



City Council Meeting Agenda

Monday, January 5, 2026 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Sarah Bruss
Councilmember: Jeri Bowers
Councilmember: Selmer Olson
Councilmember: Carol Szaroletta

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ADOPT AGENDA
4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. **ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. December 15, 2025 City Council Minutes
- b. Accounts Payable from December 16th, 2025
- c. December 30th, 2025 Payroll Summary

- d. Gambling License Lions Bingo January 16
- e. Cologne Lions Temporary Liquor License Jan 16 Bingo and Feb 7 Cribbage on Lake Benton
- f. Q 4 2025 CFD Payroll
- g. Res No 26-01 Accepting Donation

6. NEW COUNCIL BUSINESS

- a. Personnel Committee Recommendations
- b. Interview Councilmembers Olson and Bowers for Planning Commission Appointments and Adopt 2026 Committee Appointments

7. INFORMATIONAL ITEMS

- a. Administrator Update
- b. Mayor / Council / Committees Reports

8. ITEMS REMOVED FROM THE CONSENT AGENDA

9. ADJOURN

CALENDAR OF EVENTS/MEETINGS

January 8 th	Wednesday	Planning Commission Meeting 7:00PM
January 17 th	Friday	Lions Bingo – Cologne Community Center
January 20 th	Monday	MLK Day – Office Closed
January 21 st	Tuesday	City Council Meeting 7:00 PM
February 8 th	Saturday	Benton Lake Bash Cribbage Tournament



City Council Meeting Minutes

Monday, December 15, 2025 7:00 PM
Cologne Community Center, 1211 Village Parkway

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1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bowers, Bruss, Olson and Szaroletta were present. Also present was City Administrator Michelle Morrison.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Motion by Councilmember Bruss to adopt the agenda as presented, second by Councilmember Bowers. Motion carried unanimously.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. December 1, 2025 City Council Minutes**
- b. Accounts Payable from December 2, 2025**
- c. December 16, 2025 Payroll Summary**
- d. Cologne City Council & Planning Commission Annual Payroll Summary**
- e. Resolution 25-34 Designating Polling Place for 2026 Election**
- f. Resolution 25-35 Accepting Donation**
- g. Approve Final Pay Request to TanksCo for North Water Tower Rehab**
- h. Approve 2026 Assessment Contract with Carver County**

After discussion, Councilmember Szaroletta made a motion to adopt the consent agenda, second by Councilmember Bruss. Motion carried unanimously.

6. NEW COUNCIL BUSINESS

- a. Res No 25-36 Rescinding Res No 25-32 And Opting to Increase the Benefit Level for Firefighters who are Vested in the Statewide Volunteer Firefighter Plan**

Administrator Morrison updated the Council that PERA officials advised her that Benefit Levels must be in \$100 increments and that the \$2,750 approved at last council meeting would need to be changed. After discussion Councilmember Bruss made a motion to accept Resolution No 25-36 rescinding Res No 25-32 and increasing the benefit level to \$2,700, second by Councilmember Bowers. Motion carried 4-1 with Councilmember Olson voting against.

- b. Res No 25-37 Establishing Fire Department Capital Fund and Approving a Transfer Between Funds**
- c. Res No 25-38 Establishing City Capital Improvement Fund and Approving a Transfer Between Funds**

At the November 3rd Council meeting, Administrator Morrison reviewed the auditor's recommendation to establish two new funds to better track and account for Capital Improvement Expenditures for both the City and the Fire Department. Morrison reviewed the tracking process for the Fire Department fund and how the initial deposit amount was determined, she then reviewed the City Capital Fund and how its initial deposit was determined.

After discussion and answering questions, Councilmember Bowers made a motion to adopt Res No 25-37 Establishing a Fire Department Capital Fund and Approving a Transfer between Funds, second by Councilmember Olson. Motion carried unanimously. Councilmember Bruss then made a motion to adopt Res No 25-38 Establishing a City Capital Improvement Fund and Approving a Transfer between Funds, second by Councilmember Szaroletta. Motion carried unanimously.

d. Carpet Replacement Bid for Community Room

Administrator Morrison reviewed the bids and process of looking into new flooring for the Community Room. Two bids were received, and the recommendation is to go with the higher bid as the business owner has been extremely helpful in the decision-making process and all installations are done by their employees, not contractors. After discussion Councilmember Bruss made a motion to approve the Bid from Anton's Flooring for \$9,662.31 citing their customer service and quality of the product, second by Councilmember Bowers. Motion carried unanimously.

