



City Council Meeting Agenda

Tuesday, February 18, 2025 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Sarah Bruss
Councilmember: Jeri Bowers
Councilmember: Selmer Olson
Councilmember: Carol Szaroletta

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ADOPT AGENDA
4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. February 3, 2025 City Council Minutes

- b. **Accounts Payable from February 4, 2025**
- c. **February 11th, 2025 Payroll Summary**
- d. **Approve Reimbursement of \$36,649.20 to Loomis Development for oversize pipe per Developers Agreement for Winkler Crossing 4th.**
- e. **Temporary Liquor License CFD Relief Assn Steak Fry April 26, 2025**

6. NEW COUNCIL BUSINESS

- a. **Fire Chief Vos Open Hiring Request**
- b. **Betsy Pysick – Glad Days**
- c. **Utility Rates for 2025**

7. INFORMATIONAL ITEMS

- a. **Administrator Update**
- b. **Council / Mayor Reports**
- c. **January 2025 Sheriff Report**

8. ITEMS REMOVED FROM THE CONSENT AGENDA

9. ADJOURN

CALENDAR OF EVENTS/MEETINGS

February 18 th – 21 st	Tuesday - Friday	Abdo Auditors in Office
March 3 rd	Monday	City Council Meeting



City Council Meeting Minutes

*Monday, February 3, 2025 7:00 PM
Cologne Community Center, 1211 Village Parkway*

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Sarah Bruss
Councilmember: Jeri Bowers
Councilmember: Selmer Olson
Councilmember: Carol Szaroletta

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bowers, Olson and Szaroletta were present. Also present was City Administrator Michelle Morrison. Councilmember Bruss was absent.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Motion by Councilmember Szaroletta to adopt the agenda, second by Councilmember Bowers. Motion carried 4-0.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

- a. **January 21, 2025 City Council Minutes**
- b. **Accounts Payable from January 22, 2025**
- c. **January 28th, 2025 Payroll Summary**

After discussion, Councilmember Olson made a motion to adopt the consent agenda, second by Councilmember Szaroletta. Motion carried 4-0.

6. NEW COUNCIL BUSINESS

a. Fee Schedule Changes Discussion: Rental Fees and Liquor License

Administrator Morrison reviewed the proposed changes to the fee schedule in relation to the rental of the Community Center and annual liquor license fees, noting that there was no vote needed tonight as the changes would be adopted with the fee schedule once the new water rates were established. After discussion the consensus was that the council was comfortable with the proposed changes.

b. Fee Schedule Changes Discussion: Utility Rate Study Action

Administrator Morrison lead discussion with the Councilmembers on what questions they had after the evenings workshop where new utility rates were discussed and what further information they would need to decide on new rates. Answers will be shared at the next Council meeting and a public hearing scheduled for adoption of the new fee schedule.

7. INFORMATIONAL ITEMS

- a. **Administrator Update**
- b. **Council / Mayor Reports**
- c. **2024 Annual Sheriff Report**

8. ITEMS REMOVED FROM THE CONSENT AGENDA

9. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 7:30 PM, second by Councilmember Bowers. Motion carried 4-0.

Respectfully Submitted:

Attest:

Michelle Morrison

City Administrator/City Clerk

Matt Lein

Mayor

CITY OF COLOGNE

***Check Summary Register©**

Batch:

013125XCEL,020325XCEL,020525CINTAS,020525TechStar,020525Motorola,020525Gopher,020525Republic,020425CenterPoint,0218:5CR,020525Lincoln,020525Nuvera,020525ECM,020525SecurityVISA,020525VISACFD,020525MidCoCo,020625PremWater,020725PSN 021125EMTI,021125MNDNR,021125PerMar,021125PitneyBowes,021125MidCounty,021125Verizon,021125CircleK

