



City Council Meeting Agenda

*Tuesday, January 16, 2024 7:00 PM
Cologne Community Center, 1211 Village Parkway*

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

- 1. CALL MEETING TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPT AGENDA**
- 4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**
- 5. ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. **January 2, 2024 City Council Minutes**
- b. **January 16, 2024 Check EFT Register**
- c. **January 16, 2024 Payroll Summary**
- d. **2020 Street & Utility Project Final Pay Request**
- e. **Approve Gambling Permit for Cologne Academy PAVE Raffle**

- f. **Adopt Resolution 24-01 Approving a Reduction in Line of Credit for Winkler 5th**

6. NEW COUNCIL BUSINESS

- a. **Lions Park Update**
- b. **Planning Commission Membership Discussion**

7. BOARD REPORTS

- a. **December 2023 Sheriff Report**

8. ANNOUNCEMENTS

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

CALENDAR OF EVENTS/MEETINGS

January 19		Lions Bingo
February 5	Monday	7:00PM City Council Meeting
February 7	Wednesday	7:00PM Planning Commission Meeting
February 10	Saturday	Ice Cribbage Tournament



City Council Meeting Minutes

Tuesday, January 2, 2024 7:00 PM
Cologne Community Center, 1211 Village Parkway

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1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Kells, and Szaroletta were present. Also present was City Administrator/Clerk Michelle Morrison. Councilmembers Bruss and Lenzen were absent.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Mayor Lein asked that the agenda be modified to add item f. under Consent Agenda: Approve Gambling License for Pheasants Forever Banquet on February 24, 2024, and under New Business item a. CFD Chief Chad Vos Grass Rig Update. Motion by Councilmember Kells to adopt the agenda as amended, second by Councilmember Szaroletta. Motion carried 3-0.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

a. Micha Ostegard

Cologne resident and Communities of Belonging member Micha Ostegard came before the Council to discuss proposals for a comprehensive park and trail system master plan in the City. The two proposals range in cost from \$38,000 to \$50,000 and include a needs analysis, community engagement, planning recommendations and a Park System Plan Document. Carver County has SHIP grant funds available to offset the cost by \$24,000.

Councilmember Kells spoke in favor of moving forward with the project, Mayor Lein expressed reservations in moving forward believing that it would send the signal that the city has funds to move forward with recommendations that may come out of the proposals. The city has invested in VFW park this past year and other park improvements. Mayor Lein also stated that future park expenditures should be paid for when developments are approved, and park dedication fees are collected. At the current time, the only development is in Winkler 5th and no other projects have come forward.

After discussion Mayor Lein made a motion to table the discussion until April after the 2023 Audit is completed and the city has a better idea of what reserve funds are available, second by Councilmember Szaroletta. Motion carried 3-0.

b. Bernie Shambour

Resident Bernie Shambour asked the Council if an alternative path forward for securing a building permit on the 209 Playhouse St project would be to add indoor storage as a permitted interim use in City Ordinance 153.007. Mayor Lein noted that he had intended to speak with City Planner Cindy Nash about a path forward for the project but the departure of Administrator Dickson, Ms Nash being ill and the holidays had kept him being able to move forward. Mayor Lein told Mr. Shambour that he would reach out to Ms. Nash and would be in touch with him.

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

a. December 18, 2023 City Council Minutes

b. December 29, 2023 Emergency Meeting City Council Minutes

c. December 29, 2023 Check EFT Register

d. December 29, 2023 Payroll Summary

e. 2024 Annual Appointments

f. Approve Gambling License for Pheasants Forever February 24, 2024.

After discussion, Councilmember Kells made a motion to approve the consent agenda, second by Councilmember Szaroletta. Motion carried 3-0.

6. NEW COUNCIL BUSINESS

a. Chad Vos Grass Rig Update

Chief Vos reviewed the history with the city purchasing a used vehicle from the Minnesota Department of Natural Resources in August of 2023, and the plan to outfit the vehicle to replace the existing grass rig. The State Legislature also approved a onetime payment to cities for Public Safety Aid which was received in December in the amount of \$90,015.00. The department is ready to move forward with the retrofitting, there are several different components to accomplish this, none of which is over the \$25,000 threshold that would require multiple bids.

After discussion Councilmember Kells made a motion authorizing moving forward with outfitting the Grass Rig in an amount not to exceed \$55,000, which includes the \$7,500 already spent on purchase of the vehicle, and to use the Public Safety Aid for the project, second by Councilmember Szaroletta. Motion carried 3-0.

b. Approve 2024 Employee Grade and Step Recommendation from the Personnel Committee

Mayor Lein reviewed discussions he and Councilmember Bruss had with employees and reviewed the recommended changes in steps for employees. After discussion Councilmember Kells made a motion to approve the 2024 Salary Recommendations as presented, second by Councilmember Szaroletta. Motion carried 3-0.

c. Approve the City Administrator/Clerk/Treasurer Contract

Mayor Lein informed the Council that he and Councilmember Bruss had several discussions with Attorney Dohm in finalizing a contract for Ms. Morrison. There are statutory requirements that need to be included in both the Job Description and Job Title. After discussion, Councilmember Szaroletta made a motion to amend Ms. Morrison's job title to City Administrator/Clerk/Treasurer, second by Councilmember Kells. Motion carried 3-0. After reviewing the Job Description, Code of Ethics and Contract Councilmember Kells made a motion to approve the City Administrator/Clerk/Treasurer contract with Ms. Morrison, second by Councilmember Szaroletta. Motion carried 3-0.

7. BOARD REPORTS

8. ANNOUNCEMENTS

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 8:15 PM, second by Councilmember Kells. Motion carried 3-0.

Respectfully Submitted:

Attest:

Michelle Morrison

City Administrator/City Clerk/Treasurer

Matt Lein

Mayor

CITY OF COLOGNE

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***Check Summary Register©**

Batch:

011624CRCY,011624CRPY,010724MidCounty,011224Frattalones,010724Adams,011224Republic,011224CircleK,011224Aflac,010824
Techstar,010824Centerpoint,010924Carco,010924ECM,010924USC,010924USABB,01-10-24PROPET,01-10-24CarCo,01-10-
24Lano,01-10-24QualFLo,01-10-24ENGEL

Name	Check Date	Check Amt	
10100 Checking			
1663e MID COUNTY CO-OP	1/7/2024	\$33.48	Kerosene
1664e FRATTALLONES HARDWARE	1/7/2024	\$26.77	Fitness Center Cleaning Supplies
1665e ADAM'S PEST CONTROL, INC	1/7/2024	\$125.97	Quarterly Maintenance Q4
1666e REPUBLIC SERVICES	1/7/2024	\$641.18	PW Garbage
1667e CIRCLE K	1/7/2024	\$615.03	PW Fuel
1668e AFLAC	1/7/2024	\$175.86	Employee Insurance January
1670e TECHSTAR IT SOLUTIONS INC	1/8/2024	\$1,321.40	January IT Support
1671e CENTERPOINT	1/8/2024	\$666.09	107 John Ave
1672e CAR-CO INC	1/9/2024	\$52.97	CFD
1673e ECM PUBLISHERS, INC.	1/9/2024	\$93.50	Resolution No. 23-36
1674e ULTIMATE SAFETY CONCEPTS, I	1/9/2024	\$150.81	Gear Clean
1675e USA BLUE BOOK	1/9/2024	\$460.00	Water Testing Supplies
1676e PROPET DISTRIBUTORS INC.	1/10/2024	\$310.20	Litter pick up bags
1677e CAR-CO INC	1/10/2024	\$149.59	730822 and 731104
1678e LANO EQUIPMENT OF NORWOO	1/10/2024	\$190.38	Invoices 93716, 93708, 93704
1679e QUALITY FLOW SYSTEMS, INC	1/10/2024	\$337.50	Service call for tripping pump repair
1680e ENGEL WATER TESTING INC.	1/10/2024	\$180.00	Water sample testing Oct, Nov, Dec
28592 ALUM-LINE INC	1/16/2024	\$3,798.50	Deposit for Fire Brush Bed
28593 CARVER COUNTY	1/16/2024	\$410.00	Fiber Optic Connection
28594 MINNESOTA DMV	1/16/2024	\$257.25	Registration 2023 Chev Silverado
28595 MN DEPT OF HEALTH	1/16/2024	\$520.00	Splash Pad Annual License'
28596 MN STATE FIRE DEPARTMENT A	1/16/2024	\$290.00	2024 Dues
28597 KATELYN OLSON	1/16/2024	\$50.00	Deposit Refund
28598 PABICH, ROSE	1/16/2024	\$100.00	Deposit Refund
28599 PARK STREET PUBLIC	1/16/2024	\$4,000.00	Legislative Capital Investment
28600 SACKETT	1/16/2024	\$100.00	Deposit Refund
28601 SECURITY BANK	1/16/2024	\$84,970.00	2021A Interest
28602 TWIN CITIES & WESTERN RAILR	1/16/2024	\$600.00	Annual Fee for Utility Crossing
28603 US BANK	1/16/2024	\$272,025.00	2020A Bond Interest
28604 ZIEGLER CAT	1/16/2024	\$4,947.99	Annual Generator Maintenance Contract
28605 BAKER TILLY MUNICIPAL ADVIS	1/16/2024	\$400.00	2023 Continuing Disclosure Services
28606 BOLTON & MENK, INC	1/16/2024	\$117,428.50	Modern Design Stormwater
28607 CARVER COUNTY ATTORNEY	1/16/2024	\$665.55	Q 4 Prosecution Contract
28608 COLLABORATIVE PLANNING, LL	1/16/2024	\$1,440.00	Misc. Planning
28609 DWK CLEAN WATER SERVICES,	1/16/2024	\$1,080.00	WWTP Monthly Water Testing - Dec
28610 GMH ASPHALT	1/16/2024	\$46,986.64	Pay Request #15 Final Includes Retainage
28611 GOPHER STATE ONE-CALL (INC)	1/16/2024	\$17.55	Locates - Dec
28612 HAUGO GEOTECHNICAL SERVI	1/16/2024	\$3,260.00	Drilling/Geotechnical Report Village Parkway I
28613 MN DEPT OF HEALTH	1/16/2024	\$1,730.00	Quarterly Service Connection Fee Q4
28614 OVERLINE & SON, INC.	1/16/2024	\$1,710.00	Emergency Vactor Services 12/6/2023
28615 ROBERT OGEAY	1/16/2024	\$162.00	Refund for permit that should be Carver County
28616 STRAIGHT UP SERVICES, INC	1/16/2024	\$550.44	Jacobsen Mower
Total Checks		\$553,030.15	