e. 2026 Federal Holidays

Motion by Councilmember Szaroletta to approve the Federal Holiday's as presented, second by Councilmember Olson. Motion carried unanimously.

f. 2026 City Council Meeting Schedule

After discussion, Councilmember Bruss made a motion adopting the meeting schedule with one meeting a month in June, July and August and in November having meetings on the 2nd and 4th Monday rather than the 1st and 3rd Monday, second by Councilmember Bowers. Motion carried unanimously.

g. 2026 Annual Appointments

Annual appointments were discussed, and the schedule of appointments will be on the January 6 agenda for approval.

7. INFORMATIONAL ITEMS

a. Administrator Update

b. Mayor/Council/Committee Reports

Planning Commission Chair presented a review of the work done by the Commission in 2025 – with a plan for 2026 that includes a systematic review of the City Code of Ordinances.

c. November Sheriff Report

8. ANNOUNCEMENTS

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 7:45 PM, second by Councilmember Bowers. Motion carried unanimously.

Respectfully Submitted:

Attest:

Michelle Morrison

City Administrator/City Clerk

Matt Lein

Mayor

CITY OF COLOGNE

12/30/25 2:23 PM

Page 1

***Check Summary Register©**

Batch:

121825HAWKINS,121825MVEC,121825MetroNet,121825Loffler,121825MES,010526CRPY,121825EMTI,121825CUCC,121825MidCoCF
D,121825MidCoPW,121825XCEL,122325ANTONS,122325MidCoCo,122325VISA6783,122325VISA6775,122325VISA6767,122325Melch
ert,122925Arnolds,122925VISACity,122925XCEL,123025MVEC,122925AFLAC

