



City Council Meeting Agenda

Tuesday, January 2, 2024 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ADOPT AGENDA
4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

- a. Micha Ostegard
- b. Bernie Shambour

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. December 18, 2023 City Council Minutes
- b. December 29, 2023 Check EFT Register
- c. December 29, 2023 Payroll Summary

d. 2024 Annual Appointments

6. NEW COUNCIL BUSINESS

- a. Approve 2024 Employee Grade and Step Recommendation from the Personnel Committee**
- b. Approve the City Administrator/Clerk Contract**

7. BOARD REPORTS

8. ANNOUNCEMENTS

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

CALENDAR OF EVENTS/MEETINGS

January 15	Monday	MLK Jr Day OFFICES CLOSED
January 16	Tuesday	7:00PM City Council Meeting
January 19		Lions Bingo
February 5	Monday	7:00PM City Council Meeting
February 10	Saturday	Ice Cribbage Tournament



City Council Meeting Minutes

Monday, December 18, 2023 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

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NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bruss, Kells, and Szaroletta were present. Also present were City Administrator Jesse Dickson and City Clerk Michelle Morrison. Councilmember Lenzen was absent.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Motion by Councilmember Szaroletta to adopt the agenda, second by Councilmember Bruss. Motion carried 4-0.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will

be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. December 4, 2023 City Council Minutes**
- b. December 11, 2023 Special Meeting Minutes**
- c. December 18, 2023 Check Summary Register**
- d. December 19, 2023 Payroll Summary**
- e. Cologne Fire 4th Quarter Payroll Summary**
- f. Cologne City Council & Planning Commission Annual Payroll Summary**

After discussion, Councilmember Kells made a motion to approve the consent agenda, second by Councilmember Bruss. Motion carried 4-0.

6. NEW COUNCIL BUSINESS

i. Chad Vos – Cologne Fire Chief

1. BKV Fire Department Presentation

Representatives of BKV group reviewed their research into the current Fire Department facilities outlining its strengths and weakness and presented 3 possible options to address current and future growth needs. After answering questions from the Council, Mayor Lein told the Fire Chief that he would meet with him to discuss the next steps.

2. Cologne Fire Relief Association Donation

Chief Vos said that the Relief Association was donating \$40,000 to the city, directing the funds to be allocated as \$20,000 for the LaFrance Restoration and \$20,000 for purchase of medical equipment for the Fire Department. Motion by Councilmember Bruss to accept Resolution 23-38 Accepting Donation from Cologne Fire Relief Association, second by Councilmember Kells. Motion carried 4-0.

ii. Jake Saulsbury – Bolton & Menk

1. Benton Lake Outlet Update

Mr. Saulsbury reviewed the progress on addressing the research into the outlet having erosion and sediment build up occurring and work done to improve the outlet. Before any recommended work could occur, there would have to be an easement to access the property. Mr. Saulsbury noted that the property owner was not comfortable providing a permanent easement and would allow only a temporary work easement. Permitting was progressing and the County may be providing Grant funds for the work.

Councilmembers discussed that if there is not a permanent easement, the City could not access the outlet do ongoing maintenance. After discussion, the consensus of the Council was to not move forward with any more work on the outlet.

iii. PUBLIC HEARING: Truth in Taxation Hearing

Motion by Councilmember Bruss to open the public hearing for the Truth in Taxation Hearing, second by Councilmember Szaroletta. Motion carried 4-0. Administrator Dickson reviewed the proposed 2024 Budget that contained a 6% levy increase noting that the majority of the increase impacts emergency services with the increase in the Police Contract hours and the doubling of fire calls that has occurred in 2023. Mayor

Lein asked if any members in the audience had any questions on the budget, there being none Councilmember Bruss made a motion to close the public Truth in Taxation hearing, second by Councilmember Kells. Motion carried 4-0.

iv. Resolution 23-34 Approving 2024 Budget

After discussion Councilmember Bruss made a motion adopting Resolution 23-34 Approving the 2024 budget, second by Councilmember Szaroletta. Motion carried 4-0.

v. Resolution 23-35 Final Tax Levy Collectible 2024

Administrator Dickson reviewed the Final Tax Levy Collectible in 2024 with the Council. After discussion Councilmember Bruss made a motion adopting Resolution 23-35 Final Tax Levy Collectible 2024, second by Councilmember Szaroletta. Motion carried 4-0.

vi. PUBLIC HEARING: Fee Schedule 2024

Motion by Councilmember Bruss to open the public hearing for the 2024 Fee Schedule, second by Councilmember Szaroletta. Motion carried 4-0. Mayor Lein asked if any members in the audience had any questions on the Fee Schedule, there being none Councilmember Bruss made a motion to close the public hearing for the 2024 Fee Schedule, second by Councilmember Szaroletta. Motion carried 4-0.

vii. Resolution 23-36 Approving Ord. No. 161-Q By Title and Summary

City Clerk Morrison reviewed the major changes to the fee schedule with the Council. After discussion, Councilmember Bruss made a motion to approve the 2024 Fee Schedule, second by Councilmember Kells. Motion carried 4-0.

