



City Council Meeting Agenda

Monday, April 22, 2024 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Sarah Bruss
Councilmember: Nathan Kells
Councilmember: Maria Samuelson
Councilmember: Carol Szaroletta

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ADOPT AGENDA
4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE
 - a. Betsy Pysick – Glad Days
 - b. Gracia Hegener – Communities of Belonging Update

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. April 1, 2024 City Council Minutes
- b. Accounts Payable from April 1, 2024
- c. April 9 and 23rd 2024 Payroll Summary

6. NEW COUNCIL BUSINESS

a. Jake Saulsbury – Bolton & Menk Projects Updates

- i. WWTF Upgrade Project**
- ii. Village Parkway Project**
- iii. VFW Park Drainage Issue**
- iv. Modern Design Drainage Issue**
- v. Benton Lake Outlet Drainage Issue**
- vi. Lead Service Lines Project**

b. Truck 5 Replacement Discussion

c. 2023 Audit Presentation

7. INFORMATIONAL ITEMS

a. Administrator Update

b. Council / Mayor Reports

- i. Mayor Lein**

c. March and Q1 Sheriff Reports

8. ITEMS REMOVED FROM THE CONSENT AGENDA

9. ADJOURN

CALENDAR OF EVENTS/MEETINGS

April 24	Wednesday	6:00 PM Benton Lake Conservatory Meeting
April 27	Saturday	CFD Relief Assn Steak Fry
May 1	Wednesday	6:00 PM Planning Commission Meeting
May 6	Monday	7:00 PM City Council Meeting
May 9	Thursday	Blood Mobile – Community Center



City Council Meeting Minutes

Monday, April 1, 2024 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

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1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bruss, Kells, Samuelson and Szaroletta were present. Also present was City Administrator Michelle Morrison.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

City Administrator Morrison asked the Mayor to amend the agenda to add Waste Management to the consent agenda item g. Sanitation License Approvals. And to add under New Business item d, Res 24-16 Outdoor Recreation Grant. Motion by Councilmember Szaroletta to adopt the revised agenda, second by Councilmember Bruss. Motion carried unanimously.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

a. Chad Miller – Village Park

Cologne resident Chad Miller updated the Council that he had received a commitment from Cemstone to provide cement for the upcoming basketball court project at the Blue Park at a reduced rate. The current cost of the project that the city will pay is \$24,810, The Miller family has donated their equipment and labor to construct the 60 x 80 ft court.

b. Lona Hendricks – Community Gardens

Community Gardens Representative Lona Hendricks introduced members of her girl scout troop who are working on their government badge and learning about local government. Raised beds have been installed at the Community Gardens with pavers to make the gardens more accessible. Water lines were installed in the fall and a more permanent structure for the Community Garden Sign, with hooks to hang the hoses and a seed sharing station will be constructed soon.

c. Doug Jost – Communities of Belonging

Doug Jost updated the Council on Cologne Communities of Belonging and a 3-session initiative on Creating a Better Story where everyone feels welcome, respected and safe. The City will post details on how to attend on the website and Facebook.

d. Al Sherwood – Chanhassen Resident Election Comments

Mr. Sherwood shared his thoughts on the election process.

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. March 11, 2024 City Council Minutes**
- b. Accounts Payable from March 12, 2024**
- c. March 26, 2024 Payroll Summary**
- d. Q1 2024 CFD Payroll Summary**
- e. Res No 24 - 13 Designating Polling Place**
- f. Baker Tilly Municipal Services Engagement Letter**
- g. Approve Sanitation License for Suburban Waste, Republic and Waste Management**

After discussion, Councilmember Kells made a motion to approve the consent agenda, second by Councilmember Szaroletta. Motion carried unanimously.

6. NEW COUNCIL BUSINESS

a. Res No 24 - 08 Public Notice of Easement Vacation

Administrator Morrison reviewed her memo to the Council explaining that this resolution releases and vacates the blanket easement for Winkler 5th against the lots which were platted in Winkler 5th out of Winkler 4ths Outlot B. Normally this kind of temporary easement in a development has an automatic expiration term which avoids the need for a formal vacation. This easement does not expire on its own terms thus requiring this formal vacation. After discussion Councilmember Bruss made a motion approving Resolution 24-08 Public Notice of Easement Vacation, second by Councilmember Samuelson. Motion carried unanimously.

b. Res No 24 - 14 Calling for a Public Hearing for Cologne Academy Bond Financing

Administrator Morrison reviewed her memo to the Council explaining that Cologne Academy is asking the City to act as the conduit issuer for additional bonds that will partially refinance earlier bonds and acquire additional facilities. The City has acted as conduit in the past for Cologne Academy, and doing so does not impact the Cities bond rating. The first step is calling for the public hearing. After discussion Councilmember Szaroletta made a motion to approve Resolution 24-14 Calling for a Public Hearing for Cologne Academy Bond Financing, second by Councilmember Samuelson. Motion carried unanimously.

c. Res No 24-15 Authorizing Baker Tilly to Preform Tax Increment Financing and Financial Feasibility Analysis

Administrator Morrison reviewed her memo to the Council regarding a meeting with the Developer asking for the City to consider a Housing Tax Increment Financing (TIF) District for it's proposed apartment development project in The Village Market. The proposal calls for 90% of the new property taxes to be rebated back to the developer for 14 years. The City will retain 10% of the new taxes during those 14 years and 100% thereafter.

The TIF District cannot be established until the City makes findings related to the need for the TIF Program, which is generated by a Tax Increment Financing and Financial Feasibility analysis which would be performed by the City's financial advisors and paid for by the Developer. Performing the analysis does not bind the city to providing the TIF, it is just a step in the deliberation of the request.

After discussion Councilmember Kells made a motion to approve Resolution 24-15 Authorizing Baker Tilly to Preform Tax Increment Financing and Financial Feasibility Analysis, second by Councilmember Bruss. Motion Carried unanimously.

d. Res No 24-16 Outdoor Recreation Grant

Councilmember Kells reviewed a grant application that he has been working on to help fund the continued update of Veteran's Park. The grants will be announced in June and

the City could receive up to \$212,000. Motion by Councilmember Bruss to approve Resolution 24-16 Outdoor Recreation Grant, second by Councilmember Szaroletta. Motion carried unanimously.

7. INFORMATIONAL ITEMS

a. Administrator Update

i. Change April 16 Meeting to April 22

After discussion Councilmember Kells made a motion to change the April 16 regular council meeting to April 22, second by Councilmember Szaroletta. Motion carried unanimously.

b. February 2024 Sheriff Report

c. Council / Mayor Reports

8. ITEMS REMOVED FROM THE CONSENT AGENDA

9. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 8:20 PM, second by Councilmember Samuelson. Motion carried unanimously.

Respectfully Submitted:

Attest:

Michelle Morrison

Matt Lein

City Administrator

Mayor

CITY OF COLOGNE

*Check Summary Register©

Batch:

040324CenterPT,040224XCEL,040124Boadband,040224TechStar,040124Nuvera,040124MetroWest,040524CR,040224ECM,040224Ziegler,040224MVEC,040324TechStar,040324MNDepLab,040424SamsLawn,040424CoreMain,040424QualityFlow,040524VisaCity,040424CARCO,040424HealthPartners,040424PROPET,040124PremiumWaters,042224CR,040524Cintas,040524Republic,040524Republic2,041124XCEI,040824PSN,040824ABDO,040824CarCo,041124CenterPoint,041124NICHA,041224MidCounty,041524EngelWater,041524

Name	Check Date	Check Amt	
10100 Checking			
1805e	CENTERPOINT	3/11/2024	\$546.18 107 John Ave
1806e	XCEL ENERGY	3/11/2024	\$5,456.69 Cologne Community Center
1831e	BROADBAND CORP	4/1/2024	\$24.95 WWTP Internet April
1832e	TECHSTAR IT SOLUTIONS INC	4/1/2024	\$1,296.80 March
1833e	NUVERA COMMUNICATIONS INC	4/1/2024	\$126.20 Fitness Center Cable TV March
1834e	METRO WEST INSPECTION SER	4/1/2024	\$1,839.14 Permits Finaled -December
1836e	ECM PUBLISHERS, INC.	4/2/2024	\$213.25 2024 Budget Summary
1837e	ZIEGLER COMPANIES	4/2/2024	\$968.00 Battery & Labor
1838e	MN VALLEY ELECTRIC COOPER	4/2/2024	\$338.35 2140 N Village Parkway
1842e	TECHSTAR IT SOLUTIONS INC	4/3/2024	\$4,898.55 New computers & monitors
1843e	MN DEPT OF LABOR & INDUSTR	4/3/2024	\$830.88 Quarter
1844e	SAMS LAWN & LANDSCAPE INC	4/4/2024	\$2,852.24 Replace well motor for pond
1845e	CORE & MAIN	4/4/2024	\$3,223.81 Hydrafinder flag/markers
1846e	QUALITY FLOW SYSTEMS, INC	4/4/2024	\$1,600.00 Service Lift Stations and Pumps at WWTP
1847e	CAR-CO INC	4/4/2024	\$291.02 FILTERS
1848e	HEALTH PARTNERS	4/4/2024	\$1,636.24 Employee Medical and Dental Insurance - May
1849e	PROPET DISTRIBUTORS INC.	4/4/2024	\$610.50 Dog litter bags
1850e	PREMIUM WATERS, INC.	4/4/2024	\$8.64 CCC Drinking Water -
1851e	SECURITY BAN	4/4/2024	\$1,236.71 Gym Wipes
1852e	CINTAS CORPORATION	4/5/2024	\$171.01 Uniforms
1853e	REPUBLIC SERVICES	4/5/2024	\$407.68 PW Garbage
1854e	REPUBLIC SERVICES	4/5/2024	\$429.87 PW Garbage
1855e	XCEL ENERGY	4/11/2024	\$2,565.65 Cologne Community Center
1856e	PAYMENT SERVICE NETWORK	4/8/2024	\$684.77 Monthly PSN Fees
1857e	ABDO	4/8/2024	\$4,500.00 Audit Progress Billing
1858e	CAR-CO INC	4/9/2024	\$131.16
1859e	CENTERPOINT	4/11/2024	\$1,018.38 107 John Ave
1860e	MONEY MOVERS INC.	4/11/2024	\$10.00 Last payment, end of contract
1861e	MID COUNTY CO-OP	4/12/2024	\$69.93 Kerosene for generators
1862e	ENGEL WATER TESTING INC.	4/15/2024	\$210.00 Water Analysis
1863e	AFLAC	4/15/2024	\$190.52 Employee Insurance January
1864e	LOFFLER-131511	4/15/2024	\$75.63 Monthly Copier Lease Jan
1865e	DIVERSIFIED PLUMBING & HEAT	4/17/2024	\$213.00 Replace threaded valve
1866e	CIRCLE K	4/18/2024	\$715.87 PW Fuel
1867e	VISA - CITIZENS ALLIANCE BAN	4/18/2024	\$624.63 Alkaline Batteries
1868e	METRONET	4/18/2024	\$175.86 Phones
1869e	MN VALLEY ELECTRIC COOPER	4/18/2024	\$143.40 2140 N Village Parkway
1873e	ULTIMATE SAFETY CONCEPTS,	4/19/2024	\$199.68 Rack storage box-red
1874e	MN VALLEY TESTING LABS	4/19/2024	\$858.00 Water Analysis
1875e	VERIZON WIRELESS	4/19/2024	\$210.06 CFD Communication - March
28742	MARK ANDERSON	4/5/2024	\$120.00 Event March 30th 2024
28743	BALTIERREZ, BERNARDO	4/5/2024	\$820.00 Event March 30th- extra cleaning charges/main
28744	CARVER COUNTY TAXPAYER S	4/5/2024	\$2,582.38 40.1110470-property tax
28745	TOM CLABO	4/5/2024	\$120.00 Event Security 3/30/24
28746	CUSTOMIZED FIRE RESCUE TR	4/5/2024	\$500.00 Hose Line Deployment
28747	EARL F. ANDERSEN, INC	4/5/2024	\$293.50 Posts for safety Signs
28748	FLEXCOURT	4/5/2024	\$9,180.00 hoops and rebounders for village park
28749	GOPHER STATE ONE-CALL (INC)	4/5/2024	\$47.25 March
28750	JEFFERSON FIRE & SAFETY	4/5/2024	\$119.38 Firecraft Flame Glove
28751	LIZZIE JIMENEZ	4/5/2024	\$100.00 March 31st birthday party
28752	Johnson Fitness & Wellness	4/5/2024	\$914.59 Service 03/29/24
28753	ISABELLE MCINNIS	4/5/2024	\$56.00 Open Gym Supervision 1/21/24
28754	HALIE MEUWISSEN	4/5/2024	\$100.00 Event 3/31/24
28755	N & J SERVICES	4/5/2024	\$1,030.00 Pheasants Forever & Quinseanera drapery and

***Check Summary Register©**

Batch:

040324CenterPT,040224XCEL,040124Boadband,040224TechStar,040124Nuvera,040124MetroWest,040524CR,040224ECM,040224Ziegler,040224MVEC,040324TechStar,040324MNDepLab,040424SamsLawn,040424CoreMain,040424QualityFlow,040524VisaCity,040424CARCO,040424HealthPartners,040424PROPET,040124PremiumWaters,042224CR,040524Cintas,040524Republic,040524Republic2,041124XCEL,040824PSN,040824ABDO,040924CarCo,041124CenterPoint,041124NICHA,041224MidCounty,041524EngelWater,041524Aflac,041524Loffler,041724DiverPumb,041824CircleK,041824VisaCFD,041824MetroNet,041824MVEC,041924UltimateSafe,041824MVTL,041924Verizon))

Name	Check Date	Check Amt	
28756	NORTHERN SAFETY TECHNOLO	4/5/2024	\$8,644.98 U-11 Replacement
28757	PARK STREET PUBLIC	4/5/2024	\$4,000.00 April 2024
28758	POST OFFICE	4/5/2024	\$154.00 PO Box fee
28759	STORMS WELDING & MFG. INC	4/5/2024	\$150.46 U-11 Replacement
28760	STRAIGHT UP SERVICES, INC	4/5/2024	\$25.17 Generator & Silverado
28761	THYMIAN, KAASANDRA	4/5/2024	\$196.00 Open GYM SUPERVISION
28762	180 COLLISION	4/22/2024	\$7,325.17 U-11 Replacement Truck
28763	BOLTON & MENK, INC	4/22/2024	\$84,944.30 Village Parkway Improvements
28764	CARVER COUNTY	4/22/2024	\$210.00 Fiber Optic Connection
28765	CARVER COUNTY ATTORNEY	4/22/2024	\$579.75 Q 1 Prosecution Contract
28766	COLLABORATIVE PLANNING, LL	4/22/2024	\$535.50 March invoice-Misc Planning
28767	HAWKINS, INC	4/22/2024	\$10.00 Chlorine Cylinder
28768	KIRVIDA FIRE	4/22/2024	\$4,034.08 Annual Pump Test- FMC Pumper
28769	MELCHERT, HUBERT,SJODIN, P	4/22/2024	\$3,038.04 Miscellaneous
28770	MISSION COMMUNICATIONS	4/22/2024	\$2,456.40 WWTP Communications
28771	NCPERS Group Life Ins	4/22/2024	\$64.00 Employee Life Insurance - May
28772	OVERLINE & SON, INC.	4/22/2024	\$7,435.00 Vactor Services 3/13/24
28773	SCOTT, GEORGE	4/22/2024	\$121.67 Deposit refund 4/14/24 event; change of venue
28774	CASSY VOS	4/22/2024	\$100.00 Deposit Refund 4/13/24 event
28775	WACONIA PATRIOT	4/22/2024	\$83.80 Subscription 2024-2025
Total Checks			\$181,694.67

Clerk Treasurer

Date

FILTER: ((([Act Year]='2024' and [period] in (4))) and (Source in ('040324CenterPT','040224XCEL','040124Boadband','040224TechStar','040124Nuvera','040124MetroWest','040524CR','040224ECM','040224Ziegler','040224MVEC','040324TechStar','040324MNDepLab','040424SamsLawn','040424CoreMain','040424QualityFlow','040524VisaCity','040424CARCO','040424HealthPartners','040424PROPET','040124PremiumWaters','042224CR','040524Cintas','040524Republic','040524Republic2','041124XCEL','040824PSN','040824ABDO','040924CarCo','041124CenterPoint','041124NICHA','041224MidCounty','041524EngelWater','041524Aflac','041524Loffler','041724DiverPumb','041824CircleK','041824VisaCFD','041824MetroNet','041824MVEC','041924UltimateSafe','041824MVTL','041924Verizon'))))

***Check Detail Register©**

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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10100 Checking

1805 e	03/11/24	CENTERPOINT			
E 101-45200-383		Gas Utilities	\$0.00		107 John Ave
E 101-43100-383		Gas Utilities	\$0.00		306 Playhouse
E 101-43100-383		Gas Utilities	\$0.00		304 Louis St
E 101-42210-383		Gas Utilities	\$0.00		110 Louis St
E 602-49470-383		Gas Utilities	\$19.66		105 Benton St
E 601-48930-383		Gas Utilities	\$487.20		2224 Naples
E 101-41400-301		Auditing and Acct g Servic	\$0.00		Bank Fee
E 602-49470-383		Gas Utilities	\$19.66		124 Hazelwood Ave LFT STN
E 602-49470-383		Gas Utilities	\$19.66		1022 Meadow St LFT STN
		Total	\$546.18		

1806 e	03/11/24	XCEL ENERGY			
E 101-45100-381		Electric Utilities	\$2,504.90		Cologne Community Center
E 101-43160-381		Electric Utilities	\$249.27		1108 Village
E 101-45200-381		Electric Utilities	\$7.82		3002 Gold Nugget
E 602-49450-381		Electric Utilities	\$0.00		WWTP
E 602-49470-381		Electric Utilities	\$0.00		Lift Stations
E 602-49470-381		Electric Utilities	\$30.67		115 Paul
E 101-43100-381		Electric Utilities	\$32.90		201 Benton St
E 601-49400-381		Electric Utilities	\$0.00		Well #3
E 101-43100-381		Electric Utilities	\$5.86		Storage Shed
E 601-49400-381		Electric Utilities	\$2,554.82		Water Tower
E 101-41940-381		Electric Utilities	\$70.45		701 Lake
E 101-43160-381		Electric Utilities	\$0.00		Street Light
E 101-42210-381		Electric Utilities	\$0.00		Louis Hall
E 101-41940-381		Electric Utilities	\$0.00		PW Maintenance Bldg
E 101-45200-381		Electric Utilities	\$0.00		Tennis Courts - Lions Park
E 101-43100-381		Electric Utilities	\$0.00		Public Works Facility
E 601-49400-381		Electric Utilities	\$0.00		Bldg by Water Tower, Water Tower, Well 1&2
		Total	\$5,456.69		