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*Check Summary Register©

Batch:

011624CRCY,011624CRPY,010724MidCounty,011224Frattalones,010724Adams,011224Republic,011224CircleK,011224Aflac,010824
Techstar,010824Centerpoint,010924Carco,010924ECM,010924USC,010924USABB,01-10-24PROPET,01-10-24CarCo,01-10-
24Lano,01-10-24QualFlo,01-10-24ENGEL

Name

Check Date

Check Amt

Clerk Treasurer

Date

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24Lano,01-10-24QualFlo,01-10-24ENGEL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
1663 e	01/07/24	MID COUNTY CO-OP			
E 101-43100-212		Motor Fuels	\$33.48	18494	Kerosene
		Total	\$33.48		
1664 e	01/07/24	FRATTALLONES HARDWARE			
E 101-45100-210		Operating Supplies (GEN	\$26.77		Fitness Center Cleaning Supplies
		Total	\$26.77		
1665 e	01/07/24	ADAM'S PEST CONTROL, INC			
E 101-45100-401		Repairs/Maint Buildings	\$125.97	3755531	Quarterly Maintenance Q4
		Total	\$125.97		
1666 e	01/07/24	REPUBLIC SERVICES			
E 101-41940-384		Refuse/Garbage Disposal	\$231.72		PW Garbage
E 101-42210-384		Refuse/Garbage Disposal	\$161.21		CFD Garbage
E 101-45100-384		Refuse/Garbage Disposal	\$248.25		CCC Garbage
		Total	\$641.18		
1667 e	01/07/24	CIRCLE K			
E 101-43100-212		Motor Fuels	\$369.48		PW Fuel
E 101-42230-212		Motor Fuels	\$245.55		CFD Fuel
		Total	\$615.03		
1668 e	01/07/24	AFLAC			
E 101-41400-130		Employer Paid Ins (GENE	\$25.56	575838	Employee Insurance January
G 101-21705		Aflac	\$124.74	575838	Employee Insurance January
E 602-49450-130		Employer Paid Ins (GENE	\$12.78	575838	Employee Insurance January
E 601-49400-130		Employer Paid Ins (GENE	\$12.78	575838	Employee Insurance January
		Total	\$175.86		
1670 e	01/08/24	TECHSTAR IT SOLUTIONS INC			
E 101-43100-312		Contractual Services	\$330.35		January IT Support
E 101-42200-310		Other Professional Servic	\$330.35		January IT Support
E 602-49450-312		Contractual Services	\$330.35		January IT Support
E 101-41400-312		Contractual Services	\$330.35		January IT Support
		Total	\$1,321.40		
1671 e	01/08/24	CENTERPOINT			
E 101-45200-383		Gas Utilities	\$150.93		107 John Ave
E 101-43100-383		Gas Utilities	\$15.00		306 Playhouse
E 101-43100-383		Gas Utilities	\$285.68		304 Louis St
E 101-42210-383		Gas Utilities	\$211.98		110 Louis St
E 101-41400-301		Auditing and Acct g Servic	\$2.50		Bank Fee
		Total	\$666.09		
1672 e	01/09/24	CAR-CO INC			
E 101-42230-404		Repairs/Maint Machinery/	\$39.99	729486	CFD
E 101-42230-404		Repairs/Maint Machinery/	\$12.98	730229	CFD
		Total	\$52.97		

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24Lano,01-10-24QualFlo,01-10-24ENGEL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
1673 e	01/09/24	ECM PUBLISHERS, INC.			
E 101-41400-350		Print/Publications (GENE	\$93.50	425145	Resolution No. 23-36
		Total	\$93.50		
1674 e	01/09/24	ULTIMATE SAFETY CONCEPTS, INC.			
E 101-42230-312		Contractual Services	\$150.81	208792	Gear Clean
		Total	\$150.81		
1675 e	01/09/24	USA BLUE BOOK			
E 601-49400-311		Analysis	\$280.30	234296	Water Testing Supplies
E 602-49450-210		Operating Supplies (GEN	\$179.70	234296	Water Testing Supplies
		Total	\$460.00		
1676 e	01/10/24	PROPET DISTRIBUTORS INC.			
E 101-45200-430		Miscellaneous (GENERAL	\$310.20	144654	Litter pick up bags
		Total	\$310.20		
1677 e	01/10/24	CAR-CO INC			
E 101-43100-240		Small Tools and Minor Eq	\$149.59	730822	730822 and 731104
		Total	\$149.59		
1678 e	01/10/24	LANO EQUIPMENT OF NORWOOD			
E 101-43100-404		Repairs/Maint Machinery/	\$190.38	93716	Invoices 93716, 93708, 93704
		Total	\$190.38		
1679 e	01/10/24	QUALITY FLOW SYSTEMS, INC			
E 101-41400-404		Repairs/Maint Machinery/	\$337.50	33298	Service call for tripping pump repair
		Total	\$337.50		
1680 e	01/10/24	ENGEL WATER TESTING INC.			
E 601-49400-311		Analysis	\$180.00	23-27475	Water sample testing Oct, Nov, Dec
		Total	\$180.00		
28592	01/16/24	ALUM-LINE INC			
E 101-42200-500		Capital Outlay (GENERAL	\$3,798.50		Deposit for Fire Brush Bed
		Total	\$3,798.50		
28593	01/16/24	CARVER COUNTY			
E 601-48930-207		Computer Software/Hardw	\$200.00	3503	Annual Maintenance Billing
E 101-43100-320		Communications (GENER	\$40.00	3520	Fiber Optic Connection
E 101-42210-320		Communications (GENER	\$40.00	3520	Fiber Optic Connection
E 101-45100-320		Communications (GENER	\$40.00	3520	Fiber Optic Connection
E 601-49400-320		Communications (GENER	\$40.00	3520	Fiber Optic Connection
E 602-49450-320		Communications (GENER	\$50.00	3520	Fiber Optic Connection
		Total	\$410.00		
28594	01/16/24	MINNESOTA DMV			
E 101-43100-430		Miscellaneous (GENERAL	\$21.25	181364	Registration 2006 Town
E 101-43100-430		Miscellaneous (GENERAL	\$66.00	1EH84	Registration Kubota
E 101-43100-430		Miscellaneous (GENERAL	\$21.25	911740	Registration 2003 Chev
E 101-43100-430		Miscellaneous (GENERAL	\$21.25	942011	Registration 2014 Chev Sil

