



City Council Meeting Agenda

Tuesday, January 21, 2025 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Sarah Bruss
Councilmember: Jeri Bowers
Councilmember: Selmer Olson
Councilmember: Carol Szaroletta

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ADOPT AGENDA
4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. **ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. **January 6, 2025 City Council Minutes**
- b. **Accounts Payable from January 7, 2025**
- c. **January 14th, 2025 Payroll Summary**

- d. Pheasants Forever Gambling License 2/22/2025
- e. Res No 25-03 Accepting Donations
- f. Res No 25-04 Delegating Authority to Carver County for Cannabis and Hemp Business Retail Registration

6. NEW COUNCIL BUSINESS

- a. Chad Vos – Cologne Fire Chief
 - i. Retirement Recognition

- b. Bolton Menk – Wastewater Treatment Plant Update

- c. Final Acceptance of Improvements and Reduction in Line of Credit for Winkler Crossing 5th

7. INFORMATIONAL ITEMS

- a. Administrator Update
- b. Council / Mayor Reports
 - i. Mayor Lein
 - 1. City Administrator Compensation Recommendation

 - 2. 6:00 PM Workshop for rate study on Feb 3

- c. December Sheriff Report

8. ITEMS REMOVED FROM THE CONSENT AGENDA

9. ADJOURN

CALENDAR OF EVENTS/MEETINGS

February 3	Monday	City Council Meeting – 7PM
February 8 th	Saturday	Benton Lake Bash Cribbage Tournament



City Council Meeting Minutes

Monday, January 6, 2025 7:00 PM
Cologne Community Center, 1211 Village Parkway

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1. OATH OF OFFICE

Attorney Morschen administered the oath of office to new Councilmember's Jeri Bowers and Selmer Olson and Mayor Lein.

2. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bruss, Bowers, Olson and Szaroletta were present. Also present were City Administrator Michelle Morrison and City Attorney Christophe Morschen.

3. PLEDGE OF ALLEGIANCE

4. ADOPT AGENDA

Motion by Councilmember Bruss to adopt the agenda, second by Councilmember Bowers. Motion carried unanimously.

5. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

6. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. December 16, 2024 City Council Minutes**
- b. Accounts Payable from December 17, 2024**
- c. December 31st, 2024 Payroll Summary**
- d. Cologne Lions Temporary Liquor License 2/8/2024**
- e. Resolution 25-01 Accepting Donations**
- f. Approve Wickenhauser Excavating Bid for Razing of 111 John Ave S**

Motion by Councilmember Szaroletta to adopt the consent agenda, second by Councilmember Bruss. Motion carried unanimously.

7. NEW COUNCIL BUSINESS

- a. Chad Vos – Cologne Fire Chief**
 - i. Probation Ceremony**

Chief Vos reviewed the training that candidates go through during their probationary period. After successful completion of that training, candidates are removed from probation status and become full fledged fire fighters. Chief Vos introduced Jake and Joe Bartz who have completed their probationary training and welcomed their family to come forward and pin their badges. Chief Clay then presented the fire fighters with their official helmets.

Councilmember Bruss made a motion to officially remove Fire Fighters Jake and Joe Bartz from probationary status to official fire fighters, second by Councilmember Szaroletta. Motion carried unanimously.

- ii. Approval of 2025/2026 Fire Department Officers**
 - 1. Chief – Chad Vos**
 - 2. 1st Assistant Chief – Brian Loscheider**
 - 3. 2nd Assistant Chief – Randy Clay**
 - 4. Captain 1 – Joe Rademacher**
 - 5. Captain 2 – Cody Schrupp**

6. Captain 3 – Sarah Foley

7. Captain 4 – Mike Ruff

Fire Chief Vos reviewed the process for nominating officers for the department and reviewed the candidates that he was bringing forward. Motion by Councilmember Bruss to approve the 2025 – 2026 Fire Department Officers, second by Councilmember Bowers. Motion carried unanimously.

iii. Cologne Fire Relief Donation

Fire Chief Vos asked if the city would be able to accept a donation from the relief association. Mayor Lein welcomed Sarah Foley, president of the relief association to the podium. Ms. Foley updated the Councilmembers that the pull tabs in the city are managed by the relief association and gave examples of where the funds are donated. Beyond the donations, the Relief Association wanted to donate \$50,000 from the pull tab operations to the city. Administrator Morrison shared with the Council that Ms. Foley had stopped in prior to the meeting to inquire about making the donation and she had drafted Resolution 25-02 Accepting the Donation. Councilmember Bruss made a motion to accept Resolution 25-02 Accepting Donation, second by Councilmember Szaroletta. Motion carried unanimously.

b. Jake Saulsbury – Wastewater Treatment Plant Update

This item will be moved to the January 21 Council meeting as Mr. Saulsbury was unable to attend.

c. Christophe Morschen – 134th Street Recommendation

Attorney Morschen reviewed the history of maintenance on 134th street for the new Councilmembers. Going forward the city does not have to enter into any agreements with the township for road maintenance, nor does the township have the authority to dictate what maintenance is required, that is determined solely by the city. The council discussed the fact that the township supervisors did come to a Council meeting in December and the consensus was that the city should respond to their proposal so there was clarity on the part of both parties. A letter from Mayor Lein to Benton Township was reviewed by the Council and after discussion Councilmember Bruss made a motion to move forward with sending the letter to Benton Township, second by Councilmember Szaroletta. Motion carried unanimously.

d. Personnel Committee Recommendations

Mayor Lein reviewed discussions he and Councilmember Bruss had with Administrator Morrison and reviewed the recommended changes in salary for staff. After discussion Councilmember Bowers made a motion to approve the 2025 Salary Recommendations as presented, second by Councilmember Szaroletta. Motion carried unanimously.

e. Adopt 2025 Committee Appointments

After discussion Councilmember Bruss made a motion to adopt the 2025 Committee Appointments as discussed, second by Councilmember Olson. Motion carried unanimously.

8. INFORMATIONAL ITEMS

- a. Administrator Update**
- b. Council / Mayor Reports**
 - i. Mayor Lein**

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 7:50 PM, second by Councilmember Olson. Motion carried unanimously.

Respectfully Submitted:

Attest:

Michelle Morrison

City Administrator/City Clerk

Matt Lein

Mayor

CITY OF COLOGNE

*Check Summary Register©

Batch:

010625PremWater,010625TechStar,010625XCEL,010625PSN,010725REPUBLIC,010725GopherOne,010725Ziegler,010725NUVERA,010825AFLAC,012125CRCY,012125CRPY,012125DamageDeposit,010825Verizon,010825TCW,010825NCPERS,010825HAWKINS,010725UFC,010825VISACFD,010925MNRW,010925ENCORE,010925NorthAmer,011025CentrPt,011425CircleK,011425NCPERS,011425Cintas,011425MidCountyCoop,011425E and 011425HealthPart,011425ARNOLDS