Name	Check Date	Check Amt	
10100 Checking			
2444e	XCEL ENERGY	2/3/2025	\$0.00 WWTP
2445e	XCEL ENERGY	2/3/2025	\$4,900.06 Cologne Community Center
2447e	CINTAS CORPORATION	2/5/2025	\$149.71 Uniforms
2448e	TECHSTAR IT SOLUTIONS INC	2/5/2025	\$1,316.60 IT Support
2449e	MOTOROLA SOLUTIONS, INC.	2/5/2025	\$9,777.84
2450e	GOPHER STATE ONE-CALL (INC)	2/5/2025	\$66.20 Locates - Jan 2025
2451e	REPUBLIC SERVICES	2/5/2025	\$808.08 PW Garbage
2452e	CENTERPOINT	2/5/2025	\$823.09 105 Benton St
2453e	LINCOLN MARKETING	2/5/2025	\$849.00 Carver county MN Guide-Advertisement CCC
2454e	NUVERA COMMUNICATIONS INC	2/5/2025	\$131.07 Fitness Center Cable TV- February 2025
2455e	ECM PUBLISHERS, INC.	2/5/2025	\$118.25 2025 Budget Summary
2456e	SECURITY CARD MEMBER SERV	2/5/2025	\$2,941.05 Monthly Adobe Subscription
2457e	VISA - CITIZENS ALLIANCE BAN	2/5/2025	\$320.54 Waterproof Ato Eject Cover
2458e	MID COUNTY CO-OP	2/5/2025	\$29.25 CFD
2465e	PREMIUM WATERS, INC.	2/7/2025	\$20.33 CCC Drinking Water
2466e	PAYMENT SERVICE NETWORK	2/7/2025	\$684.75 Monthly PSN Fees
2467e	CROWN COLLEGE	2/11/2025	\$2,300.00 1 EMT Initial and 1 EMR Initial
2468e	MINNESOTA DEPART OF NATUR	2/11/2025	\$573.03
2469e	PER MAR SECURITY SERVICES	2/11/2025	\$130.74 Quarterly Security Services
2470e	PITNEY BOWES	2/11/2025	\$189.24 Monthly Lease Fee - Q1
2471e	MID COUNTY CO-OP	2/11/2025	\$17.50 Def-gal open system
2472e	VERIZON WIRELESS	2/11/2025	\$210.06 CFD Communication - january
2473e	CIRCLE K	2/11/2025	\$702.25 PW Fuel
29214	BOLTON & MENK, INC	2/18/2025	\$6,866.00 Misc Engineering
29215	BUETOW, DENISE	2/18/2025	\$100.00 Damage Deposit Refund Event 2/2/25
29216	CARVER COUNTY	2/18/2025	\$385.00 Fiber Optic Connection
29217	ZACHARY CHRISTIANS	2/18/2025	\$75.00 Damage Deposit Refund Event 2/8/25
29218	COLLABORATIVE PLANNING, LL	2/18/2025	\$819.00 Misc. Planning
29219	EMERGENCY TECHNICAL DECO	2/18/2025	\$713.25
29220	GRAPHIC PRINT PROMO & DESI	2/18/2025	\$1,637.60 2025 Quarter1 newsletter
29221	JULIE HESSE	2/18/2025	\$100.00 Damage deposit Refund-Event 2/1/25
29222	Katelyn Johnson	2/18/2025	\$100.00 Damage Deposit Refund-Event 2/2/25
29223	Jackie Kennard	2/18/2025	\$100.00 Damage Deposit Refund-event 2/1/25
29224	ANNE LAMBERGER	2/18/2025	\$100.00 Damage Deposit Refund Event 2/9/25
29225	LEAGUE OF MINNESOTA CITIES	2/18/2025	\$2,824.00 Membership dues 2025
29226	METRO WEST INSPECTION SER	2/18/2025	\$1,858.88 Permits Finaled -January 2025
29227	MIDWEST AQUA CARE	2/18/2025	\$1,075.00 2025 Fountain Installation/removal/storage
29228	MIDWEST FIRE	2/18/2025	\$380,416.00
29229	MICHELLE MORRISON	2/18/2025	\$1,296.47 Senior treats
29230	JAMI SCHRUPP	2/18/2025	\$100.00 Damage Deposit Refund; event 2/9/25
29231	SCOTT COUNTY TREASURER	2/18/2025	\$2,100.00 SouthWest Metro Drug Task Force
29232	UTILITY CONSULTANT, INC	2/18/2025	\$621.14 Water testing January 2025
29233	ZARNOTH BRUSH WORKS, INC.	2/18/2025	\$612.00 7' bobcat broom refill
Total Checks			\$428,957.98

CITY OF COLOGNE

02/12/25 9:27 AM

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*Check Summary Register©

Batch:

013125XCEL,020325XCEL,020525CINTAS,020525TechStar,020525Motorola,020525Gopher,020525Republic,020425CenterPoint,021825CR,020525Lincoln,020525Nuvera,020525ECM,020525SecurityVISA,020525VISACFD,020525MidCoCo,020625PremWater,020725PSN,021125EMTI,021125MNDNR,021125PerMar,021125PitneyBowes,021125MidCounty,021125Verizon,021125CircleK

Name Check Date Check Amt

Clerk Treasurer

Date

FILTER: (([Act Year]='2025' and [period] in (2))) and (Source in ('013125XCEL','020325XCEL','020525CINTAS','020525TechStar','020525Motorola','020525Gopher','020525Republic','020425CenterPoint','021825CR','020525Lincoln','020525Nuvera','020525ECM','020525SecurityVISA','020525VISACFD','020525MidCoCo','020625PremWater','020725PSN','021125EMTI','021125MNDNR','021125PerMar','021125PitneyBowes','021125MidCounty','021125Verizon','021125CircleK'))

***Check Detail Register©**

Batch:

013125XCEL,020325XCEL,020525CINTAS,020525TechStar,020525Motorola,020525Gopher,020525Republic,020425CenterPoint,0218:5CR,020525Lincoln,020525Nuvera,020525ECM,020525SecurityVISA,020525VISACFD,020525MidCoCo,020625PremWater,020725PSN 021125EMTI,021125MNDNR,021125PerMar,021125PitneyBowes,021125MidCounty,021125Verizon,021125CircleK

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
2444 e	02/03/25	XCEL ENERGY			
E 602-49450-381		Electric Utilities	\$4,099.38		WWTP
E 602-49470-381		Electric Utilities	\$458.52		Lift Stations
E 602-49450-381		Electric Utilities	(\$4,099.38)		WWTP
E 602-49470-381		Electric Utilities	(\$458.52)		Lift Stations
		Total	\$0.00		
2445 e	02/03/25	XCEL ENERGY			
E 101-45100-381		Electric Utilities	\$2,339.13		Cologne Community Center
E 101-43160-381		Electric Utilities	\$242.68		1108 Village
E 101-45200-381		Electric Utilities	\$9.01		3002 Gold Nugget
E 602-49470-381		Electric Utilities	\$31.17		115 Paul
E 101-43100-381		Electric Utilities	\$42.15		201 Benton St
E 601-49400-381		Electric Utilities	\$3.91		Well #3
E 101-43100-381		Electric Utilities	\$12.77		Storage Shed
E 601-49400-381		Electric Utilities	\$2,128.05		Water Tower
E 101-41940-381		Electric Utilities	\$91.19		701 Lake
		Total	\$4,900.06		
2447 e	02/05/25	CINTAS CORPORATION			
E 101-43100-417		Uniforms	\$20.89	4217071610	Uniforms
E 101-43100-417		Uniforms	\$32.69	4217793012	Uniforms
E 101-45100-401		Repairs/Maint Buildings	\$54.35	4217793360	Rugs, Mats, Mops, Towels
E 101-43100-417		Uniforms	\$20.89	4218541517	Uniforms
E 101-43100-417		Uniforms	\$20.89	4219267698	Uniforms
		Total	\$149.71		
2448 e	02/05/25	TECHSTAR IT SOLUTIONS INC			
E 101-43100-312		Contractual Services	\$329.15	70682	IT Support
E 101-42200-310		Other Professional Service	\$329.15	70682	IT Support
E 602-49450-312		Contractual Services	\$329.15	70682	IT Support
E 101-41400-312		Contractual Services	\$329.15	70682	IT Support
		Total	\$1,316.60		
2449 e	02/05/25	MOTOROLA SOLUTIONS, INC.			
E 101-42230-320		Communications (GENER	\$9,777.84		
		Total	\$9,777.84		
2450 e	02/05/25	GOPHER STATE ONE-CALL (INC)			
E 101-43100-310		Other Professional Service	\$66.20	5010309	Locates - Jan 2025
		Total	\$66.20		
2451 e	02/05/25	REPUBLIC SERVICES			
E 101-41940-384		Refuse/Garbage Disposal	\$256.34		PW Garbage
E 101-42210-384		Refuse/Garbage Disposal	\$178.32		CFD Garbage
E 101-45100-384		Refuse/Garbage Disposal	\$330.25		CCC Garbage
E 101-45200-384		Refuse/Garbage Disposal	\$43.17		Lions Park Garbage
		Total	\$808.08		