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24Lano,01-10-24QualFlo,01-10-24ENGEL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-430		Miscellaneous (GENERAL	\$21.25	956941	Registration 2017 Ford DRW
E 101-43100-430		Miscellaneous (GENERAL	\$21.25	961167	Registration 2019 Mack Granite
E 101-43100-430		Miscellaneous (GENERAL	\$21.25	966705	Registration 2019 GMC SRA
E 101-43100-430		Miscellaneous (GENERAL	\$21.25	967674	Registration 2021 ISU NPR HD
E 101-43100-430		Miscellaneous (GENERAL	\$21.25	969978	Registration 2023 Chev Silverado
E 101-43100-430		Miscellaneous (GENERAL	\$21.25	970802	Registration 2008 Intl 70S
		Total	\$257.25		
28595	01/16/24	MN DEPT OF HEALTH			
E 101-45200-430		Miscellaneous (GENERAL	\$520.00		Splash Pad Annual License'
		Total	\$520.00		
28596	01/16/24	MN STATE FIRE DEPARTMENT ASSOC			
E 101-42200-433		Dues and Subscriptions	\$290.00		2024 Dues
		Total	\$290.00		
28597	01/16/24	KATELYN OLSON			
G 101-22000		Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
28598	01/16/24	PABICH, ROSE			
G 101-22000		Deposits	\$100.00		Deposit Refund
		Total	\$100.00		
28599	01/16/24	PARK STREET PUBLIC			
E 101-41400-312		Contractual Services	\$4,000.00		Legislative Capital Investment
		Total	\$4,000.00		
28600	01/16/24	SACKETT			
G 101-22000		Deposits	\$100.00		Deposit Refund
		Total	\$100.00		
28601	01/16/24	SECURITY BANK			
E 335-47000-610		Interest	\$4,970.00		2021A Interest
E 335-47000-601		Debt Srv Bond Principal	\$80,000.00		2021A Principal
		Total	\$84,970.00		
28602	01/16/24	TWIN CITIES & WESTERN RAILROAD			
E 101-43100-312		Contractual Services	\$600.00	900592	Annual Fee for Utility Crossing
		Total	\$600.00		
28603	01/16/24	US BANK			
E 335-47000-610		Interest	\$57,025.00		2020A Bond Interest
E 335-47000-601		Debt Srv Bond Principal	\$215,000.00		2020A Bond Principal
		Total	\$272,025.00		
28604	01/16/24	ZIEGLER CAT			
E 602-49450-312		Contractual Services	\$2,473.99	001309861	Annual Generator Maintenance Contract
E 601-49400-312		Contractual Services	\$2,474.00	001309861	Annual Generator Maintenance Contract
		Total	\$4,947.99		
28605	01/16/24	BAKER TILLY MUNICIPAL ADVISORS			

CITY OF COLOGNE

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24Lano,01-10-24QualFlo,01-10-24ENGEL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41400-312		Contractual Services	\$400.00	23637	2023 Continuing Disclosure Services
		Total	\$400.00		
28606	01/16/24	BOLTON & MENK, INC			
E 101-43100-303		Engineering Fees	\$5,471.50	327922	Benton Creek Area Improvements
E 101-43100-303		Engineering Fees	\$120.00	327925	Misc Engineering
E 101-43100-303		Engineering Fees	\$176.50	327926	Modern Design Stormwater
E 101-41700-303		Engineering Fees	\$391.50	327927	Stars ELC
E 101-43100-500		Capital Outlay (GENERAL	\$79.50	327928	Street & Utility Reconstruction
E 101-43100-303		Engineering Fees	\$7,186.00	327930	Village Parkway Improvements
E 603-49540-303		Engineering Fees	\$100,591.50	327931	Wastewater Treatment Facility
E 101-43100-303		Engineering Fees	\$1,053.00	327932	Winkler Crossing 4th
E 101-43100-303		Engineering Fees	\$2,359.00	327933	Winkler Crossing 5th
		Total	\$117,428.50		
28607	01/16/24	CARVER COUNTY ATTORNEY			
E 101-41600-304		Legal Fees	\$665.55		Q 4 Prosecution Contract
		Total	\$665.55		
28608	01/16/24	COLLABORATIVE PLANNING, LLC			
E 101-41910-310		Other Professional Servic	\$1,350.00	2024-004	Misc. Planning
E 101-41910-310		Other Professional Servic	\$90.00	2024-005	Commercial Concept and PUD 40.4390020
		Total	\$1,440.00		
28609	01/16/24	DWK CLEAN WATER SERVICES, LLC			
E 602-49450-312		Contractual Services	\$1,080.00	1223	WWTP Monthly Water Testing - Dec
		Total	\$1,080.00		
28610	01/16/24	GMH ASPHALT			
E 101-43100-500		Capital Outlay (GENERAL	\$30,071.45		Pay Request #15 Final Includes Retainage
E 603-49570-500		Capital Outlay (GENERAL	\$5,168.53		Pay Request #15 Final Includes Retainage
E 602-49450-500		Capital Outlay (GENERAL	\$1,879.47		Pay Request #15 Final Includes Retainage
E 601-49400-500		Capital Outlay (GENERAL	\$9,867.19		Pay Request #15 Final Includes Retainage
		Total	\$46,986.64		
28611	01/16/24	GOPHER STATE ONE-CALL (INC)			
E 101-43100-310		Other Professional Servic	\$17.55	3120309	Locates - Dec
		Total	\$17.55		
28612	01/16/24	HAUGO GEOTECHNICAL SERVICES			
E 101-43100-312		Contractual Services	\$3,260.00	13516	Drilling/Geotechnical Report Village Parkway Improvement
		Total	\$3,260.00		
28613	01/16/24	MN DEPT OF HEALTH			
E 601-49440-433		Dues and Subscriptions	\$1,730.00		Quarterly Service Connection Fee Q4
		Total	\$1,730.00		
28614	01/16/24	OVERLINE & SON, INC.			
E 602-49450-312		Contractual Services	\$1,710.00	1267	Emergency Vactor Services 12/6/2023
		Total	\$1,710.00		

CITY OF COLOGNE

01/10/24 1:24 PM

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***Check Detail Register©**

Batch:

011624CRCY,011624CRPY,010724MidCounty,011224Frattalones,010724Adams,011224Republic,011224CircleK,011224Aflac,010824
Techstar,010824Centerpoint,010924Carco,010924ECM,010924USC,010924USABB,01-10-24PROPET,01-10-24CarCo,01-10-
24Lano,01-10-24QualFlo,01-10-24ENGEL

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
28615	01/16/24	ROBERT OGEAY			
R 101-00000-32210		Building Permits	\$160.00		Refund for permit that should be Carver County #2023-96
R 101-00000-32211		Building Permit Surcharge	\$2.00		Refund for permit that should be Carver County #2023-96
		Total	\$162.00		
28616	01/16/24	STRAIGHT UP SERVICES, INC			
E 101-43100-404		Repairs/Maint Machinery/	\$115.75	54107	Jacobsen Mower
E 101-43100-404		Repairs/Maint Machinery/	\$398.74	54133	Kubota
E 101-43100-404		Repairs/Maint Machinery/	\$35.95	54195	GMC 3500 Sierra
		Total	\$550.44		
		10100	\$553,030.15		

Fund Summary**10100 Checking**

101 GENERAL FUND	\$67,774.56
335 2013A DEBT SERVICE	\$356,995.00
601 WATER FUND	\$14,784.27
602 SEWER FUND	\$7,716.29
603 STORM WATER FUND	\$105,760.03
	\$553,030.15

Clerk Treasurer

Date

City of Cologne Payroll 16-Jan-24			
Employee	\$	11,388.83	January 16, 2024 Payroll
IRS	\$	3,680.74	January 16, 2024 Payroll
MN Department of Revenue	\$	719.14	January 16, 2024 Payroll
PERA	\$	612.26	January 16, 2024 Payroll
Total	\$	16,400.97	



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

January 5, 2023

City of Cologne
Attn: Michelle Morrison
1211 Village Parkway
Cologne, MN 55322

**RE: 2020 Street & Utility Reconstruction
Payment Request No. 15 - Final**

Dear Ms. Morrison:

Enclosed please find Payment Request No. 15 for work completed from 12/1/2022 to 10/31/2023 on the above referenced project. The request includes payment for the remaining retainage on the project, reducing retainage to 0% as work has been completed. Improvements are still covered under the contract warranty and because of this, there may be some minor repair work that could take place next summer.

We have compiled all quantities for this payment request, reviewed all work items, and recommend payment in the amount of **\$46,986.64** to GMH Asphalt, Corp., 9180 Laketown Road, Chaska, MN 55318.

Please contact me if you have any questions or if you need any additional information.

Respectfully Submitted,
Bolton & Menk, Inc.

Ryan Johnson, P.E.

Cc: Jake Saulsbury, Bolton & Menk

Contractor: GMH Asphalt, Corp.
Name of Project: Cologne 2020 Street & Utility Reconstruction

Application Number: 15 - FINAL
Application Date: 11/28/2023
Pay Period: 12/1/22 - 10/31/23

% COMPLETED AFTER THIS ESTIMATE..... 99.1%

ORIGINAL CONTRACT AMOUNT \$4,740,909.92

CHANGE ORDERS:

No.	Description	Additions	Deductions
CO1	1" Water Services	\$ 189,193.95	\$ 174,347.55
CO2	Multiple Items	\$ 34,613.60	\$ -

TOTAL ADDITIONS..... \$ 223,807.55
SUB TOTALS..... \$4,964,717.47
TOTAL DEDUCTIONS..... \$ 174,347.55

CONTRACT AMOUNT TO DATE..... \$4,790,369.92

TOTAL COMPLETED TO DATE..... \$ 4,698,664.18
MATERIALS STORED..... \$ -
TOTAL COMPLETED AND STORED TO DATE..... \$ 4,698,664.18
LESS 0% RETAINAGE..... \$ -
TOTAL EARNED LESS RETAINAGE..... \$ 4,698,664.18

LESS PREVIOUS PAYMENTS:

App. No. 1	Amount \$ 394,864.70	App. No. 8	Amount \$ 290,473.40
App. No. 2	Amount \$ 360,374.41	App. No. 9	Amount \$ 195,144.47
App. No. 3	Amount \$ 617,704.99	App. No. 10	Amount \$ 95,386.70
App. No. 4	Amount \$ 538,340.12	App. No. 11	Amount \$ 120,195.77
App. No. 5	Amount \$ 741,458.57	App. No. 12	Amount \$ 153,659.72
App. No. 6	Amount \$ 839,654.44	App. No. 13	Amount \$ 120,123.07
App. No. 7	Amount \$ 133,120.46	App. No. 14	Amount \$ 51,176.72

Total Applications \$ 4,651,677.54

AMOUNT DUE THIS APPLICATION..... \$ 46,986.64

Payment requested by:
GMH Asphalt, Corp.
Contractor Representative: Brandon Butorac

By: 
Date: 12-13-23

Approved and recommended for payment by:
Bolton & Menk, Inc.
Project Manager: Ryan Johnson

By: 
Date: 12/28/2023

Contractor: GMH Asphalt, Corp.
Cologne 2020 Street & Utility Reconstruction
Application for Payment
City of Cologne

Application Number: 15 - FINAL
Application Date: 11/28/2023
Period to: 12/1/22 - 10/31/23
BMI Project Number: C14.117172

		A		B	C	D		E	
Item No.	Description of Work	Original Plan Quantity	Unit of Measure	Bid Price	Original Contract Amount	Current Pay Application Quantity this App.	Amount this App. (B x D)	Total Quantity to Date	Total Amount Completed to Date (B x E)
	<u>BASE - STREET & UTILITIES</u>								
1	MOBILIZATION	1	LUMP SUM	\$215,000.00	\$215,000.00	0.00	\$0.00	1.00	\$215,000.00
2	TRAFFIC CONTROL	1	LUMP SUM	\$15,720.00	\$15,720.00	0.00	\$0.00	1.00	\$15,720.00
3	CLEAR AND GRUB TREE (4.0" DIA OR GREATER)	55	TREE	\$432.50	\$23,787.50	0.00	\$0.00	58.00	\$25,085.00
4	REMOVE FENCE	71	LIN FT	\$10.55	\$749.05	0.00	\$0.00	200.00	\$2,110.00
5	REMOVE WATERMAIN	5060	LIN FT	\$13.95	\$70,587.00	0.00	\$0.00	4,164.00	\$58,087.80
6	REMOVE WATER SERVICE PIPE AND CURB STOP	95	EACH	\$571.40	\$54,283.00	0.00	\$0.00	96.00	\$54,854.40
7	REMOVE PIPE SEWER (STORM)	1244	LIN FT	\$13.40	\$16,669.60	0.00	\$0.00	1,533.00	\$20,542.20
8	REMOVE PIPE SEWER (SANITARY)	150	LIN FT	\$16.80	\$2,520.00	0.00	\$0.00	150.00	\$2,520.00
9	REMOVE SANITARY STRUCTURE	1	EACH	\$670.00	\$670.00	0.00	\$0.00	2.00	\$1,340.00
10	REMOVE DRAINAGE STRUCTURE	34	EACH	\$469.00	\$15,946.00	0.00	\$0.00	33.00	\$15,477.00
11	REMOVE CASTING (SANITARY)	25	EACH	\$246.00	\$6,150.00	0.00	\$0.00	25.00	\$6,150.00
12	REMOVE HYDRANT	10	EACH	\$670.00	\$6,700.00	0.00	\$0.00	11.00	\$7,370.00
13	REMOVE CONCRETE CURB & GUTTER	16280	LIN FT	\$2.65	\$43,142.00	0.00	\$0.00	16,007.00	\$42,418.55
14	REMOVE CONCRETE SIDEWALK AND DRIVEWAY PAVEMENT	16576	SQ FT	\$0.70	\$11,603.20	0.00	\$0.00	18,347.00	\$12,842.90
15	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	10547	SQ FT	\$0.65	\$6,855.55	0.00	\$0.00	14,697.00	\$9,553.05
16	REMOVE BITUMINOUS PAVEMENT	29845	SQ YD	\$0.85	\$25,368.25	0.00	\$0.00	29,943.00	\$25,451.55
17	REMOVE RETAINING WALL	1212	LIN FT	\$10.55	\$12,786.60	0.00	\$0.00	1,212.00	\$12,786.60
18	REMOVE RAILROAD TRACKS	1	LUMP SUM	\$1,470.00	\$1,470.00	0.00	\$0.00	1.00	\$1,470.00
19	ABANDON PIPE (ANY SIZE)	161	LIN FT	\$18.35	\$2,954.35	0.00	\$0.00	160.00	\$2,936.00
20	REMOVE AND DISPOSE SIGN POST	48	EACH	\$36.95	\$1,773.60	0.00	\$0.00	13.00	\$480.35
21	REMOVE AND DIPOSE STREET SIGN PANEL	39	EACH	\$15.85	\$618.15	0.00	\$0.00	17.00	\$269.45
22	SALVAGE SIGN PANEL	29	EACH	\$15.85	\$459.65	0.00	\$0.00	21.00	\$332.85
23	SALVAGE WOODEN WHEELCHAIR RAMP	1	EACH	\$527.00	\$527.00	0.00	\$0.00	1.00	\$527.00
24	SALVAGE & INSTALL STEP RAILING	3	EACH	\$284.00	\$852.00	0.00	\$0.00	2.00	\$568.00
25	SALVAGE & INSTALL RETAINING WALL	35	LIN FT	\$52.75	\$1,846.25	0.00	\$0.00	0.00	\$0.00
26	SALVAGE & INSTALL PAVERS	113	SQ FT	\$36.95	\$4,175.35	0.00	\$0.00	40.00	\$1,478.00
27	SALVAGE & INSTALL CHAIN LINK FENCE	20	LIN FT	\$58.00	\$1,160.00	0.00	\$0.00	0.00	\$0.00
28	EXPLORATORY EXCAVATION	200	HOUR	\$387.00	\$77,400.00	0.00	\$0.00	17.25	\$6,675.75
29	COMMON EXCAVATION (EV)	16646	CU YD	\$11.50	\$191,429.00	0.00	\$0.00	17,450.00	\$200,675.00
30	SUBGRADE EXCAVATION (EV)	3000	CU YD	\$11.50	\$34,500.00	0.00	\$0.00	213.00	\$2,449.50
31	TOPSOIL BORROW (LV)	2329	CU YD	\$35.00	\$81,515.00	0.00	\$0.00	2,295.00	\$80,325.00
32	STABILIZING AGGREGATE - SELECT GRANULAR BORROW (CV)	3000	CU YD	\$19.15	\$57,450.00	0.00	\$0.00	93.00	\$1,780.95
33	STABILIZING AGGREGATE 3" MINUS CRUSHED	1250	TON	\$20.70	\$25,875.00	0.00	\$0.00	956.71	\$19,803.90
34	SUBGRADE PREPARATION	35627	SQ YD	\$1.50	\$53,440.50	0.00	\$0.00	35,627.20	\$53,440.80
35	SELECT GRANULAR BORROW (CV)	6532	CU YD	\$19.15	\$125,087.80	0.00	\$0.00	6,548.50	\$125,403.78