Name	Check Date	Check Amt	
10100 Checking			
2393e PREMIUM WATERS, INC.	1/6/2025	\$20.33	CCC Drinking Water -December
2394e TECHSTAR IT SOLUTIONS INC	1/6/2025	\$1,316.60	IT Support
2395e XCEL ENERGY	1/6/2025	\$2,455.68	Cologne Community Center
2396e PAYMENT SERVICE NETWORK	1/6/2025	\$758.61	Monthly PSN Fees- January
2397e REPUBLIC SERVICES	1/7/2025	\$828.47	PW Garbage
2398e GOPHER STATE ONE-CALL (INC)	1/7/2025	\$21.60	Locates - December 2024
2399e ZIEGLER CAT	1/7/2025	\$4,947.99	Annual Generator Maintenance Contract
2400e NUVERA COMMUNICATIONS INC	1/7/2025	\$131.07	Fitness Center Cable TV
2401e AFLAC	1/8/2025	\$190.52	Employee Insurance January
2402e VERIZON WIRELESS	1/8/2025	\$210.06	CFD Communication - December 2024
2403e TWIN CITIES & WESTERN RAILR	1/8/2025	\$600.00	Annual Fee for Utility Crossing
2404e NCPERS Group Life Ins	1/8/2025	\$64.64	Employee Life Insurance - January
2405e HAWKINS, INC	1/8/2025	\$2,461.36	Water Treatment
2406e UNITED FARMERS COOPERATIV	1/8/2025	\$377.37	Sure Soft Solar Crystals
2407e VISA - CITIZENS ALLIANCE BAN	1/8/2025	\$1,049.75	Stremlights, Magnetic Mic AMAZON
2408e MINNESOTA RURAL WATER ASS	1/9/2025	\$425.00	Associate Membership 2025
2409e ENCORE HEATING & AIR	1/9/2025	\$313.44	
2410e NORTH AMERICAN SAFETY INC.	1/9/2025	\$50.85	Waterproof jacket liner
2414e CENTERPOINT	1/10/2025	\$900.84	107 John Ave
2415e CIRCLE K	1/14/2025	\$425.32	PW Fuel
2416e NCPERS Group Life Ins	1/14/2025	\$64.64	Employee Life Insurance - February 2025
2417e CINTAS CORPORATION	1/14/2025	\$171.06	Uniforms
2418e MID COUNTY CO-OP	1/14/2025	\$1,222.65	Emgine Fan Mac Low Truck
2419e LANO EQUIPMENT OF NORWOOD	1/14/2025	\$157.71	Filters
2420e HEALTH PARTNERS	1/14/2025	\$2,906.88	Employee Medical and Dental Insurance - Febr
2421e ARNOLDS OF GLENCOE, INC.	1/14/2025	\$81.11	Filters
29167 CARVER COUNTY	1/21/2025	\$410.00	Fiber Optic Connection
29168 GILBERT MECHANICAL CONTRA	1/21/2025	\$1,811.00	Semi Annual Preventative Maintenance
29169 KIRVIDA FIRE	1/21/2025	\$1,688.21	Rebuild Akron tank fill valve
29170 LEAGUE OF MINNESOTA CITIES	1/21/2025	\$60,542.00	Membership dues Jan-Dec 2025
29171 MN DEPT OF HEALTH	1/21/2025	\$520.00	Annual Splash Pad License
29172 MN STATE FIRE CHIEFS ASSN.	1/21/2025	\$520.00	Membership Renewal 2025
29173 BOLTON & MENK, INC	1/21/2025	\$5,822.50	Village Parkway Improvements
29174 CARVER COUNTY	1/21/2025	\$210.00	Fiber Optic Connection
29175 CARVER COUNTY ATTORNEY	1/21/2025	\$437.43	Q4 Prosecution Contract
29176 DANIEL HERMANN	1/21/2025	\$88.00	Snow Removal 12/21/24
29177 METRO WEST INSPECTION SER	1/21/2025	\$3,847.04	Permits Finaled -December
29178 MIDWEST FIRE	1/21/2025	\$63.84	Step Light
29179 MN DEPT OF LABOR & INDUSTR	1/21/2025	\$20.00	Pressure Vessel
29180 STORMS WELDING & MFG. INC	1/21/2025	\$841.07	Bucket
29181 STRAIGHT UP SERVICES, INC	1/21/2025	\$55.40	2014 Chev. Silv. 3500
29182 TARPS, INC	1/21/2025	\$280.00	
29183 UTILITY CONSULTANT, INC	1/21/2025	\$806.71	Water testing Nov & Dec 2024
29184 Sarah Borg	1/21/2025	\$100.00	Damage Deposit Refund; Event 01/02/25
29185 KAREN GUENTZEL	1/21/2025	\$100.00	Damage Deposit Refund; Event 01/05/25
29186 Josh Ketcher	1/21/2025	\$100.00	Damage Deposit Refund: Event 01/05/25
29187 MaryAnne Rademacher	1/21/2025	\$100.00	Damage Deposit Refund; Event 01/11/25
29188 Semira Salihovic	1/21/2025	\$100.00	Damage Deposit Refund; Event 12/31/24
29189 Jessica Theis	1/21/2025	\$100.00	Damage Deposit Refund; Event 01/04/25
29190 BETH TISCHLEDER	1/21/2025	\$100.00	Damage Deposit Refund; Event 1/12/25
29191 LISA TRAVER	1/21/2025	\$100.00	Damage Deposit Refund; Event 01/04/25
29192 WICKENHAUSER, JO ANN	1/21/2025	\$100.00	Damage Deposit Refund; Event 1/12/25

Total Checks \$101,016.75

CITY OF COLOGNE

01/15/25 9:18 AM

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*Check Summary Register©

Batch:

010625PremWater,010625TechStar,010625XCEL,010625PSN,010725REPUBLIC,010725GopherOne,010725Ziegler,010725NUVERA,010825AFLAC,012125CRCY,012125CRPY,012125DamageDeposit,010825Verizon,010825TCW,010825NCPERS,010825HAWKINS,010725UFC,010825VISACFD,010925MNRW,010925ENCORE,010925NorthAmer,011025CentrPt,011425CircleK,011425NCPERS,011425Cintas,011425MidCountyCoop,011425Lano,011425HealthPart,011425ARNOLDS

Name Check Date Check Amt

Clerk Treasurer Date

FILTER: (([Act Year]='2025' and [period] in (1))) and (Source in ('010625PremWater','010625TechStar','010625XCEL','010625PSN','010725REPUBLIC','010725GopherOne','010725Ziegler','010725NUVERA','010825AFLAC','012125CRCY','012125CRPY','012125DamageDeposit','010825Verizon','010825TCW','010825NCPERS','010825HAWKINS','010725UFC','010825VISACFD','010925MNRW','010925ENCORE','010925NorthAmer','011025CentrPt','011425CircleK','011425NCPERS','011425Cintas','011425MidCountyCoop','011425Lano','011425HealthPart','011425ARNOLDS'))

CITY OF COLOGNE

01/15/25 11:54 AM

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***Check Summary Register©**

Batch: 011925DebtService

	Name	Check Date	Check Amt	
10100	Checking			
29193	SECURITY BANK	1/15/2025	\$84,410.00	2021A Principal
29194	US BANK	1/15/2025	\$1,140,056.25	2013A Bond Principal
		Total Checks	\$1,224,466.25	

Clerk Treasurer

Date

FILTER: (([Act Year]='2025' and [period] in (1))) and (Source in ('011925DebtService'))

***Check Detail Register©**

Batch:

010625PremWater,010625TechStar,010625XCEL,010625PSN,010725REPUBLIC,010725GopherOne,010725Ziegler,010725NUVERA,010825AFLAC,012125CRCY,012125CRPY,012125DamageDeposit,010825Verizon,010825TCW,010825NCPERS,010825HAWKINS,010725UFC,010825VISACFD,010925MNRW,010925ENCORE,010925NorthAmer,011025CentrPt,011425CircleK,011425NCPERS,011425Cintas,011425MidCountyCoop,011425El and 011425HealthPart,011425APNOI DS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
2393 e	01/06/25	PREMIUM WATERS, INC.			
E 101-43100-200		Office Supplies (GENERA	\$11.69	310493131	CCC Drinking Water -December
E 101-43100-200		Office Supplies (GENERA	\$4.32	310537617	PW Drinking Water- Jan
E 101-43100-200		Office Supplies (GENERA	\$4.32	310537618	CCC Drinking water- Jan
		Total	\$20.33		
2394 e	01/06/25	TECHSTAR IT SOLUTIONS INC			
E 101-43100-312		Contractual Services	\$329.15	70631	IT Support
E 101-42200-310		Other Professional Service	\$329.15	70631	IT Support
E 602-49450-312		Contractual Services	\$329.15	70631	IT Support
E 101-41400-312		Contractual Services	\$329.15	70631	IT Support
		Total	\$1,316.60		
2395 e	01/06/25	XCEL ENERGY			
E 101-45100-381		Electric Utilities	\$2,175.26		Cologne Community Center
E 101-43160-381		Electric Utilities	\$258.66		1108 Village
E 101-45200-381		Electric Utilities	\$8.57		3002 Gold Nugget
E 101-43100-381		Electric Utilities	\$13.19		Storage Shed
		Total	\$2,455.68		
2396 e	01/06/25	PAYMENT SERVICE NETWORK			
E 601-49440-301		Auditing and Acct g Servic	\$269.31	305552	Monthly PSN Fees- January
E 602-49490-301		Auditing and Acct g Servic	\$269.32	305552	Monthly PSN Fees- January
E 101-41400-301		Auditing and Acct g Servic	\$219.98	305553	Monthly PSN Fees- January
		Total	\$758.61		
2397 e	01/07/25	REPUBLIC SERVICES			
E 101-41940-384		Refuse/Garbage Disposal	\$255.47	894-0069674	PW Garbage
E 101-42210-384		Refuse/Garbage Disposal	\$177.71	894-0069674	CFD Garbage
E 101-45100-384		Refuse/Garbage Disposal	\$255.47	894-0069674	CCC Garbage
E 101-45200-384		Refuse/Garbage Disposal	\$139.82	894-0069674	Lions Park Garbage
		Total	\$828.47		
2398 e	01/07/25	GOPHER STATE ONE-CALL (INC)			
E 101-43100-310		Other Professional Service	\$21.60	4120309	Locates - December 2024
		Total	\$21.60		
2399 e	01/07/25	ZIEGLER CAT			
E 601-49400-312		Contractual Services	\$2,473.99	1759285	Annual Generator Maintenance Contract
E 602-49450-312		Contractual Services	\$2,474.00	1759285	Annual Generator Maintenance Contract
		Total	\$4,947.99		
2400 e	01/07/25	NUVERA COMMUNICATIONS INC			
E 101-45100-433		Dues and Subscriptions	\$131.07		Fitness Center Cable TV
		Total	\$131.07		
2401 e	01/08/25	AFLAC			
E 101-41400-130		Employer Paid Ins (GENE	\$28.88	663567	Employee Insurance January
G 101-21705		Aflac	\$124.74	663567	Employee Insurance January
E 602-49450-130		Employer Paid Ins (GENE	\$18.45	663567	Employee Insurance January

***Check Detail Register©**

Batch:

010625PremWater,010625TechStar,010625XCEL,010625PSN,010725REPUBLIC,010725GopherOne,010725Ziegler,010725NUVERA,010825AFLAC,012125CRCY,012125CRPY,012125DamageDeposit,010825Verizon,010825TCW,010825NCPERS,010825HAWKINS,010725UFC,010825VISACFD,010925MNRW,010925ENCORE,010925NorthAmer,011025CentrPt,011425CircleK,011425NCPERS,011425Cintas,011425MidCountyCoop,011425Elanco,011425HealthPart,011425APNOIDS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49400-130		Employer Paid Ins (GENE	\$18.45	663567	Employee Insurance January
		Total	\$190.52		
2402 e	01/08/25	VERIZON WIRELESS			
E 101-42230-320		Communications (GENER	\$210.06	6102558488	CFD Communication - December 2024
		Total	\$210.06		
2403 e	01/08/25	TWIN CITIES & WESTERN RAILROAD			
E 101-43100-312		Contractual Services	\$600.00	900762	Annual Fee for Utility Crossing
		Total	\$600.00		
2404 e	01/08/25	NCPERS Group Life Ins			
E 101-41400-130		Employer Paid Ins (GENE	\$32.64	39700001202	Employee Life Insurance - January
E 601-49400-130		Employer Paid Ins (GENE	\$16.00	39700001202	Employee Life Insurance - January
E 602-49450-130		Employer Paid Ins (GENE	\$16.00	39700001202	Employee Life Insurance - January
		Total	\$64.64		
2405 e	01/08/25	HAWKINS, INC			
E 601-49400-216		Chemicals and Chem Pro	\$2,461.36	6954040	Water Treatment
		Total	\$2,461.36		
2406 e	01/08/25	UNITED FARMERS COOPERATIVE			
E 101-43100-210		Operating Supplies (GENE	\$377.37	896421	Sure Soft Solar Crystals
		Total	\$377.37		
2407 e	01/08/25	VISA - CITIZENS ALLIANCE BANK			
E 101-42230-404		Repairs/Maint Machinery/	\$1,049.75	11409194861	Stremlights, Magnetic Mic AMAZON
		Total	\$1,049.75		
2408 e	01/09/25	MINNESOTA RURAL WATER ASSOC			
E 601-49400-208		Training and Instruction	\$425.00		Associate Membership 2025
		Total	\$425.00		
2409 e	01/09/25	ENCORE HEATING & AIR			
E 101-41940-401		Repairs/Maint Buildings	\$313.44	53711	
		Total	\$313.44		
2410 e	01/09/25	NORTH AMERICAN SAFETY INC.			
E 101-43100-417		Uniforms	\$50.85	94322	Waterproof jacket liner
		Total	\$50.85		
2414 e	01/10/25	CENTERPOINT			
E 101-45200-383		Gas Utilities	\$209.36		107 John Ave
E 101-43100-383		Gas Utilities	\$17.10		306 Playhouse
E 101-43100-383		Gas Utilities	\$412.70		304 Louis St
E 101-42210-383		Gas Utilities	\$261.68		110 Louis St
		Total	\$900.84		
2415 e	01/14/25	CIRCLE K			
E 101-43100-212		Motor Fuels	\$281.36	102153791	PW Fuel
E 101-42230-212		Motor Fuels	\$143.96	102153849	CFD Fuel

***Check Detail Register©**

Batch:

010625PremWater,010625TechStar,010625XCEL,010625PSN,010725REPUBLIC,010725GopherOne,010725Ziegler,010725NUVERA,010825AFLAC,012125CRCY,012125CRPY,012125DamageDeposit,010825Verizon,010825TCW,010825NCPERS,010825HAWKINS,010725UFC,010825VISACFD,010925MNRW,010925ENCORE,010925NorthAmer,011025CentrPt,011425CircleK,011425NCPERS,011425Cintas,011425MidCountyCoop,011425Elanco,011425HealthPart,011425ARNOLDS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$425.32		
2416 e	01/14/25	NCPERS Group Life Ins			
E 101-41400-130		Employer Paid Ins (GENE	\$16.64	39700002202	Employee Life Insurance - February 2025
E 601-49400-130		Employer Paid Ins (GENE	\$16.00	39700002202	Employee Life Insurance - February 2025
E 602-49450-130		Employer Paid Ins (GENE	\$16.00	39700002202	Employee Life Insurance - February 2025
E 101-43100-130		Employer Paid Ins (GENE	\$16.00	39700002202	Employee Life Insurance - February 2025
Total			\$64.64		
2417 e	01/14/25	CINTAS CORPORATION			
E 101-43100-417		Uniforms	\$21.12	4213412314	Uniforms
E 101-43100-417		Uniforms	\$21.12	4214144548	Unniforms
E 101-43100-417		Uniforms	\$32.69	4214913174	Uniforms
E 101-45100-401		Repairs/Maint Buildings	\$54.35	4214913682	Rugs, Mats, Mops, Towels
E 101-43100-417		Uniforms	\$20.89	4215736218	Uniforms
E 101-43100-417		Uniforms	\$20.89	4216384768	Uniforms
Total			\$171.06		
2418 e	01/14/25	MID COUNTY CO-OP			
E 101-43100-404		Repairs/Maint Machinery/	\$1,222.65		Emgine Fan Mac Low Truck
Total			\$1,222.65		
2419 e	01/14/25	LANO EQUIPMENT OF NORWOOD			
E 101-43100-404		Repairs/Maint Machinery/	\$157.71	4662	Filters
Total			\$157.71		
2420 e	01/14/25	HEALTH PARTNERS			
G 101-21706		Health/Dental Ins	\$2,906.88	43597491045	Employee Medical and Dental Insurance - February 2025
Total			\$2,906.88		
2421 e	01/14/25	ARNOLDS OF GLENCOE, INC.			
E 101-43100-404		Repairs/Maint Machinery/	\$81.11	91735	Filters
Total			\$81.11		
29167	01/21/25	CARVER COUNTY			
E 101-43100-320		Communications (GENER	\$40.00	3792	Fiber Optic Connection
E 101-42210-320		Communications (GENER	\$40.00	3792	Fiber Optic Connection
E 101-45100-320		Communications (GENER	\$40.00	3792	Fiber Optic Connection
E 601-49400-320		Communications (GENER	\$40.00	3792	Fiber Optic Connection
E 602-49450-320		Communications (GENER	\$50.00	3792	Fiber Optic Connection
E 601-48930-207		Computer Software/Hardw	\$200.00	3792	Annual Maintenance Billing
Total			\$410.00		
29168	01/21/25	GILBERT MECHANICAL CONTRACTOR			
E 101-45100-401		Repairs/Maint Buildings	\$1,811.00	254815	Semi Annual Preventative Maintenance
Total			\$1,811.00		
29169	01/21/25	KIRVIDA FIRE			
E 101-42230-404		Repairs/Maint Machinery/	\$1,688.21	13018	Rebuild Akron tank fill valve
Total			\$1,688.21		

***Check Detail Register©**

Batch:

010625PremWater,010625TechStar,010625XCEL,010625PSN,010725REPUBLIC,010725GopherOne,010725Ziegler,010725NUVERA,010825AFLAC,012125CRCY,012125CRPY,012125DamageDeposit,010825Verizon,010825TCW,010825NCPERS,010825HAWKINS,010725UFC,010825VISACFD,010925MNRW,010925ENCORE,010925NorthAmer,011025CentrPt,011425CircleK,011425NCPERS,011425Cintas,011425MidCountyCoop,011425Elanco,011425HealthPart,011425APNOIDS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
29170	01/21/25	LEAGUE OF MINNESOTA CITIES			
E 101-41940-360		Insurance (GENERAL)	\$2,989.00		Liability General Govt Buildings
E 101-42200-360		Insurance (GENERAL)	\$2,372.00		Liability CFD Buildings
E 101-45100-360		Insurance (GENERAL)	\$6,141.00		Liability Community Center
E 101-45200-360		Insurance (GENERAL)	\$5,569.00		Property Insurance Parks
E 601-49400-360		Insurance (GENERAL)	\$13,750.00		Property Insurance Water Utilities
E 602-49450-360		Insurance (GENERAL)	\$5,286.00		Property Insurance Sewer
E 101-41940-360		Insurance (GENERAL)	\$7,568.00		Insurance Mobile
E 101-41940-360		Insurance (GENERAL)	\$7,848.00		Liability Municipal/Employment
E 101-41940-360		Insurance (GENERAL)	\$3,465.00		City Vehicle Insurance
E 101-42200-360		Insurance (GENERAL)	\$2,730.00		CFD Vehicle Insurance
E 101-41400-433		Dues and Subscriptions	\$2,824.00	418705	Membership dues Jan-Dec 2025
		Total	\$60,542.00		
29171	01/21/25	MN DEPT OF HEALTH			
E 601-49440-433		Dues and Subscriptions	\$520.00		Annual Splash Pad License
		Total	\$520.00		
29172	01/21/25	MN STATE FIRE CHIEFS ASSN.			
E 101-42200-433		Dues and Subscriptions	\$520.00	8497	Membership Renewal 2025
		Total	\$520.00		
29173	01/21/25	BOLTON & MENK, INC			
E 101-43100-303		Engineering Fees	\$0.00		Village Parkway Improvements
E 101-43100-500		Capital Outlay (GENERAL)	\$0.00		Street & Utility Reconstruction
E 101-43100-303		Engineering Fees	\$0.00		Modern Design
E 101-45200-303		Engineering Fees	\$0.00		VFW Park Improvements
E 101-41700-303		Engineering Fees	\$0.00		STARS ELC
E 101-41700-303		Engineering Fees	\$0.00		Village Market Development
E 602-49450-303		Engineering Fees	\$0.00		CIPP
E 101-43100-303		Engineering Fees	\$532.50	353172	Benton Creek Area Improvements
E 101-43100-303		Engineering Fees	\$150.00	353174	Misc Engineering
E 601-48400-303		Engineering Fees	\$3,083.00	353175	Water Tower Rehab
E 602-49450-303		Engineering Fees	\$144.00	353176	Wastewater Treatment Facility
E 101-41700-303		Engineering Fees	\$995.50	353179	Winkler Crossing 4th
E 101-41700-303		Engineering Fees	\$917.50	353181	Winkler Crossing 5th
		Total	\$5,822.50		
29174	01/21/25	CARVER COUNTY			
E 101-43100-320		Communications (GENER	\$40.00	3736	Fiber Optic Connection
E 101-42210-320		Communications (GENER	\$40.00	3736	Fiber Optic Connection
E 101-45100-320		Communications (GENER	\$40.00	3736	Fiber Optic Connection
E 601-49400-320		Communications (GENER	\$40.00	3736	Fiber Optic Connection
E 602-49450-320		Communications (GENER	\$50.00	3736	Fiber Optic Connection
		Total	\$210.00		
29175	01/21/25	CARVER COUNTY ATTORNEY			
E 101-41600-304		Legal Fees	\$437.43	2024033	Q4 Prosecution Contract
		Total	\$437.43		

***Check Detail Register©**

Batch:

010625PremWater,010625TechStar,010625XCEL,010625PSN,010725REPUBLIC,010725GopherOne,010725Ziegler,010725NUVERA,010825AFLAC,012125CRCY,012125CRPY,012125DamageDeposit,010825Verizon,010825TCW,010825NCPERS,010825HAWKINS,010725UFC,010825VISACFD,010925MNRW,010925ENCORE,010925NorthAmer,011025CentrPt,011425CircleK,011425NCPERS,011425Cintas,011425MidCountyCoop,011425Elanco,011425HealthPart,011425APNOIDS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
29176	01/21/25	DANIEL HERMANN			
E 101-43100-101		Wages and Salaries	\$88.00		Snow Removal 12/21/24
		Total	\$88.00		
29177	01/21/25	METRO WEST INSPECTION SERVICES			
E 101-42400-310		Other Professional Service	\$3,847.04	4404	Permits Finaled -December
		Total	\$3,847.04		
29178	01/21/25	MIDWEST FIRE			
E 101-42230-404		Repairs/Maint Machinery/	\$63.84	24-6736	Step Light
		Total	\$63.84		
29179	01/21/25	MN DEPT OF LABOR & INDUSTRY			
E 101-43100-401		Repairs/Maint Buildings	\$20.00	345480	Pressure Vessel
		Total	\$20.00		
29180	01/21/25	STORMS WELDING & MFG. INC			
E 101-43100-404		Repairs/Maint Machinery/	\$841.07	67642	Bucket
		Total	\$841.07		
29181	01/21/25	STRAIGHT UP SERVICES, INC			
E 101-43100-404		Repairs/Maint Machinery/	\$55.40	56310	2014 Chev. Silv. 3500
		Total	\$55.40		
29182	01/21/25	TARPS, INC			
E 101-42230-404		Repairs/Maint Machinery/	\$280.00	9585	
		Total	\$280.00		
29183	01/21/25	UTILITY CONSULTANT, INC			
E 602-49450-311		Analysis	\$806.71	122605	Water testing Nov & Dec 2024
		Total	\$806.71		
29184	01/21/25	Sarah Borg			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 01/02/25
		Total	\$100.00		
29185	01/21/25	KAREN GUENTZEL			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 01/05/25
		Total	\$100.00		
29186	01/21/25	Josh Ketcher			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund: Event 01/05/25
		Total	\$100.00		
29187	01/21/25	MaryAnne Rademacher			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 01/11/25
		Total	\$100.00		
29188	01/21/25	Semira Salihovic			
G 101-22000		Deposits	\$100.00		Damage Deposit Refund; Event 12/31/24
		Total	\$100.00		

***Check Detail Register©**

Batch:

010625PremWater,010625TechStar,010625XCEL,010625PSN,010725REPUBLIC,010725GopherOne,010725Ziegler,010725NUVERA,010825AFLAC,012125CRCY,012125CRPY,012125DamageDeposit,010825Verizon,010825TCW,010825NCPERS,010825HAWKINS,010725UFC,010825VISACFD,010925MNRW,010925ENCORE,010925NorthAmer,011025CentrPt,011425CircleK,011425NCPERS,011425Cintas,011425MidCountyCoop,011425Elanco,011425HealthPart,011425APNOIDS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
29189	01/21/25	Jessica Theis			
G 101-22000		Deposits		\$100.00	Damage Deposit Refund; Event 01/04/25
		Total		\$100.00	
29190	01/21/25	BETH TISCHLEDER			
G 101-22000		Deposits		\$100.00	Damage Deposit Refund; Event 1/12/25
		Total		\$100.00	
29191	01/21/25	LISA TRAVER			
G 101-22000		Deposits		\$100.00	Damage Deposit Refund; Event 01/04/25
		Total		\$100.00	
29192	01/21/25	WICKENHAUSER, JO ANN			
G 101-22000		Deposits		\$100.00	Damage Deposit Refund; Event 1/12/25
		Total		\$100.00	
		10100		\$101,016.75	

Fund Summary

10100 Checking	
101 GENERAL FUND	\$68,244.01
601 WATER FUND	\$23,313.11
602 SEWER FUND	\$9,459.63
	<u>\$101,016.75</u>

Clerk Treasurer

Date

CITY OF COLOGNE

***Check Detail Register©**

Batch: 011925DebtService

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
29193	01/15/25	SECURITY BANK			
E 301-47000-601		Debt Srv Bond Principal	\$80,000.00		2021A Principal
E 301-47000-610		Interest	\$4,410.00		2021A Interest
		Total	\$84,410.00		
29194					
	01/15/25	US BANK			
E 335-47000-601		Debt Srv Bond Principal	\$690,000.00		2013A Bond Principal
E 335-47000-610		Interest	\$63,712.50		2013A Bond Interest
E 301-47000-601		Debt Srv Bond Principal	\$50,000.00		2023A Bond Principal
E 301-47000-610		Interest	\$57,543.75		2023A Bond Interest
E 301-47000-601		Debt Srv Bond Principal	\$225,000.00		2020A Bond Principal
E 301-47000-610		Interest	\$53,800.00		2020A Bond Principal
		Total	\$1,140,056.25		
		10100	\$1,224,466.25		

Fund Summary

10100 Checking

301 GENERAL DEBT SERVICE	\$470,753.75
335 2013A DEBT SERVICE	\$753,712.50
	\$1,224,466.25

Clerk Treasurer

Date

City of Cologne Payroll
14-Jan-25

Employee	\$	10,325.67	January 14, 2025 Payroll
IRS	\$	3,571.57	January 14, 2025 Payroll
MN Department of Revenue	\$	646.71	January 14, 2025 Payroll
PERA	\$	2,242.84	January 14, 2025 Payroll
Total	\$	16,786.79	

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: _____ Previous Gambling Permit Number: _____

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ County: _____

Name of Chief Executive Officer (CEO): _____

CEO Daytime Phone: _____ CEO Email: _____
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted
(for raffles, list the site where the drawing will take place): _____

Physical Address (do not use P.O. box): _____

Check one:
City: _____ Zip: _____ County: _____
Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): _____

Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p>_____ The application is acknowledged with no waiting period.</p> <p>_____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p>_____ The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p>_____ The application is acknowledged with no waiting period.</p> <p>_____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p>_____ The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: John Wartman Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
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<p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days; or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>Mail application with:</p> <p>_____ a copy of your proof of nonprofit status; and</p> <p>_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.

**CITY OF COLOGNE
RESOLUTION NO. 25-03
RESOLUTION ACCEPTING DONATIONS**

WHEREAS, The City of Cologne, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Cologne and its citizens pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Lorraine and Rodney Boelke	\$300.00
Firehouse Jerky LLC	\$100.00

WHEREAS, Lorraine and Rodney Boelke and Firehouse Jerky LLC are donating funds to the City of Cologne Fire Department general expenditure's;

WHEREAS, The City Council finds that this is appropriate, and the City will accept these donations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COLOGNE, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used for the purposes described.
2. The City Administrator is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of the City of Cologne, Minnesota on Tuesday January 21, 2025.

Approved:

Matt Lein
Mayor

Attested:

Michelle Morrison
City Administrator

M/ _____

Lein _____

Szaroletta _____

Bowers _____

S/ _____

Bruss _____

Olson _____

Collaborative Planning, LLC

Memorandum

Date: January 17, 2025
To: Honorable Mayor and Council
From: Cindy Nash, AICP, EDFP
RE: Cannabis Retail Registration – Determination to Delegate Retail Registration to Carver County

As previously discussed, the City needs to make a determination on whether it will retain retail registration authority or delegate that authority to Carver County.

The County has adopted the ordinance that is included within the packet. As part of that ordinance, the County is restricting the number of retail registrations for cannabis to the minimum number that must be allowed in any given city or township based on their population. If the City delegates the retail registration to the County, then the County will perform the compliance inspections and other requirements, similar to what it is currently doing for tobacco and alcohol.

As an alternative, the City may choose to retain the retail registration authority, but then the City would need to adopt an ordinance and establish procedures necessary to comply with state statute. It should be noted that even if the City delegates retail registration authority at this time, it can determine in the future to take that function back from the County.

Staff recommends that the City delegate the retail registration authority to the County at this time. A resolution is included in the packet for Council consideration and adoption.