CITY OF COLOGNE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
2452 e	02/05/25	CENTERPOINT			
E 602-49470-383		Gas Utilities	\$19.67		105 Benton St
E 601-48930-383		Gas Utilities	\$762.75		2224 Naples
E 602-49470-383		Gas Utilities	\$21.00		124 Hazelwood Ave LFT STN
E 602-49470-383		Gas Utilities	\$19.67		1022 Meadow St LFT STN
		Total	\$823.09		
2453 e	02/05/25	LINCOLN MARKETING			
E 101-45100-350		Print/Publications (GENER	\$849.00	CARVGU25	Carver county MN Guide-Advertisment CCC
		Total	\$849.00		
2454 e	02/05/25	NUVERA COMMUNICATIONS INC			
E 101-45100-433		Dues and Subscriptions	\$131.07		Fitness Center Cable TV- February 2025
		Total	\$131.07		
2455 e	02/05/25	ECM PUBLISHERS, INC.			
E 101-41400-350		Print/Publications (GENER	\$0.00		Publish Public Hearing April 4 Prelim Plat
E 101-41400-350		Print/Publications (GENER	\$118.25	1033697	2025 Budget Summary
		Total	\$118.25		
2456 e	02/05/25	SECURITY CARD MEMBER SERVICE			
E 101-41400-207		Computer Software/Hardw	\$78.00		Monthly Adobe Subscription
E 601-49400-208		Training and Instruction	\$350.00		MN Rural Water Tech Conference- Mark
E 101-45100-220		Repair/Maint Supply (GEN	\$28.13		Toilet Seat-hallway bathrooms
E 101-41400-200		Office Supplies (GENERA	\$54.19		Wireless Mouse, Cardstock, Business Cards
E 101-45100-220		Repair/Maint Supply (GEN	\$238.22		Light bulbs, cleaning supplies
E 101-43100-404		Repairs/Maint Machinery/	\$383.65		Truck 6 Carhartt seat covers
E 101-43100-404		Repairs/Maint Machinery/	\$177.03		Truck 6 Heated windshield wipers
E 101-43100-404		Repairs/Maint Machinery/	\$350.91		NUSS Truck & Equipment-refund issued 1/21/25 will show on next statement
E 101-41400-322		Postage	\$12.40		Product Return
E 101-43100-404		Repairs/Maint Machinery/	\$76.39		Replacement wiper for truck 8
E 101-41400-433		Dues and Subscriptions	\$16.25		PW Amazon Prime
E 101-41400-207		Computer Software/Hardw	\$1,175.88	12430371	Egnyte-2025
		Total	\$2,941.05		
2457 e	02/05/25	VISA - CITIZENS ALLIANCE BANK			
E 101-42230-404		Repairs/Maint Machinery/	\$32.80		Waterproof Ato Eject Cover
E 101-42200-430		Miscellaneous (GENERAL	\$17.99		Picture Frames
E 101-42200-433		Dues and Subscriptions	\$236.25		MFSCB Bulk Recertification
E 101-42200-430		Miscellaneous (GENERAL	\$33.50		photos
		Total	\$320.54		
2458 e	02/05/25	MID COUNTY CO-OP			
E 101-42230-212		Motor Fuels	\$29.25	113613	CFD
		Total	\$29.25		
2465 e	02/07/25	PREMIUM WATERS, INC.			
E 101-43100-200		Office Supplies (GENERA	\$11.69	310548879	CCC Drinking Water
E 101-43100-200		Office Supplies (GENERA	\$4.32	310604838	
E 101-43100-200		Office Supplies (GENERA	\$4.32	310604838	

CITY OF COLOGNE

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013125XCEL,020325XCEL,020525CINTAS,020525TechStar,020525Motorola,020525Gopher,020525Republic,020425CenterPoint,0218:5CR,020525Lincoln,020525Nuvera,020525ECM,020525SecurityVISA,020525VISACFD,020525MidCoCo,020625PremWater,020725PSN 021125EMTI,021125MNDNR,021125PerMar,021125PitneyBowes,021125MidCounty,021125Verizon,021125CircleK