1831 e	04/01/24	BROADBAND CORP			
E 602-49450-320		Communications (GENER	\$24.95		WWTP Internet April
		Total	\$24.95		

1832 e	04/01/24	TECHSTAR IT SOLUTIONS INC			
E 101-43100-312		Contractual Services	\$324.20		March
E 101-42200-310		Other Professional Servic	\$324.20		March
E 602-49450-312		Contractual Services	\$324.20		March
E 101-41400-312		Contractual Services	\$324.20		March
		Total	\$1,296.80		

1833 e	04/01/24	NUVERA COMMUNICATIONS INC			
E 101-45100-433		Dues and Subscriptions	\$126.20		Fitness Center Cable TV March
		Total	\$126.20		

1834 e	04/01/24	METRO WEST INSPECTION SERVICES			
E 101-42400-310		Other Professional Servic	\$1,839.14	4073	Permits Finaled -December

***Check Detail Register©**

Batch:

040324CenterPT,040224XCEL,040124Boadband,040224TechStar,040124Nuvera,040124MetroWest,040524CR,040224ECM,040224Ziegler,040224MVEC,040324TechStar,040324MNDepLab,040424SamsLawn,040424CoreMain,040424QualityFlow,040524VisaCity,040424CARCO,040424HealthPartners,040424PROPET,040124PremiumWaters,042224CR,040524Cintas,040524Republic,040524Republic2,041124XCEL,040824PSN,040824ABDO,040824CarCo,041124CenterPoint,041124NICHA,041224MidCounty,041524EngelWater,041524

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$1,839.14		
1836 e	04/02/24	ECM PUBLISHERS, INC.			
E 101-41400-350		Print/Publications (GENE	\$93.50	990888	Ordinance No. 174
E 101-41400-350		Print/Publications (GENE	\$119.75	991920	2024 Budget Summary
Total			\$213.25		
1837 e	04/02/24	ZIEGLER COMPANIES			
E 101-43100-404		Repairs/Maint Machinery/	\$968.00	463908	Battery & Labor
Total			\$968.00		
1838 e	04/02/24	MN VALLEY ELECTRIC COOPERATIVE			
E 602-49470-381		Electric Utilities	\$60.95		2140 N Village Parkway
E 101-43160-381		Electric Utilities	\$277.40		Street Light Account
E 601-49400-381		Electric Utilities	\$0.00		
E 101-43160-381		Electric Utilities	\$0.00		2043 Village Parkway Light
Total			\$338.35		
1842 e	04/03/24	TECHSTAR IT SOLUTIONS INC			
E 101-41400-207		Computer Software/Hardw	\$4,898.55	69245	New computers & monitors
Total			\$4,898.55		
1843 e	04/03/24	MN DEPT OF LABOR & INDUSTRY			
E 101-42400-433		Dues and Subscriptions	\$830.88		Quarterly Surcharge
Total			\$830.88		
1844 e	04/04/24	SAMS LAWN & LANDSCAPE INC			
E 101-45100-401		Repairs/Maint Buildings	\$2,852.24	38546	Replace well motor for pond
Total			\$2,852.24		
1845 e	04/04/24	CORE & MAIN			
E 601-49400-210		Operating Supplies (GEN	\$626.13	387144	Hydrafinder flag/markers
E 601-49400-210		Operating Supplies (GEN	\$2,597.68	468098	Meter insetter/solder/iperl
Total			\$3,223.81		
1846 e	04/04/24	QUALITY FLOW SYSTEMS, INC			
E 602-49450-404		Repairs/Maint Machinery/	\$1,600.00	46602	Service Lift Stations and Pumps at WWTP
Total			\$1,600.00		
1847 e	04/04/24	CAR-CO INC			
E 101-43100-404		Repairs/Maint Machinery/	\$291.02	737835	FILTERS
Total			\$291.02		
1848 e	04/04/24	HEALTH PARTNERS			
G 101-21706		Health/Dental Ins	\$1,636.24	43597199274	Employee Medical and Dental Insurance - May
Total			\$1,636.24		
1849 e	04/04/24	PROPET DISTRIBUTORS INC.			
E 101-45200-430		Miscellaneous (GENERAL	\$610.50	145558	Dog litter bags
Total			\$610.50		
1850 e	04/04/24	PREMIUM WATERS, INC.			

***Check Detail Register©**

Batch:

040324CenterPT,040224XCEL,040124Boadband,040224TechStar,040124Nuvera,040124MetroWest,040524CR,040224ECM,040224Ziegler,040224MVEC,040324TechStar,040324MNDepLab,040424SamsLawn,040424CoreMain,040424QualityFlow,040524VisaCity,040424CARCO,040424HealthPartners,040424PROPET,040124PremiumWaters,042224CR,040524Cintas,040524Republic,040524Republic2,041124XCEL,040824PSN,040824ARDO,040824CarCo,041124CenterPoint,041124NICHA,041224MidCounty,041524EngelWater,041524

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-200		Office Supplies (GENERA	\$4.32	310012701	CCC Drinking Water -
E 101-43100-200		Office Supplies (GENERA	\$4.32	310012702	
		Total	\$8.64		
1851 e	04/04/24	SECURITY BAN			
E 101-45100-210		Operating Supplies (GEN	\$158.52		Gym Wipes
E 101-41400-200		Office Supplies (GENERA	\$7.99		Mark's planner
E 101-41400-207		Computer Software/Hardw	\$78.00		Adobe Subscription
E 602-49450-210		Operating Supplies (GEN	\$18.41		Papertowel
E 101-42200-208		Training and Instruction	\$25.00		EMT
E 101-41400-331		Travel/Education Expense	\$629.78		Mark- MN Rural water training
E 101-45200-430		Miscellaneous (GENERAL	\$194.00		Lanyards for Fitness Center
E 101-43100-240		Small Tools and Minor Eq	\$95.83		flashlights
E 101-43100-210		Operating Supplies (GEN	\$47.88		glue/supplies
E 101-42200-433		Dues and Subscriptions	\$16.25		PW Amazon Subscription
E 101-43100-401		Repairs/Maint Buildings	(\$34.95)		Returned light bulbs
		Total	\$1,236.71		
1852 e	04/05/24	CINTAS CORPORATION			
E 101-43100-417		Uniforms	\$19.09	14187590493	Uniforms
E 101-43100-417		Uniforms	\$37.59	4185431479	Uniforms
E 101-43100-417		Uniforms	\$40.89	4186149920	Uniforms
E 101-45100-401		Repairs/Maint Buildings	\$54.35	4186150201	Rugs, Mats, Mops, Towels
E 101-43100-417		Uniforms	\$19.09	4186873476	Uniforms
		Total	\$171.01		
1853 e	04/05/24	REPUBLIC SERVICES			
E 101-41940-384		Refuse/Garbage Disposal	\$0.00		PW Garbage
E 101-42210-384		Refuse/Garbage Disposal	\$0.00		CFD Garbage
E 101-45200-384		Refuse/Garbage Disposal	\$0.00		Lions Park Garbage
E 101-45100-384		Refuse/Garbage Disposal	\$407.68	89400663854	CCC Garbage
		Total	\$407.68		
1854 e	04/05/24	REPUBLIC SERVICES			
E 101-41940-384		Refuse/Garbage Disposal	\$253.51		PW Garbage
E 101-45100-384		Refuse/Garbage Disposal	\$0.00		CCC Garbage
E 101-45200-384		Refuse/Garbage Disposal	\$0.00		Lions Park Garbage
E 101-42210-384		Refuse/Garbage Disposal	\$176.36	89400663854	CFD Garbage
		Total	\$429.87		
1855 e	04/11/24	XCEL ENERGY			
E 101-45100-381		Electric Utilities	\$0.00		Cologne Community Center
E 101-43160-381		Electric Utilities	\$0.00		1108 Village
E 101-45200-381		Electric Utilities	\$0.00		3002 Gold Nugget
E 602-49450-381		Electric Utilities	\$0.00		WWTP
E 602-49470-381		Electric Utilities	\$0.00		Lift Stations
E 602-49470-381		Electric Utilities	\$0.00		115 Paul
E 101-43100-381		Electric Utilities	\$0.00		201 Benton St
E 601-49400-381		Electric Utilities	\$0.00		Well #3
E 101-43100-381		Electric Utilities	\$0.00		Storage Shed

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Batch:

040324CenterPT,040224XCEL,040124Boadband,040224TechStar,040124Nuvera,040124MetroWest,040524CR,040224ECM,040224Ziegler,040224MVEC,040324TechStar,040324MNDepLab,040424SamsLawn,040424CoreMain,040424QualityFlow,040524VisaCity,040424CARCO,040424HealthPartners,040424PROPET,040124PremiumWaters,042224CR,040524Cintas,040524Republic,040524Republic2,041124XCEL,040824PSN,040824ABDO,040824CarCo,041124CenterPoint,041124NICHA,041224MidCounty,041524EngelWater,041524

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49400-381		Electric Utilities	\$0.00		Water Tower
E 101-41940-381		Electric Utilities	\$0.00		701 Lake
E 101-43160-381		Electric Utilities	\$1,762.44		Street Light
E 101-42210-381		Electric Utilities	\$467.17		Louis Hall
E 101-41940-381		Electric Utilities	\$8.98		PW Maintenance Bldg
E 101-45200-381		Electric Utilities	\$136.62		Tennis Courts - Lions Park
E 101-43100-381		Electric Utilities	\$306.01		Public Works Facility
E 601-49400-381		Electric Utilities	(\$115.57)		Bldg by Water Tower, Water Tower, Well 1&2
Total			\$2,565.65		
1856 e	04/08/24	PAYMENT SERVICE NETWORK			
E 101-41400-301		Auditing and Acct g Servic	\$170.05		Monthly PSN Fees
E 601-49440-301		Auditing and Acct g Servic	\$257.36		Monthly PSN Fees
E 602-49490-301		Auditing and Acct g Servic	\$257.36		Monthly PSN Fees
Total			\$684.77		
1857 e	04/08/24	ABDO			
E 101-41400-301		Auditing and Acct g Servic	\$1,125.00		Audit Progress Billing
E 601-48930-301		Auditing and Acct g Servic	\$1,125.00		Audit Progress Billing
E 601-49440-301		Auditing and Acct g Servic	\$1,125.00		Audit Progress Billing
E 602-49490-301		Auditing and Acct g Servic	\$1,125.00		Audit Progress Billing
Total			\$4,500.00		
1858 e	04/09/24	CAR-CO INC			
E 101-42230-404		Repairs/Maint Machinery/	\$64.19	737695	
E 101-42230-404		Repairs/Maint Machinery/	\$66.97	737762	
Total			\$131.16		
1859 e	04/11/24	CENTERPOINT			
E 101-45200-383		Gas Utilities	\$212.37		107 John Ave
E 101-43100-383		Gas Utilities	\$17.10		306 Playhouse
E 101-43100-383		Gas Utilities	\$451.38		304 Louis St
E 101-42210-383		Gas Utilities	\$337.53		110 Louis St
E 602-49470-383		Gas Utilities	\$0.00		105 Benton St
E 601-48930-383		Gas Utilities	\$0.00		2224 Naples
E 101-41400-301		Auditing and Acct g Servic	\$0.00		Bank Fee
E 602-49470-383		Gas Utilities	\$0.00		124 Hazelwood Ave LFT STN
E 602-49470-383		Gas Utilities	\$0.00		1022 Meadow St LFT STN
Total			\$1,018.38		
1860 e	04/11/24	MONEY MOVERS INC.			
E 101-45100-300		Professional Srvs (GENE	\$10.00		Last payment, end of contract
Total			\$10.00		
1861 e	04/12/24	MID COUNTY CO-OP			
E 101-43100-212		Motor Fuels	\$34.95	19235	Kerosene for generators
E 101-43100-212		Motor Fuels	\$34.98	19251	Kerosene for generators
Total			\$69.93		
1862 e	04/15/24	ENGEL WATER TESTING INC.			
E 601-49400-311		Analysis	\$210.00	24-27717	Water Analysis

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Batch:

040324CenterPT,040224XCEL,040124Boadband,040224TechStar,040124Nuvera,040124MetroWest,040524CR,040224ECM,040224Ziegler,040224MVEC,040324TechStar,040324MNDepLab,040424SamsLawn,040424CoreMain,040424QualityFlow,040524VisaCity,040424CARCO,040424HealthPartners,040424PROPET,040124PremiumWaters,042224CR,040524Cintas,040524Republic,040524Republic2,041124XCEL,040824PSN,040824ABDO,040824CarCo,041124CenterPoint,041124NICHA,041224MidCounty,041524EngelWater,041524

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$210.00		
1863 e	04/15/24	AFLAC			
E 101-41400-130		Employer Paid Ins (GENE	\$25.56	609416	Employee Insurance January
G 101-21705		Aflac	\$139.40	609416	Employee Insurance January
E 602-49450-130		Employer Paid Ins (GENE	\$12.78	609416	Employee Insurance January
E 601-49400-130		Employer Paid Ins (GENE	\$12.78	609416	Employee Insurance January
Total			\$190.52		
1864 e	04/15/24	LOFFLER-131511			
E 101-41400-404		Repairs/Maint Machinery/	\$75.63		Monthly Copier Lease Jan
Total			\$75.63		
1865 e	04/17/24	DIVERSIFIED PLUMBING & HEATING			
E 101-42210-223		Building Repair Supplies	\$213.00	39114	Replace threaded valve
Total			\$213.00		
1866 e	04/18/24	CIRCLE K			
E 101-42230-212		Motor Fuels	\$303.08	96317702	CFD Fuel
E 101-43100-212		Motor Fuels	\$412.79	96317826	PW Fuel
Total			\$715.87		
1867 e	04/18/24	VISA - CITIZENS ALLIANCE BANK			
E 101-42230-210		Operating Supplies (GEN	\$66.33	11299186699	Alkaline Batteries
E 101-42230-240		Small Tools and Minor Eq	\$444.27	11413714859	Firebox rechargeable Lantern
E 101-42230-404		Repairs/Maint Machinery/	\$29.99	11417265470	Tech wax
E 101-42200-500		Capital Outlay (GENERAL	\$6.87	11428174345	VGA Adapter
E 101-42220-210		Operating Supplies (GEN	\$17.19	11458179483	3 hole punch
E 101-42230-210		Operating Supplies (GEN	\$59.98	11471457120	Alkaline Batteries
Total			\$624.63		
1868 e	04/18/24	METRONET			
E 101-43100-320		Communications (GENER	\$175.86		Phones
Total			\$175.86		
1869 e	04/18/24	MN VALLEY ELECTRIC COOPERATIVE			
E 602-49470-381		Electric Utilities	\$83.26		2140 N Village Parkway
E 101-43160-381		Electric Utilities	\$0.00		Street Light Account
E 601-49400-381		Electric Utilities	\$0.00		
E 101-43160-381		Electric Utilities	\$60.14		2043 Village Parkway Light
Total			\$143.40		
1873 e	04/19/24	ULTIMATE SAFETY CONCEPTS, INC.			
E 101-42230-240		Small Tools and Minor Eq	\$199.68	210812	Rack storage box-red
Total			\$199.68		
1874 e	04/19/24	MN VALLEY TESTING LABS			
E 602-49450-311		Analysis	\$175.50	1245438	Water Analysis
E 602-49450-311		Analysis	\$175.50	1246388	Water Analysis
E 602-49450-311		Analysis	\$309.00	1247328	Water Analysis
E 602-49450-311		Analysis	\$198.00	1248340	Water Analysis

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Batch:

040324CenterPT,040224XCEL,040124Boadband,040224TechStar,040124Nuvera,040124MetroWest,040524CR,040224ECM,040224Ziegler,040224MVEC,040324TechStar,040324MNDepLab,040424SamsLawn,040424CoreMain,040424QualityFlow,040524VisaCity,040424CARCO,040424HealthPartners,040424PROPET,040124PremiumWaters,042224CR,040524Cintas,040524Republic,040524Republic2,041124XCEL,040824PSN,040824ABDO,040824CarCo,041124CenterPoint,041124NICHA,041224MidCounty,041524EngelWater,041524

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$858.00		
1875 e	04/19/24	VERIZON WIRELESS			
E 101-42230-320		Communications (GENER	\$210.06	9960583989	CFD Communication - March
Total			\$210.06		
28742	04/05/24	MARK ANDERSON			
E 101-45100-312		Contractual Services	\$120.00		Event March 30th 2024
Total			\$120.00		
28743	04/05/24	BALTIERREZ, BERNARDO			
G 101-22000		Deposits	\$820.00		Event March 30th- extra cleaning charges/maint. Calls
Total			\$820.00		
28744	04/05/24	CARVER COUNTY TAXPAYER SERVICE			
E 101-41940-430		Miscellaneous (GENERAL	\$2.00	1556415	40.8010430-property tax
E 101-41940-430		Miscellaneous (GENERAL	\$492.00	1564562	40.0500636-property tax
E 101-41940-430		Miscellaneous (GENERAL	\$16.00	1564671	40.4560410-property tax
E 101-41940-430		Miscellaneous (GENERAL	\$2.00	1564787	40.4560420-property tax
E 101-41940-430		Miscellaneous (GENERAL	\$2.00	1565092	40.4560350-property tax
E 101-41940-430		Miscellaneous (GENERAL	\$2.00	1565157	40.4560430-property tax
E 101-41940-430		Miscellaneous (GENERAL	\$258.30	50156466	40.1100490-property tax
E 101-41940-430		Miscellaneous (GENERAL	\$258.30	50156467	40.1100480-property tax
E 101-41940-430		Miscellaneous (GENERAL	\$1,549.78	50156612	40.1110470-property tax
Total			\$2,582.38		
28745	04/05/24	TOM CLABO			
E 101-45100-312		Contractual Services	\$120.00		Event Security 3/30/24
Total			\$120.00		
28746	04/05/24	CUSTOMIZED FIRE RESCUE TRAIN			
E 101-42220-208		Training and Instruction	\$500.00	2526	Hose Line Deployment
Total			\$500.00		
28747	04/05/24	EARL F. ANDERSEN, INC			
E 101-43100-430		Miscellaneous (GENERAL	\$293.50	0135668	Posts for safety Signs
Total			\$293.50		
28748	04/05/24	FLEXCOURT			
E 101-45200-500		Capital Outlay (GENERAL	\$9,180.00	1491	hoops and rebounders for village park
Total			\$9,180.00		
28749	04/05/24	GOPHER STATE ONE-CALL (INC)			
E 101-43100-310		Other Professional Servic	\$47.25	4030309	March
Total			\$47.25		
28750	04/05/24	JEFFERSON FIRE & SAFETY			
E 101-42230-240		Small Tools and Minor Eq	\$119.38	312990	Firecraft Flame Glove
Total			\$119.38		
28751	04/05/24	LIZZIE JIMENEZ			