CARVER COUNTY CHAPTER _____
LIMITING CANNABIS RETAIL BUSINESSES

Section 1 Administration

Section 2 Registration of Cannabis Retail Businesses

Section 3 Limiting of Cannabis Retail Businesses

The Carver County Board of Commissioners hereby ordains:

Section 1. Administration

1.1 Findings and Purpose

The purpose of this ordinance is to implement the provisions of Minnesota Statutes, Chapter 342, which authorizes Carver County to protect the public health, safety, and welfare of Carver County residents by regulating cannabis businesses within the legal boundaries of Carver County. Carver County finds and concludes that the proposed provisions are in the public interest and for the public good.

1.2 Authority & Jurisdiction

Carver County has the authority to adopt this ordinance pursuant to

- (a) Minn. Stat. § 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses; and
- (b) Minn. Stat. § 342.13(c), regarding the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of a cannabis retail business.

This Ordinance shall be applicable within the legal boundaries of Carver County.

1.3 Severability

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

1.4 Enforcement

Carver County's Elections and Licensing Department is responsible for the administration and enforcement of this ordinance. Unless otherwise indicated, any violation of the provisions of this ordinance or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur

regardless of whether a permit is required for a regulated activity listed in this ordinance.

1.5 Definitions

Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the rules promulgated pursuant to any of this Chapter, shall have the same meanings in this ordinance.

1. Cannabis Retail Business: A retail location and the retail location(s) of a mezzo businesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location.

2. Cannabis Retailer: Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.

3. Office of Cannabis Management: Minnesota Office of Cannabis Management, referred to as “OCM” in this ordinance.

4. Preliminary License Approval: OCM pre-approval for a cannabis business license for applicants who qualify under Minn. Stat. 342.17.

5. Retail Registration: An approved registration issued by the Carver County Elections and Licensing Department to a state- licensed cannabis retail business.

6. State License: An approved license issued by the State of Minnesota’s Office of Cannabis Management to a cannabis retail business.

Section 2. Registration of Cannabis Retail Businesses

2.1 Registration of Cannabis Retail Businesses Required

No individual or entity may operate a state-licensed cannabis retail business within Carver County without first registering with the applicable local governmental unit who has cannabis registration authority over the location where the proposed cannabis retail business seeks to locate. Any state-licensed cannabis retail business that sells to a customer or patient without valid retail registration shall incur a civil penalty of \$2,000 for each violation.

2.2 Compliance Checks Prior to Retail Registration

Prior to issuance of a cannabis retail business registration, Carver County Elections and Licensing Department shall conduct a preliminary check to ensure compliance with Section 3 of this ordinance.

Pursuant to Minn. Stat. 342, within 30 days of receiving a copy of a state license application from OCM, the applicable zoning authority for the jurisdiction where the proposed cannabis retail business seeks to locate, shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code.

2.3 Registration & Application Procedure

2.3.1 Fees.

Carver County shall not charge an application fee. A registration fee, as established in Carver County's fee schedule, shall be charged to applicants depending on the type of retail business license applied for.

2.3.2 Application Submittal.

The Carver County Elections and Licensing Department shall issue a retail registration to a state-licensed cannabis retail business that adheres to the requirements of Minn. Stat. 342.22 and all Carver County Ordinances.

(A) An applicant for a retail registration shall fill out an application form, as provided by the Carver County Elections and Licensing Department which shall include, but is not limited to:

- i. Full name of the property owner and applicant;
- ii. Address, email address, and telephone number of the applicant;
- iii. The address and parcel ID for the property which the retail registration is sought;
- iv. Certification that the applicant complies with the requirements of local ordinances established pursuant to Minn. Stat. 342.13.
- v. Certification (provided by County Auditor) that the applicant is current on all property taxes and assessments at the location where the retail establishment is located.

(B) The applicant shall include with the form:

- i. The registration fee as required in Section 2.3.1;
- ii. A copy of a valid state license or written notice of OCM license preapproval; if operator is a business entity, evidence of business registration with the Minnesota Secretary of State;

iv. evidence of adequate insurance coverage, as determined by Carver County, from a commercial liability insurance provider.

(C) Once an application is considered complete, the County Elections and Licensing Department shall inform the applicant as such, process the application fees, and forward the application to the Carver County Board of Commissioners for approval or denial.

(D) The registration fee shall be non-refundable once processed.

2.3.3 Application Approval

(A) A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under Section 2.6.

(B) A state-licensed cannabis retail business application shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance.

(C) A state-licensed cannabis retail business application that meets the requirements of this ordinance shall be approved.

2.3.4 Location Change

A state-licensed cannabis retail business shall be required to submit a new application for registration under Section 2.3.2 if it seeks to move to a new location still within the legal boundaries of Carver County.

2.4 Renewal of Registration

The Carver County Elections and Licensing Department shall renew an annual registration of a state-licensed cannabis retail business at the same time OCM renews the cannabis retail business' license. A state-licensed cannabis retail business shall apply to renew registration on a form established by Carver County. A cannabis retail registration issued under this ordinance shall not be transferred.

2.4.1 Renewal Fees.

The Carver County Elections and Licensing Department may charge a renewal fee for the registration starting at the second renewal, as established in Carver County's fee schedule.

2.4.2 Renewal Application.

The application for renewal of a retail registration shall include but is not limited to all items required under Section 2.3.2 of this Ordinance.

2.5 Suspension of Registration

2.5.1 When Suspension is Warranted.

The Carver County Elections and Licensing Department may suspend a cannabis retail business's registration if it violates any city ordinance or county ordinance or state or federal law or poses an immediate threat to the health or safety of the public. The Carver County Elections and Licensing Department shall immediately notify the cannabis retail business in writing the grounds for the suspension.

2.5.2 Notification to OCM.

The Carver County Elections and Licensing Department shall immediately notify the OCM in writing the grounds for the suspension. OCM will provide the Carver County Elections and Licensing Department and the cannabis business retailer a response to the complaint within seven calendar days and perform any necessary inspections within 30 calendar days.

2.5.3 Length of Suspension.

The suspension of a cannabis retail business registration may be for up to 30 calendar days or for the period OCM suspends the license, whichever is longer.

The business may not make sales to customers while their registration is suspended. The Carver County Elections and Licensing Department may reinstate a registration if it determines that the violations have been resolved.

2.5.4 Civil Penalties.

Subject to Minn. Stat. 342.22, subd. 5(e) the Carver County Elections and Licensing Department may impose a civil penalty, as specified in the County's Fee Schedule, for registration violations, not to exceed \$2,000.

3. Limiting of Cannabis Retail Businesses

3.1.1 The initial overall number of active cannabis retail businesses in Carver County shall be limited to 10 based on the County's 2023 Met Council population estimate of 113,332 (published July 2024). When Carver County's population

estimate is between 137,501 and 150,000, the overall limit of active cannabis retail businesses in Carver County will automatically increase to 11.

3.1.2 For cities and townships that transfer Cannabis Retail Registration Authority to Carver County, the County's Election and Licensing Department shall limit the number of cannabis retail businesses within each jurisdiction based on the jurisdiction's current Met Council population estimate. For example, a limit of one cannabis retail business for a jurisdiction with fewer than 12,500 residents (all Carver County Townships and with exceptions all cities in Carver County), limit of two for a population between 12,501 and 25,000 (i.e. Waconia), limit of three for a population between 25,001 and 37,500 (i.e. Chanhassen and Chaska).

3.1.3 For cities and townships that do not delegate Cannabis Retail Registration Authority to Carver County, the number of cannabis retail businesses within their jurisdiction shall not be limited by this County Ordinance.