36	GEOTEXTILE FABRIC TYPE V	35627	SQ YD	\$1.30	\$46,315.10	0.00	\$0.00	35,627.00	\$46,315.10
37	AGGREGATE SURFACING CLASS 5 (DRIVEWAY)	387	TON	\$26.50	\$10,255.50	0.00	\$0.00	36.00	\$954.00
38	AGGREGATE BASE CLASS 5 (CV)	10755	CU YD	\$26.75	\$287,696.25	0.00	\$0.00	10,755.00	\$287,696.25
39	BITUMINOUS STREET PATCH - LAKE STREET	800	SQ YD	\$38.50	\$30,800.00	0.00	\$0.00	574.00	\$22,099.00
40	BITUMINOUS STREET PATCH - TH 284	174	SQ YD	\$60.50	\$10,527.00	0.00	\$0.00	387.00	\$23,413.50
41	TYPE SP 9.5 WEARING COURE MIXTURE (2,C)	2656	TON	\$79.00	\$209,824.00	0.00	\$0.00	3,068.78	\$242,433.62
42	TYPE SP 12.5 NON WEAR COURSE MIXTURE (2,C)	5930	TON	\$68.95	\$408,873.50	0.00	\$0.00	5,569.27	\$384,001.17
43	BITUMINOUS RAMP CURB EDGE	1891	LIN FT	\$3.65	\$6,902.15	0.00	\$0.00	2,050.00	\$7,482.50
44	MILL OUT BITUMINOUS RAMP CURB EDGE	1891	LIN FT	\$3.00	\$5,673.00	0.00	\$0.00	2,050.00	\$6,150.00
45	ADJUST FRAME, RING & CASTING	25	EACH	\$868.00	\$21,700.00	0.00	\$0.00	33.00	\$28,644.00
46	MODULAR BLOCK RETAINING WALL	2299	SQ FT	\$26.40	\$60,693.60	0.00	\$0.00	2,850.00	\$75,240.00
47	4" PERF PE EDGE DRAIN	16883	LIN FT	\$3.70	\$62,467.10	0.00	\$0.00	16,883.00	\$62,467.10
48	4" PVC PIPE DRAIN CLEANOUT	44	EACH	\$152.40	\$6,705.60	0.00	\$0.00	66.00	\$10,058.40
49	SUMP PUMP SERVICE CONNECTION	5	EACH	\$170.75	\$853.75	0.00	\$0.00	27.00	\$4,610.25
50	CONNECT TO EXISTING DRAIN TILE	3	EACH	\$101.70	\$305.10	0.00	\$0.00	1.00	\$101.70
51	RANDOM RIP RAP CL III	80	CU YD	\$110.25	\$8,820.00	0.00	\$0.00	32.00	\$3,528.00
52	12" RC PIPE SEWER DESIGN 3006 CLASS V	3217	LIN FT	\$43.15	\$138,813.55	0.00	\$0.00	3,511.00	\$151,499.65
53	15" RC PIPE SEWER DESIGN 3006 CLASS V	965	LIN FT	\$48.30	\$46,609.50	0.00	\$0.00	911.00	\$44,001.30
54	18" RC PIPE SEWER DESIGN 3006 CLASS V	283	LIN FT	\$52.65	\$14,899.95	0.00	\$0.00	343.00	\$18,058.95
55	24" RC PIPE SEWER DESIGN 3006 CLASS III	232	LIN FT	\$68.70	\$15,938.40	0.00	\$0.00	249.00	\$17,106.30
56	12" RC PIPE APRON W/ TRASHGUARD	2	EACH	\$1,600.00	\$3,200.00	0.00	\$0.00	2.00	\$3,200.00
57	15" RC PIPE APRON W/ TRASHGUARD	4	EACH	\$1,747.60	\$6,990.40	0.00	\$0.00	3.00	\$5,242.80
58	24" RC PIPE APRON W/ TRASHGUARD	2	EACH	\$2,823.20	\$5,646.40	0.00	\$0.00	2.00	\$5,646.40
59	8" DUAL WALL HDPE W/ WATERTIGHT JOINTS	116	LIN FT	\$23.50	\$2,726.00	0.00	\$0.00	48.00	\$1,128.00
60	15" DUAL WALL HDPE W/ WATERTIGHT JOINTS	276	LIN FT	\$29.30	\$8,086.80	0.00	\$0.00	276.00	\$8,086.80
61	CONSTRUCT DRAINAGE STRUCTURE DESIGN R-1	91.8	LIN FT	\$553.00	\$50,765.40	0.00	\$0.00	77.53	\$42,874.09
62	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	5.7	LIN FT	\$824.00	\$4,696.80	0.00	\$0.00	5.70	\$4,696.80
63	FIELD CONSTRUCT STORM STRUCTURE	7.1	LIN FT	\$1,007.00	\$7,149.70	0.00	\$0.00	7.10	\$7,149.70
64	CONSTRUCT DRAINAGE STRUCTURE DES 48-4020	17.1	LIN FT	\$692.00	\$11,833.20	0.00	\$0.00	18.08	\$12,511.36
65	CONSTRUCT DRAINAGE STRUCTURE DES 60-4020	8.1	LIN FT	\$696.00	\$5,637.60	0.00	\$0.00	5.55	\$3,862.80
66	CONSTRUCT DRAINAGE STRUCTURE DES 48-4022	256.8	LIN FT	\$545.75	\$140,148.60	0.00	\$0.00	244.70	\$133,545.03
67	CONSTRUCT DRAINAGE STRUCTURE DES 60-4022	24.3	LIN FT	\$919.00	\$22,331.70	0.00	\$0.00	15.07	\$13,849.33
68	48" x 36" SAFL BAFFLE	12	EACH	\$6,932.00	\$83,184.00	0.00	\$0.00	6.00	\$41,592.00
69	48" x 46" SAFL BAFFLE	2	EACH	\$7,679.00	\$15,358.00	0.00	\$0.00	2.00	\$15,358.00
70	60" x 57" SAFL BAFFLE	1	EACH	\$9,020.00	\$9,020.00	0.00	\$0.00	1.00	\$9,020.00
71	12" ENERGY DISSIPATOR	3	EACH	\$4,677.00	\$14,031.00	0.00	\$0.00	3.00	\$14,031.00
72	15" SKIMMER	1	EACH	\$3,456.00	\$3,456.00	0.00	\$0.00	1.00	\$3,456.00
73	8" CONCRETE HEADWALL W/ RODENT GUARD	2	EACH	\$677.00	\$1,354.00	0.00	\$0.00	0.00	\$0.00
74	15" CONCRETE HEADWALL W/ RODENT GUARD	1	EACH	\$1,062.00	\$1,062.00	0.00	\$0.00	1.00	\$1,062.00
75	CONNECT TO EXISTING STORM PIPE	7	EACH	\$670.00	\$4,690.00	0.00	\$0.00	12.00	\$8,040.00
76	CONNECT TO EXISTING STORM STRUCTURE	4	EACH	\$670.00	\$2,680.00	0.00	\$0.00	5.00	\$3,350.00
77	CASTING ASSEMBLY (STORM)	87	EACH	\$837.00	\$72,819.00	0.00	\$0.00	87.00	\$72,819.00
78	BIOFILTRATION BASIN GRADING	1	LUMP SUM	\$24,320.00	\$24,320.00	0.00	\$0.00	1.00	\$24,320.00
79	6" PERFORATED PE DRAINTILE	211	LIN FT	\$6.05	\$1,276.55	0.00	\$0.00	200.00	\$1,210.00
80	6" DRAINTILE CLEANOUT	2	EACH	\$232.80	\$465.60	0.00	\$0.00	4.00	\$931.20
81	INFILTRATION MEDIA (70% SAND / 30% MNDOT GRADE 2 COMPOST)	30	CU YD	\$58.25	\$1,747.50	0.00	\$0.00	384.00	\$22,368.00
82	IRON ENHANCED SAND (5% IRON FILINGS BY WEIGHT)	120	CU YD	\$195.80	\$23,496.00	0.00	\$0.00	5.00	\$979.00
83	CONNECT TO EXISTING WATERMAIN	5	EACH	\$670.00	\$3,350.00	0.00	\$0.00	7.00	\$4,690.00
84	HYDRANT	16	EACH	\$7,050.00	\$112,800.00	0.00	\$0.00	18.00	\$126,900.00