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Batch:

040324CenterPT,040224XCEL,040124Boadband,040224TechStar,040124Nuvera,040124MetroWest,040524CR,040224ECM,040224Ziegler,040224MVEC,040324TechStar,040324MNDepLab,040424SamsLawn,040424CoreMain,040424QualityFlow,040524VisaCity,040424CARCO,040424HealthPartners,040424PROPET,040124PremiumWaters,042224CR,040524Cintas,040524Republic,040524Republic2,041124XCEL,040824PSN,040824ABDO,040824CarCo,041124CenterPoint,041124NICHA,041224MidCounty,041524EngelWater,041524

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 101-22000		Deposits	\$100.00		March 31st birthday party
		Total	\$100.00		
28752	04/05/24	Johnson Fitness & Wellness			
E 101-45100-401		Repairs/Maint Buildings	\$914.59	21077232	Service 03/29/24
		Total	\$914.59		
28753	04/05/24	ISABELLE MCINNIS			
E 101-45100-312		Contractual Services	\$56.00		Open Gym Supervision 1/21/24
		Total	\$56.00		
28754	04/05/24	HALIE MEUWISSEN			
G 101-22000		Deposits	\$100.00		Event 3/31/24
		Total	\$100.00		
28755	04/05/24	N & J SERVICES			
E 101-45100-300		Professional Srvs (GENE	\$1,030.00	211	Pheasants Forever & Quinseanera drapery and cleaning
		Total	\$1,030.00		
28756	04/05/24	NORTHERN SAFETY TECHNOLOGY INC			
E 101-42200-500		Capital Outlay (GENERAL	\$8,644.98	57404	U-11 Replacement
		Total	\$8,644.98		
28757	04/05/24	PARK STREET PUBLIC			
E 101-41400-312		Contractual Services	\$4,000.00	3850	April 2024
		Total	\$4,000.00		
28758	04/05/24	POST OFFICE			
E 101-41400-322		Postage	\$154.00		PO Box fee
		Total	\$154.00		
28759	04/05/24	STORMS WELDING & MFG. INC			
E 101-42200-500		Capital Outlay (GENERAL	\$150.46	66402	U-11 Replacement
		Total	\$150.46		
28760	04/05/24	STRAIGHT UP SERVICES, INC			
E 101-43100-404		Repairs/Maint Machinery/	\$25.17	54653	Generator & Silverado
		Total	\$25.17		
28761	04/05/24	KAASANDRA THYMIAN			
E 101-45100-312		Contractual Services	\$196.00		Open GYM SUPERVISION
		Total	\$196.00		
28762	04/22/24	180 COLLISION			
E 101-42280-500		Capital Outlay (GENERAL	\$7,325.17	313644	U-11 Replacement Truck
		Total	\$7,325.17		
28763	04/22/24	BOLTON & MENK, INC			
E 101-43100-303		Engineering Fees	\$0.00		Modern Design
E 101-41700-303		Engineering Fees	\$0.00		Winkler Crossing 4th
E 101-45200-303		Engineering Fees	\$0.00		VFW Park Improvements

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Batch:

040324CenterPT,040224XCEL,040124Boadband,040224TechStar,040124Nuvera,040124MetroWest,040524CR,040224ECM,040224Ziegler,040224MVEC,040324TechStar,040324MNDepLab,040424SamsLawn,040424CoreMain,040424QualityFlow,040524VisaCity,040424CARCO,040424HealthPartners,040424PROPET,040124PremiumWaters,042224CR,040524Cintas,040524Republic,040524Republic2,041124XCEL,040824PSN,040824ARDO,040824CarCo,041124CenterPoint,041124NICHA,041224MidCounty,041524EngelWater,041524

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41700-303		Engineering Fees	\$0.00		STARS ELC
E 101-43100-303		Engineering Fees	\$0.00		Benton Creek Area Improvements
E 101-41700-303		Engineering Fees	\$0.00		Village Market Development
E 101-43100-303		Engineering Fees	\$408.00	0333328	Misc Engineering
E 101-41700-303		Engineering Fees	\$213.00	0333329	North Water Tower Rehabilitation
E 101-43100-500		Capital Outlay (GENERAL	\$92.00	0333330	Street & Utility Reconstruction
E 101-43100-303		Engineering Fees	\$177.00	0333331	Village Parkway Improvements
E 602-49450-303		Engineering Fees	\$83,951.30	0333332	Wastewater Treatment Facility
E 101-41700-303		Engineering Fees	\$103.00	0333333	Winkler Crossing 5th
		Total	\$84,944.30		
28764	04/22/24	CARVER COUNTY			
E 101-43100-320		Communications (GENER	\$40.00		Fiber Optic Connection
E 101-42210-320		Communications (GENER	\$40.00		Fiber Optic Connection
E 101-45100-320		Communications (GENER	\$40.00		Fiber Optic Connection
E 601-49400-320		Communications (GENER	\$40.00		Fiber Optic Connection
E 602-49450-320		Communications (GENER	\$50.00		Fiber Optic Connection
		Total	\$210.00		
28765	04/22/24	CARVER COUNTY ATTORNEY			
E 101-41600-304		Legal Fees	\$579.75	2024003	Q 1 Prosecution Contract
		Total	\$579.75		
28766	04/22/24	COLLABORATIVE PLANNING, LLC			
E 101-41910-310		Other Professional Servic	\$409.50	2024-099	March invoice-Misc Planning
E 101-41910-310		Other Professional Servic	\$126.00	2024-100	March invoice-Commercial Concept-PUD
		Total	\$535.50		
28767	04/22/24	HAWKINS, INC			
E 601-49400-216		Chemicals and Chem Pro	\$10.00	6732530	Chlorine Cylinder
		Total	\$10.00		
28768	04/22/24	KIRVIDA FIRE			
E 101-42230-404		Repairs/Maint Machinery/	\$2,744.72	12271	Annual Pump Test-Spartan Custom Fire Pumper
E 101-42230-404		Repairs/Maint Machinery/	\$939.36	12272	Annual Pump Test- FMC Pumper
E 101-42230-404		Repairs/Maint Machinery/	\$350.00	12273	Annual Pump Test- Kenworth Fire Tanker
		Total	\$4,034.08		
28769	04/22/24	MELCHERT, HUBERT,SJODIN, PLLP			
E 101-41600-304		Legal Fees	\$2,037.54	173330	Miscellaneous
E 101-41600-304		Legal Fees	\$861.30	173478	Miscellaneous
E 101-41600-304		Legal Fees	\$69.60	173479	2023 Employee Handbook
E 101-41600-304		Legal Fees	\$69.60	173480	MM City Admin Contract
		Total	\$3,038.04		
28770	04/22/24	MISSION COMMUNICATIONS			
E 602-49450-320		Communications (GENER	\$599.40	1083530	WWTP Communications
E 601-49400-320		Communications (GENER	\$1,857.00	1083530	Lift Station Commuincations
		Total	\$2,456.40		
28771	04/22/24	NCPERS Group Life Ins			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41400-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - May
E 601-49400-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - May
E 602-49450-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - May
E 101-43100-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - May
		Total	\$64.00		
28772	04/22/24	OVERLINE & SON, INC.			
E 602-49450-312		Contractual Services	\$3,300.00	1287	Vactor Services 3/13/24
E 603-49570-404		Repairs/Maint Machinery/	\$4,135.00	1291	Vactor Services Storm Water
		Total	\$7,435.00		
28773	04/22/24	SCOTT, GEORGE			
G 101-22000		Deposits	\$121.67		Deposit refund 4/14/24 event; change of venue
		Total	\$121.67		
28774	04/22/24	CASSY VOS			
G 101-22000		Deposits	\$100.00		Deposit Refund 4/13/24 event
		Total	\$100.00		
28775	04/22/24	WACONIA PATRIOT			
E 101-41400-433		Dues and Subscriptions	\$83.80		Subscription 2024-2025
		Total	\$83.80		
		10100	\$181,694.67		

Fund Summary

10100 Checking

101 GENERAL FUND	\$74,385.01
601 WATER FUND	\$10,803.40
602 SEWER FUND	\$92,371.26
603 STORM WATER FUND	\$4,135.00
	\$181,694.67

Clerk Treasurer

Date

City of Cologne Payroll
9-Apr-24

Employee	\$ 11,634.33	April 9, 2024 Payroll
IRS	\$ 3,837.63	April 9, 2024 Payroll
MN Department of Revenue	\$ 737.71	April 9, 2024 Payroll
PERA	\$ 2,250.26	April 9, 2024 Payroll
Total	\$ 18,459.93	

City of Cologne Payroll
23-Apr-24

Employee	\$ 11,416.47	April 23, 2024 Payroll
IRS	\$ 3,789.77	April 23, 2024 Payroll
MN Department of Revenue	\$ 729.65	April 23, 2024 Payroll
PERA	\$ 2,240.91	April 23, 2024 Payroll
Deferred Compensation	\$ 974.09	April 23, 2024 Payroll
Health Savings Account	\$ 946.00	April 23, 2024 Payroll
Total	\$ 20,096.89	



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

April 16, 2024

City of Cologne
Attn: Michelle Morrison
1211 Village Parkway
PO Box 120
Cologne, MN 55322

RE: Wastewater Treatment Facility Upgrade Project

Dear Mrs. Morrison:

This letter outlines the status with the design of the Wastewater Treatment Facility (WWTF) upgrade project and the work that remains.

Project Description:

The project includes the planning, design, and construction of improvements to the existing wastewater treatment facility. The improvements will include a pretreatment system, construction of new activated sludge treatment, a new clarifier, filters, a new disinfection system, and other misc. repairs. These improvements will provide the facility with the ability to meet current and future National Pollutant Discharge Elimination System (NPDES) effluent limits.

Steps Completed Since Last Update:

The following items related to this project have been completed:

1. Submission of plans and specifications to Minnesota Pollution Control Agency (MPCA) for project certification by the March 31, 2024 deadline.
2. Draft NPDES permit reviewed by City and Bolton & Menk staff.
3. Draft NPDES permit placed on 60-day public comment by MPCA.

Next Steps & Schedule:

The following steps of the project still need to be completed before bidding.

1. Receive final permit from MPCA. The public comment period will end on June 10th. The final permit is expected by the end of June.
2. Receive project certification from MPCA, which requires final plans, specifications, and the final NPDES permit.
3. Submit Intended Use Plan (IUP) letter to the MN Public Facilities Authority by June 7, 2024

4. Submit Point Source Implementation Grant (PSIG) application in July 2024. This is an annual application that will require resubmission each year until the project funding is finalized.

The updated schedule for the project is as follows:

- | | |
|--|----------------|
| • Project Certified | June 2024 |
| • Advertise to Receive Construction Bids | August 2024 |
| • Selection of Project Construction Contractor | September 2024 |
| • Begin Construction | Fall 2024 |
| • Initiate Operation of New Facilities | Winter 2027 |

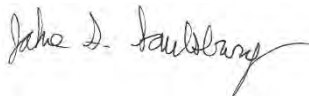
This schedule will be dependent on when funding for the project is available. We estimate up to \$3.6 million of the project will be eligible for a Point Source Implementation Grant (PSIG). However, in order to get on the funding list for this grant the project needs to be certified. Once certification is issued for the project, the funding sources and timing of funding availability will be determined.

NPDES Permit Requirements:

The draft NPDES permit includes several new requirements. The City will have to comply with new ammonia limits, as well as a lower CBOD₅ limit. The new lower limits for ammonia and CBOD₅ will be implemented in two phases. The compliance schedule in the draft permit requires the upgrades to the WWTF will need to be completed by December 31, 2028, and the facility will need to begin meeting the new Phase 2 limits by May 31, 2029. In order to meet this schedule, construction on the WWTF will need to begin by no later than Summer 2025. The project is currently on track to meet this schedule, subject to available funding.

Please feel free to contact me if you have any questions or if you require any additional information.

Sincerely,
Bolton & Menk, Inc.



Jake S. Saulsbury, P.E.

Cc: Seth Peterson, Bolton & Menk
Jon Peterson, Bolton & Menk
Meghan Brockman, Bolton & Menk



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Fax: (952) 448-8805
Bolton-Menk.com

April 16, 2024

City of Cologne
Attn: Michelle Morrison
1211 Village Parkway
PO Box 120
Cologne, MN 55322

RE: Village Parkway Street Improvement Project

Dear Mrs. Morrison:

Background:

Village Parkway was originally constructed from approximately 2005 to 2008. The eastern portion was constructed as part of the first phase of the Village at Cologne Development. The western portion was constructed later as a city led project. The typical section of Village Parkway consists of approximately 4.5" of bituminous, 12" of aggregate base, 18" of select granular borrow, and a layer of geotextile fabric.

Several steps pertaining to Village Parkway have been completed over the past two years and are summarized as follows:

- Fall 2022 Discussed potential projects for Village Parkway & the Benton Creek Area
- 2023 Designed & constructed the Benton Creek area project
- Fall 2023 Authorized Village Pkwy topographical survey & geotechnical evaluation
- Jan. 2024 Completed topographical survey & geotechnical evaluation work
- Dec. 2024 Submitted Village Pkwy Local Road Improvement Program (LRIP) grant
- March 2024 Notified that Local Road Improvement Program grant was unsuccessful

Findings:

The preferred scope of work as a result of the initial project scope discussions is to complete the Village Parkway improvements as a reclamation project. This scope of work would be similar to what was completed last year on the Benton Creek Area project. The geotechnical evaluation confirms this approach would work with the underlying materials that are in place.

A detailed cost estimate was completed as part of the LRIP grant application. The total estimated project cost for the Village Parkway project is \$2.5 million.

Name: Village Parkway Improvements
Date: April 16, 2024

Recommendations & Next Steps:

Unfortunately, the LRIP grant application for \$1.5 million was unsuccessful. 86 out of 378 funding applications were awarded for a success rate of 23%. The LRIP program could see more money this legislative session though. It is anticipated that MnDOT, along with some legislators, will take the list of unfunded projects and use it to lobby for more program dollars. This happened after the last LRIP solicitation, and additional projects were funded. As such, it is recommended that the City wait to see if this occurs again.

As stated in the initial 2022 evaluation of the potential Village Parkway project, a reclamation project does not have a window where it is no longer feasible like is the case for a mill and overlay project. A reclamation project could be completed anytime within the next 3 to 5 years, or when it is no longer cost-effective to maintain the pavement.

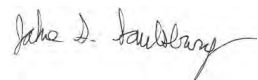
Additional steps could be taken while waiting for a possible LRIP grant and are as follows:

- Determine the proposed method of project financing and if assessments are planned to be included.
- Authorize completion of a Feasibility Study (if assessments are planned to be included). This would also require a Public Hearing.
- Authorize the completion of the final design and preparation of plans/specifications. Please note that LRIP funds would change the design requirements.

Please let me know if you have any questions or require any more information about this potential project.

Sincerely,

Bolton & Menk, Inc.



Jake S. Saulsbury, P.E.

Cc: Brian Vos, City of Cologne



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April 16, 2024

City of Cologne
Attn: Michelle Morrison
1211 Village Parkway
Cologne, MN 55322

RE: VFW Park Stormwater Management

Dear Mrs. Morrison:

The construction of the street and utility reconstruction project for the city roadways located to the east of Hwy 284 / Paul Avenue was completed in 2021. Due to the stormwater management requirements of the Carver County Water Management Organization (CCWMO) a biofiltration basin was constructed in VFW Park. The basin was designed to meet CCWMO's requirements for runoff volume control and water quality standards by utilizing a bioretention basin with an iron enhanced sand filter on the outlet. This design was approved by the CCWMO on June 17, 2020 with conditions (see attached CCWMO Conditional Approval Memo). CCWMO Condition of Approval No. 1 is the subject of this letter. Conditions No. 2 and No. 3 were met with the previous construction work as part of the project.

Since the basin was constructed in an existing low area, the CCWMO had concerns that insufficient depth to the water table (3 feet) was available to allow natural infiltration, thus negating the volume control treatment. To ensure the basin was able to provide adequate infiltration, the CCWMO installed groundwater level loggers in the basin and at the ditch outlet to monitor water levels after construction was completed. If monitoring results after one season indicated adequate separation, final approval would be granted. If monitoring results indicate inadequate separation, expansion of the existing stormwater reuse system in Village Park would need to be pursued by the City to meet the volume control requirements. However, after the loggers were installed, they were pulled out of the ground by vandals and stolen before any data could be obtained.

The CCWMO then reached out to the City for help in installing loggers that could be locked into a tube that cannot be pulled out of the ground. These locking tubes were manufactured and installed by the City in 2023.

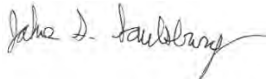
The CCWMO has stated that the City is required to pay for the new level loggers. On behalf of the City, we argued this stance and stated that the CCWMO has a long-term use for these level loggers, whereas the City does not. The CCWMO has agreed to pay for the level loggers if the City agrees to enter into an agreement stating that the City will reimburse the CCWMO if the level

loggers are damaged or stolen. Attached is a draft of this agreement. The liability for the City would be a maximum amount of \$800 per level logger for a total of \$2,400. It is recommended to approve entering into this agreement with Carver County. Once the data is obtained (likely late in 2024), further discussions can occur if any next steps are necessary to meet the stormwater requirements and the conditions of the CCWMO permit.

I am open to discuss this information or answer any questions you or the City Council may have.

Sincerely,

Bolton & Menk, Inc.



Jake S. Saulsbury, P.E.

