves Garden Waste Woodchipped
		Total	\$2,480.00		
<b>29651</b>	12/30/25	<b>MN DEPT OF HEALTH</b>			
E 601-48930-208		Training and Instruction	\$40.00		Continuing Education Damon Klein Operator License
		Total	\$40.00		
<b>29652</b>	12/30/25	<b>Donna Moonen</b>			
G 101-22000		Deposits	\$75.00		Damage Deposit Refund; Event 12.21.25;
		Total	\$75.00		Equipment Rental
<b>29653</b>	12/30/25	<b>NORMA PEREZ</b>			
E 101-45100-300		Professional Svrs (GENE)	\$300.00		Cleaning for Sackett Christmas Party
		Total	\$300.00		
<b>29654</b>	12/30/25	<b>RECTECH SALES &amp; SERVICES COMPANY</b>			
E 101-45200-404		Repairs/Maint Machinery/	\$118.96	1088	Blade Extreme & Blade Notched

## CITY OF COLOGNE

12/30/25 2:24 PM

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**\*Check Detail Register©**

Batch:

121825HAWKINS,121825MVEC,121825MetroNet,121825Loffler,121825MES,010526CRPY,121825EMTI,121825CUCC,121825MidCoCF  
 D,121825MidCoPW,121825XCEL,122325ANTONS,122325MidCoCo,122325VISA6783,122325VISA6775,122325VISA6767,122325Melch  
 ert,122925Arnolds,122925VISACity,122925XCEL,123025MVEC,122925AFLAC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-404		Repairs/Maint Machinery/	\$381.10	1350	Handheld V-Blade, 12V
		Total	\$500.06		
<b>29655</b>	12/30/25	<b>SACKETT</b>			
G 101-22000		Deposits	\$50.00		Damage Deposit Refund; Event 12.17.25; Charge for garbages
		Total	\$50.00		
<b>29656</b>	12/30/25	<b>Amanda Schmidt</b>			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 12.19.25
		Total	\$100.00		
<b>29657</b>	12/30/25	<b>Patty Schuler</b>			
G 101-22000		Deposits	\$75.00		Damage Deposit Refund; Event 12.21.25; equipment
		Total	\$75.00		
<b>29658</b>	12/30/25	<b>TANKSCO INC</b>			
E 601-48400-500		Capital Outlay (GENERAL)	\$174,018.50		North Water Tower Rehabilitation Project; final payment
		Total	\$174,018.50		
<b>29659</b>	12/30/25	<b>THEIN WELL COMPANY INC.</b>			
E 601-49400-312		Contractual Services	\$315.00	9883	Annual Inspection of pumps & wells
		Total	\$315.00		
<b>29660</b>	12/30/25	<b>WICKENHAUSER, MELISSA</b>			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 12.20.25
		Total	\$100.00		
		<b>10100</b>	<b>\$235,169.99</b>		

## Fund Summary

**10100 Checking**

101 GENERAL FUND	\$46,602.77
601 WATER FUND	\$178,099.45
602 SEWER FUND	\$10,467.77
	\$235,169.99

Clerk Treasurer

Date

**City of Cologne Payroll****30-Dec-25**

Employee	\$ 11,020.59	December 30, 2025 Payroll
IRS	\$ 3,999.26	December 30, 2025 Payroll
MN Department of Revenue	\$ 687.04	December 30, 2025 Payroll
PERA	\$ 2,334.85	December 30, 2025 Payroll
<b>Total</b>	<b>\$ 18,041.74</b>	

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

4/23  
Page 1 of 3

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: CologneLions

Previous Gambling Permit Number: X-04136

Minnesota Tax ID Number, if any: 6549944

Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: PO Box 74

City: Cologne State: MN Zip: 55322 County: Carver

Name of Chief Executive Officer (CEO): Anna Wickenhauser

CEO Daytime Phone: 952-913-1457 CEO Email: lionanna@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:

[www.sos.state.mn.us](http://www.sos.state.mn.us)

651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted  
(for raffles, list the site where the drawing will take place): Cologne Community Center

Physical Address (do not use P.O. box): 1211 Village Parkway

Check one:

City: Cologne Zip: 55322 County: Carver

Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): January 16, 2026

Check each type of gambling activity that your organization will conduct:

Bingo  Paddlewheels  Pull-Tabs  Tipboards  Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LG220 Application for Exempt Permit****LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)****CITY APPROVAL  
for a gambling premises  
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before  
submitting application to the  
Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature must be CEO's signature; designee may not sign)

Print Name: Anna Wickenhauser

**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

**MAIL APPLICATION AND ATTACHMENTS****Mail application with:**

- \_\_\_\_ a copy of your proof of nonprofit status; and
- \_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <b>Cologne Lions</b>	Date of organization <b>2/1/1974</b>	Tax exempt number <b>04136-12-004</b>	
Organization Address (No PO Boxes) <b>PO Box 17</b>	City <b>Cologne</b>	State <b>MN</b>	Zip Code <b>55322</b>
Name of person making application <b>Anna Wickenhauser</b>	Business phone <b>952 913 1467</b>	Home phone	
Date(s) of event <b>1-16-2026</b>	Type of organization <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit	<input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer	
Organization officer's name <b>Anna Wickenhauser</b>	City <b>Cologne</b>	State <b>MN</b>	Zip Code <b>55322</b>
Organization officer's name <b>Jeff Thompson</b>	City <b>Cologne</b>	State <b>MN</b>	Zip Code <b>55322</b>
Organization officer's name <b>Hillary Wickenhauser</b>	City <b>Cologne</b>	State <b>MN</b>	Zip Code <b>55322</b>

Location where permit will be used. If an outdoor area, describe.