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$20.33	
2466 e	02/07/25	PAYMENT SERVICE NETWORK			
E 101-41400-301		Auditing and Acct g Serv	\$132.51		Monthly PSN Fees
E 601-49440-301		Auditing and Acct g Serv	\$276.12		Monthly PSN Fees
E 602-49490-301		Auditing and Acct g Serv	\$276.12		Monthly PSN Fees
			Total	\$684.75	
2467 e	02/11/25	CROWN COLLEGE			
E 101-42220-208		Training and Instruction	\$2,300.00	86	1 EMT Initial and 1 EMR Initial
			Total	\$2,300.00	
2468 e	02/11/25	MINNESOTA DEPART OF NATURAL RE			
E 601-49400-312		Contractual Services	\$573.03	19796319	
			Total	\$573.03	
2469 e	02/11/25	PER MAR SECURITY SERVICES			
E 101-45100-312		Contractual Services	\$130.74	3519642	Quarterly Security Services
			Total	\$130.74	
2470 e	02/11/25	PITNEY BOWES			
E 101-41400-312		Contractual Services	\$189.24	3107082067	Monthly Lease Fee - Q1
			Total	\$189.24	
2471 e	02/11/25	MID COUNTY CO-OP			
E 101-43100-212		Motor Fuels	\$8.75	21889	Def-gal open system
E 101-43100-212		Motor Fuels	\$8.75	21895	Def-gal open system
			Total	\$17.50	
2472 e	02/11/25	VERIZON WIRELESS			
E 101-42230-320		Communications (GENER	\$210.06	6104996869	CFD Communication - january
			Total	\$210.06	
2473 e	02/11/25	CIRCLE K			
E 101-42230-212		Motor Fuels	\$220.43		CFD Fuel
E 101-43100-212		Motor Fuels	\$481.82	102833743	PW Fuel
			Total	\$702.25	
29214	02/18/25	BOLTON & MENK, INC			
E 101-43100-303		Engineering Fees	\$213.00	355599	Benton Creek Area Improvements
E 101-43100-303		Engineering Fees	\$709.00	355604	Misc Engineering
E 602-49450-303		Engineering Fees	\$203.50	355607	Wastewater Treatment Facility
E 101-41700-303		Engineering Fees	\$634.00	355610	Winkler Crossing 5th
E 601-48400-303		Engineering Fees	\$5,106.50	35606	Water Tower Rehab
			Total	\$6,866.00	
29215	02/18/25	BUETOW, DENISE			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund Event 2/2/25
			Total	\$100.00	
29216	02/18/25	CARVER COUNTY			
E 101-43100-320		Communications (GENER	\$40.00		Fiber Optic Connection

***Check Detail Register©**

Batch:

013125XCEL,020325XCEL,020525CINTAS,020525TechStar,020525Motorola,020525Gopher,020525Republic,020425CenterPoint,0218:5CR,020525Lincoln,020525Nuvera,020525ECM,020525SecurityVISA,020525VISACFD,020525MidCoCo,020625PremWater,020725PSN 021125EMTI,021125MNDNR,021125PerMar,021125PitneyBowes,021125MidCounty,021125Verizon,021125CircleK

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42210-320		Communications (GENER	\$40.00		Fiber Optic Connection
E 101-45100-320		Communications (GENER	\$40.00		Fiber Optic Connection
E 601-49400-320		Communications (GENER	\$40.00		Fiber Optic Connection
E 602-49450-320		Communications (GENER	\$50.00		Fiber Optic Connection
E 101-41910-310		Other Professional Service	\$175.00	3535	Audit End of year Verification of tax district
		Total	\$385.00		
29217	02/18/25	ZACHARY CHRISTIANS			
G 101-22000		Deposits	\$75.00		Damage Deposit Refund Event 2/8/25
		Total	\$75.00		
29218	02/18/25	COLLABORATIVE PLANNING, LLC			
E 101-41910-310		Other Professional Service	\$819.00	2025-029	Misc. Planning
		Total	\$819.00		
29219	02/18/25	EMERGENCY TECHNICAL DECON			
E 101-42230-312		Contractual Services	\$713.25	165	
		Total	\$713.25		
29220	02/18/25	GRAPHIC PRINT PROMO & DESIGN LLC			
E 101-45100-350		Print/Publications (GENER	\$1,637.60	8052	2025 Quarter1 newsletter
		Total	\$1,637.60		
29221	02/18/25	JULIE HESSE			
G 101-22000		Deposits	\$100.00		Damage deposit Refund-Event 2/1/25
		Total	\$100.00		
29222	02/18/25	Katelyn Johnson			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund-Event 2/2/25
		Total	\$100.00		
29223	02/18/25	Jackie Kennard			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund-event 2/1/25
		Total	\$100.00		
29224	02/18/25	ANNE LAMBERGER			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund Event 2/9/25
		Total	\$100.00		
29225	02/18/25	LEAGUE OF MINNESOTA CITIES			
E 101-41400-433		Dues and Subscriptions	\$2,824.00	418705	Membership dues 2025
		Total	\$2,824.00		
29226	02/18/25	METRO WEST INSPECTION SERVICES			
E 101-42400-310		Other Professional Service	\$1,858.88	4461	Permits Finaled -January 2025
		Total	\$1,858.88		
29227	02/18/25	MIDWEST AQUA CARE			
E 101-45200-310		Other Professional Service	\$1,075.00	1059569364	2025 Fountain Installation/removal/storage
		Total	\$1,075.00		
29228	02/18/25	MIDWEST FIRE			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42230-500		Capital Outlay (GENERAL	\$380,416.00	250027	
		Total	\$380,416.00		
29229	02/18/25	MICHELLE MORRISON			
E 101-46200-430		Miscellaneous (GENERAL	\$30.67		Senior treats
E 101-41400-331		Travel/Education Expense	\$9.80		Milage to Franklin Printing
E 101-41400-130		Employer Paid Ins (GENE	\$1,256.00		Health Insurance Reimbursement
		Total	\$1,296.47		
29230	02/18/25	JAMI SCHRUPP			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; event 2/9/25
		Total	\$100.00		
29231	02/18/25	SCOTT COUNTY TREASURER			
E 101-42110-310		Other Professional Service	\$2,100.00	31944	SouthWest Metro Drug Task Force
		Total	\$2,100.00		
29232	02/18/25	UTILITY CONSULTANT, INC			
E 602-49450-311		Analysis	\$621.14	22833	Water testing January 2025
		Total	\$621.14		
29233	02/18/25	ZARNOTH BRUSH WORKS, INC.			
E 101-43100-404		Repairs/Maint Machinery/	\$612.00	200666	7' bobcat broom refill
		Total	\$612.00		
		10100	\$428,957.98		