Cc: Ryan Johnson, Bolton & Menk
Robert Bean, Bolton & Menk

Attached: CCWMO Approval for 2020 Infrastructure Improvements (dated June 17, 2020)
Draft Agreement for use of Groundwater Level Loggers



Carver County Water Management Organization

Planning and Water Mgmt Dept
Government Center – Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: (952)361-1820
Fax: (952)361-1828
www.co.carver.mn.us/water

Memo

To: Bob Bean, Bolton & Menk
From: Kristen Larson, Carver County Water Management Organization
Date: June 17, 2020
Re: Cologne 2020 Infrastructure Improvements
File: WP20200036 – Conditional Approval

cc: Jesse Dickson, City of Cologne
Paul Moline, Carver County Water Management Organization
Masha Hoy, Carver County Water Management Organization
Chip Hentges, Carver County SWCD
Kent Torve, Wenck Associates

Enclosures: none

Carver County Water Management Organization (WMO) received an application and construction plans for the 2020 infrastructure improvements in Cologne on April 14, 2020 and updated information on April 28, 2020, May 6, 2020, May 22, 2020, and June 5, 2020. This letter is to inform you that the CCWMO is pleased to give **conditional approval** for the project. Please see item 1 below for additional information on the work approved at this time.

Conditions of Approval

Approval is conditional upon the items listed below. Approval may be revoked if these items are not fulfilled.

- 1. Volume Control Treatment.** Submitted information shows that an iron enhanced filtration basin is proposed to meet volume requirements for the project. The filtration basin is located in an existing low area where natural infiltration beneath the basin is uncertain. Monitoring wells will be installed by the city's contractor in the basin in coordination with the CCWMO. and the CCWMO will monitor groundwater levels using automated loggers for one growing season following the completion of the basin. **If monitoring results indicate that groundwater levels beneath the filtration basin do not regularly meet the WMO's vertical separation standards, expansion of the existing stormwater reuse system in Village Park is required.** See Item 3b for a description of volume control requirements.
 - a. The WMO will monitor groundwater levels in the filtration basin for one growing season after the basin has been installed and is brought online.
 - b. If monitoring shows that groundwater levels beneath the basin do not consistently show the required vertical separation, the expanded Village Park reuse system

3. Water Quality and Volume Control Requirements.

- a. **Water Quality.** The project discharges to two waterbodies, Benton Lake and Bevens Creek. Because water quality treatment is only provided in the Bevens Creek subwatershed, the requirement for the Benton Lake subwatershed must be mitigated at a 2:1 ratio in the Bevens Creek subwatershed. The total water quality requirement is 2,116 cubic feet.
 - b. **Volume Control.** 1,437 cubic feet of volume control is required.
 - c. **The iron enhanced sand filter basin in the Bevens Creek subwatershed provides the required volume control (if functioning as indicated in condition 1) and also provides the required water quality treatment for the Bevens Creek subwatershed and the Benton Lake subwatershed at a 2:1 ratio.**
4. **SWCD monitoring.** The Carver SWCD will monitor the site to ensure compliance with Erosion & Sediment Control requirements, County Water Rules, and NPDES requirements. Additional BMPs may be needed as field conditions change.
5. **Stop work orders.** The CCWMO has the authority to issue Stop Work Orders if it determines that a site is not being properly managed for stormwater protection. Prior to a stop work order, all involved parties will meet to try to resolve the issue. If further violations continue, a Stop Work Order will be enforced until a time that Carver County Water Management feels all stormwater issues have been resolved.
6. **Soil export.** If soil import or export is necessary, haul routes and disposal areas should be discussed with the Carver SWCD 48 hours prior to material being exported offsite. If fill is exported to another site within the Carver County Water Management area, additional permit approvals from the CCWMO may be required for the offsite location.
7. **Topsoil Management.** Restoration of 6 inches of topsoil and decompaction of 6 inches of subsoil is required. A small quantity of topsoil is available for salvage onsite. The remaining topsoil meeting the Carver County Standard must be imported.
8. **Record Drawings.** Record Drawings documenting the installation of the iron enhanced filtration basin and preservers and clean out of the downstream ditch and the Louis Street ditch checks will need to be submitted in order to demonstrate that the work was completed according to the approved plans. Collecting elevations and locations during construction will reduce cost and time. If you have any questions about record drawing submittal requirements please contact the Carver County SWCD, at 952.466.5263 or Kristen Larson, Carver County Water Management, at 952.361.1824.

9. **Satisfactory compliance inspection.** Upon completion of the project, the WMO will conduct an inspection of the site to ensure that the site has been stabilized (90% vegetation coverage rate for all areas and 100% vegetation coverage rate in areas of concentrated flows), all erosion and sediment control measures have been removed, topsoil restoration has occurred, and BMPs are installed and functioning as approved.

If you have any questions, please feel free to get in touch with me.



Kristen Larson

952.361.1824

klarson@co.carver.mn.us



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April 16, 2024

City of Cologne
Attn: Michelle Morrison
1211 Village Parkway
PO Box 120
Cologne, MN 55322

RE: Modern Design Drainage

Dear Mrs. Morrison:

This letter outlines a drainage issue that requires correction / compliance from the Carver County Water Management Organization (CCWMO).

Background:

Modern Design located in the downtown area has expanded over several years. A CCWMO stormwater management permit was not obtained for this work. The CCWMO has stated that the parking area located behind the buildings to the west (adjacent to the ditch) will need to be removed if the site is not brought into compliance.

Findings:

The added impervious area was reviewed, and it was determined that two bioretention basins totaling approximately 15 CY of volume each would treat the necessary stormwater and bring the site into compliance. However, available space on the private property does not exist to achieve this. A site meeting was held in the summer of 2023 with the former City Administrator, the property owner, a CCWMO representative, and Bob Bean from Bolton & Menk. At this meeting, it was determined that the most feasible location for a bioretention basin without impacting the private parking lot, was south of the private parking lot on the City's property (see attached figure). A concept plan was developed, and the estimated cost of this layout was determined to be \$40,000.

Recommendations:

It is recommended to determine the course of action moving forward and what involvement the City should have in resolving this issue. Items to consider include the following:

1. Is this City willing to allow a bioretention basin on public property needed to meet the stormwater requirements for a private property? Please note this basin could be

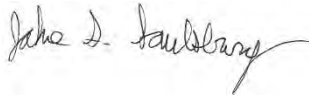
expanded in the future to also meet stormwater requirements for an expansion of the Fire Station and/or the development of the City's property to the south.

2. Is the City willing to contribute financially to a drainage project? Please note public funds have already been spent on CCWMO coordination and preliminary design items. Additional funds will be necessary for final design, bidding, construction, and construction administration.

If the answer is "yes" to either of these questions, it is recommended that the City enter into an agreement or a Memorandum of Understanding with the property owner to address items related to location, cost, and maintenance.

I am available to discuss this drainage issue in greater detail at the upcoming City Council meeting.

Sincerely,
Bolton & Menk, Inc.



Jake S. Saulsbury, P.E.

Cc: Bob Bean, Bolton & Menk



WATER SERVICE LINE INVENTORY



Get the Lead Out!

The City of Cologne is working to complete an inventory of all water service lines within the system. This inventory is required by federal regulations and requires that all public water suppliers identify service line materials within their distribution system regardless of ownership. We are asking residents to help with the process and perform a material survey. **Your response to this mailer is due by May 17, 2024 in order for the City to meet a MN Department of Health deadline.**

You can identify your pipe material by checking your household water service connections inside your home, typically located in your basement. Use the guide below to determine your water pipe material.

Once you determine your pipe material, complete the online version by scanning the QR code **OR** take the survey found below and return to city hall with an attached photo (**1211 Village Parkway, PO Box 120, Cologne, MN 55322**). All properties that cannot determine their service material and/or do not return a paper or on-line form will be asked to sign up for an in-person inspection. Inspections will be mandatory for all residents unless they have returned a paper or on-line form. In person inspections will also include a sump pump inspection. Additional details and sign-up information will be sent in a subsequent memo.

LEAD

A dull, silver-gray color that is easily scratched with a coin. Use a magnet to detect the material – strong magnets will not cling to lead pipes.



GALVANIZED

A dull, silver-gray color. Use a magnet to detect the material – strong magnets will typically cling to galvanized pipes.



PLASTIC

Blue or black pipe.



COPPER

The color of a penny.



RESIDENT INFORMATION

First Name: _____ Last Name: _____

Phone Number: _____ Email: _____

Property Address: _____

Type of Occupancy: Owner Renter/Tenant

PIPE INFORMATION

Based on the appearance, testing, or existing records, please select the appropriate material of your service line.

Material: Lead Galvanized Plastic Copper Unknown

Source Information: Visual Inspection Plumbing Records Scratch Test/Magnet Test
How did you determine the material of your service line?



Scan here or visit: surveymonkey.com/r/J2QBDWW to take the survey

MEMORANDUM

TO: Mayor Matt Lein & City Council Members
FROM: Michelle Morrison, City Administrator
SUBJECT: T-5 TRUCK REPLACEMENT
DATE: 4/18/2024

Damon currently drives Truck T-5, a 2014 Chevy 1 Ton Pickup with 55,000 miles. The Capital Improvement Plan, copy following, has a \$100,000 placeholder to replace this vehicle. When replacing these vehicles there are two items to consider. The Chasis, which is basically the standard work truck and the Truck Equipment Box. The Equipment Box is more than the liner in the truck bed, it includes the light racks, internal switching to operate the lights, running boards, seat covers, floor mats, storage boxes for tools, tool racks, onboard air compressor, power inverter etc. Bids include undercoating.

Bids for the truck were requested from Matt Saxe, Lenzen, Nelson and Rosedale Chevrolet. Bids for the Equipment Box were requested from Crysteel and Aspen. A list of the results follows this memo.

We also inquired what trade in dollars we could get for the existing vehicle. Matt Saxe was offering \$15,000 and Crysteel was offering \$20,000 - \$25,000.

The best option is to purchase the truck from Matt Saxe for \$48,128.00 and the Crysteel Aluminum equipment box for \$70,533.00. And to trade in T-5 to Crysteel for \$18,000. The total project cost would be \$100,661.00.

Action Requested:

I request that the Council discuss the bids and proposed option and provide direction to staff.

City of Cologne, MN					
Capital Improvement Plan - General Fund Only					
	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>
Equipment					
99 Cat Loader	\$ 250,000				
Trailer (Farm-Rite Equipment)		\$ 25,000			
Dance Floor and Cart					\$ 14,000
Meadow Park Playground Equipment					
Floor Cleaner					
2008 Jacobsen Mower		\$ 100,000			
2015 Kubota X1100 CWLH		\$ 25,000			
2017 Bobcat			\$ 65,000		
Total Equipment Needs	\$ 250,000	\$ 150,000	\$ 65,000	\$ -	\$ 14,000
Vehicles					
2019 Mack Plow Truck					
2023 Chevy 1/2 Ton (ME T10)					
2008 Snow Plow Truck IH					\$ 273,000
2014 Chevy 1 ton pickup - white (DK T5)	\$ 100,000				
2019 Kenworth Tanker Truck					
Grass Rig Replacement			\$ 175,000		
1984 Tanker Truck		\$ 400,000			
2017 First Response Unit					\$ 105,000
2017 1 ton Plow Truck T6				\$ 70,000	
2018 1 Ton (BV T7)					\$ 60,000
Total Vehicle Needs	\$ 100,000	\$ 400,000	\$ 175,000	\$ 70,000	\$ 438,000
Total Needs	\$ 350,000	\$ 550,000	\$ 240,000	\$ 70,000	\$ 452,000

Public Works service truck replacement 2024

-**Matt Saxe Chevrolet Belle Plaine MN:** has a chassis on order coming in July 2024, 1-ton regular cab standard work truck, white (see spec's) \$48,128.00 with a tentative hold for the city of Cologne.

-**Lenzen Chevrolet Chaska MN:** No order available until 2025 models. No lot trucks available.

-**Nelson Chevrolet Fergus Falls MN:** No orders available until 2025 models. No lot trucks available.

-**Rosedale Chevrolet Rosedale MN:** 2024 1-ton regular cab standard work truck white (see spec's) has been delivered to their location with a tentative hold for city of Cologne. \$51,230.00

--All 2024 GM 1 ton truck orders have ended. Finding a truck of this kind on a lot is nonexistent in the US. all 4 dealerships have searched.

The reason these dealerships are being used is because Matt Saxe, Nelson Chevrolet, and Lenzen Chevrolet, the city of Cologne has purchased trucks from prior.

-Rosedale Chevrolet had the only other 2024 truck to our needs coming in and available.

-**Crysteel truck equipment box: ALUMINUM** (see spec's) \$70,533.00

-**Crysteel truck equipment box: FIBERGLASS** (see spec's) \$71,745.00.00

-**Crysteel truck equipment box: REFURBISH EXISTING BOX** (see pictures & description) \$34,722.00 subject to chance upon investigation/work. (this option limits no versatile upgrades to current body/needs)

-**Apex Equipment box: ALUMINUM** (see spec's) \$69,950.00.00

-**Aspen Equipment box: FIBERGLASS** (see spec's) \$71,960.00.00

-**Trade in value:** from Crysteel truck equipment \$18,000.00 (see attached.) Aspen Equipment is not interested in trade in. Matt saxes **trade in** \$15,000.00

Average selling for current 2014 Chevrolet service truck \$30,000.00 (from searching internet pricing). (See attached.)

The city does have a few options selling the current 2014 Chevrolet service truck.

- Auction -Sealed bids or Trade in

***Recommendation** from Public Works is an Aluminum box build with spec's provided, this will become more versatile in the field than the current service body & equipment used.

**Major upgrades to new service truck are: onboard air compressor, power inverter, more cabinet space.

****Prices include state bid assistance****



Lighting the path forward

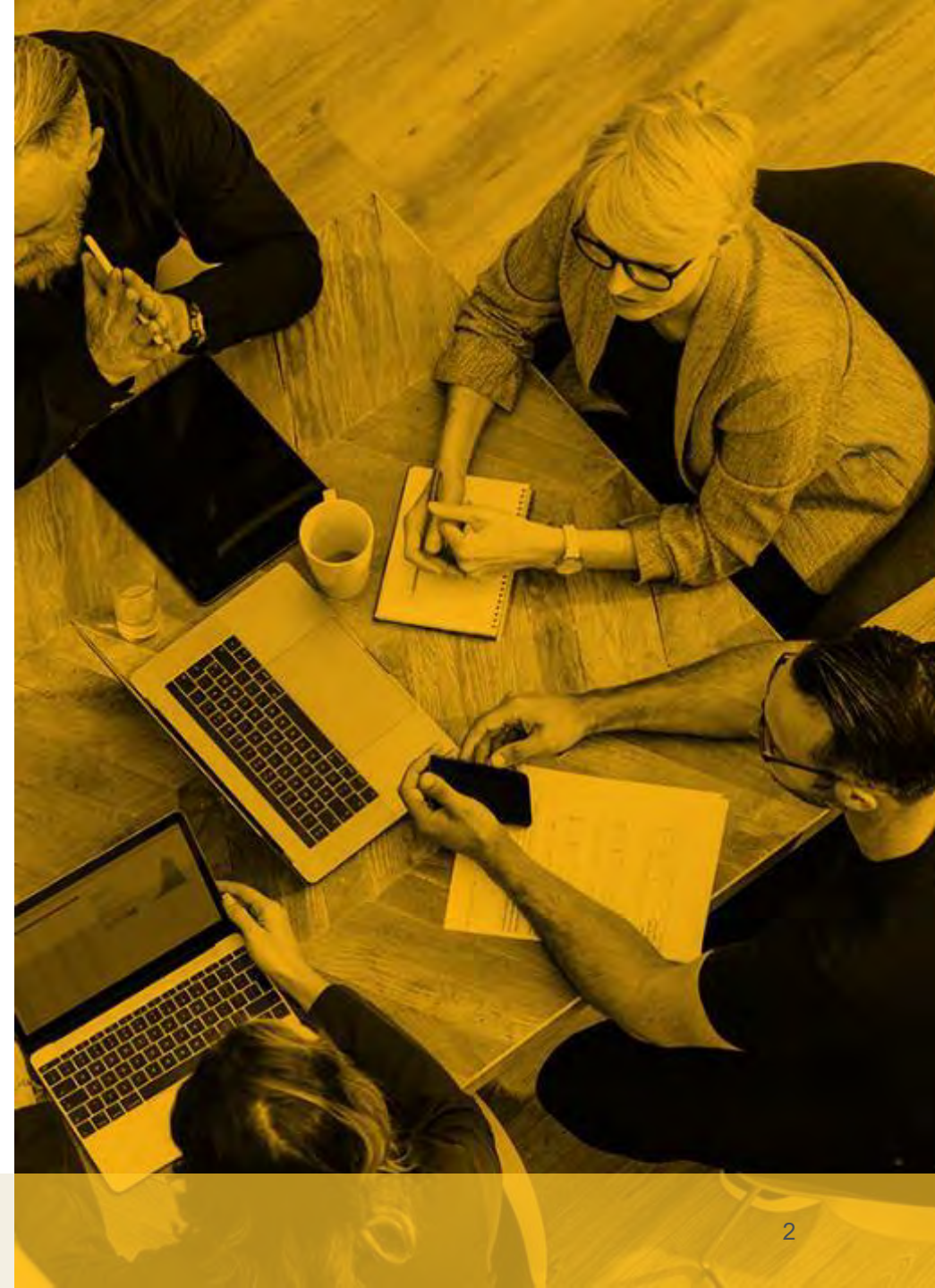
City of Cologne

2023 Financial Statement Audit



Introduction

- Audit Results
- General Fund Results
- Other Governmental Funds
- Enterprise Funds
- Key Performance Indicators



Audit Results

Auditor's Opinion



Unmodified Audit Opinion
- Control Findings Noted
on Next Slide

Minnesota Legal Compliance



No Instances of
Noncompliance Noted

Audit Results

2023 Audit Findings

- **Preparation of Financial Statements**
 - Internal Control Finding - Significant Deficiency
- **Limited Segregation of Duties**
 - Internal Control Finding - Significant Deficiency
- **Authorized Bank Signatories**
 - Internal Control Finding - Significant Deficiency





Auditor Recommendations

Policies and Procedures

- Limited policies and procedures are kept on file/provided to auditors related to finance. Absent policies, it is more likely that processes to account for operations are inefficient, especially in time of turnover.
- We recommend the City continue to create and adopt written financial policies and procedures to be approved by the City Council.
- Examples of financial policies include purchasing, electronic funds transfers, capital asset, fund balance, and internal control policies.