85	CASTING ASSEMBLY - CURB STOP	14	EACH	\$125.00	\$1,750.00	0.00	\$0.00	3.00	\$375.00
86	6" GATE VALVE AND BOX	4	EACH	\$1,978.00	\$7,912.00	0.00	\$0.00	20.00	\$39,560.00
87	8" GATE VALVE AND BOX	24	EACH	\$2,548.00	\$61,152.00	0.00	\$0.00	19.00	\$48,412.00
88	10" GATE VALVE AND BOX	10	EACH	\$3,824.00	\$38,240.00	0.00	\$0.00	10.00	\$38,240.00
89	1" CORPORATION STOP	95	EACH	\$365.05	\$34,679.75	0.00	\$0.00	96.00	\$35,044.80
90	1" TYPE K COPPER SERVICE PIPE	2629	LIN FT	\$42.55	\$111,863.95	0.00	\$0.00	2,508.00	\$106,715.40
91	1" CURB STOP & BOX	95	EACH	\$414.00	\$39,330.00	0.00	\$0.00	96.00	\$39,744.00
92	1 1/2" CORPORATION STOP	1	EACH	\$296.25	\$296.25	0.00	\$0.00	1.00	\$296.25
93	1 1/2" TYPE K COPPER SERVICE PIPE	22	LIN FT	\$64.25	\$1,413.50	0.00	\$0.00	22.00	\$1,413.50
94	1 1/2" CURB STOP & BOX	1	EACH	\$634.25	\$634.25	0.00	\$0.00	1.00	\$634.25
95	6" WATERMAIN DUCTILE IRON CL 52	260	LIN FT	\$47.40	\$12,324.00	0.00	\$0.00	250.00	\$11,850.00
96	6" PVC WATERMAIN C900 DR18	855	LIN FT	\$28.50	\$24,367.50	0.00	\$0.00	860.00	\$24,510.00
97	8" PVC WATERMAIN C900 DR18	4700	LIN FT	\$35.35	\$166,145.00	0.00	\$0.00	4,613.00	\$163,069.55
98	10" PVC WATERMAIN C900 DR18	1921	LIN FT	\$39.15	\$75,207.15	0.00	\$0.00	1,745.00	\$68,316.75
99	4" POLYSTYRENE INSULATION	219	SQ YD	\$65.20	\$14,278.80	0.00	\$0.00	143.60	\$9,362.72
100	PIPE FITTINGS	3769	POUND	\$12.35	\$46,547.15	0.00	\$0.00	5,165.75	\$63,797.01
101	TEMPORARY WATER SYSTEM	1	LUMP SUM	\$49,882.00	\$49,882.00	0.00	\$0.00	1.00	\$49,882.00
102	3 LB ANODE	21	EACH	\$108.00	\$2,268.00	0.00	\$0.00	25.00	\$2,700.00
103	9 LB ANODE	30	EACH	\$173.00	\$5,190.00	0.00	\$0.00	29.00	\$5,017.00
104	CONNECT TO EXISTING SANITARY SEWER SERVICE	4	EACH	\$1,028.00	\$4,112.00	0.00	\$0.00	36.00	\$37,008.00
105	CONNECT TO EXISTING SANITARY SEWER PIPE	7	EACH	\$693.25	\$4,852.75	0.00	\$0.00	10.00	\$6,932.50
106	CONNECT TO EXISTING SANITARY MANHOLE	1	EACH	\$2,189.00	\$2,189.00	0.00	\$0.00	1.00	\$2,189.00
107	ADJUST EXISTING SANITARY MANHOLE	2	EACH	\$1,683.00	\$3,366.00	0.00	\$0.00	2.00	\$3,366.00
108	CONSTRUCT SANITARY MANHOLE	108.5	LIN FT	\$431.80	\$46,850.30	0.00	\$0.00	119.51	\$51,604.42
109	8" PVC PIPE SEWER SDR 35	731	LIN FT	\$47.35	\$34,612.85	0.00	\$0.00	800.00	\$37,880.00
110	6" PVC PIPE SEWER SERVICE SDR-26	30	LIN FT	\$50.25	\$1,507.50	0.00	\$0.00	396.00	\$19,899.00
111	4" PVC PIPE SEWER SERVICE SDR-26	120	LIN FT	\$43.50	\$5,220.00	0.00	\$0.00	147.00	\$6,394.50
112	8"X4" PVC WYE	4	EACH	\$356.30	\$1,425.20	0.00	\$0.00	9.00	\$3,206.70
113	CASTING ASSEMBLY (SANITARY)	36	EACH	\$968.30	\$34,858.80	0.00	\$0.00	36.00	\$34,858.80
114	CONCRETE CURB & GUTTER DESIGN B618	17360	LIN FT	\$16.55	\$287,308.00	0.00	\$0.00	16,852.00	\$278,900.60
115	6" CONCRETE DRIVEWAY PAVEMENT (W/ 6" AGG. BASE CL. 5)	18920	SQ FT	\$6.55	\$123,926.00	0.00	\$0.00	12,540.00	\$82,137.00
116	6" CONCRETE PEDESTRIAN RAMP (W/ 6" AGG. BASE CL. 5)	240	SQ FT	\$13.70	\$3,288.00	0.00	\$0.00	152.00	\$2,082.40
117	4" CONCRETE WALK (W/ 4" AGG. BASE CL. 5)	1340	SQ FT	\$6.55	\$8,777.00	0.00	\$0.00	917.00	\$6,006.35
118	CONCRETE STEPS	189	SQ FT	\$76.80	\$14,515.20	0.00	\$0.00	165.00	\$12,672.00
119	TRUNCATED DOMES	48	SQ FT	\$52.75	\$2,532.00	0.00	\$0.00	34.00	\$1,793.50
120	3" BITUMINOUS DRIVEWAY (W/ 6" AGG. BASE CL. 5)	11523	SQ FT	\$2.75	\$31,688.25	0.00	\$0.00	12,808.00	\$35,222.00
121	PAVEMENT MESSAGE (RR X) EPOXY	3	EACH	\$483.20	\$1,449.60	0.00	\$0.00	1.00	\$483.20
122	4" SOLID LINE WHITE - EPOXY	422	LIN FT	\$3.70	\$1,561.40	0.00	\$0.00	119.00	\$440.30
123	4" BROKEN LINE YELLOW - EPOXY	56	LIN FT	\$3.70	\$207.20	0.00	\$0.00	0.00	\$0.00
124	4" DOUBLE LINE YELLOW - EPOXY	44	LIN FT	\$7.40	\$325.60	0.00	\$0.00	26.00	\$192.40
125	24" SOLID LINE WHITE - EPOXY	134	LIN FT	\$9.50	\$1,273.00	0.00	\$0.00	12.00	\$114.00
126	CROSSWALK MARKING - EPOXY	180	SQ FT	\$7.40	\$1,332.00	0.00	\$0.00	90.00	\$666.00
127	INSTALL SALVAGED SIGN PANEL	29	EACH	\$52.75	\$1,529.75	0.00	\$0.00	27.00	\$1,424.25
128	FURNISH AND INSTALL SIGN POST	46	EACH	\$131.90	\$6,067.40	0.00	\$0.00	34.00	\$4,484.60
129	FURNISH AND INSTALL SIGN PANEL	39	EACH	\$89.70	\$3,498.30	0.00	\$0.00	37.00	\$3,318.90
130	SILT FENCE, TYPE MACHINE SLICED	3662.4	LIN FT	\$2.30	\$8,423.52	0.00	\$0.00	0.00	\$0.00
131	STORM DRAIN INLET PROTECTION	108	EACH	\$100.00	\$10,800.00	0.00	\$0.00	108.00	\$10,800.00
132	TRANSITION MAT	256	SQ FT	\$15.85	\$4,057.60	0.00	\$0.00	0.00	\$0.00
133	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$7,560.00	\$7,560.00	0.00	\$0.00	1.00	\$7,560.00

134	ROCK CHECK BAG	35	LIN FT	\$10.55	\$369.25	0.00	\$0.00	0.00	\$0.00
135	FILTER LOG	292	LIN FT	\$5.30	\$1,547.60	0.00	\$0.00	250.00	\$1,325.00
136	SODDING TYPE LAWN	12469	SQ YD	\$7.55	\$94,140.95	0.00	\$0.00	17,490.00	\$132,049.50
137	HYDROMULCH, TYPE 5 WITH SEED MIX 33-261	303	SQ YD	\$1.75	\$530.25	0.00	\$0.00	1,645.00	\$2,878.75
138	HYDROMULCH, TYPE 5 WITH SEED MIX 25-151	918	SQ YD	\$3.10	\$2,845.80	0.00	\$0.00	3,938.00	\$12,207.80
139	DECIDUOUS TREE, 2 1/2" CALIPER, B & B	51	TREE	\$512.00	\$26,112.00	0.00	\$0.00	32.00	\$16,384.00
140	CONIFEROUS TREE, 6' HT, B & B	4	TREE	\$432.00	\$1,728.00	0.00	\$0.00	3.00	\$1,296.00
141	LANDSCAPING	1	ALLOWANCE	\$25,000.00	\$25,000.00	0.00	\$0.00	0.27	\$6,706.30
142	IRRIGATION SYSTEM AND ELECTRIC FENCE REPAIR	1	ALLOWANCE	\$10,000.00	\$10,000.00	0.00	\$0.00	0.09	\$904.00
143	RAILROAD FLAGGING ALLOWANCE	1	ALLOWANCE	\$7,500.00	\$7,500.00	0.00	\$0.00	0.00	\$0.00
CO1	CONNECT TO EXISTING 3/4" TO 1" COPPER	95	EACH	\$34.95	\$3,320.25	0.00	\$0.00	85.00	\$2,970.75
EW1	MNDOT BOND	1	LUMP SUM	\$500.00		0.00	\$0.00	1.00	\$500.00
EW2	RELOCATE HYDRANT	1	LUMP SUM	\$7,511.24		0.00	\$0.00	1.00	\$7,511.24
EW3	SANITARY MANHOLE 132	1	LUMP SUM	\$3,408.46		0.00	\$0.00	1.00	\$3,408.46
EW4	STREET SIGN SIZE	1	LUMP SUM	\$947.67		0.00	\$0.00	1.00	\$947.67
EW5	8" DRAINTILE JACOB AVE	185	LIN FT	\$18.30		0.00	\$0.00	185.00	\$3,385.50
EW6	PLAYHOUSE DRAINTILE	1	LUMP SUM	\$1,239.41		0.00	\$0.00	1.00	\$1,239.41
EW7	FILL IN EXISTING CISTERN	1	LUMP SUM	\$1,017.50		0.00	\$0.00	1.00	\$1,017.50
EW8	RAILROAD DITCH CLEANING	1	LUMP SUM	\$9,745.00		0.00	\$0.00	1.00	\$9,745.00
EW9	CONCRETE DRIVEWAYS RESIDENT OPT-OUTS	1	LUMP SUM	\$10,681.30		0.00	\$0.00	1.00	\$10,681.30
EW10	BITUMINOUS PATCHING ON PARK STREET	1	LUMP SUM	\$3,743.55		0.00	\$0.00	1.00	\$3,743.55
EW11	LOW PROFILE CASTINGS	1	LUMP SUM	\$222.57		0.00	\$0.00	1.00	\$222.57
EW12	LIQUIDATED DAMAGES FOR SOD INTERIM COMPLETION DATES	1	LUMP SUM	(\$4,500.00)		0.00	\$0.00	1.00	-\$4,500.00
EW13	VFW PARK STORM SEWER FROM JACOB AVE N TO PAVILLION	1	LUMP SUM	\$8,480.07		0.00	\$0.00	1.00	\$8,480.07
CO2	MULTIPLE CHANGES APPROVED IN FEBRUARY	1	LUMP SUM	\$34,613.60	\$34,613.60	0.00	\$0.00	0.24	\$8,235.00
EW14	LAKE STREET STORM AND DITCH	1	LUMP SUM	\$20,933.00		0.00	\$0.00	1.00	\$20,933.00
EW15	MNDOT BOND 2021	1	LUMP SUM	\$500.00		0.00	\$0.00	1.00	\$500.00
EW16	284 WATERMAIN CONNECTION TO EXISTING 12" WATERMAIN	1	LUMP SUM	\$13,062.78		0.00	\$0.00	1.00	\$13,062.78
EW17	2021 CONCRETE DRIVEWAYS RESIDENT OPT-OUTS	1	LUMP SUM	\$4,126.50		0.00	\$0.00	1.00	\$4,126.50
EW18	DRAIN ON ALLEY D	1	LUMP SUM	\$1,342.76		0.00	\$0.00	1.00	\$1,342.76
EW19	WATERMAIN BREAK REPAIR ON 284	1	LUMP SUM	\$5,659.50		0.00	\$0.00	1.00	\$5,659.50
EW20	STORM MANHOLE ON WOLF PROPERTY	1	LUMP SUM	\$3,718.00		0.00	\$0.00	1.00	\$3,718.00
EW21	FUEL ESCALATION - JULY 2022	1	LUMP SUM	\$1,845.66		0.00	\$0.00	1.00	\$1,845.66
EW22	ALLEY CASTING ADJUSTMENT & TREE ON PARK ST	1	LUMP SUM	\$1,854.50		0.00	\$0.00	1.00	\$1,854.50
TOTAL:					\$4,790,369.92		\$0.00		\$4,698,664.18