**1211 Village Parkway Cologne Mn 55322**

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

**Berkley Assurance 1,000,000**

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

**City of Cologne**

City or County approving the license

**5500**

Fee Amount

Event in conjunction with a community festival  Yes  No

**2400**

Current population of city

**Michelle Morrison**

Please Print Name of City Clerk or County Official

**Michelle Morrison**

Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event**

**No Temp Applications faxed or mailed. Only emailed.**

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY  
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY  
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <i>Cologne Lions</i>	Date of organization <i>2/1/1974</i>	Tax exempt number <i>04136-12-004</i>	
Organization Address (No PO Boxes) <i>PO Box 17</i>	City <i>Cologne</i>	State <i>MN</i>	Zip Code <i>55322</i>
Name of person making application <i>Anna Wickenhauer</i>	Business phone <i>952 913 1467</i>	Home phone	
Date(s) of event <i>2-7-2026</i>	Type of organization <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit	Microdistillery Small Brewer	
Organization officer's name <i>Anna Wickenhauer</i>	City <i>Cologne</i>	State <i>MN</i>	Zip Code <i>55322</i>
Organization officer's name <i>Jeff Thompson</i>	City <i>Cologne</i>	State <i>MN</i>	Zip Code <i>55322</i>
Organization officer's name <i>Hillary Wickenhauer</i>	City <i>Cologne</i>	State <i>MN</i>	Zip Code <i>55322</i>

Location where permit will be used. If an outdoor area, describe.

*Benton Lake - Hwy 284 - Cologne Mn 55322*

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

*Berkley Assurance 1,000,000*

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event**

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PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY  
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

**City of Cologne Fire Department Payroll**

**12/22/2025 Quarter 4**

Employee	EFT	\$ 30,174.44	December 22, 2025 Q4 Payroll
IRS	1184 EFT	\$ 5,067.64	December 22, 2025 Q4 Payroll
MN Department of Revenue	1185 EFT	\$ 6.74	December 22, 2025 Q4 Payroll
	<b>Total</b>	<b>\$ 35,248.82</b>	

**CITY OF COLOGNE  
RESOLUTION NO. 26-01  
RESOLUTION ACCEPTING DONATION FROM CFD RELIEF ASSOCIATION**

**WHEREAS**, The City of Cologne, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Cologne and its citizens pursuant to Minnesota Statutes Section 471.17; and

**WHEREAS**, The following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Cologne Fire Department Relief Association	\$ 11,000.00

**WHEREAS**, The Cologne Fire Department Relief Association is donating \$11,000.00 to the City of Cologne; and

**WHEREAS**, The CFDRA is requesting \$11,000.00 to be deposited into the Fire Equipment Reserve Fund and be used for station improvements,

**WHEREAS**, The City Council finds that this is appropriate, and the City will accept this donation.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COLOGNE, MINNESOTA, AS FOLLOWS:**

1. The donation described above is accepted and shall be used for the purposes described.
2. The City Administrator is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of the City of Cologne, Minnesota On Monday January 5th, 2026.

Approved:

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Matt Lein  
Mayor

Attested:

---

Michelle Morrison  
City Administrator

M/ \_\_\_\_\_

Bowers \_\_\_\_\_ Bruss \_\_\_\_\_ Lein \_\_\_\_\_

S/ \_\_\_\_\_

Olson \_\_\_\_\_ Szaroletts \_\_\_\_\_

<b>City of Cologne Appointments</b>	<b>2026</b>
<b>Official Depositories</b>	Old National, Security Bank, Citizens State Bank-NYA, 4M Fund
<b>Official Newspaper</b>	Waconia Patriot
<b>Acting Mayor</b>	Sarah Bruss
<b>Watershed Representative</b>	Carol Szaroleta
<b>Parks - Streets - Utilities</b>	Matt Lein & Selmer Olson
<b>Planning Commission Liaison</b>	
<b>Weed Inspector</b>	Brian Vos
<b>Health Clinic</b>	Lakeview Clinic
<b>Auditor</b>	Abdo
<b>Building Inspector</b>	Metro West Inspections
<b>City Attorney</b>	Melchert, Hubert, & Sjodin
<b>City Planner</b>	Collaborative Planning
<b>City Engineer</b>	Bolton & Menk
<b>Fire Chief &amp; Emergency Management Director</b>	Chad Vos
<b>1st Assistant Chief</b>	Brian Loscheider
<b>2nd Assistant Chief</b>	Randy Clay
<b>Personnel Committee</b>	Sarah Bruss & Jeri Bowers
<b>Chairperson of Planning Commission</b>	n/a
<b>Vice Chairperson of Planning Commission</b>	n/a
<b>Approve Planning Commission Members 2 Year Term thru 12/2027</b>	Bernie Shambour and Kristy Naegely
<b>Approve Planning Commission Members 2 Year Term thru 12/2029</b>	Jayson Read and Shannon Franz
<b>Cologne Fire Department Relief Association/Trustee</b>	Michelle Morrison/Matt Lein
<b>AD HOC COMMITTEES:</b>	
<b>CFD PERA</b>	Sara Bruss & Selmer Olson