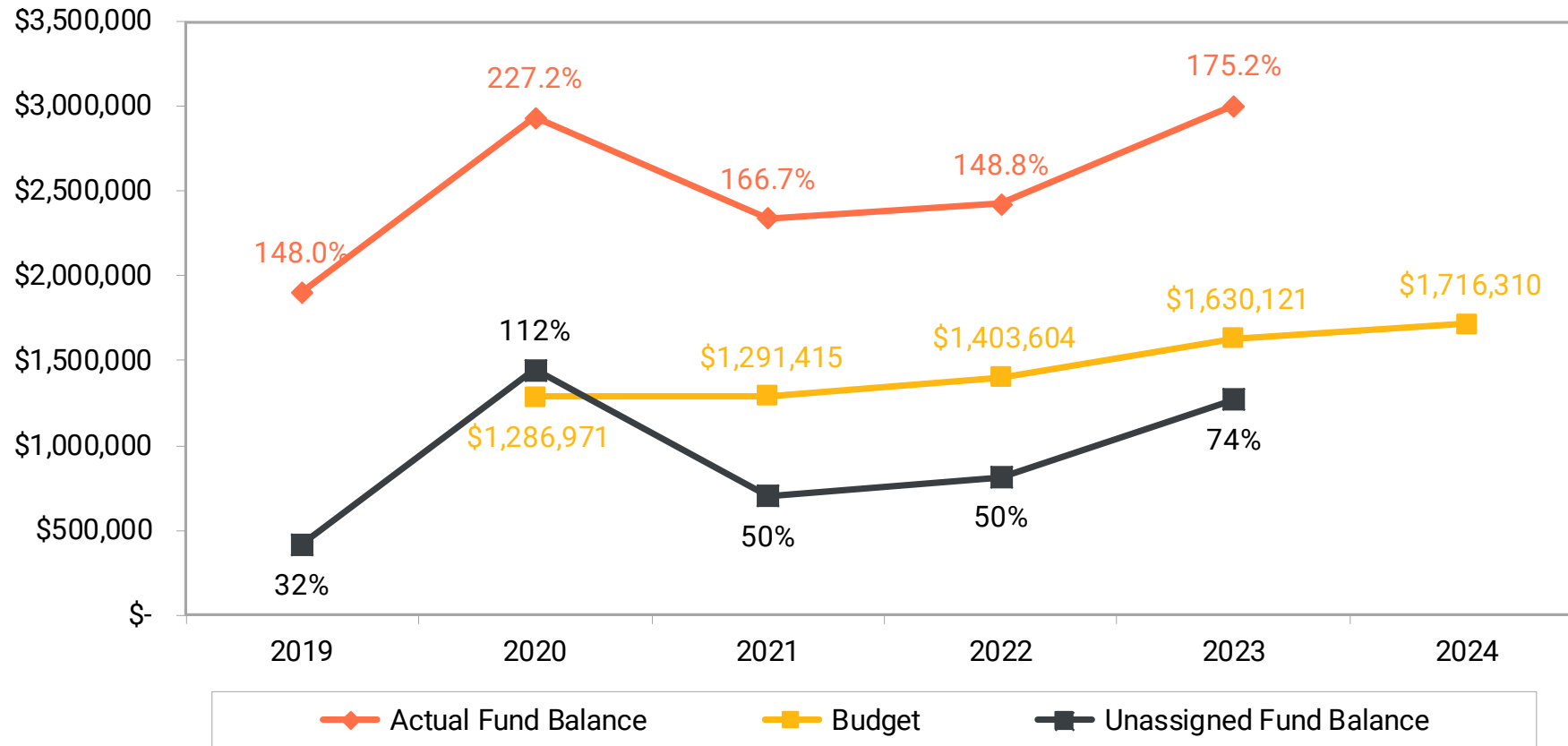


Auditor Recommendations

Capital Improvement or Equipment Fund

- Consider creating and utilizing a Capital Projects or Equipment fund to account for capital related purchases.
- In review of the General Fund balance on future slides, inclusion of capital purchases and resources makes it challenging to determine the health and budget status of the General fund.

General Fund Reserves

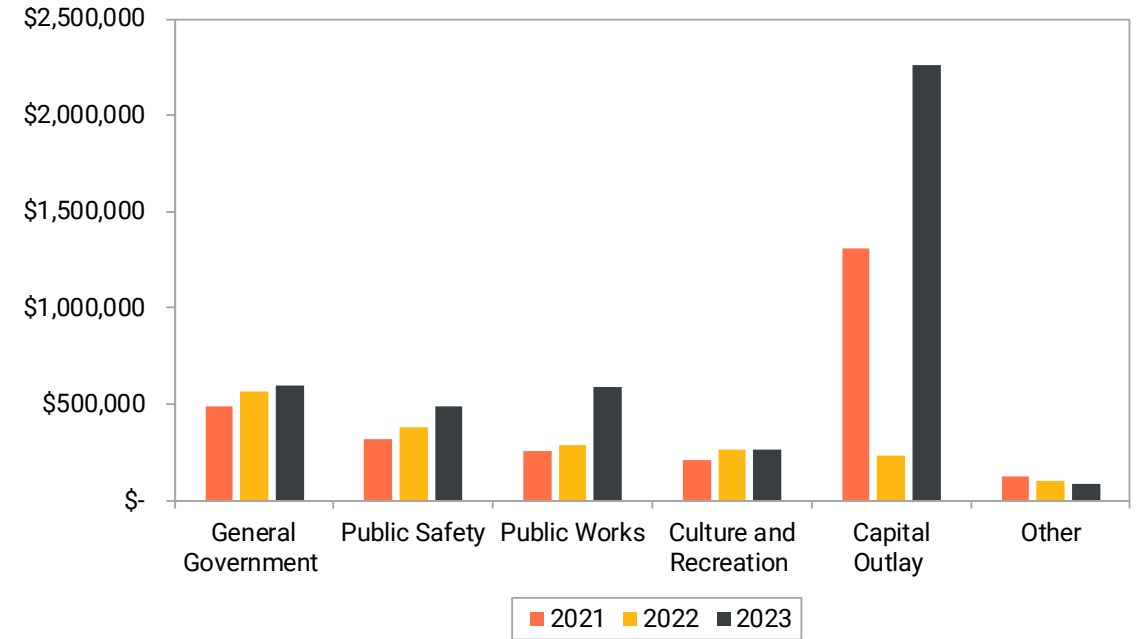
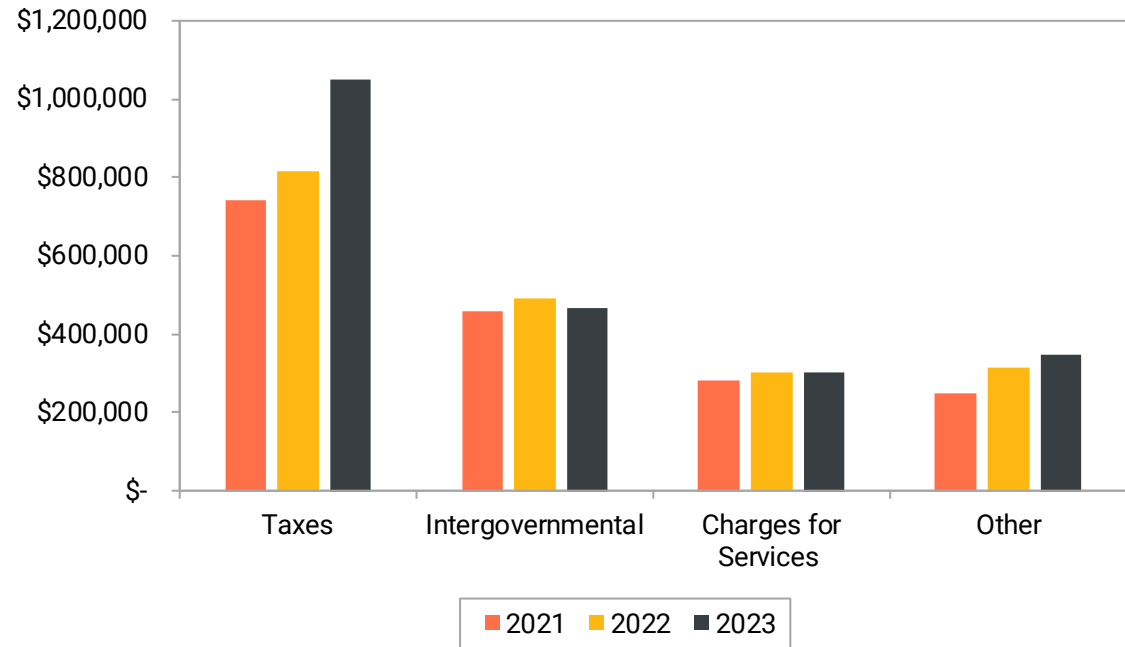


Note: The City has a policy to maintain a minimum of 50% unassigned fund balance in the General fund.

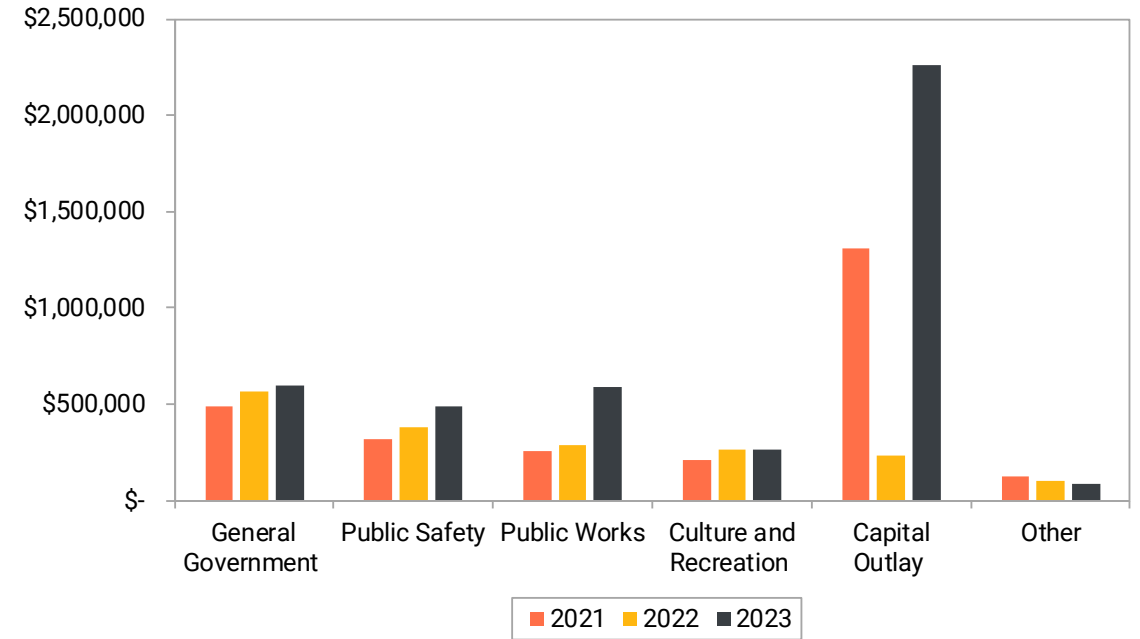
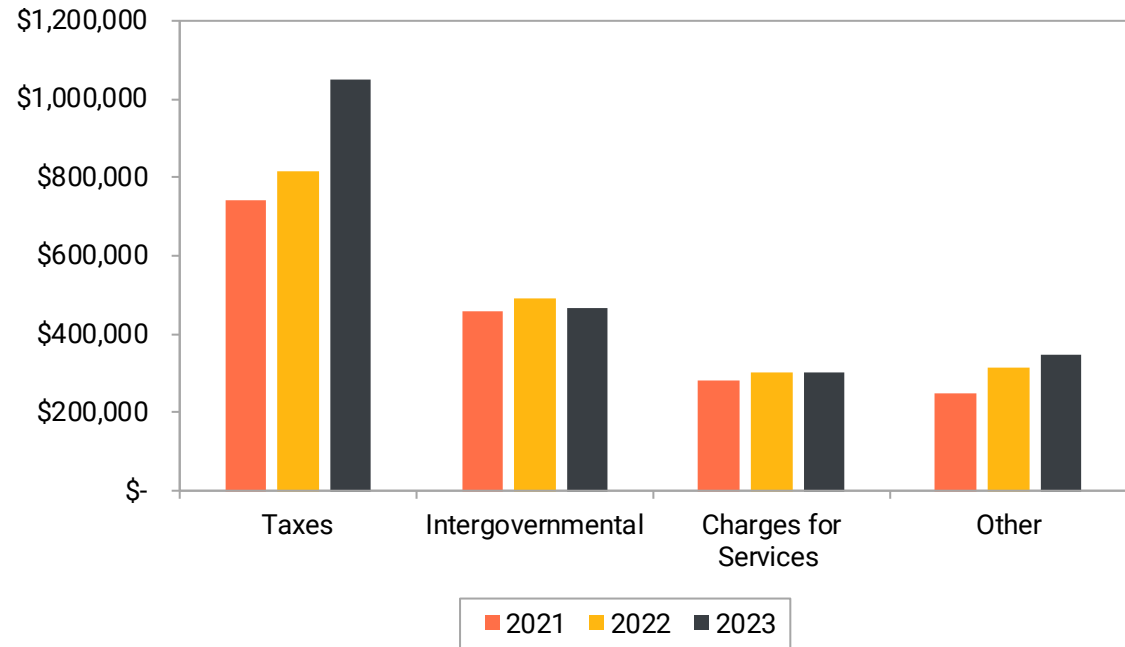
General Fund Budget to Actual

	Final Budgeted Amounts	Actual Amounts	Variance with Final Budget
Revenues	\$ 1,630,121	\$ 2,172,876	\$ 542,755
Expenditures	1,630,121	4,287,900	(2,657,779)
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	(2,115,024)	(2,115,024)
Other Financing Sources (Uses)			
Bonds issued	-	2,610,000	2,610,000
Bond premium	-	86,980	86,980
Total Other Financing Sources (Uses)	-	2,696,980	2,696,980
Net Change in Fund Balances	-	581,956	581,956
Fund Balances, January 1	2,425,077	2,425,077	-
Fund Balances, December 31	<u>\$ 2,425,077</u>	<u>\$ 3,007,033</u>	<u>\$ 581,956</u>

