



City Council Meeting Minutes

Monday, July 21, 2025 7:00 PM

Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Sarah Bruss
Councilmember: Jeri Bowers
Councilmember: Selmer Olson
Councilmember: Carol Szaroletta

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bruss, Bowers and Szaroletta were present. Also present was City Administrator Michelle Morrison. Councilmember Olson was absent.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Motion by Councilmember Bruss to adopt the agenda as presented, second by Councilmember Bowers. Motion carried 4-0.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. June 16th, 2025 City Council Minutes**
- b. Accounts Payable from June 17th, 2025**
- c. July 1st, 15th and 29th 2025 Payroll Summary**
- d. Q 2 CFD Payroll Summary**
- e. Res No 25-14 Accepting Donation**
- f. Approve Cologne Lions Temporary Liquor and Gambling Permits**

After discussion, Councilmember Bowers made a motion to adopt the consent agenda, second by Councilmember Bruss. Motion carried 4-0.

6. NEW COUNCIL BUSINESS

- a. Cologne Assistant Fire Chief – Brian Loscheider New Hire Discussion**

Chief Loscheider informed the council that the department had received 3 qualified candidates to go through the training to become firefighters. Motion by Councilmember Bruss to accept the hiring of Jacob Russell, Daniel Rademacher and Elliott Ische for firefighter training, second by Councilmember Bowers. Motion carried 4-0.

- b. Resolution 25-15 Approving A Site Plan for Locked Loon**

City Planner, Cindy Nash reviewed the steps taken by the planning commission in meeting with representatives from Locked Loon the past few months. A public hearing was held prior to the City Council meeting and after discussion the Planning Commission passed Resolution 25-01 Approving a Variance to Permit the Parking and Driveway Area to Remain Gravel and Allowing a Reduction in the Setback From the South Property Line.

The next step would be for the Council to review the proposal and if it deems it appropriate, act by adopting Resolution 25-15 Approving the Site Plan for Locked Loon.

After discussion Councilmember Bruss made a motion to adopt Resolution 25-15 Approving a Site Plan for Locked Loon, second by Councilmember Bowers. Motion carried 4-0.

c. North Tower Rehab

Administrator Morrison updated the Council on the Pre Construction meeting that was held on July 17th. The contractors will be following our Ordinance for work hours that includes no work on Sunday or Holidays. The engineers suggested that I get verbal approval from the Council that would allow me to make the call that they could work on a Sunday or Holiday if needed. While not anticipating having to use the authority, the work being done involves painting and other tasks that are weather dependent. If there is a stretch of rainy weather predicted, it may be necessary to complete these tasks in good weather on a Sunday. The Council was in support of allowing the City Administrator that authority.

d. Trail Repairs and Maintenance

Administrator Morrison shared with Council that Public Works Supervisor Brian Vos was getting bids for maintenance of a stretch of trail from north of the City Hall parking lot to Silver Leaf Trail and that she may bring a proposal to the August meeting for discussion and action. Mayor Lein asked that she look into Walkability Grant money that may be available from the state.

7. INFORMATIONAL ITEMS

- a. Administrator Update**
- b. Council / Mayor Reports**
- c. June Sheriff Report**

8. ITEMS REMOVED FROM THE CONSENT AGENDA

9. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 7:15 PM, second by Councilmember Bowers. Motion carried 4-0.

Respectfully Submitted:

Attest:


Michelle Morrison

City Administrator/City Clerk


Matt Lein

Mayor