Fund Summary

10100 Checking

101 GENERAL FUND	\$418,146.20
601 WATER FUND	\$9,240.36
602 SEWER FUND	\$1,571.42
	<u>\$428,957.98</u>

Clerk Treasurer

Date

City of Cologne Payroll
11-Feb-25

Employee	\$	11,255.06	February 11, 2025 Payroll
IRS	\$	4,004.12	February 11, 2025 Payroll
MN Department of Revenue	\$	690.62	February 11, 2025 Payroll
PERA	\$	2,319.28	February 11, 2025 Payroll
Total	\$	18,269.08	



Loomis Development LLC
1458 White Oak Dr
Chaska, MN 55318
Scott Loomis
President
Scott@loomis-homes.com
952-200-8838

To: City of Cologne

Attn. Michelle Morrison

1211 Village Parkway

Cologne, MN

RE: Winkler crossing 4th Pipe oversize refund

Loomis Development is seeking payment in regard to the oversize pipe per the Developers Agreement of Winkler Crossing 4th addition section 3.09 Oversizing. The payments shall be \$27,094.8 for water main and \$9,554.4 for sanitary sewer. For a total of \$36,649.2 made payable to: Loomis Development 1458 White oak dr., Chaska, MN 55318.

Scott Loomis

President

2/13/25

A handwritten signature in blue ink, appearing to read "Scott Loomis", is written over the date.

**Oversizing Costs
Winkler Crossing 4th Addition
City of Cologne MN
3/25/22**

Watermain

		MATERIAL COST (\$/LF-\$/EA)		TOTAL COST		OVERSIZE
ITEM	QTY	8"	12"	8"	12"	COST
PVC C900 DR 18	548	\$27.00	\$58.00	\$14,796.00	\$31,784.00	\$16,988.00
Gate Valve	3	\$1,600.00	\$3,095.00	\$4,800.00	\$9,285.00	\$4,485.00
Fittings:						
90 Bend	0	\$320.00	\$766.00	\$0.00	\$0.00	\$0.00
45 Bend	0	\$255.00	\$619.00	\$0.00	\$0.00	\$0.00
22 1/2 Bend	2	\$249.00	\$515.00	\$498.00	\$1,030.00	\$532.00
11 1/4 Bend	0	\$227.00	\$490.00	\$0.00	\$0.00	\$0.00
12" Branch Tee	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8" Branch Tee	1	\$465.00	\$741.00	\$465.00	\$741.00	\$276.00
6" Branch Tee	1	\$394.00	\$692.00	\$394.00	\$692.00	\$298.00
Reducer	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Pipe Oversizing Cost \$22,579.00
+ 20% Handling \$4,515.80
Total Water Oversizing Cost \$27,094.80

Sanitary Sewer

		MATERIAL COST (\$/LF-\$/EA)		TOTAL COST		OVERSIZE
ITEM	QTY	8"	10"	8"	10"	COST
PVC DR 18	546	\$27.00	\$40.00	\$14,742.00	\$21,840.00	\$7,098.00
PVC SDR 26	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4" Wye (DIP Tee)	9	\$535.00	\$631.00	\$4,815.00	\$5,679.00	\$864.00
Drop MH Tee	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Drop MH DIP	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Drop MH Base	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Pipe Oversizing Cost \$7,962.00
+ 20% Handling \$1,592.40
Total Sewer Oversizing Cost \$9,554.40

Total Oversizing \$36,649.20

* Estimated material costs from Ferguson as of the bid date 3/3/22



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date of organization	Tax exempt number	
Cologne Fire & Relief Association	1949	8021357	
Organization Address (No PO Boxes)	City	State	Zip Code
110 Louis Street West	Cologne	MN	55322
Name of person making application	Business phone	Home phone	
Mick Swanson	952.466.2586		
Date(s) of event	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer		
04/26/25	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Sarah Foley	Cologne	MN	55322
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.
110 Louis Street Cologne Fire and Rescue Station

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
NA

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
MN Joint Underwriters

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Cologne
City or County approving the license
5500
Fee Amount

3-18-2025
Date Approved
4-26-25
Permit Date

Event in conjunction with a community festival Yes No
2600
Current population of city

Michellem@Cologne.mn.com
City or County E-mail Address

Michelle Marson
Please Print Name of City Clerk or County Official

Michelle Marson
Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

MEMORANDUM

TO: Mayor Matt Lein & City Council Members
FROM: Michelle Morrison, City Administrator
SUBJECT: RATE STUDY FOLLOWUP
DATE: 2/11/2025

I've done some research into the proposal that was covered at our last meeting and will share some data with you to consider. First residential – In the chart below I give data on two very typical households, one a smaller household with 5,000 gallons of usage and a home that may have a family with a usage of 9,000 gallons. I first show what the actual bill is for each user with today's rates, and as you move across the columns to the left I show the impact from largest to smallest – ie: if Scenario One was adopted in full, if we just adopted the Water and Sewer only and finally if we just adopted the Water only.

Below the grey line I give data on an average summer resident who uses a sprinkler system. The average watering resident uses 10 -15 thousand gallons of water a month watering and as expected the impact on this resident will be much greater than the average residents who only water occasionally or never. The rate structure is designed to encourage water conservation.