General Fund Revenues and Expenditures by Type

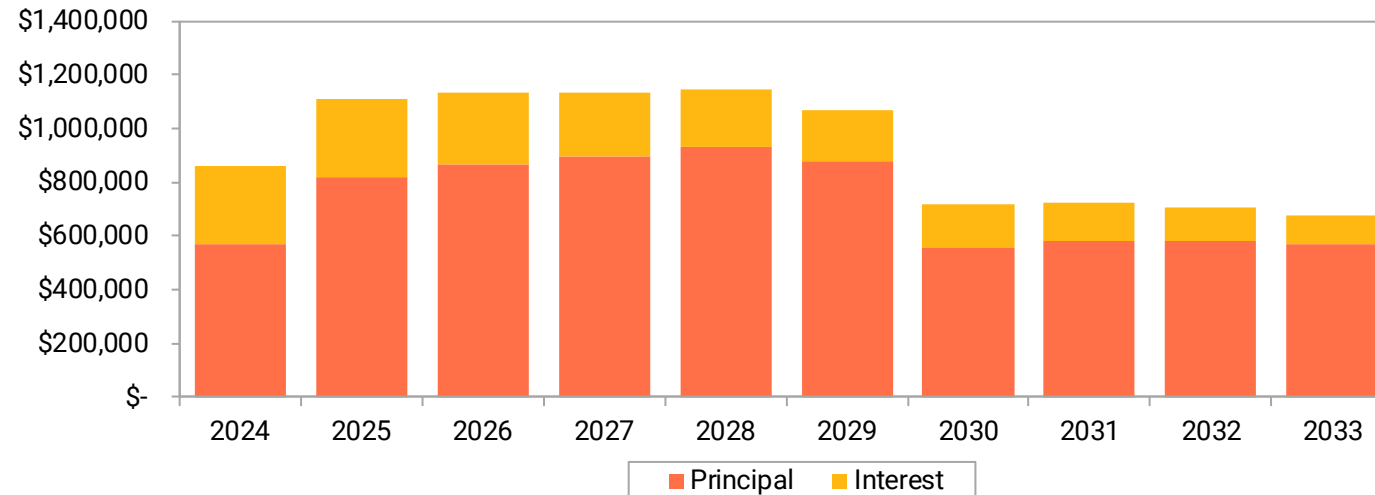


General Fund Revenues and Expenditures by Type



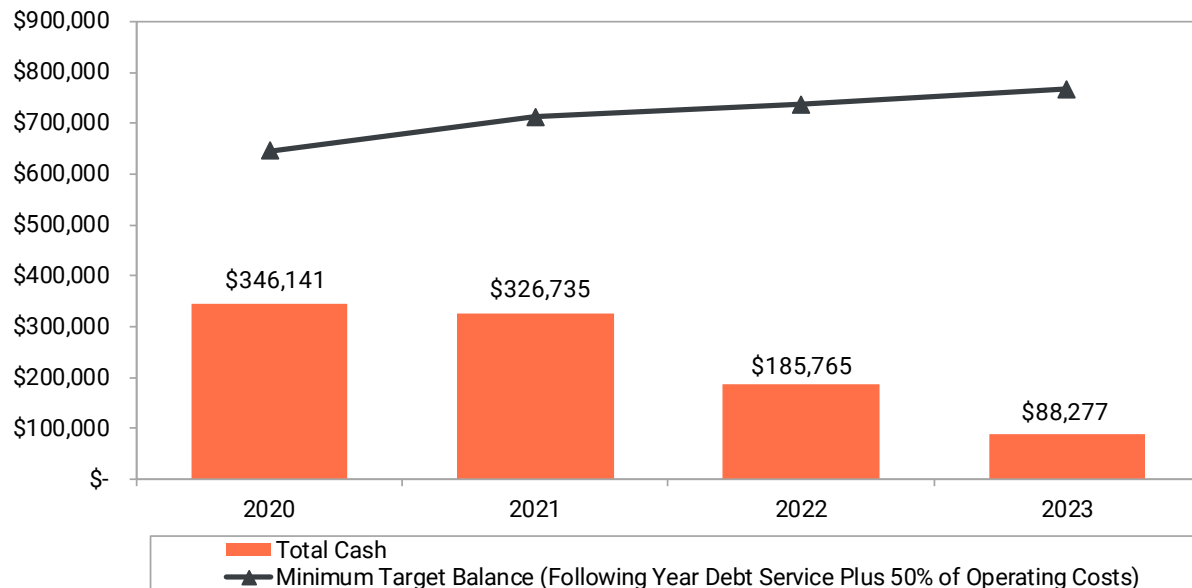
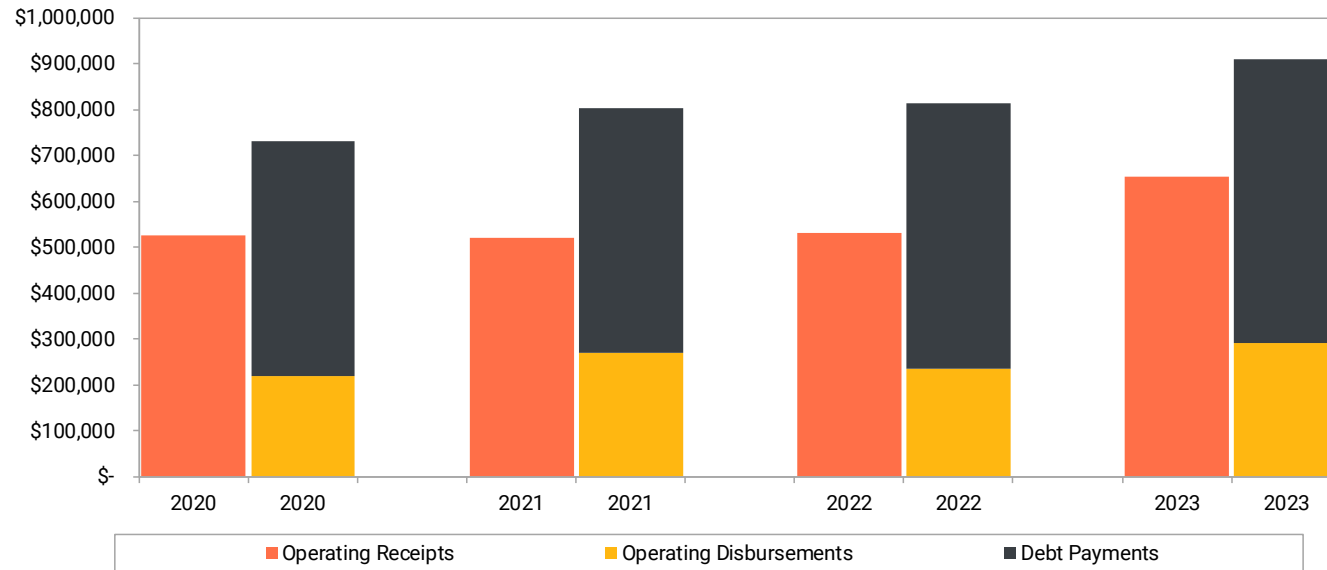
Capital Projects Fund	Fund Balances December 31,		Increase (Decrease)
	2022	2023	
Nonmajor TIF 2-1	\$ 1,792	\$ 2,328	\$ 536

Debt Service Fund	Total Cash	Total Assets	Bonds Outstanding	Maturity Date
2013 G.O Refunding Bonds (Abatement)			\$ 2,515,000	2033
2013 G.O Refunding Bonds (Street)			1,725,000	2029
2018A G.O Equipment Certificates			409,000	2028
2020A G.O Bonds			2,725,000	2041
2021A G.O Bonds (Abatement)			160,000	2031
2021A G.O Bonds (Equipment)			190,000	2032
2023A G.O. Bonds (Improvement)			2,610,000	2044
Total	\$ 772,612	\$ 1,513,995	\$ 10,334,000	
Total Remaining Interest Payments			\$ 2,552,798	



Other Funds – TIF District and Debt Service

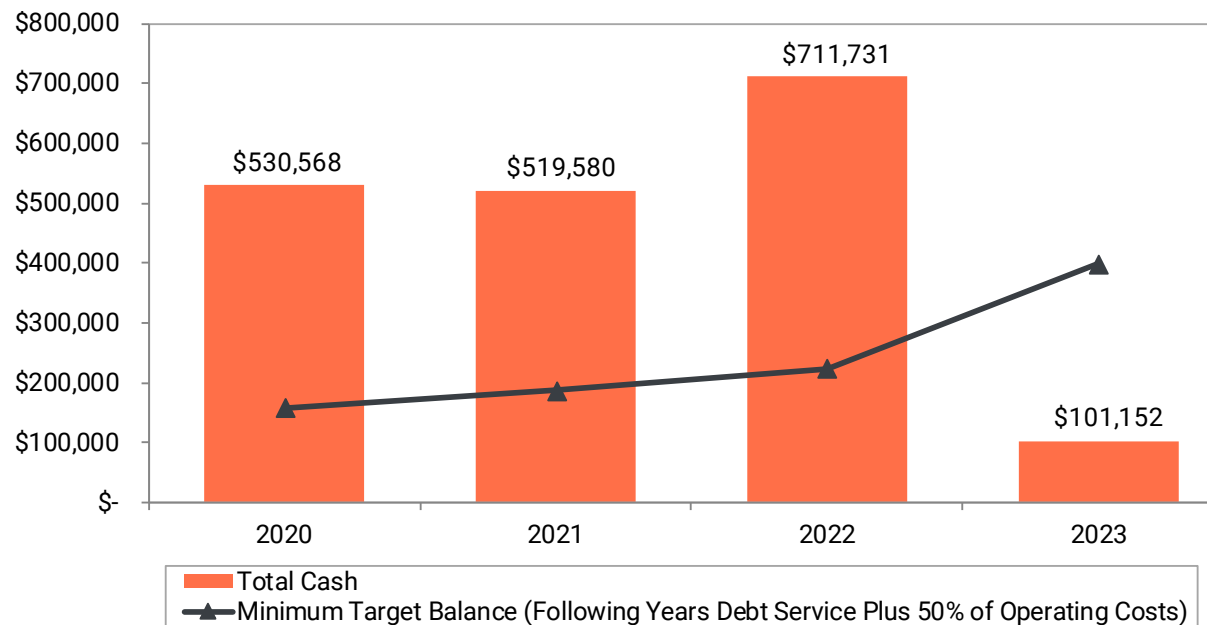
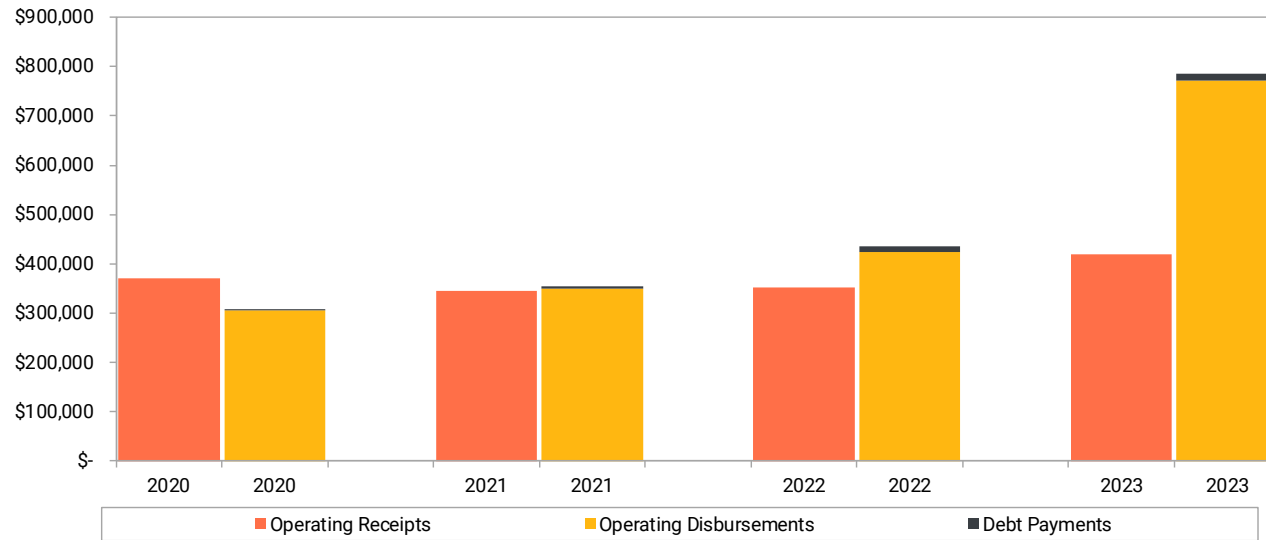
Water Fund



Cash Flows from Operations and Cash Balances

We recommend the City complete a formal review of Utility rates to ensure resources are sufficient to cover costs in future years.

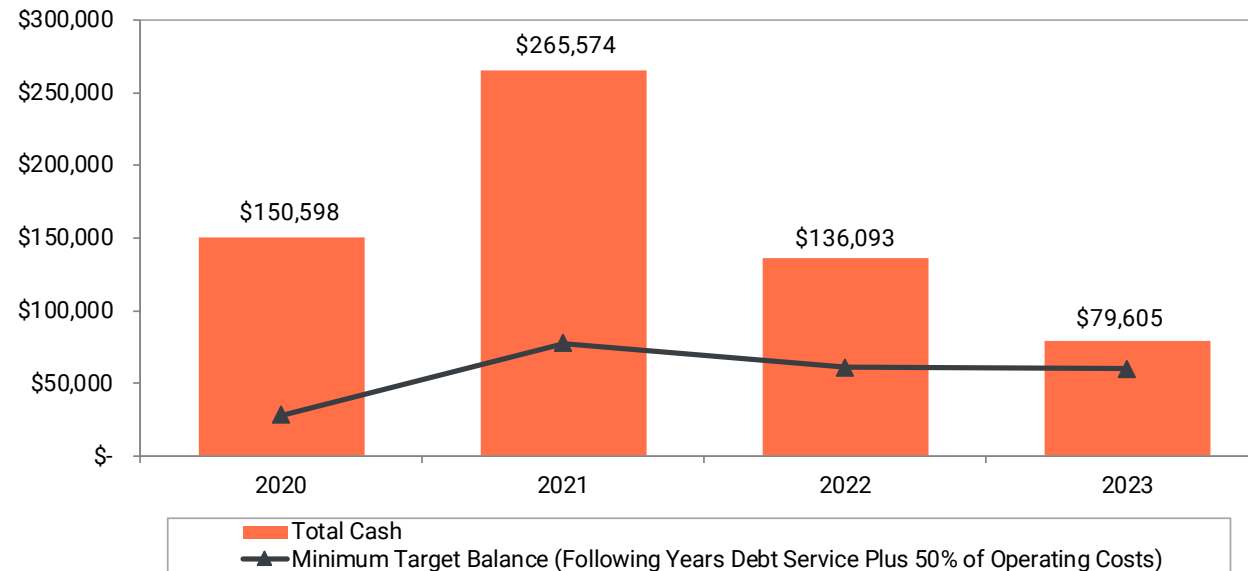
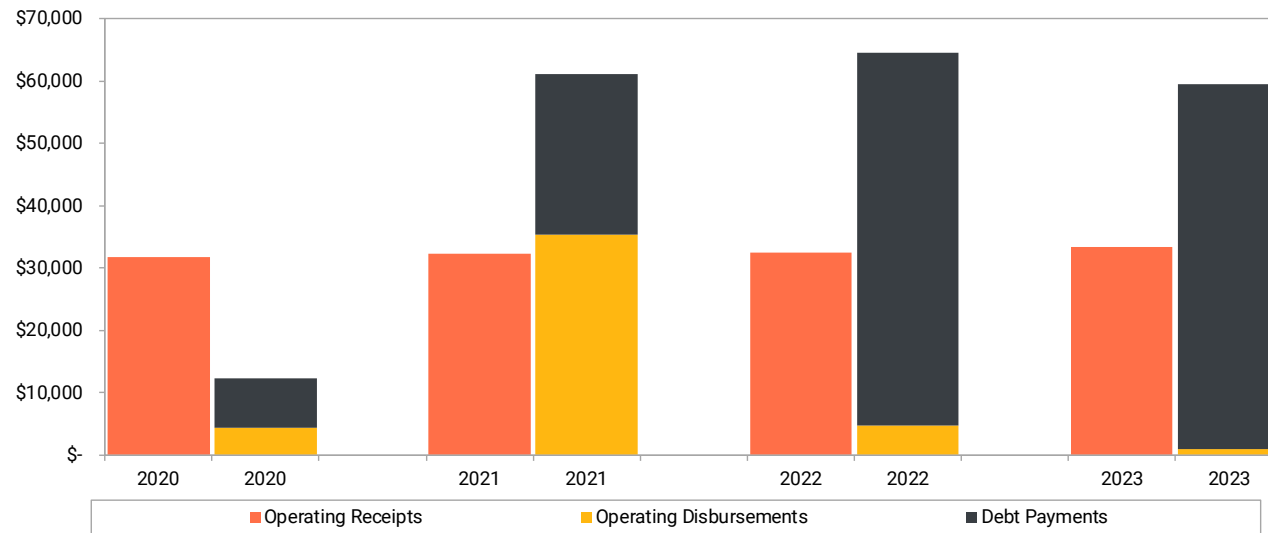
Sewer Fund



Cash Flows from Operations and Cash Balances

We recommend the City complete a formal review of Utility rates to ensure resources are sufficient to cover costs in future years.

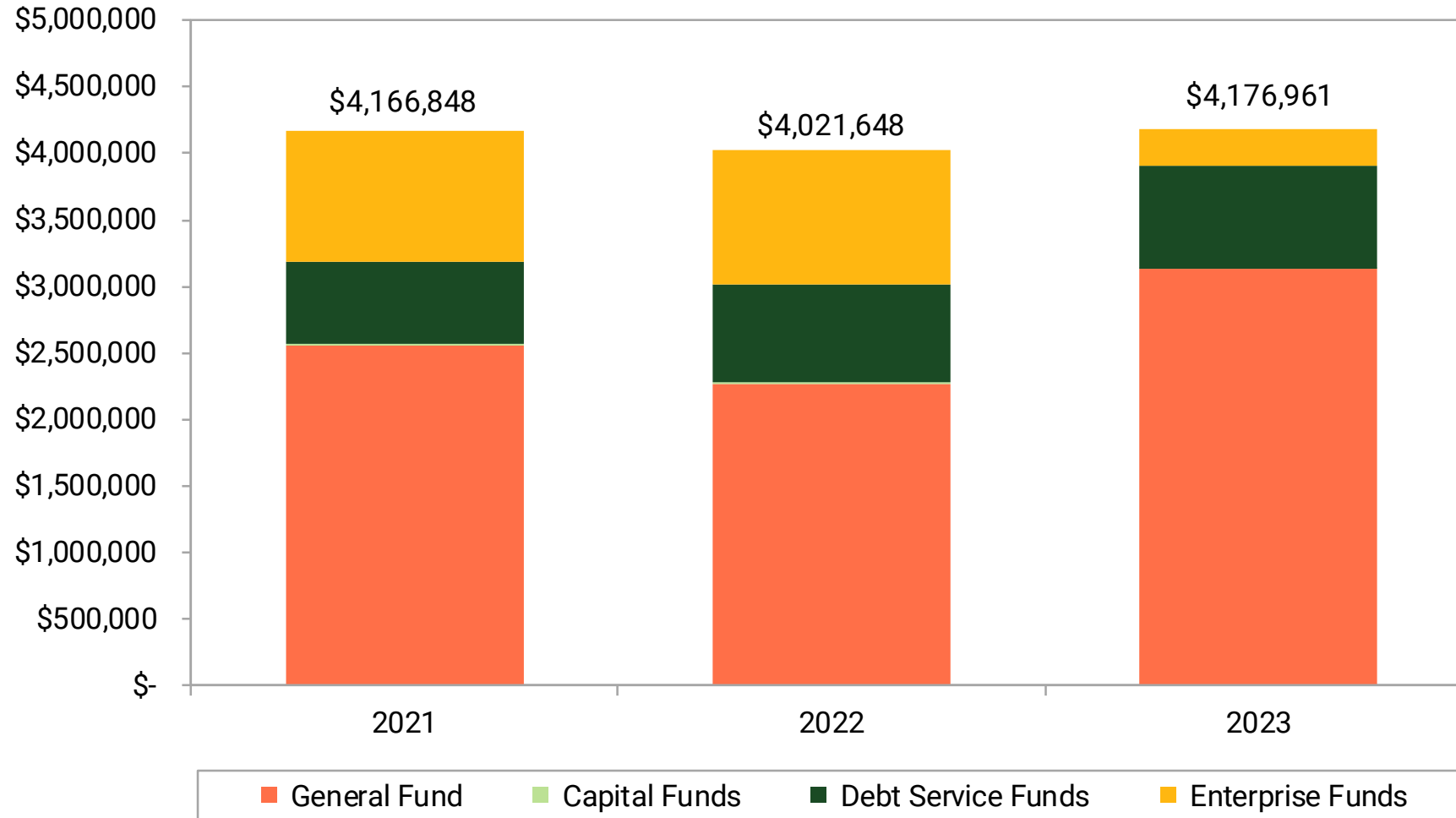
Stormwater Fund



Cash Flows from Operations and Cash Balances

We recommend the City complete a formal review of Utility rates to ensure resources are sufficient to cover costs in future years.

