



City Council Meeting Minutes

Monday, February 20, 2024 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bruss, Kells and Szaroletta were present. Also present was City Administrator Michelle Morrison, City Planner Cindy Nash and City Attorney Christophe Morschen.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Mayor Lein asked that the agenda be modified to add under the Consent Agenda item f. Approve Gambling Permit for Cologne Lions 52 Club and under New Business item e. Adopt Resolution 24-07 Accepting Resignation and Declaring a Vacancy on the City Council. Motion by Councilmember Bruss to adopt the revised agenda, second by Councilmember Szaroletta. Motion carried unanimously.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. February 5, 2024 City Council Minutes**
- b. Accounts Payable from February 5, 2024**
- c. February 13, 2024 Payroll Summary**
- d. Resolution 24-03 Accepting Donation**
- e. Temporary Liquor License Relief Assn Steak Fry April 27**
- f. Gambling License for Cologne Lions 52 Club**

After discussion, Councilmember Bruss made a motion to approve the consent agenda, second by Councilmember Kells. Motion carried unanimously.

6. NEW COUNCIL BUSINESS

a. Cologne Village Commercial Concept Plan

- i. Resolution No 24-04 Approving Sketch Planned Unit Development**

Mr. Pokorney from Community Asset Development Group presented the Sketch Planned Unit Development for Outlot A in Village Market. Ms. Nash reviewed her memo to the Council noting that the decision before the Council is if the proposed development qualifies as a PUD and satisfies the provisions and requirements of the PUD District.

After discussion, Councilmember Kells made a motion to approve Resolution 24-04 Approving Sketch Planned Unit Development, second by Councilmember Szaroletta. Motion carried unanimously.

b. Ordinance Amendment – Food Preparation for Wholesale or Retail in C-2 Zoning District as an Interim Use of Property

- i. Ordinance 173 Amending the City of Cologne Zoning Ordinance Related to Uses in the C-2 Zoning District**

Ms. Nash reviewed her memo to the Council regarding an application to allow for an Ordinance Amendment that would allow for Food Preparation for Wholesale or Retail in the C-2 Zoning District, noting that the Planning Commission recommended approval.

After discussion, Councilmember Bruss made a motion to approve Ordinance 173 Amending the City of Cologne Zoning Ordinance Related to Uses in the C-2 Zoning District, second by Councilmember Kells. Motion carried unanimously.

c. 102 Lake Street West – Interim Use Permit

**i. Resolution 24-05 Approving an Interim Use Permit for
102 Lake Street West**

Ms Nash reviewed her memo to the Council regarding the Interim Use Permit noting that the Planning Commission recommend approval subject to the conditions listed in Resolution 24-05.

After discussion, Councilmember Bruss made a motion to approve Resolution 24-05 Approving an Interim Use Permit for 12 Lake Street West, second by Councilmember Szaroletta. Motion carried unanimously.

**d. Resolution No 24-06 Resolution to Terminate Orderly
Annexation Agreement and Petition the Carver County Board
of Commissioners to Establish Maintenance Responsibilities
for 134th Street**

Mayor Lein and Attorney Morschen updated the Council Members on history of the Annexation Agreement, Costs the City has incurred, discussions with the township, and research into Minnesota Statutes for resolution of road maintenance issues.

After discussion, Councilmember Kells made a motion to approve Resolution 24-06 Resolution to Terminate Orderly Annexation Agreement and Petition the Carver County Board of Commissioners to Establish Maintenance Responsibilities for 134th Street, second by Councilmember Szaroletta. Motion carried unanimously.

**e. Resolution 24-07 Accepting Resignation and Declaring a
Vacancy on the City Council**

Mayor Lein advised the Council that Rachel Lenzen had submitted her letter of resignation from the City Council. Attorney Morschen advised the Council of possible next steps.

After discussion, Councilmember Bruss made a motion to approve Resolution 24-07 Accepting Resignation and Declaring a vacancy on the City Council, second by Councilmember Szaroletta. Motion carried unanimously.

Councilmember Szaroletta made a motion calling for a special meeting for February 26 at 5:00 to review applicants, select a replacement and swear in a new Council member, second by Councilmember Bruss. Motion carried unanimously.

7. INFORMATIONAL ITEMS

a. Staff Reports

b. Council / Mayor Reports

8. ITEMS REMOVED FROM THE CONSENT AGENDA

9. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 8:20 PM, second by Councilmember Kells. Motion carried unanimously.

Respectfully Submitted:

Attest:



Michelle Morrison

City Administrator



Matt Lein

Mayor