3.1.4. If Carver County has one active cannabis retail business registration for every 12,500 residents, the Carver County Elections and Licensing Department shall not be required to register additional state-licensed cannabis retail businesses. All Carver County cannabis retail business registrations will be counted toward the County's retail cannabis registration limits specified in paragraph 3.1.2 of this ordinance.

**CITY OF COLONGE
CARVER COUNTY, MINNESOTA**

RESOLUTION NUMBER: 25 – 04

**RESOLUTION TO DELEGATE AUTHORITY TO CARVER COUNTY FOR CANNABIS
AND HEMP BUSINESS RETAIL REGISTRATION**

WHEREAS, the State of Minnesota legalized adult use of cannabis by an Act of the Legislature in 2023 and further amended the Act in 2024; and

WHEREAS, the Act establishes a framework for state licensing and local government retail registration of cannabis and hemp businesses; and

WHEREAS, the Act allows a city to provide consent for a county to issue a cannabis or hemp business retail registration within the city; and

WHEREAS, cannabis and hemp business retail registration will include processing of applications, registration fees, compliance checks, and other requirements; and

WHEREAS, Carver County has adopted a cannabis and hemp business retail registration ordinance; and

WHEREAS, the ordinance establishes a process and criteria for the issuance of cannabis and hemp business retail registrations and places a limit on the number of cannabis business retail registrations that may be issued within the county; and

WHEREAS, approval of this resolution will transfer the duties associated with issuing cannabis and hemp business retail registrations to the county; and

WHEREAS, this resolution does not preclude the city from issuing cannabis and hemp business retail registrations sometime in the future should it desire to do so and provides at least a 90-day notice to the County;

NOW THEREFORE BE IT RESOLVED, that the City of Cologne hereby delegates to Carver County the authority to issue cannabis and hemp business retail registrations within the city.

Adopted and approved by the City Council of the City of Cologne on the 21st day of January, 2025.

Attest:

Michelle Morrison, City Clerk

Matt Lein, Mayor

MEMORANDUM

TO: Mayor Matt Lein & City Council Members

FROM: Michelle Morrison, City Administrator

SUBJECT: FINAL ACCEPTANCE OF THE IMPROVEMENTS AND REDUCTION
IN LOC FOR WINKLER CROSSING 5TH

DATE: 1/17/2025

I have received the following letter dated January 14, 2025 from Scott Loomis asking for a reduction in the letter of credit for Winkler Crossing 5th to \$0, and a final acceptance of the project. I have contacted Bolton & Menk to get documentation that the punch list items are complete – in response John Swanson at Bolton replied “ We are waiting on a few things, Warranty Bond, Certification Letter and CCWMO Approval of the work. I will get you an acceptance letter as soon as I get the required information.”

Action Requested:

Two Council Motions:

First a motion to “Accept the improvements of Winkler Crossing 5th upon receipt of a satisfactory recommendation from Bolton and Menk and receipt of the warranty bond”.

The second motion to “Reduce the letter of Credit for Winkler 5th to zero upon receiving that recommendation from Bolton and Menk”



Loomis Development LLC
1458 White Oak Dr
Chaska, MN 55318
Scott Loomis
Chief Managing Officer
Scott@loomis-homes.com
952-200-8838

January 14 2025

To: City of Cologne
1211 Village Parkway
Cologne, MN

RE: Winkler Crossing 5th Letter of Credit reduction and final acceptance

Loomis Development is seeking a letter of Credit reduction to \$0 and a final acceptance of the project following the submission of an appropriate warranty bond per the developer's agreement. All items per the developer's agreement and engineers punch list have been completed.

Thanks,

A handwritten signature in black ink that reads "Scott Loomis".

Scott Loomis

President



Memo

To: Mayor Lein and Council Members

From: Michelle Morrison – City Administrator

Date: January 17, 2025

Re: Administrator Update

Following are highlights of my activity since the December 16th Council meeting:

1. Working with Fire Chief Vos on developing a proposal for the townships to create a Fire Equipment Reserve Account that has a budgeted deposit made every year by both the City and the townships to grow funds that would be used to offset large equipment purchases smoothing the annual expense for all when large purchases occur. Also discussion about product deficiencies with the SCBA (self-contained breathing apparatus) equipment that was purchased with Covid funds 4 years ago. Other cities have had the same issues and resolution is not occurring with 3M and Clarey's.
2. Mike Rosenau has an inspection scheduled for the week of January 21 for property at 113 Paul Ave N. He is also issuing a do not occupy certificate for the dilapidated garage at 103 Paul Ave S. I will be moving forward with requiring the structure to be razed in a timely manner.
3. PTO January 9th and 10th
4. A meeting is scheduled for Monday January 20th with Ron Olson, Cindy Nash (our City Planner) and Jake Saulsbury of Bolton & Menk to discuss the possible development of 16 lots just west of Cobblestone and Silver Leaf Trail



**City of Cologne
December 2024**



**Carver County Sheriff's Office
Monthly Calls for Service
From: 12/01/2024 To: 12/31/2024**

Cologne City

Patrol

A Offense

Assault 1

Total A Offense: 1

B Offense

Misc - criminal 1

Total B Offense: 1

Non Criminal

Misc Non-criminal 1

Animal 3

Medical Calls Received 6

Mental Health 1

Suspicious Activity 3

Total Non Criminal: 14

Traffic

Traffic - Misc 1

Traffic Stop 6

Pd Accident 1

Total Traffic: 8

Total Patrol: 24

Total Cologne City: 24



Carver County Sherff's Office
Arrest Summary
For: Cologne City
From: 12/01/2024 To: 12/31/2024

Cologne City

13B - Simple Assault
90Z - All Other Offenses

Totals for Cologne City

Total Charges

Total Arrestees

Total Incidents

1

1

1

1

1

1

2

2

2



Carver County Sherff's Office Traffic Citation Summary From: 12/01/2024 To: 12/31/2024