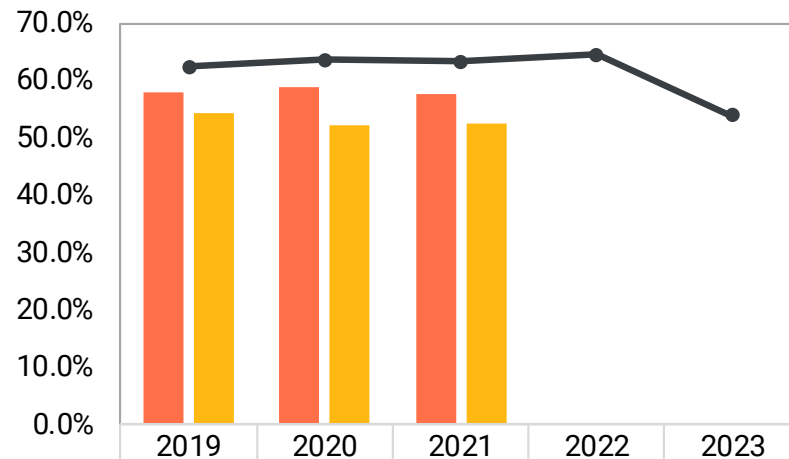
Cash and Investments Balances



Taxes

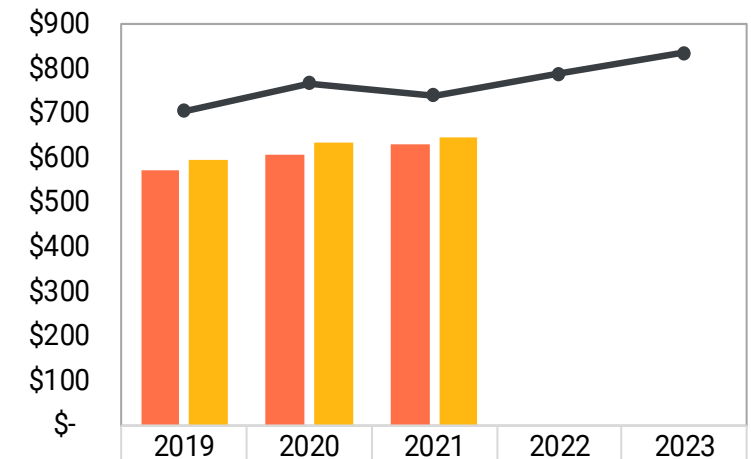
Key Performance Indicators

Tax Rate



Class 4 Cities	58.1%	58.8%	57.6%	N/A	N/A
Cities in Carver County	54.4%	52.3%	52.5%	N/A	N/A
City of Cologne	62.4%	63.7%	63.4%	64.6%	53.9%

Taxes Per Capita

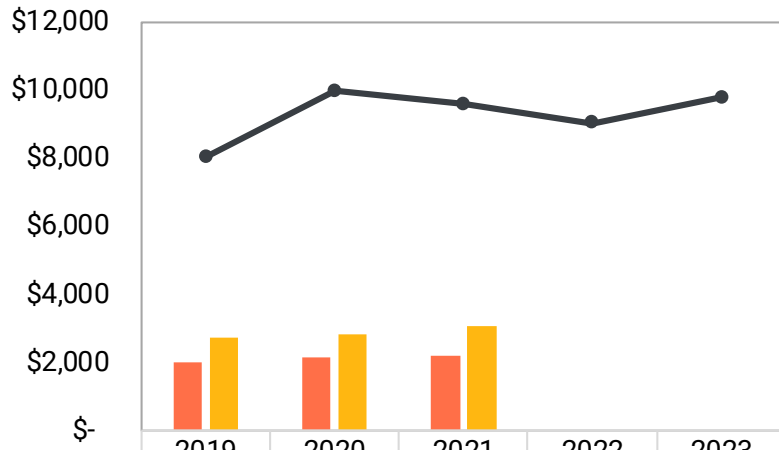


Class 4 Cities	\$574	\$606	\$630	N/A	N/A
Cities in Carver County	\$594	\$636	\$644	N/A	N/A
City of Cologne	\$705	\$769	\$740	\$790	\$835

Debt

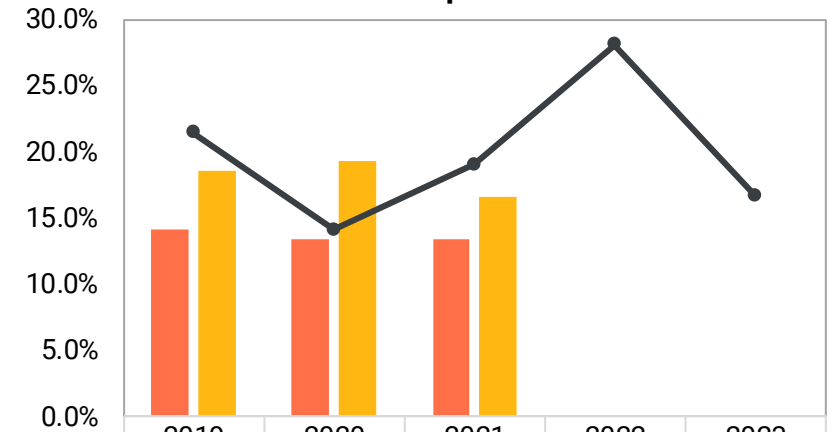
Key Performance Indicators

Debt Per Capita



	2019	2020	2021	2022	2023
Class 4 Cities	\$2,005	\$2,150	\$2,198	N/A	N/A
Cities in Carver County	\$2,732	\$2,835	\$3,078	N/A	N/A
City of Cologne	\$8,034	\$9,960	\$9,567	\$9,021	\$9,758

Debt Service Expenditures as a Percent of Total Expenditures

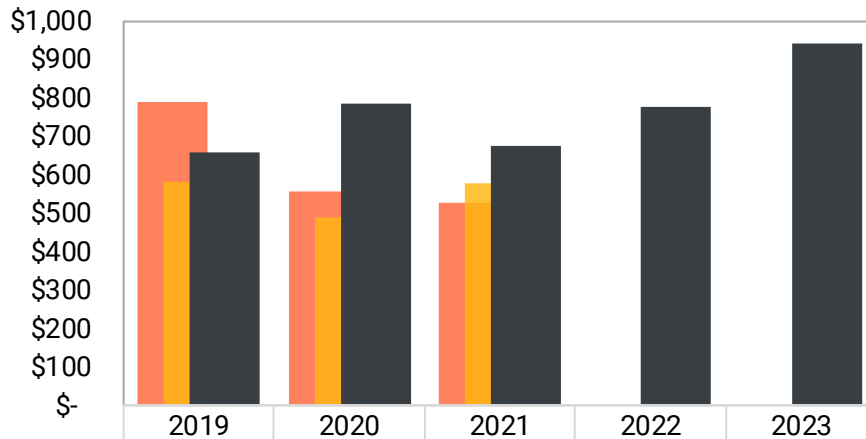


	2019	2020	2021	2022	2023
Class 4 Cities	14.2%	13.4%	13.4%	N/A	N/A
Cities in Carver County	18.6%	19.3%	16.6%	N/A	N/A
City of Cologne	21.4%	14.1%	19.0%	28.1%	16.7%

Expenditures

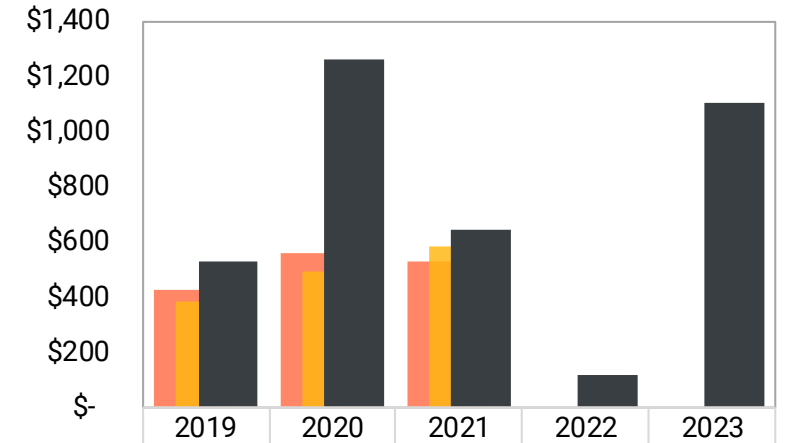
Key Performance Indicators

Current Expenditures Per Capita



	2019	2020	2021	2022	2023
■ Class 4 Cities	\$791	\$558	\$527	N/A	N/A
■ Cities in Carver County	\$582	\$489	\$581	N/A	N/A
■ City of Cologne	\$658	\$785	\$677	\$780	\$942

Capital Expenditures Per Capita



	2019	2020	2021	2022	2023
■ Class 4 Cities	\$426	\$558	\$527	N/A	N/A
■ Cities in Carver County	\$384	\$489	\$581	N/A	N/A
■ City of Cologne	\$526	\$1,264	\$644	\$117	\$1,102

Your Abdo Team



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Memo

To: Mayor Lein and Council Members

From: Michelle Morrison – City Administrator

Date: April 22, 2024

Re: Administrator Update

Following are highlights of my activity since the April 1st Council meeting:

1. Continue working with Catherine Courtney at Taft Law to facilitate the Cologne Academy 2024 Bond Issuance thru the City. I asked her to provide an educational write up for you on why the charter school goes through the city for bonding – she was on vacation as well in April so I do not have it yet. She plans to have it for the May 6 Council meeting where you will also be holding the public hearing for the bond.
2. Reached out to the Carver County Attorney Mary Shimshack on April 4th for an update on our petition regarding cost sharing of road maintenance on 134th. Jennifer Tichey who is the head of the Civil Division of the attorney’s office. Jennifer requested contact information for our Attorney to discuss the case which I have provided.
3. Several communications with Melissa Reed at Park Street Public on how she is feeling about success at the Legislature on securing funding for the WWTP – April 5th update:

“Yesterday, the House scheduled [HF.3631](#) for a floor vote Monday. The Senate bill is still parked in the Finance Committee and will move after the House bill. Once the

final reconciled bill passes, it will be effective the date after enactment. Then PFA will be able to determine that you have “completed the project” as it is now defined.

For the larger ask, we are in a bit of a waiting period. The committees are working on getting their omnibus finance bills out of committee by 4/19, then they will focus on bonding and passing those bills on the floor. We have hearing requests in to both committees and in touch with our authors. One helpful intel is that the GOP has made water infrastructure their top priority for bonding bill, and their votes are needed.”

4. Have been in communication with Chad Miller regarding the Village Park basketball court project. The Hoops and rebounders have been ordered and I received an email last week that the hoops are in transit.
5. On April 3rd Dave Pokorney submitted the preliminary plat to Cindy Nash for Village Market Development. His goal is to have the preliminary plat and PUD amendment at the Planning Commission Meeting on May1st.
6. Advised Mikaela Huot at Bakertilly that the Council gave the go ahead on the TIF Financial Analysis. I connected her with Dave Pokorney directly so that my being on vacation does not hold up the analysis.
7. Was on PTO April 8-16



City of Cologne
March 2024



Carver County Sheriff's Office
Monthly Calls for Service
From: 03/01/2024 To: 03/31/2024

Cologne City

Patrol

A Offense

Assault	1
Burglary	1
Pornography	1

Total A Offense: 3

B Offense

Disorderly Conduct	1
--------------------	---

Total B Offense: 1

Non Criminal

Misc Non-criminal	7
Alarm	4
Animal	5
Medical Calls Received	3
Assist Other Agency	1
Fire Calls Reveived	1
Mental Health	1
Suspicious Activity	4

Total Non Criminal: 26

Traffic

Traffic - Misc	1
Traffic Stop	8

Total Traffic: 9

Total Patrol: 39

Administrative

Administrative

GunPermit-Acquire	1
GunPermit-CarryNew	5
GunPermit-CarryRenew	6

Total Administrative: 12

Total Administrative: 12

Total Cologne City: 51



Carver County Sherff's Office
Arrest Summary
For: Cologne City
From: 03/01/2024 To: 03/31/2024

Cologne City

13B - Simple Assault
250 - Counterfeiting/Forgery
90Z - All Other Offenses
Totals for Cologne City

Total Charges	Total Arrestees	Total Incidents
1	1	1
1	1	1
1	0	0
3	2	2



**Carver County Sheriff's Office
Verbal Warnings
From: 03/01/2024 to 03/31/2024**

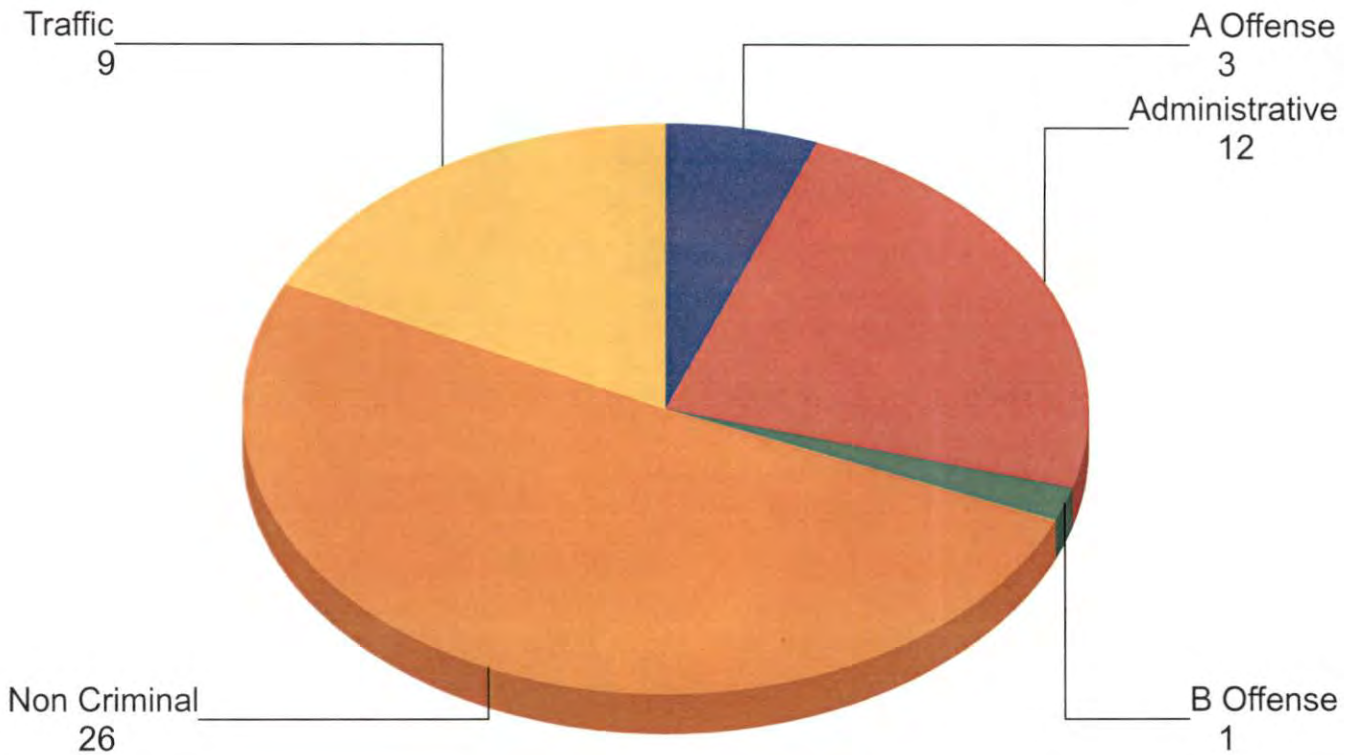
Cologne City

Traffic Stop:	8
Grand Total Verbal Warnings:	8



Carver County Sheriff's Office
Monthly Calls for Service
From: 03/01/2024 To: 03/31/2024

Cologne City



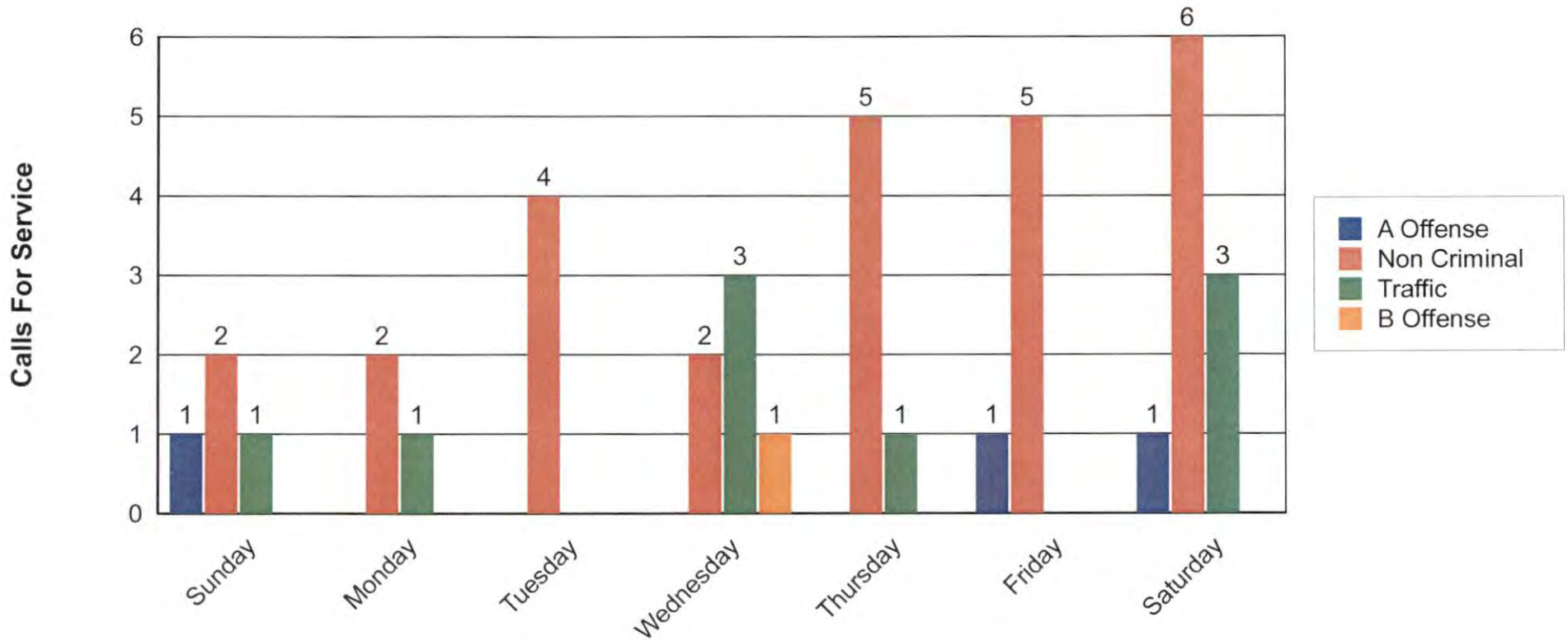
Total A Offense:	3
Total B Offense:	1
Total Non Criminal:	26
Total Traffic:	9
Total Administrative:	12

Total Cologne City: 51



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity
From: 03/01/2024 To: 03/31/2024