Name	Check Date	Check Amt	
10100 Checking			
3099e HAWKINS, INC	12/18/2025	\$10,340.48	Water Treatment
3100e MN VALLEY ELECTRIC COOPER	12/18/2025	\$159.14	2140 N Village Parkway
3101e METRONET	12/18/2025	\$178.19	Phones
3102e LOFFLER-131511	12/18/2025	\$103.42	Monthly Copier Lease November
3103e MES, INC.	12/18/2025	\$675.65	Elk-O-Lite 2 way
3104e CROWN COLLEGE	12/18/2025	\$450.00	EMT/EMR Refresher Training
3105e CENTRAL UNITED COOPERATIV	12/18/2025	\$109.90	10 bags multi melt ice melt
3106e MID COUNTY CO-OP	12/18/2025	\$49.83	Diesel
3107e MID COUNTY CO-OP	12/18/2025	\$19.25	Def-gallon 55 gal Drum
3108e XCEL ENERGY	12/18/2025	\$2,358.96	Street Light
3114e MID COUNTY CO-OP	12/23/2025	\$52.00	CFD- 2.5 Def Gals
3115e VISA - CITIZENS ALLIANCE BAN	12/23/2025	\$70.43	CFD CARD 6783
3116e VISA - CITIZENS ALLIANCE BAN	12/23/2025	\$10.54	CFD Card 6775
3117e VISA - CITIZENS ALLIANCE BAN	12/23/2025	\$240.59	CFD CARD 6767
3118e MELCHERT, HUBERT,SJODIN, P	12/23/2025	\$288.00	2025 Miscellaneous Matters
3119e ARNOLDS OF GLENCOE, INC.	12/29/2025	\$192.31	Kit Mud Guard
3120e SECURITY BANK	12/29/2025	\$429.95	City Visa Payment
3121e XCEL ENERGY	12/30/2025	\$32.54	115 Paul
3122e MN VALLEY ELECTRIC COOPER	12/30/2025	\$285.80	Street Light Account
3123e AFLAC	12/30/2025	\$190.52	Employee Insurance December 2025
29631 ANTONS FLOORCOVERING LLC	12/23/2025	\$5,417.31	Payment for carpet material-Community Room
29632 JEAN ASLAKSON	12/30/2025	\$100.00	Damage Deposit Refund; Event 12.24.25
29633 AMY BOLTMANN	12/30/2025	\$100.00	Damage Deposit Refund; Event 12.25.25
29634 BOLTON & MENK, INC	12/30/2025	\$3,806.00	Village Parkway Improvements
29635 Cindy Borchert	12/30/2025	\$75.00	Damage Deposit Refund; event 12.20.25; equi
29636 CARVER COUNTY	12/30/2025	\$16,879.71	2025 Assessment Contract
29637 CUSTOMIZED FIRE RESCUE TR	12/30/2025	\$5,505.00	164 Hour Course 470/1072
29638 KAREN DUFF	12/30/2025	\$100.00	Damage Deposit Refund; Event 12.13.25
29639 Justin Fabel	12/30/2025	\$2,000.00	Hydro Mulch, grading & restoration; N. Water T
29640 Dan Fritz	12/30/2025	\$75.00	Damage Deposit Refund; Event 12.14.25; Equi
29641 GILBERT MECHANICAL CONTRA	12/30/2025	\$1,894.00	Semi Annual Preventative Maintenance
29642 DANIEL HERMANN	12/30/2025	\$75.00	3 hours Snow Removal; 12.11.25
29643 HOLTON ELECTRIC CONTRACT	12/30/2025	\$537.90	10 Fuses
29644 IMAGE TREND INC.	12/30/2025	\$240.00	State Fire Bridge CAD Support; 2025
29645 Josh Ketcher	12/30/2025	\$100.00	Damage Deposit Refund; Event 12.27.25
29646 MCINNIS, JENNA	12/30/2025	\$235.57	Milage Q4
29647 METRO WEST INSPECTION SER	12/30/2025	\$3,426.75	Permits Finaled -December 2025
29648 HALIE MEUWISSEN	12/30/2025	\$75.00	Damage Deposit Refund; Event 12.13.25; Equi
29649 MID-AMERICAN RESEARCH CHE	12/30/2025	\$236.69	Wash N Wax
29650 MINNESOTA TOPSOIL	12/30/2025	\$2,480.00	Grass Leaves Garden Waste Woodchipped
29651 MN DEPT OF HEALTH	12/30/2025	\$40.00	Continuing Education Damon Klein Operator Li
29652 Donna Moonen	12/30/2025	\$75.00	Damage Deposit Refund; Event 12.21.25; Equi
29653 NORMA PEREZ	12/30/2025	\$300.00	Cleaning for Sackett Christmas Party
29654 RECTECH SALES & SERVICES C	12/30/2025	\$500.06	Handheld V-Blade, 12V
29655 SACKETT	12/30/2025	\$50.00	Damage Deposit Refund; Event 12.17.25; Char
29656 Amanda Schmidt	12/30/2025	\$100.00	Damage Deposit Refund; Event 12.19.25
29657 Patty Schuler	12/30/2025	\$75.00	Damage Deposit Refund; Event 12.21.25; equi
29658 TANKSCO INC	12/30/2025	\$174,018.50	North Water Tower Rehabilitation Project; final
29659 THEIN WELL COMPANY INC.	12/30/2025	\$315.00	Annual Inspection of pumps & wells
29660 WICKENHAUSER, MELISSA	12/30/2025	\$100.00	Damage Deposit Refund; Event 12.20.25
Total Checks		\$235,169.99	

CITY OF COLOGNE

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Page 2

*Check Summary Register©

Batch:

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Name	Check Date	Check Amt
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Clerk Treasurer