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Cologne Academy PAVE Committee

Previous Gambling Permit Number: X-

Minnesota Tax ID Number, if any:

Federal Employer ID Number (FEIN), if any: 27-1346464

Mailing Address: 1221 Village Parkway

City: Cologne State: MN Zip: 55322 County: Carver

Name of Chief Executive Officer (CEO): Katie Rotz

CEO Daytime Phone: 507-990-2950 CEO Email: krotz@cologneacademy.org

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): lpeterson@cologneacademy.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal

☐ Religious

☐ Veterans

☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Cologne Academy

Physical Address (do not use P.O. box): 1221 Village Parkway

Check one:

☒ City: Cologne Zip: 55322 County: Carver

☐ Township: Zip: County:

Date(s) of activity (for raffles, indicate the date of the drawing): March 15, 2024

Check each type of gambling activity that your organization will conduct:

☒ Bingo

☐ Paddlewheels

☐ Pull-Tabs

☐ Tipboards

☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

4/23
Page 2 of 3

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Kathy Rotz Date: 1/11/2024
(Signature must be CEO's signature; designee may not sign)

Print Name: Katie Rotz

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- ✓ a copy of your proof of nonprofit status; and
- ✓ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

**CITY OF COLOGNE
RESOLUTION NO. 24-01
RESOLUTION APPROVING REDUCTION OF LETTER OF CREDIT**

WHEREAS, the City of Cologne, Minnesota (the **“City”**) and Loomis Development, LLC (the **“Developer”**) are parties to a Developer’s Agreement (the **“Agreement”**) regarding the development of certain improvements related to the Winkler Crossing 5th Addition to the City of Cologne; and

WHEREAS, pursuant to the Agreement, Developer has maintained a letter of credit (the **“Security”**) in the original amount of \$1,436,170 as security for its faithful performance of its obligations under the Agreement; and

WHEREAS, the Agreement allows for the reduction of the total amount of the Security upon request of the Developer based on the value of the completed work, subject to the approval of the City Engineer and the City Council to an amount not less than twenty-five percent (25%) of the original amount of the Security prior to the Developer’s completion and the City’s acceptance of all work required by the Agreement; and

WHEREAS, pursuant to the Agreement, Developer has also maintained an additional security in a lesser amount (the **“Additional Security”**), which is additional to the Security; and

WHEREAS, the Additional Security may not be reduced or released prior to the Developer’s completion and the City’s acceptance of all work required by the Agreement; and

WHEREAS, the Developer has requested a reduction of the Security based on the amount of work which has been completed and the amount of work which remains to be completed; and

WHEREAS, the City Engineer has reviewed the request, and has determined that the cost of work remaining under the Agreement amounts to \$247,126.15; and

WHEREAS, the City Engineer has, in a letter attached hereto as EXHIBIT A, recommended approving a reduction in the Security to twenty-five percent (25%) of the original amount of the Security, which is \$359,042.50.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLOGNE, MINNESOTA, THAT:

1. The recitals above and the exhibits therein referenced are hereby incorporated and adopted as findings of fact;
2. That the Developer has demonstrated that it is eligible for a reduction in the Security for the Winkler Crossing 5th Addition Developer’s Agreement;
3. That the Developer may provide a replacement letter of credit, identical to the original Security with respect to form and terms, except in the reduced amount of \$359,042.50; and
4. Upon receipt of the replacement letter of credit, the City Clerk is directed to return the original Security to Developer for cancellation.

[Approval And Signature Page to Follow]

Adopted and approved by the City Council of the City of Cologne on a vote of ____ ayes and ____ nays effective on the 16th day of January, 2024.

Approved:

Matt Lein
Mayor

Attested:

Michelle Morrison
City Clerk

M/_____

Lein_____

Szaroletta_____

Kells_____

S/_____

Bruss_____

Lenzen_____

Exhibit A



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

January 11, 2024

City of Cologne
Attn: Michelle Morrison
1211 Village Parkway
PO Box 120
Cologne, MN 55322

RE: Winkler Crossing 5th Addition
Letter of Credit Reduction Request No 1- Revised

Dear Ms. Morrison:

We have reviewed the Letter of Credit reduction requested by Loomis Development in their letter dated December 15, 2023, together with the estimated amount of work remaining on the project as of this writing.

The amount of work remaining in the bid is \$247,126.15. (excluding lighting and signage). The Letter of Credit amount is $\$247,126.15 \times 1.25 = \$308,907.69 + \$40,000 = \$348,907.69$. Including the additional security of \$40,000.

The original Letter of Credit amount for construction is \$1,436,170. The Developers Agreement limits the reduction of the Letter of Credit to 25% of the original amount until completion of the project, plus the additional \$40,000 security. Thus, we recommend the Letter of Credit can be reduced to \$359,042.50 ($\$1,436,170 \times 0.25$), plus the additional \$40,000 security.

We are available to discuss this matter at your convenience.

Respectfully Submitted,
Bolton & Menk, Inc.

John K. Swanson

cc: Jake Saulsbury, P.E.
Cristophe Morschen

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Bolton & Menk is an equal opportunity employer.



City of Cologne
December 2023



Carver County Sheriff's Office
Monthly Calls for Service
From: 12/01/2023 To: 12/31/2023

Cologne City

Patrol

A Offense

Theft	1
Fraud	1

Total A Offense:	2
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Non Criminal

Misc Non-criminal	3
Alarm	1
Abuse/Neglect (Info Only)	1
Animal	1
Medical Calls Received	5
Assist Other Agency	1
Fire Calls Reveived	1
Suspicious Activity	1
Disturbance (Info Only)	4

Total Non Criminal:	18
----------------------------	-----------

Traffic

Traffic - Misc	2
Traffic Stop	13
Pd Accident	1
Driving Complaint	1

Total Traffic:	17
-----------------------	-----------

Total Patrol: 37

Administrative

Administrative

GunPermit-Acquire	2
GunPermit-CarryNew	1

Total Administrative:	3
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Total Administrative: 3

