



## POSITION DESCRIPTION

<b><u>DATE:</u></b>	March 2025
<b><u>POSITION TITLE:</u></b>	Seasonal Maintenance Worker
<b><u>STATUS:</u></b>	Pat/Full-Time (up to 40 hours per week)
<b><u>DEPARTMENT:</u></b>	Public Utilities/Maintenance
<b><u>STATUS:</u></b>	Non-Exempt/At Will
<b><u>ACCOUNTABLE TO:</u></b>	City Administrator & Public Works Supervisor

### **PRIMARY OBJECTIVE OF POSITION:**

Performs various types of manual labor in the general maintenance of the parks, streets, buildings and other City property.

### **MAJOR AREAS OF RESPONSIBILITY:**

- Performs landscape and grounds care of parks, Community Center and areas around all City buildings and property.
- Manual labor including, but not limited to: Mowing, pruning, maintaining flower beds, pickup/removal of garbage, cleaning and maintaining public restrooms, maintaining playground and picnic areas, repairing or assisting in repair of mowing equipment and other various tasks as assigned by Supervisors.

### **REQUIRED KNOWLEDGE SKILLS AND ABILITIES:**

- Knowledge of operation of lawn care equipment.
- Ability to operate equipment in a safe manner.
- Ability to understand and follow oral and written directions and instructions.
- Ability to make minor operating adjustments and to recognize operation deficiencies of assigned equipment.
- Ability to work in a variety of weather conditions including cold/hot temperatures, high humidity, wind or rain.
- Ability to finish work in a timely and efficient manner.
- Ability to lift/move 50 lbs.

### **SUPERVISION RECEIVED:**

Works under the administrative oversight of the City Administrator and the Maintenance Supervisor as well as full time public works staff.

### **MINIMUM QUALIFICATIONS:**

- Must be at least 18 years old.
- Must have current driver's license with a good driving record.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, or related or logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.