Date

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Page 1

***Check Detail Register©**

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
3099 e	12/18/25	HAWKINS, INC			
	E 601-49400-216	Chemicals and Chem Pro	\$10.00	7281010	Water Treatment
	E 602-49450-216	Chemicals and Chem Pro	\$10,330.48	7283676	Waste Water Treatment Plant
		Total	\$10,340.48		
3100 e	12/18/25	MN VALLEY ELECTRIC COOPERATIVE			
	E 602-49470-381	Electric Utilities	\$86.30		2140 N Village Parkway
	E 101-43160-381	Electric Utilities	\$72.84		2043 Village Parkway Light
		Total	\$159.14		
3101 e	12/18/25	METRONET			
	E 101-43100-320	Communications (GENER	\$178.19		Phones
		Total	\$178.19		
3102 e	12/18/25	LOFFLER-131511			
	E 101-41400-404	Repairs/Maint Machinery/	\$103.42		Monthly Copier Lease November
		Total	\$103.42		
3103 e	12/18/25	MES, INC.			
	E 101-42230-240	Small Tools and Minor Eq	\$243.32	2384908	Elkhart Replacement Handle Kit
	E 101-42230-240	Small Tools and Minor Eq	\$432.33	2388058	Elk-O-Lite 2 way
		Total	\$675.65		
3104 e	12/18/25	CROWN COLLEGE			
	E 101-42220-208	Training and Instruction	\$450.00	91	EMT/EMR Refresher Training
		Total	\$450.00		
3105 e	12/18/25	CENTRAL UNITED COOPERATIVE			
	E 101-43100-401	Repairs/Maint Buildings	\$109.90	201312	10 bags multi melt ice melt
		Total	\$109.90		
3106 e	12/18/25	MID COUNTY CO-OP			
	E 101-42230-404	Repairs/Maint Machinery/	\$49.83	24595	Diesel
		Total	\$49.83		
3107 e	12/18/25	MID COUNTY CO-OP			
	E 101-43100-212	Motor Fuels	\$19.25	131852	Def-gallon 55 gal Drum
		Total	\$19.25		
3108 e	12/18/25	XCEL ENERGY			
	E 101-43160-381	Electric Utilities	\$1,800.15		Street Light
	E 101-42210-381	Electric Utilities	\$361.93		Louis Hall
	E 101-41940-381	Electric Utilities	\$9.82		PW Maintenance Bldg
	E 101-45200-381	Electric Utilities	\$187.06		Tennis Courts - Lions Park
		Total	\$2,358.96		
3114 e	12/23/25	MID COUNTY CO-OP			
	E 101-42230-404	Repairs/Maint Machinery/	\$52.00	115030	CFD- 2.5 Def Gals
		Total	\$52.00		

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Page 2

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ert,122925Arnolds,122925VISACity,122925XCEL,123025MVEC,122925AFLAC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
3115 e	12/23/25	VISA - CITIZENS ALLIANCE BANK			
E 101-42230-404		Repairs/Maint Machinery/	\$70.43		Jack for Utility Trailer
		Total	\$70.43		
3116 e	12/23/25	VISA - CITIZENS ALLIANCE BANK			
E 101-42210-210		Operating Supplies (GEN	\$9.96		Ipad Charger
E 101-42200-301		Auditing and Acct g Servic	\$0.58		Finance Charge Late payment
		Total	\$10.54		
3117 e	12/23/25	VISA - CITIZENS ALLIANCE BANK			
E 101-42230-210		Operating Supplies (GEN	\$190.06		ZEP, Towels, Liquid Wax
E 101-42200-301		Auditing and Acct g Servic	\$50.53		Finance Charge Late Payment
		Total	\$240.59		
3118 e	12/23/25	MELCHERT, HUBERT,SJODIN, PLLP			
E 101-41600-304		Legal Fees	\$288.00	183127	2025 Miscellaneous Matters
E 101-41600-304		Legal Fees	\$0.00	183127	
E 101-41600-304		Legal Fees	\$0.00	183127	
E 101-41600-304		Legal Fees	\$0.00	183127	
		Total	\$288.00		
3119 e	12/29/25	ARNOLDS OF GLENCOE, INC.			
E 101-43100-404		Repairs/Maint Machinery/	\$192.31	9540	Kit Mud Guard
		Total	\$192.31		
3120 e	12/29/25	SECURITY BANK			
E 101-45100-210		Operating Supplies (GEN	\$88.82		Papertowel, zip ties, keys, lights
E 101-41400-207		Computer Software/Hardw	\$87.96		Flowroute & Adobe
E 101-45100-220		Repair/Maint Supply (GEN	\$92.11		Bissel Steam cleaner for CC carpet
E 101-41400-207		Computer Software/Hardw	\$17.00		Blog instant email
R 101-00000-36240		Refunds/Reimbursements	(\$63.97)		Amazon Account Closed-locked out
E 101-45100-210		Operating Supplies (GEN	\$42.80		Seniors coffee cups/open gym
E 101-43100-210		Operating Supplies (GEN	\$129.49		Snow Stakes for road
E 101-43100-240		Small Tools and Minor Eq	\$35.74		Snow Shovel
		Total	\$429.95		
3121 e	12/30/25	XCEL ENERGY			
E 602-49470-381		Electric Utilities	\$32.54		115 Paul
		Total	\$32.54		
3122 e	12/30/25	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43160-381		Electric Utilities	\$285.80		Street Light Account
		Total	\$285.80		
3123 e	12/30/25	AFLAC			
E 101-41400-130		Employer Paid Ins (GENE	\$28.88		Employee Insurance December 2025
G 101-21705		Aflac	\$124.74		Employee Insurance December 2025
E 602-49450-130		Employer Paid Ins (GENE	\$18.45		Employee Insurance December 2025
E 601-49400-130		Employer Paid Ins (GENE	\$18.45		Employee Insurance December 2025
		Total	\$190.52		