Cologne City

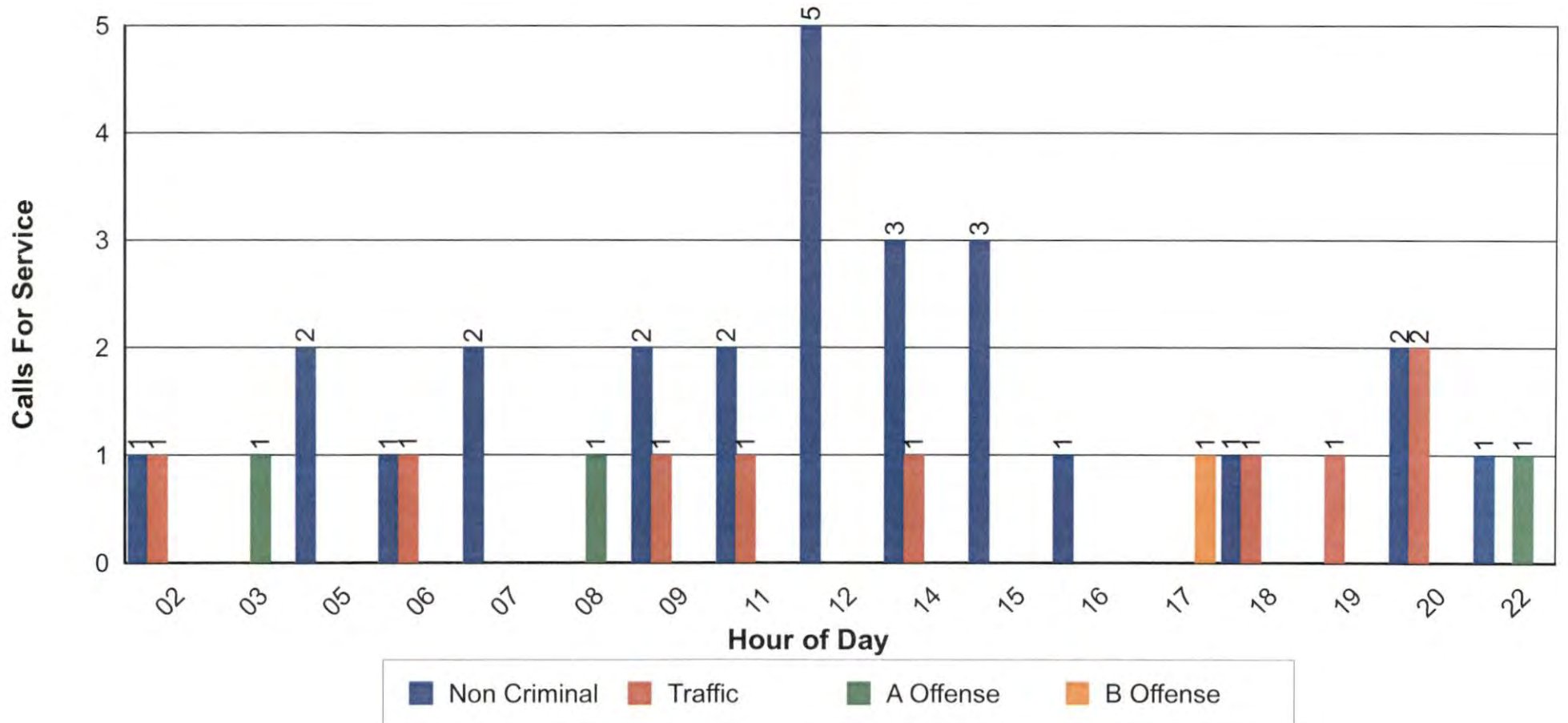


Total Cologne City: 39



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 03/01/2024 To: 03/31/2024

Cologne City



Total Cologne City: 39



**Carver County Sheriff's Office
CSO Calls For Service
From: 03/01/2024 To: 03/31/2024
Cologne City**

<u>Incident Nr</u>	<u>Status Name</u>	<u>Activity</u>	<u>Start Time</u>	<u>End Time</u>	<u>Minutes Spent</u>	<u>Running Total Minutes</u>
202400006072						
733CS						
202400006072	DISP	Animal	03/02/2024 9:03:12AM	03/02/2024 9:03:14AM	0.03	0.03
202400006072	Enroute	Animal	03/02/2024 9:03:14AM	03/02/2024 9:14:43AM	11.48	11.52
202400006072	Scene	Animal	03/02/2024 9:14:43AM	03/02/2024 9:45:48AM	31.08	42.60
202400006072	Available	Animal	03/02/2024 9:45:48AM	03/02/2024 9:45:48AM	0.00	42.60
202400006099						
745CS						
202400006099	DISP	Animal	03/02/2024 2:58:34PM	03/02/2024 2:58:59PM	0.42	43.02
202400006099	Scene	Animal	03/02/2024 2:58:59PM	03/02/2024 3:10:39PM	11.67	54.68
202400006099	Available	Animal	03/02/2024 3:10:39PM	03/02/2024 3:10:39PM	0.00	54.68
202400006252						
745CS						
202400006252	Enroute	Animal	03/04/2024 11:11:58AM	03/04/2024 11:45:51AM	33.88	88.57
202400006252	Scene	Animal	03/04/2024 11:45:51AM	03/04/2024 11:45:58AM	0.12	88.68
202400006252	No Chk At Sc	Animal	03/04/2024 11:45:58AM	03/04/2024 11:52:26AM	6.47	95.15
202400006252	Available	Animal	03/04/2024 11:52:26AM	03/04/2024 11:52:26AM	0.00	95.15
202400007644						
733CS						
202400007644	Traffic	Traffic Stop	03/18/2024 9:35:36AM	03/18/2024 9:40:57AM	5.35	100.50
202400007644	Available	Traffic Stop	03/18/2024 9:40:57AM	03/18/2024 9:40:57AM	0.00	100.50
202400008612						
741CS						
202400008612	DISP	Animal	03/29/2024 2:18:21PM	03/29/2024 2:18:25PM	0.07	100.57
202400008612	Enroute	Animal	03/29/2024 2:18:25PM	03/29/2024 2:36:57PM	18.53	119.10
202400008612	Scene	Animal	03/29/2024 2:36:57PM	03/29/2024 2:47:26PM	10.48	129.58
202400008612	Available	Animal	03/29/2024 2:47:26PM	03/29/2024 2:47:26PM	0.00	129.58

Total Minutes: 129.58



City of Cologne
1st Quarter 2024



Carver County Sheriff's Office
Monthly Calls for Service
From: 01/01/2024 To: 03/31/2024

Cologne City

Patrol

A Offense

Assault	1
Agg. Assault	1
Burglary	1
Drug Violation	1
Pornography	2

Total A Offense: 6

B Offense

Disorderly Conduct	1
--------------------	---

Total B Offense: 1

Non Criminal

Misc Non-criminal	22
Unlock Vehicle/bldg	1
Alarm	5
Abuse/Neglect (Info Only)	4
Animal	8
Medical Calls Received	15
Assist Other Agency	2
Fire Calls Received	3
Mental Health	3
Suspicious Activity	7
Open Door	1
Disturbance (Info Only)	7

Total Non Criminal: 78

Traffic

Traffic - Misc	7
Traffic Stop	38
Pd Accident	3
Driving Complaint	1

Total Traffic: 49

Total Patrol: 134

Administrative

Administrative

GunPermit-Acquire	6
GunPermit-CarryNew	14
GunPermit-CarryRenew	9
ATF	1

Total Administrative: 30

Total Administrative: 30



**Carver County Sheriff's Office
Monthly Calls for Service
From: 01/01/2024 To: 03/31/2024**

Total Cologne City: 164



Carver County Sherff's Office
Arrest Summary
For: Cologne City
From: 01/01/2024 To: 03/31/2024

Cologne City

13A - Aggravated Assault
13B - Simple Assault
250 - Counterfeiting/Forgery
35A - Drug/Narcotic Violations
90Z - All Other Offenses
Totals for Cologne City

Total Charges	Total Arrestees	Total Incidents
1	1	1
2	1	1
1	1	1
1	1	1
2	0	0
7	4	4



Carver County Sherff's Office

Traffic Citation Summary

From: 01/01/2024 To: 03/31/2024

Cologne City

DAS, DAR, DAC:	1
Expired Tabs:	1
No Proof Of Insurance:	1
Snowbird / Winter Parking:	7
Speed:	1
Total Cologne City:	11



**Carver County Sheriff's Office
Verbal Warnings
From: 01/01/2024 to 03/31/2024**

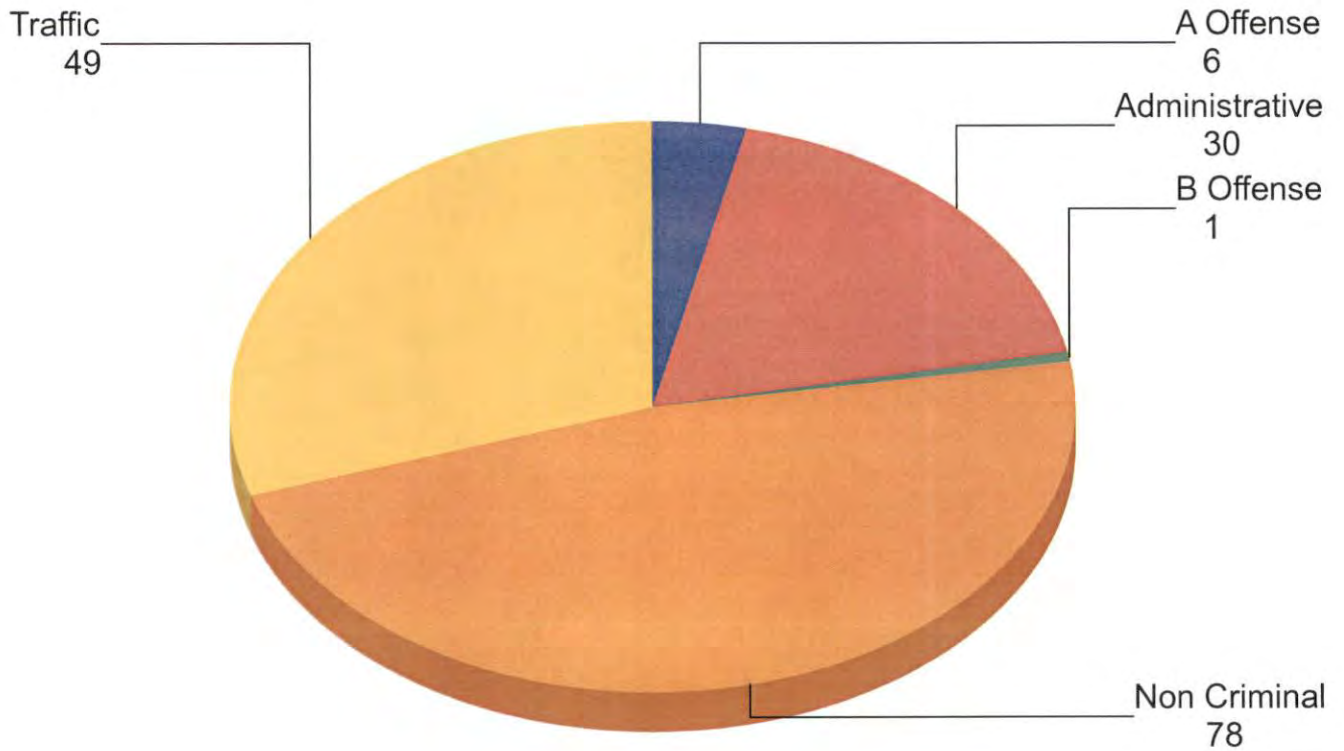
Cologne City

Animal:	1
Driving Complaint:	1
Misc Non-criminal:	1
Traffic Stop:	35
Grand Total Verbal Warnings:	38



Carver County Sheriff's Office
Monthly Calls for Service
From: 01/01/2024 To: 03/31/2024

Cologne City



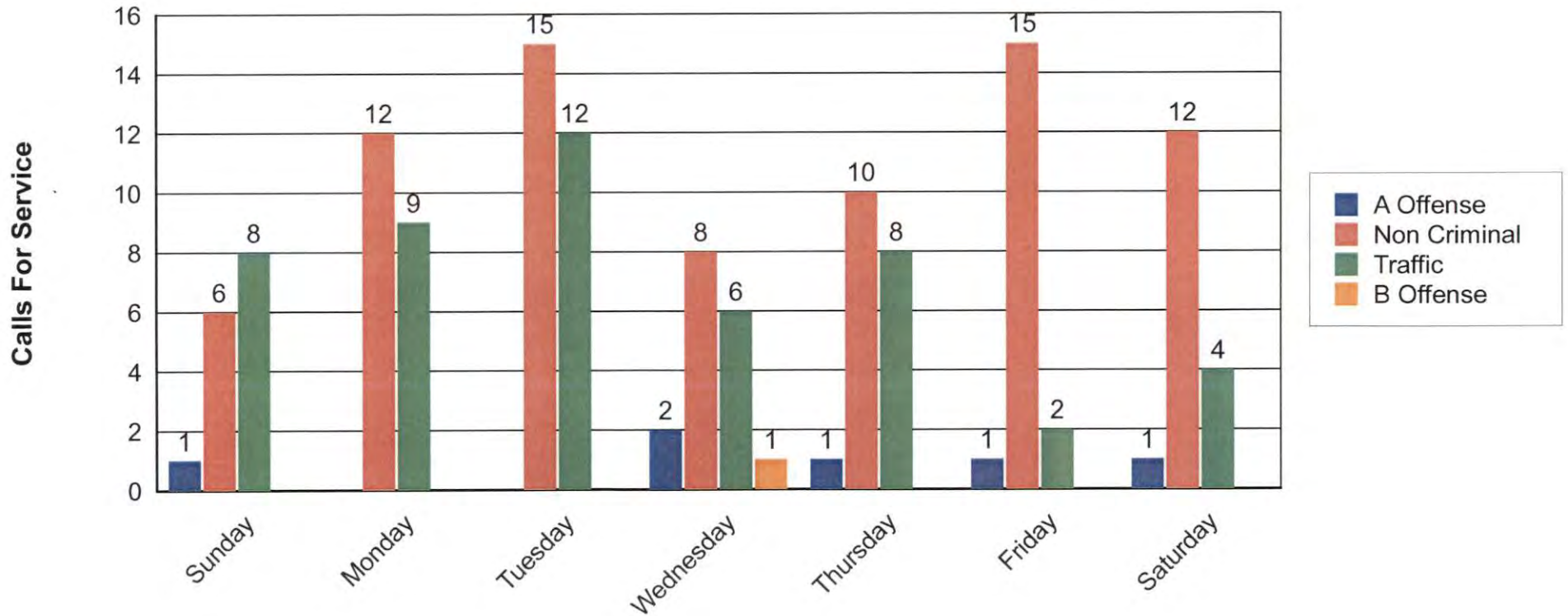
Total A Offense:	6
Total B Offense:	1
Total Non Criminal:	78
Total Traffic:	49
Total Administrative:	30

Total Cologne City: 164



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity
From: 01/01/2024 To: 03/31/2024

Cologne City

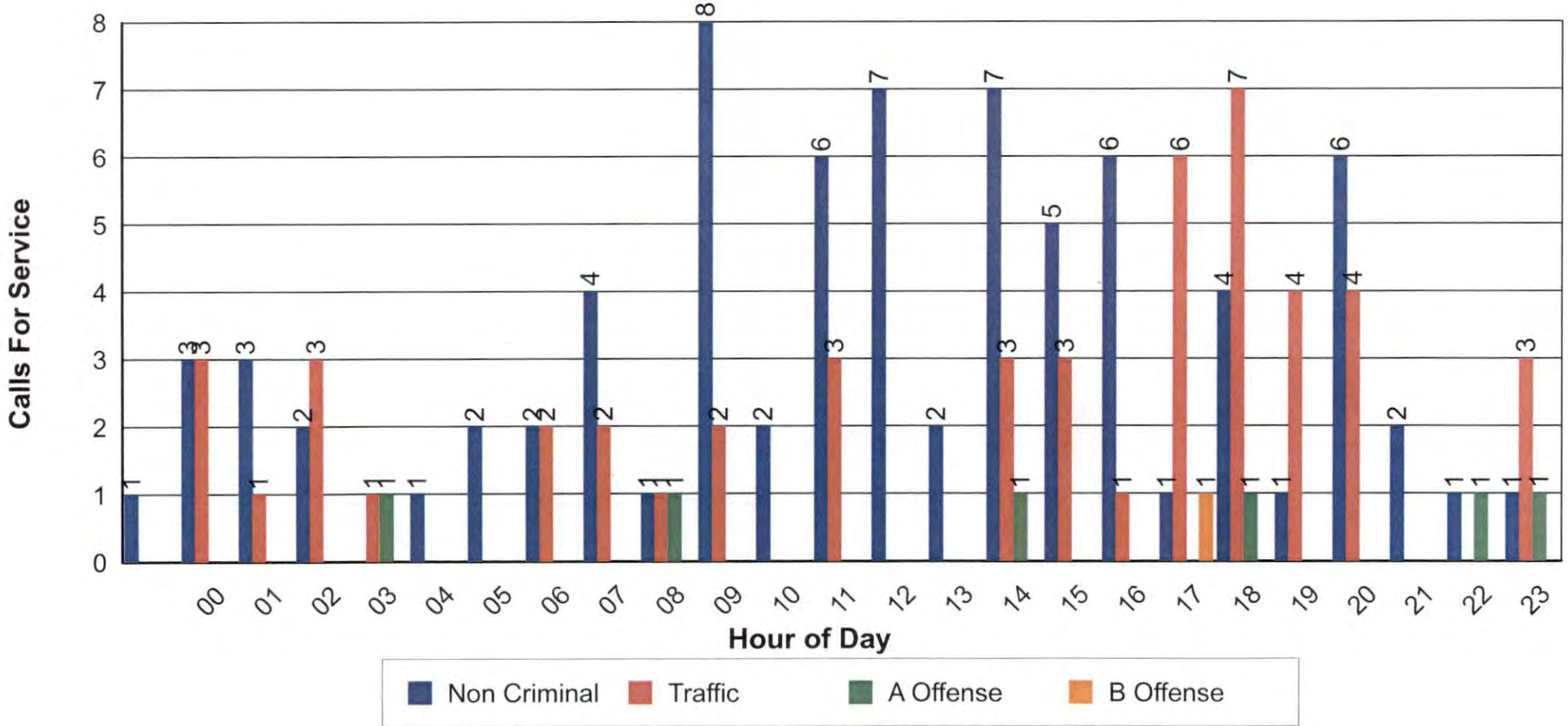


Total Cologne City: 134



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 01/01/2024 To: 03/31/2024

Cologne City



Total Cologne City: 134