	RESIDENTIAL BILL AUGUST 2024							
	Gallons Used	Actual Bill at Current Rates	Total Bill with all Scenario One Recommendations	Total Monthly Increase Scenario One in Full	Total Bill with water and sewer increase and keep storm	Total Monthly Increase Scenario One WATER AND SEWER INCREASE ONLY	Total Bill with only water increase and keep existing sewer and storm	Total Monthly Increase Scenario One WATER INCREASE ONLY
5,000 gallon user	5,000	119.1	150.23	31.13	148.83	29.73	137.63	18.53
9,000 gallon user	9,000	182.11	232.71	50.60	231.31	49.20	213.71	31.60
Average Summer Residential who waters	24,000	259.93	359.16	99.24	357.76	97.84	348.96	89.04

COMMERCIAL:

I took the actual August 2024 Utility bill for 212 Tavern, Holiday Gas Station and Modern Design and the January Utility bill for Cologne Academy. 212 Tavern, Holiday and Modern Design all have very consistent use month to month running their business and are not impacted by watering grass. Cologne Academy is very different, in the summer they use only 3,000 gallons a month when school is not in session and during the school year their monthly invoices are quite typically the same month to month so I used a school month. Also note that the 212 Tavern Scenario represents their entire water bill, whereas the other 3 businesses have more than one meter and I selected the meter with the highest usage for the comparisons.

COMMERCIAL 2024 ACTUAL AUGUST USAGE (except Cologne Academy)								
	Gallons Used	Actual Bill at Current Rate	Total Bill with all Scenario One Recommendations	Total Monthly Increase	Total Bill with water and sewer increase and keep storm	Total Monthly Increase Scenario One WATER AND SEWER INCREASE ONLY	Total Bill with only water increase and keep existing sewer and storm	Total Monthly Increase Scenario One WATER INCREASE ONLY
212 Tavern	36,000	506.13	670.56	164.44	669.16	163.04	632.36	126.24
Cologne Academy(meter1) Winter	18,000	325	423.34	98.68	421.94	97.28	390	65.28
Holiday Gas (414 car wash)	32,000	558.73	728.36	169.64	726.96	168.24	672.56	113.84
Modern Design (Meter 3)	4,000	103.78	129.92	26.14	128.52	24.74	118.92	15.14

WAC AND SAC CHARGES:

Below is a table showing our current and proposed WAC and SAC charges and listing some neighboring cities charges for comparison. These charges do not have an impact on our existing residents, they are paid by builders for each new home to help pay for the infrastructure improvements required when growth occurs.

	WAC	SAC
Cologne Current	5,000	4,500
Cologne Proposed	6,000	6,000
Carver	9,725	2,500
NYA	3,900	3,900
Waconia	5,100	6,195

Action Requested:

Please review this information and look back at the presentation from the last Council meeting on where our enterprise funds are heading if we don't adopt a new rate. The

goal is that utility revenue covers the expenses to provide water and sewer services to our residents. The purple rows on Page 4 of the PowerPoint attached show the deficit that each fund is currently running at annually –which is being made up with our reserves and general fund revenues.

Please reach out with any questions or scenarios you would like me to look into in addition to what is presented here so that I can get answers as quickly as possible. Note that you need to decide on the same one scenario for all customers – residential and commercial.

I would like to have enough discussion on Tuesday among the Council so that you can all agree on a proposed new fee structure that we could then have a public hearing on and adopt at the March 3rd Council meeting - in time for the March water bills.



Memo

To: Mayor Lein and Council Members

From: Michelle Morrison – City Administrator

Date: February 14, 2025

Re: Administrator Update

The following are highlights of my activity since the February 3rd Council meeting:

1. Parking on one side – Naples Ave update: Brian measured streets:
 - a. 25 ft: Market St W No Parking on one side for 1 block
 - b. 26 feet: Mill St
 - c. 28 feet: Naples N, Cobblestone Dr, Silver Leaf Trail, Park St E
 - d. 29 feet to 33 feet: Playhouse St E and W
 - e. 34 feet: Market St W (first block north of 284), Meadow, Hazelwood, Winkler Trail, Winkler Trail N, Prairie View Dr.I've had conversations with our City Planner and Engineers to make 30 feet minimum roads standard on all future developments
2. Submitted the North Water Tower Grant Documentation to the EPA on Tuesday February 4th. Jake is publishing Bids and looking for awarding contract in April – Work to start August 1 with substantial completion date in early October.
3. Attended the CFD – Township meeting on Thursday February 6.
4. Met with Paul Modeen on February 6 to review progress on his rehab of the old coop building at 102 Lake St W. and assist him in gathering the proper documentation to receive his \$100,000 grant funds from Carver CDA Growth Partnership Initiative Grant. FYI the

County supported the program with \$700,000 in funding in 2023 and 2024, that was reduced to \$400,000 this year due to budget constraints.

5. 2024 Police Contract Credit received. Annually the city is reimbursed for unused contracted hours for the police contracts. I received those funds this week in the amount of \$18,013.
6. City Planner Cindy Nash has been in contact with engineers representing the 16 lot subdivision west of Cobblestone Dr in regards to submitting a preliminary plat for the April Planning Commission meeting.
7. 111 John Ave S update: Utilities all disconnected, demolition permit obtained, Wickenhauser Demolition scheduled week of February 24th.
8. Received a Demolition Permit for accessory structure at 103 Paul Ave S after Mike Rosenau of Metro West made inspection and deemed the structure hazardous and shall not be occupied, noting that it was also a hazard to the neighboring property.

Mike also completed the inspection of 113 Paul Ave N on February 4th stating in his report “it is my determination that the single-family dwelling does not meet the definition of an Unsafe building or Structure as described by Section 1300.0180 of the 2020 MN Building Code.” He provided photos of the interior of the home. The property owner has also pulled a roofing permit for the home.

As always, feel free to reach out with any questions.