CITY OF COLOGNE

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Page 3

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ert,122925Arnolds,122925VISACity,122925XCEL,123025MVEC,122925AFLAC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
29631	12/23/25	ANTONS FLOORCOVERING LLC			
E 101-41940-401		Repairs/Maint Buildings	\$5,417.31	21871	Payment for carpet material-Community Room CCC
		Total	\$5,417.31		
29632	12/30/25	JEAN ASLAKSON			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 12.24.25
		Total	\$100.00		
29633	12/30/25	AMY BOLTMANN			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 12.25.25
		Total	\$100.00		
29634	12/30/25	BOLTON & MENK, INC			
E 601-48400-303		Engineering Fees	\$1,697.50	383576	Water Tower Rehab
E 101-43100-303		Engineering Fees	\$2,108.50	383577	Village Parkway Improvements
		Total	\$3,806.00		
29635	12/30/25	Cindy Borchert			
G 101-22000		Deposits	\$75.00		Damage Deposit Refund; event 12.20.25; equipment rental
		Total	\$75.00		
29636	12/30/25	CARVER COUNTY			
E 101-41550-312		Contractual Services	\$16,879.71	48529	2025 Assessment Contract
		Total	\$16,879.71		
29637	12/30/25	CUSTOMIZED FIRE RESCUE TRAIN			
E 101-42220-208		Training and Instruction	\$5,175.00	3234	164 Hour Course 470/1072
E 101-42220-208		Training and Instruction	\$330.00	3235	Hazardous Materials Awareness 4th addition
		Total	\$5,505.00		
29638	12/30/25	KAREN DUFF			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 12.13.25
		Total	\$100.00		
29639	12/30/25	Justin Fabel			
E 601-48400-500		Capital Outlay (GENERAL	\$2,000.00		Hydro Mulch, grading & restoration; N. Water Tower Restoration
		Total	\$2,000.00		
29640	12/30/25	Dan Fritz			
G 101-22000		Deposits	\$75.00		Damage Deposit Refund; Event 12.14.25; Equipment Rental
		Total	\$75.00		
29641	12/30/25	GILBERT MECHANICAL CONTRACTOR			
E 101-45100-401		Repairs/Maint Buildings	\$1,894.00	269918	Semi Annual Preventative Maintenance
		Total	\$1,894.00		
29642	12/30/25	DANIEL HERMANN			
E 101-43100-101		Wages and Salaries	\$75.00		3 hours Snow Removal; 12.11.25

CITY OF COLOGNE

12/30/25 2:24 PM

Page 4

***Check Detail Register©**

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ert,122925Arnolds,122925VISACity,122925XCEL,123025MVEC,122925AFLAC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$75.00		
29643	12/30/25	HOLTON ELECTRIC CONTRACTORS			
E 101-45100-401		Repairs/Maint Buildings	\$537.90	8820	10 Fuses
Total			\$537.90		
29644	12/30/25	IMAGE TREND INC.			
E 101-42200-433		Dues and Subscriptions	\$240.00	113527	State Fire Bridge CAD Support; 2025
Total			\$240.00		
29645	12/30/25	Josh Ketcher			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 12.27.25
Total			\$100.00		
29646	12/30/25	MCINNIS, JENNA			
E 101-41400-331		Travel/Education Expense	\$85.00		Milage Q4
E 101-46200-430		Miscellaneous (GENERAL	\$66.06		Senior Treats
E 101-45100-210		Operating Supplies (GEN	\$84.51		Copy Paper
Total			\$235.57		
29647	12/30/25	METRO WEST INSPECTION SERVICES			
E 101-42400-310		Other Professional Servic	\$3,426.75	4856	Permits Finaled -December 2025
Total			\$3,426.75		
29648	12/30/25	HALIE MEUWISSEN			
G 101-22000		Deposits	\$75.00		Damage Deposit Refund; Event 12.13.25; Equipment Rental
Total			\$75.00		
29649	12/30/25	MID-AMERICAN RESEARCH CHEMICAL			
E 101-43100-210		Operating Supplies (GEN	\$236.69	866569	Wash N Wax
Total			\$236.69		
29650	12/30/25	MINNESOTA TOPSOIL			
E 101-45200-430		Miscellaneous (GENERAL	\$2,480.00	5897	Grass Leaves Garden Waste Woodchipped
Total			\$2,480.00		
29651	12/30/25	MN DEPT OF HEALTH			
E 601-48930-208		Training and Instruction	\$40.00		Continuing Education Damon Klein Operator License
Total			\$40.00		
29652	12/30/25	Donna Moonen			
G 101-22000		Deposits	\$75.00		Damage Deposit Refund; Event 12.21.25; Equipment Rental
Total			\$75.00		
29653	12/30/25	NORMA PEREZ			
E 101-45100-300		Professional Srvs (GENE	\$300.00		Cleaning for Sackett Christmas Party
Total			\$300.00		
29654	12/30/25	RECTECH SALES & SERVICES COMPANY			
E 101-45200-404		Repairs/Maint Machinery/	\$118.96	1088	Blade Extreme & Blade Notched