viii. 2024 Holidays

Motion by Councilmember Kells to adopt the 2024 city holiday schedule as presented, second by Councilmember Bruss. Motion carried 4-0.

ix. 2024 City Council Meeting Schedule

Motion by Councilmember Bruss to approve the 2024 City Council meeting schedule, second by Councilmember Szaroletta. Motion carried 4-0.

i. 2024 City Council Appointments

Mayor Lein and Councilmembers discussed the various committees and appointments providing a final version to be adopted at the January 2, 2024 Council meeting.

ii. City Administrator Update

Mayor Lein updated the Council that after accepting Mr. Dickson's resignation at the December 11th Special Meeting, the committee formed to decide next steps had discussions with City Clerk Morrison and have come to an agreement to make a

recommendation to Council to offer Ms. Morrison the role. After talking with Attorney Kelly Dohm about statutory requirements it was decided that Ms. Morrison should have included in her title the role of City Clerk. The recommendation from the committee was that in January a posting would be made to hire a deputy clerk for the City. Ms. Dohn also recommended to the committee that the Council should act on the proposed Resolution 23-37 to put Ms. Morrison in place to have the needed authorities, with the understanding that a formal contract with Ms. Morrison would be acted on in January after the Job Description was updated. After discussion, Councilmember Kells made a motion to accept Resolution 23-37 Approving Michelle Morrison as City Administrator/Clerk, second by Councilmember Szaroletta. Motion carried 4-0.

2. BOARD REPORTS

a. November Sheriff's Report

3. ANNOUNCEMENTS

As this was Administrator Dickson's final Council meeting, Mayor Lein thanked him for his years of service to the residents and wished him continued success in his new job.

4. ITEMS REMOVED FROM THE CONSENT AGENDA

5. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 8:30 PM, second by Councilmember Bruss. Motion carried 4-0.

Respectfully Submitted:

Attest:

Michelle Morrison

Matt Lein

City Administrator/City Clerk

Mayor

City Council Special Meeting Minutes

December 29, 2023 - 5:00 PM

1. CALL MEETING TO ORDER & ROLL CALL

The meeting was called to order at 5:00 AM. Mayor Lein and Councilmembers Kells, Lenzen and Szaroletta were present. Also present: City Administrator /Clerk – Michelle Morrison and City Attorney Kelly Dohm. Councilmember Bruss was absent.

2. COUNCIL BUSINESS

Attorney Dohm explained that the State Legislature in 2023 enacted many new laws impacting employee protections. She presented the revised Employee Policy Book with an effective date of January 2024 and covered the most significant changes. The Personnel Committee had been working closely with her to address the change from Sick/Vacation and Compensatory Time to an ESST allocation and PTO allocation. A significant change in the employee policy involves paying out all employees any balances in their Sick, Vacation and Compensatory time accruals, front loading the employees ESST and PTO accruals and enacting a policy that does not allow for payout of future accruals. After discussion, Councilmember Kells made a motion to approve the New Employee Policy effective January 2024, second by Councilmember Lenzen. Motion carried 4-0. Councilmember Lenzen made a motion to approve the payoff of Sick/Vacation and Compensation accruals at current pay rates, second by Councilmember Kells. Motion carried 4-0.

3. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 6:PM, second by Councilmember Lenzen. Motion carried 4-0.

Respectfully Submitted:

Attest:

Michelle Morrison, City Administrator/Clerk

Matt Lein, Mayor

CITY OF COLOGNE

***Check Summary Register©**

Batch:

122023Abdo,121823MVTL,122223MVEC,121823CFDMILEAGE,121923ReliefStateAid,121823Loffler,122623Xcel,122623Diversified,122623Metronet,122723MetroWest,122923cr,122723MVTL,122823MVEC