City of Cologne
January 2025



Carver County Sheriff's Office
Monthly Calls for Service
From: 01/01/2025 To: 01/31/2025

Cologne City

Patrol

A Offense

Assault	2
Agg. Assault	1
Fraud	1

Total A Offense: 4

B Offense

Disorderly Conduct	1
--------------------	---

Total B Offense: 1

Non Criminal

Misc Non-criminal	5
Domestic	1
Abuse/Neglect (Info Only)	1
Animal	1
Medical Calls Received	7
Fire Calls Reveived	1
Suspicious Activity	2
Disturbance (Info Only)	1

Total Non Criminal: 19

Traffic

Traffic Stop	2
Pd Accident Mv/deer	1

Total Traffic: 3

Total Patrol: 27

Administrative

Administrative

GunPermit-Acquire	1
GunPermit-CarryNew	1

Total Administrative: 2

Total Administrative: 2

Total Cologne City: 29



Carver County Sherff's Office
Arrest Summary
For: Cologne City
From: 01/01/2025 To: 01/31/2025

Cologne City

13A - Aggravated Assault
13B - Simple Assault
90C - Disorderly Conduct

Totals for Cologne City

Total Charges

Total Arrestees

Total Incidents

1

1

1

2

1

1

2

2

1

5

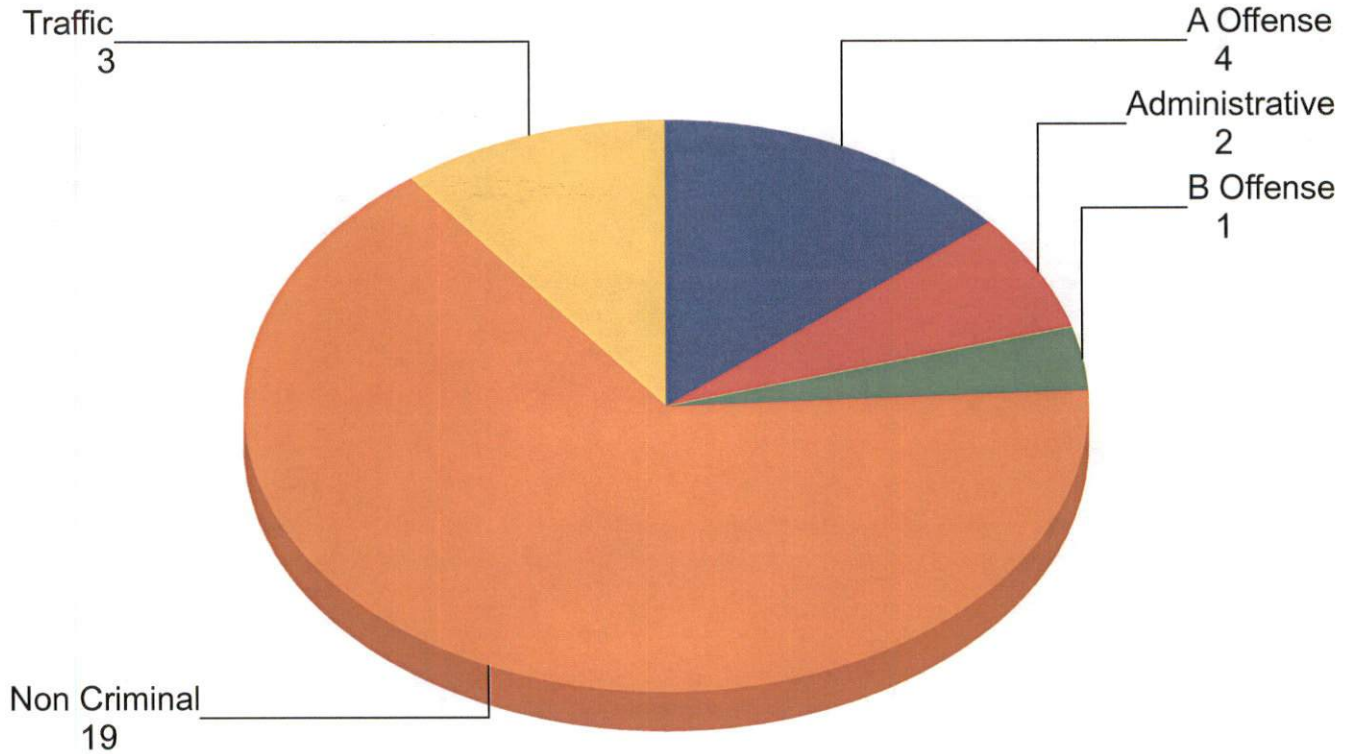
4

3



Carver County Sheriff's Office
Monthly Calls for Service
From: 01/01/2025 To: 01/31/2025