Total Cologne City: 40



Carver County Sherff's Office

Traffic Citation Summary

From: 12/01/2023 To: 12/31/2023

Cologne City

School Bus Stop Arm Violations (Misd):	1
Speed:	1
Total Cologne City:	2



Carver County Sheriff's Office
Verbal Warnings
From: 12/01/2023 to 12/31/2023

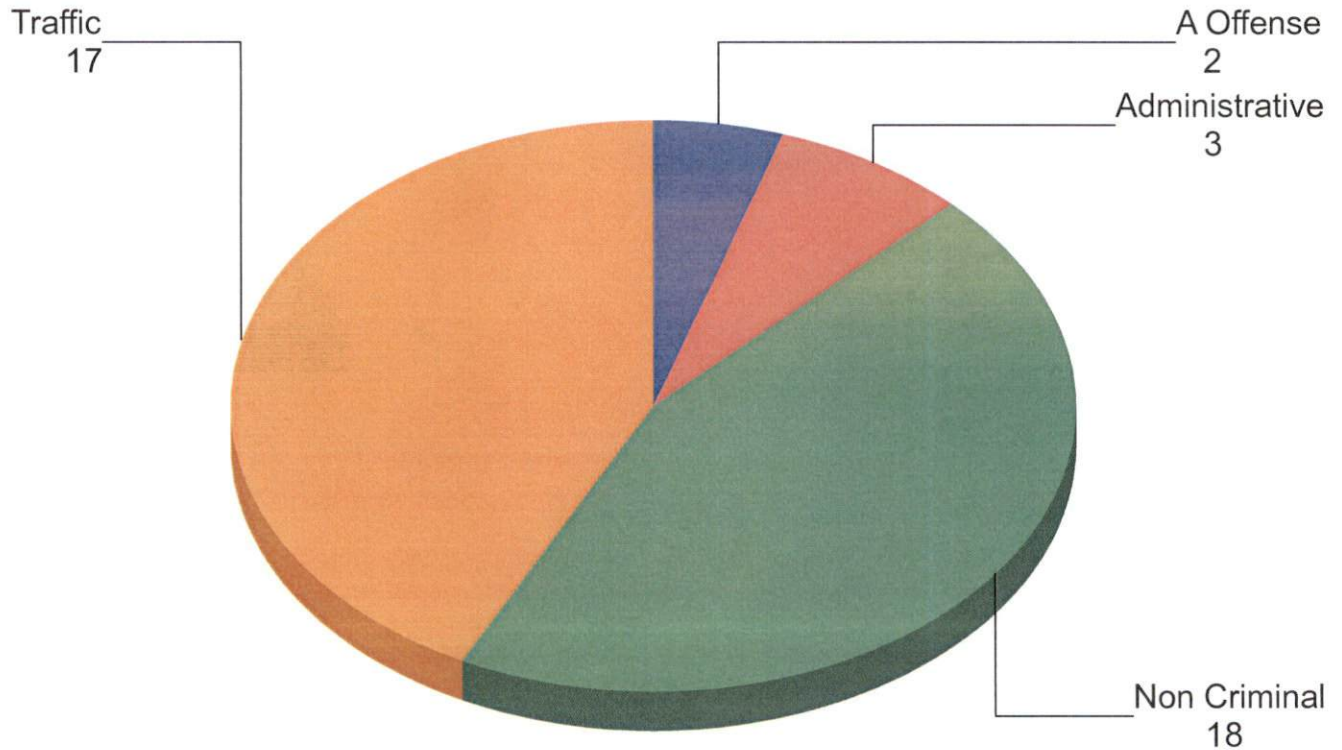
Cologne City

Disturbance (Info Only):	3
Traffic Stop:	11
Grand Total Verbal Warnings:	14



Carver County Sheriff's Office
Monthly Calls for Service
From: 12/01/2023 To: 12/31/2023

Cologne City



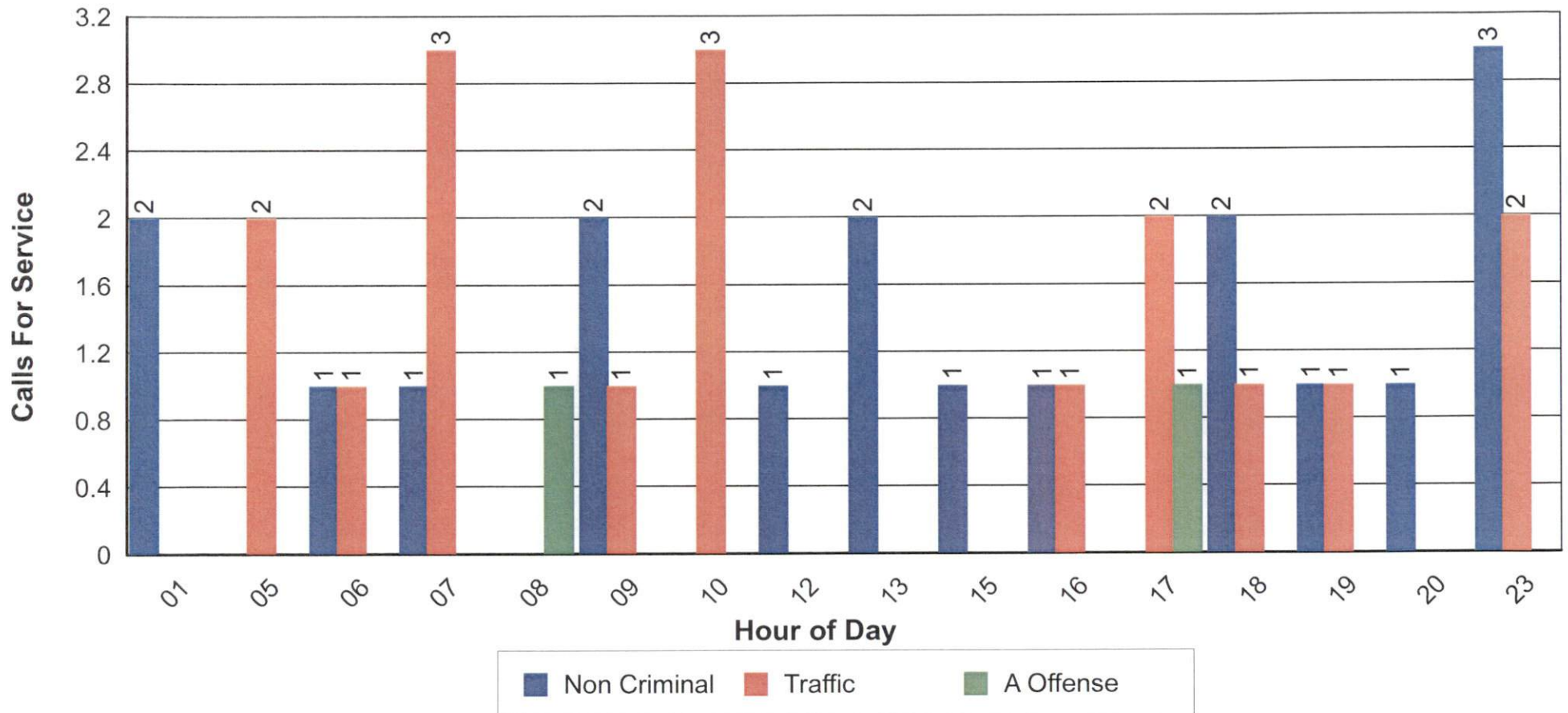
Total A Offense:	2
Total Non Criminal:	18
Total Traffic:	17
Total Administrative:	3

Total Cologne City: 40



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 12/01/2023 To: 12/31/2023

Cologne City

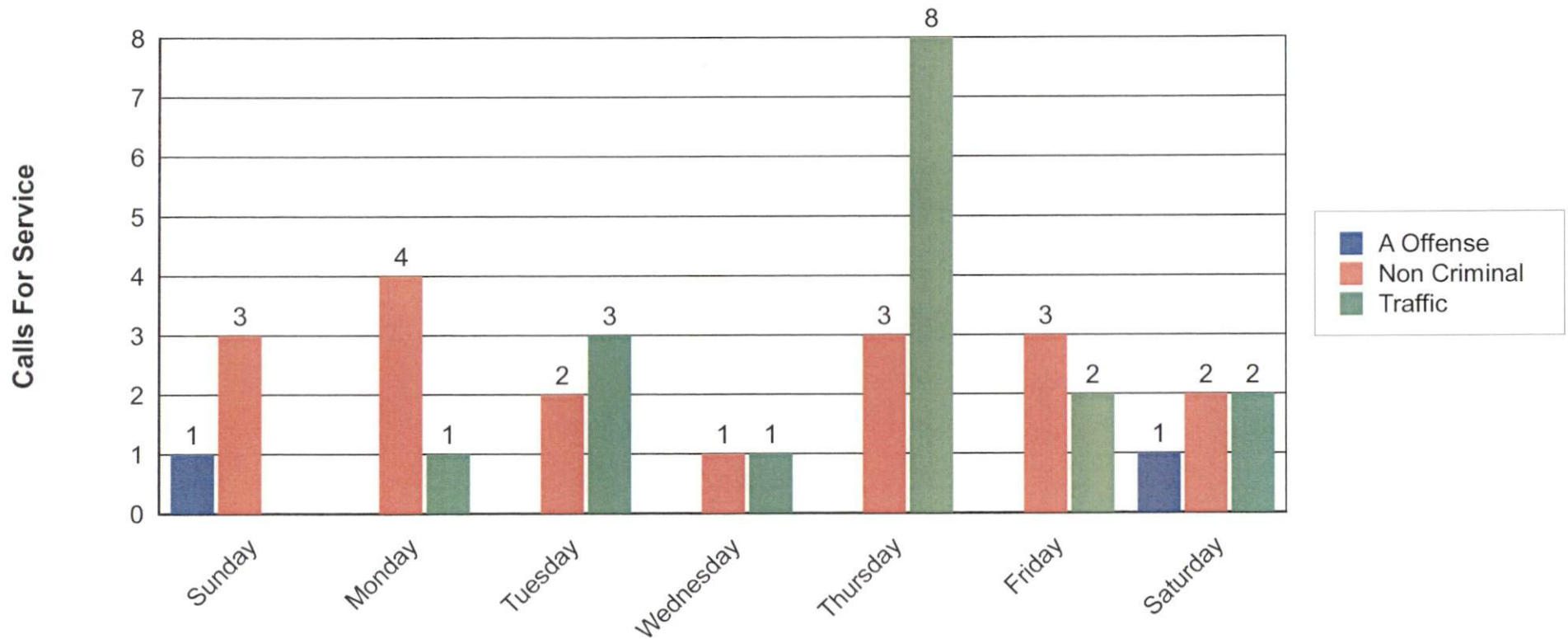


Total Cologne City: 37



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity
From: 12/01/2023 To: 12/31/2023

Cologne City



Total Cologne City: 37