Cologne City

Expired Tabs:	1
Snowbird / Winter Parking:	4
Speed:	1
Total Cologne City:	6



**Carver County Sheriff's Office
Verbal Warnings
From: 12/01/2024 to 12/31/2024**

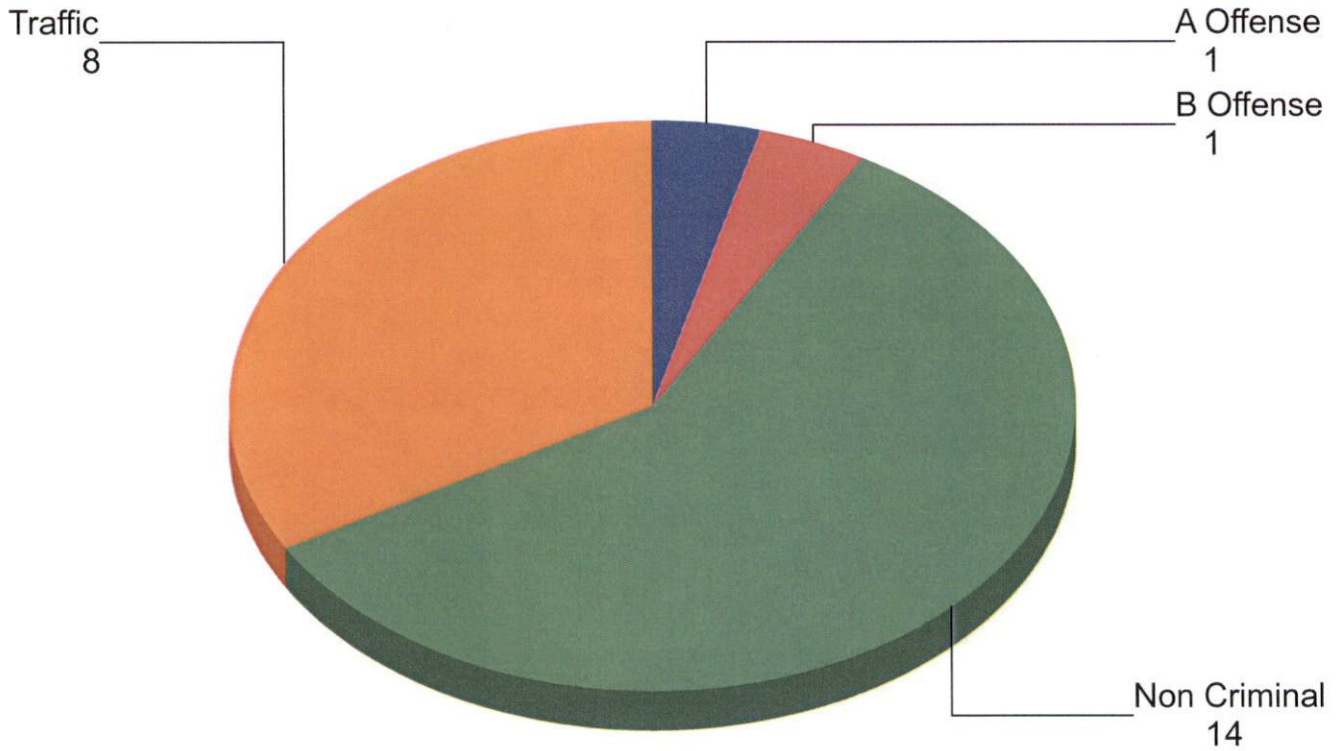
Cologne City

Traffic Stop:	5
Grand Total Verbal Warnings:	5



**Carver County Sheriff's Office
Monthly Calls for Service
From: 12/01/2024 To: 12/31/2024**

Cologne City



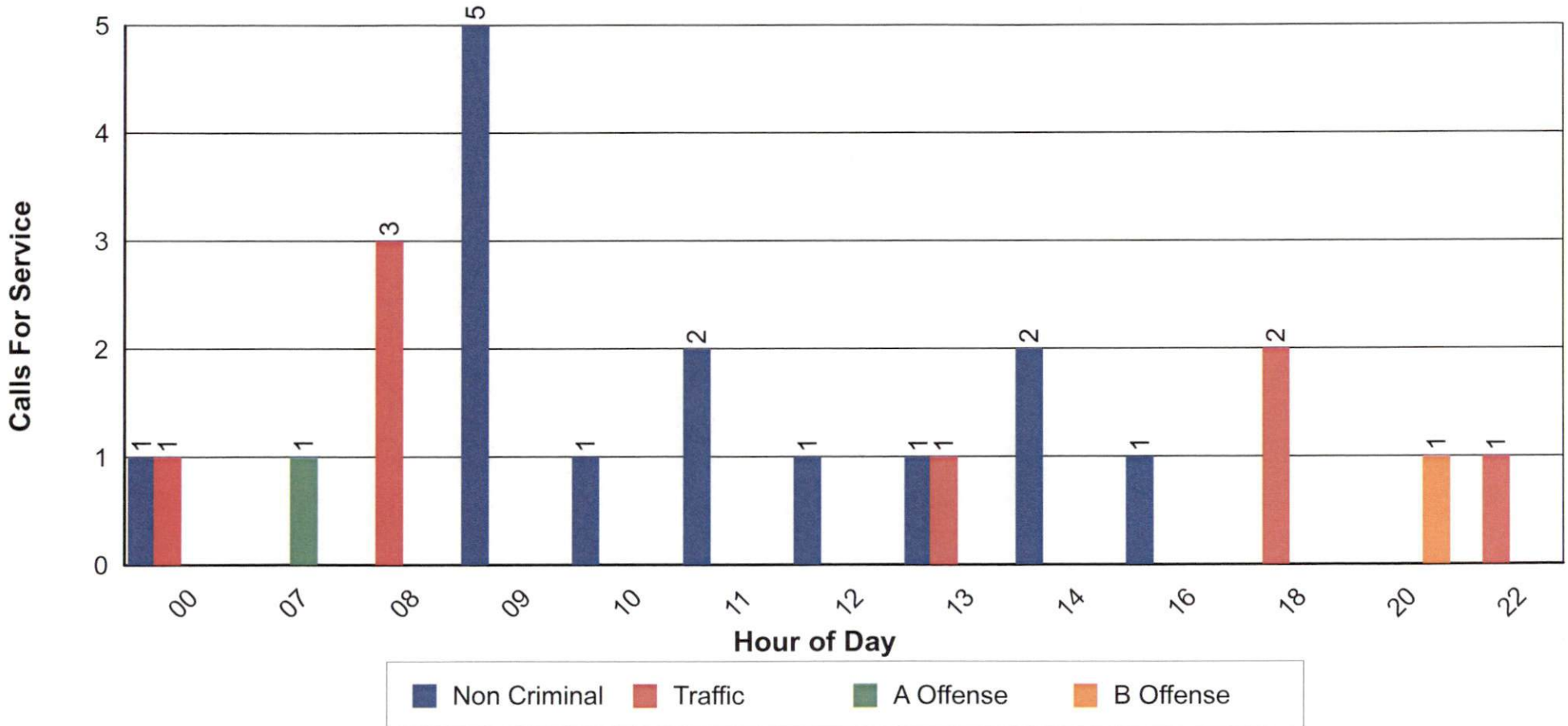
Total A Offense:	1
Total B Offense:	1
Total Non Criminal:	14
Total Traffic:	8

Total Cologne City: 24



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 12/01/2024 To: 12/31/2024

Cologne City



Total Cologne City: 24



Carver County Sheriff's Office
CSO Calls For Service
From: 12/01/2024 To: 12/31/2024
Cologne City

<u>Incident_Nr</u>	<u>Status Name</u>	<u>Activity</u>	<u>Start Time</u>	<u>End Time</u>	<u>Minutes Spent</u>	<u>Running Total Minutes</u>
202400035031						
741CS						
202400035031	DISP	Animal	12/10/2024 10:55:05AM	12/10/2024 10:55:10AM	0.08	0.08
202400035031	Enroute	Animal	12/10/2024 10:55:10AM	12/10/2024 11:01:34AM	6.40	6.48
202400035031	Available	Animal	12/10/2024 11:01:34AM	12/10/2024 11:01:34AM	0.00	6.48
202400035031	DISP	Animal	12/10/2024 12:25:51PM	12/10/2024 12:25:54PM	0.05	6.53
202400035031	Scene	Animal	12/10/2024 12:25:54PM	12/10/2024 12:41:01PM	15.12	21.65
202400035031	Available	Animal	12/10/2024 12:41:01PM	12/10/2024 12:41:01PM	0.00	21.65
202400035988						
743CS						
202400035988	DISP	Traffic - Misc	12/19/2024 9:54:27AM	12/19/2024 9:54:32AM	0.08	21.73
202400035988	Enroute	Traffic - Misc	12/19/2024 9:54:32AM	12/19/2024 10:25:00AM	30.47	52.20
202400035988	No Chk At Sc	Traffic - Misc	12/19/2024 10:25:00AM	12/19/2024 11:05:46AM	40.77	92.97
202400035988	Available	Traffic - Misc	12/19/2024 11:05:46AM	12/19/2024 11:05:46AM	0.00	92.97

Total Minutes: 92.97