CITY OF COLOGNE

12/30/25 2:24 PM

Page 5

***Check Detail Register©**

Batch:

121825HAWKINS,121825MVEC,121825MetroNet,121825Loffler,121825MES,010526CRPY,121825EMTI,121825CUCC,121825MidCoCF
D,121825MidCoPW,121825XCEL,122325ANTONS,122325MidCoCo,122325VISA6783,122325VISA6775,122325VISA6767,122325Melch
ert,122925Arnolds,122925VISACity,122925XCEL,123025MVEC,122925AFLAC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-404		Repairs/Maint Machinery/ Total	\$381.10 \$500.06	1350	Handheld V-Blade, 12V
29655	12/30/25	SACKETT			
G 101-22000		Deposits	\$50.00		Damage Deposit Refund; Event 12.17.25; Charge for garbages
		Total	\$50.00		
29656	12/30/25	Amanda Schmidt			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 12.19.25
		Total	\$100.00		
29657	12/30/25	Patty Schuler			
G 101-22000		Deposits	\$75.00		Damage Deposit Refund; Event 12.21.25; equipment
		Total	\$75.00		
29658	12/30/25	TANKSCO INC			
E 601-48400-500		Capital Outlay (GENERAL	\$174,018.50		North Water Tower Rehabilitation Project; final payment
		Total	\$174,018.50		
29659	12/30/25	THEIN WELL COMPANY INC.			
E 601-49400-312		Contractual Services	\$315.00	9883	Annual Inspection of pumps & wells
		Total	\$315.00		
29660	12/30/25	WICKENHAUSER, MELISSA			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 12.20.25
		Total	\$100.00		
		10100	\$235,169.99		

Fund Summary

10100 Checking

101 GENERAL FUND	\$46,602.77
601 WATER FUND	\$178,099.45
602 SEWER FUND	\$10,467.77
	\$235,169.99

Clerk Treasurer

Date

City of Cologne Payroll 30-Dec-25			
Employee	\$	11,020.59	December 30, 2025 Payroll
IRS	\$	3,999.26	December 30, 2025 Payroll
MN Department of Revenue	\$	687.04	December 30, 2025 Payroll
PERA	\$	2,334.85	December 30, 2025 Payroll
Total	\$	18,041.74	

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: CologneLions

Previous Gambling Permit Number: X-04136

Minnesota Tax ID Number, if any: 6549944

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: PO Box 74

City: Cologne State: MN Zip: 55322 County: Carver

Name of Chief Executive Officer (CEO): Anna Wickenhauser

CEO Daytime Phone: 952-913-1457 CEO Email: lionanna@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☒ Fraternal ☐ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Cologne Community Center

Physical Address (do not use P.O. box): 1211 Village Parkway

Check one:

☒ City: Cologne Zip: 55322 County: Carver

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): January 16, 2026

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**CITY APPROVAL
for a gambling premises
located within city limits**

- ☒ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: Anna Wickenhauser**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <u>Cologne Lions</u>		Date of organization <u>2/1/1974</u>		Tax exempt number <u>04136-12.004</u>	
Organization Address (No PO Boxes) <u>PO Box 17</u>		City <u>Cologne</u>	State <u>MN</u>	Zip Code <u>55322</u>	
Name of person making application <u>Anna Wickenhauser</u>		Business phone <u>952 913 1467</u>		Home phone <u></u>	
Date(s) of event <u>1.16.2026</u>		Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit			
Organization officer's name <u>Anna Wickenhauser</u>		City <u>Cologne</u>	State <u>MN</u>	Zip Code <u>55322</u>	
Organization officer's name <u>Jeff Thompson</u>		City <u>Cologne</u>	State <u>MN</u>	Zip Code <u>55322</u>	
Organization officer's name <u>Hillary Wickenhauser</u>		City <u>Cologne</u>	State <u>MN</u>	Zip Code <u>55322</u>	

Location where permit will be used. If an outdoor area, describe.