Cologne City



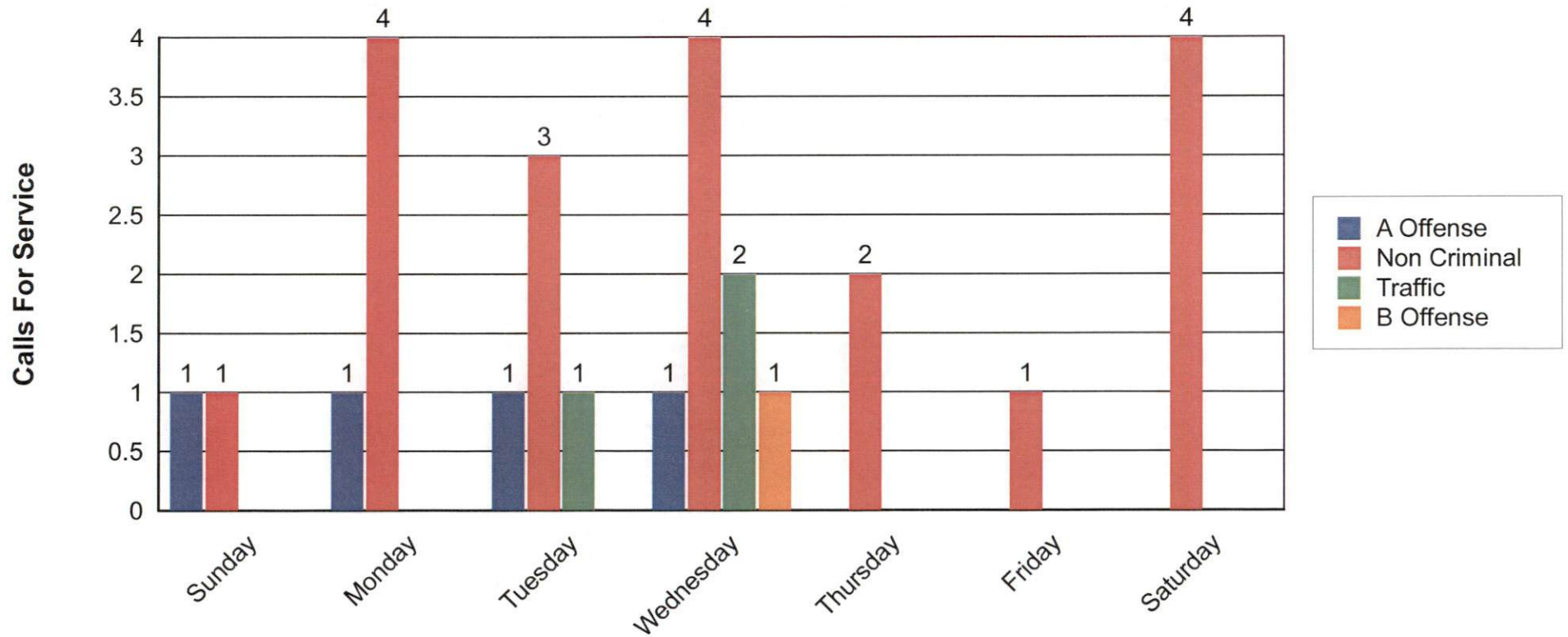
Total A Offense:	4
Total B Offense:	1
Total Non Criminal:	19
Total Traffic:	3
Total Administrative:	2

Total Cologne City: 29



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity
From: 01/01/2025 To: 01/31/2025

Cologne City

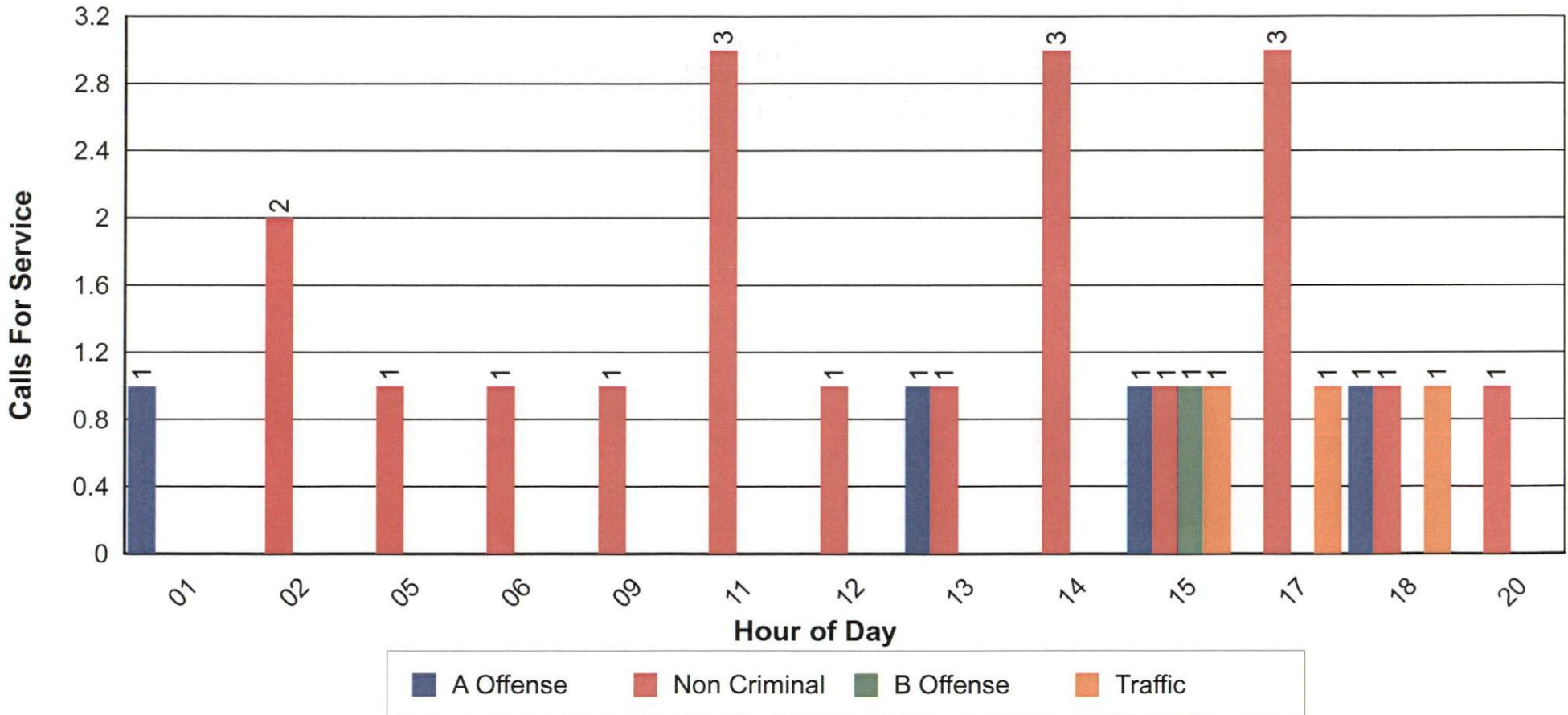


Total Cologne City: 27



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 01/01/2025 To: 01/31/2025

Cologne City



Total Cologne City: 27