1211 Village Parkway Cologne Mn 55322

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Berkley Assurance 1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Cologne
City or County approving the license
5500

12/23/2029
Date Approved
1/16/2026
Permit Date

Fee Amount
2400

Event in conjunction with a community festival ☐ Yes ☒ No

Michellem2Cologne.mn.com
City or County E-mail Address

2400
Current population of city

Michelle Morrison
Please Print Name of City Clerk or County Official

Michelle Morrison
Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Cologne Lions		Date of organization 2/1/1974	Tax exempt number 04136-12-004
Organization Address (No PO Boxes) PO Box 17	City Cologne	State MN	Zip Code 55322
Name of person making application Anna Wickenhauser		Business phone 952 913 1467	Home phone
Date(s) of event 2.7.2026	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name Anna Wickenhauser	City Cologne	State MN	Zip Code 55322
Organization officer's name Jeff Thompson	City Cologne	State MN	Zip Code 55322
Organization officer's name Hillary Wickenhauser	City Cologne	State MN	Zip Code 55322

Location where permit will be used. If an outdoor area, describe.

Benton Lake - Hwy 284 - Cologne Mn 55322

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Berkley Assurance 1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input type="checkbox"/> No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

City of Cologne Fire Department Payroll
12/22/2025 Quarter 4

Employee	EFT	\$ 30,174.44	December 22, 2025 Q4 Payroll
IRS	1184 EFT	\$ 5,067.64	December 22, 2025 Q4 Payroll
MN Department of Revenue	1185 EFT	\$ 6.74	December 22, 2025 Q4 Payroll
	Total	\$ 35,248.82	

CITY OF COLOGNE
RESOLUTION NO. 26-01
RESOLUTION ACCEPTING DONATION FROM CFD RELIEF ASSOCIATION

WHEREAS, The City of Cologne, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Cologne and its citizens pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Cologne Fire Department Relief Association	\$ 11,000.00

WHEREAS, The Cologne Fire Department Relief Association is donating \$11,000.00 to the City of Cologne; and

WHEREAS, The CFDRA is requesting \$11,000.00 to be deposited into the Fire Equipment Reserve Fund and be used for station improvements,

WHEREAS, The City Council finds that this is appropriate, and the City will accept this donation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COLOGNE, MINNESOTA, AS FOLLOWS:

1. The donation described above is accepted and shall be used for the purposes described.
2. The City Administrator is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of the City of Cologne, Minnesota On Monday January 5th, 2026.

Approved:

Matt Lein
Mayor

Attested:

Michelle Morrison
City Administrator
M/ _____

S/ _____

Bowers _____ Bruss _____ Lein _____

Olson _____ Szaroletts _____

City of Cologne Appointments	2026
Official Depositories	Old National, Security Bank, Citizens State Bank-NYA, 4M Fund
Official Newspaper	Waconia Patriot
Acting Mayor	Sarah Bruss
Watershed Representative	Carol Szaroletta
Parks - Streets - Utilities	Matt Lein & Selmer Olson
Planning Commission Liaison	
Weed Inspector	Brian Vos
Health Clinic	Lakeview Clinic
Auditor	Abdo
Building Inspector	Metro West Inspections
City Attorney	Melchert, Hubert, & Sjodin
City Planner	Collaborative Planning
City Engineer	Bolton & Menk
Fire Chief & Emergency Management Director	Chad Vos
1st Assistant Chief	Brian Loscheider
2nd Assistant Chief	Randy Clay
Personnel Committee	Sarah Bruss & Jeri Bowers
Chairperson of Planning Commission	n/a
Vice Chairperson of Planning Commission	n/a
Approve Planning Commission Members 2 Year Term thru 12/2027	Bernie Shambour and Kristy Naegely
Approve Planning Commission Members 2 Year Term thru 12/2029	Jayson Read and Shannon Franz
Cologne Fire Department Relief Association/Trustee	Michelle Morrison/Matt Lein
AD HOC COMMITTEES:	
CFD PERA	Sara Bruss & Selmer Olson