Name	Check Date	Check Amt	
10100 Checking			
1641e	ABDO	12/15/2023	\$7,550.00 Audit Progress Billing
1642e	MN VALLEY TESTING LABS	12/18/2023	\$677.60 Water Analysis
1643e	MN VALLEY ELECTRIC COOPER	12/18/2023	\$141.84 2140 N Village Parkway
1644e	LOFFLER-131511	12/19/2023	\$43.54 Monthly Copier Lease
1645e	XCEL ENERGY	12/21/2023	\$14,859.00 Cologne Community Center
1649e	DIVERSIFIED PLUMBING & HEAT	12/26/2023	\$500.00 Descale Mens Line at Fire Station
1650e	METRONET	12/26/2023	\$178.20 Phones
1651e	METRO WEST INSPECTION SER	12/27/2023	\$3,659.74 Permits Finaled - December
1652e	MN VALLEY TESTING LABS	12/27/2023	\$338.80 Water Analysis
1653e	MN VALLEY ELECTRIC COOPER	12/28/2023	\$264.60 Street Light Account
28561	SARAH FOLEY	12/19/2023	\$247.59 Mileage to MNSFCA Conference
28562	BRIAN LOSCHIEDER	12/19/2023	\$247.59 Mileage to MNSFCA Conference
28563	JOE RADEMACHER	12/19/2023	\$299.99 Mileage to MNSFCA Conference
28564	MIKE RUFF	12/19/2023	\$247.59 Mileage to MNSFCA Conference
28565	SCHRUPP, CODY	12/19/2023	\$247.59 Mileage to MNSFCA Conference
28566	CHAD VOS	12/19/2023	\$247.59 Mileage to MNSFCA Conference
28567	COLOGNE FIREMENS RELIEF A	12/19/2023	\$30,148.37 State Aid
28568	JEAN ASLAKSON	12/29/2023	\$100.00 Deposit Refund
28569	BAKKELUND TREE & LANDSCAP	12/29/2023	\$4,500.00 Dangerous Tree Removal
28570	BKV GROUP	12/29/2023	\$10,343.90 CFD Station Improvements
28571	CENTRAL FIRE PROTECTION, IN	12/29/2023	\$12.00 Certify Fire Extinguisher Logan Pass
28572	KAREN DUFF	12/29/2023	\$50.00 Deposit Refund
28573	FRITZ, CHERYL	12/29/2023	\$50.00 Deposit Refund
28574	SHAY GOETTE	12/29/2023	\$50.00 Deposit Refund
28575	HAWKINS, INC	12/29/2023	\$10.00 Chlorine Cylinder
28576	HENNES SEPTIC PUMPING	12/29/2023	\$1,457.30 Emergency Lift Station Pumping
28577	JAMIE JOOS	12/29/2023	\$50.00 Deposit Refund
28578	JOSTAN SERVICES, INC.	12/29/2023	\$1,739.30 CCC Cleaning - Dec
28579	MEUWISSEN, JIM	12/29/2023	\$231.05 Repairs to Snowblower
28580	NCPERS Group Life Ins	12/29/2023	\$64.00 Employee Life Insurance - December
28581	NORTHERN SAFETY TECHNOLO	12/29/2023	\$2,262.00 CFD SceneLight
28582	SITE ONE	12/29/2023	\$176.92 Grass Seed Repairs around new Fence
28583	PAT STORMS	12/29/2023	\$100.00 Deposit Refund
28584	THEIN WELL COMPANY INC.	12/29/2023	\$315.00 Annual Inspeccion of Pumps and Wels
Total Checks			\$81,411.10

Clerk Treasurer

Date

FILTER: ((([Act Year]='2023' and [period] in (12)))) and (Source in ('122023Abdo','121823MVTL','122223MVEC','121823CFDMILEAGE','121923ReliefStateAid','121823Loffler','122623Xcel','122623Diversified','122623Metronet','122723MetroWest','122923cr','122723MVTL','122823MVEC'))

CITY OF COLOGNE

***Check Detail Register©**

Batch:

122023Abdo,121823MVTL,122223MVEC,121823CFDMILEAGE,121923ReliefStateAid,121823Loffler,122623Xcel,122623Diversified,122623Metronet,122723MetroWest,122923cr,122723MVTL,122823MVEC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
1641 e	12/15/23	ABDO			
E 101-41400-301		Auditing and Acct g Servic	\$1,887.50	480759	Audit Progress Billing
E 601-48930-301		Auditing and Acct g Servic	\$1,887.50	480759	Audit Progress Billing
E 601-49440-301		Auditing and Acct g Servic	\$1,887.50	480759	Audit Progress Billing
E 602-49490-301		Auditing and Acct g Servic	\$1,887.50	480759	Audit Progress Billing
		Total	\$7,550.00		
1642 e	12/18/23	MN VALLEY TESTING LABS			
E 602-49450-311		Analysis	\$169.40	1227115	Water Analysis
E 602-49450-311		Analysis	\$169.40	1228282	Water Analysis
E 602-49450-311		Analysis	\$169.40	1229047	Water Analysis
E 602-49450-311		Analysis	\$169.40	1230638	Water Analysis
		Total	\$677.60		
1643 e	12/18/23	MN VALLEY ELECTRIC COOPERATIVE			
E 602-49470-381		Electric Utilities	\$78.60		2140 N Village Parkway
E 101-43160-381		Electric Utilities	\$63.24		2043 Village Parkway Light
		Total	\$141.84		
1644 e	12/19/23	LOFFLER-131511			
E 101-41400-404		Repairs/Maint Machinery/	\$43.54	4556412	Monthly Copier Lease
		Total	\$43.54		
1645 e	12/21/23	XCEL ENERGY			
E 101-45100-381		Electric Utilities	\$2,776.67		Cologne Community Center
E 101-43160-381		Electric Utilities	\$288.04		1108 Village
E 101-45200-381		Electric Utilities	\$13.63		3002 Gold Nugget
E 602-49450-381		Electric Utilities	\$5,565.13		WWTP
E 602-49470-381		Electric Utilities	\$617.97		Lift Stations
E 602-49470-381		Electric Utilities	\$34.27		115 Paul
E 101-43100-381		Electric Utilities	\$28.38		201 Benton St
E 601-49400-381		Electric Utilities	\$19.68		Well #3
E 101-43100-381		Electric Utilities	\$18.49		Storage Shed
E 601-49400-381		Electric Utilities	\$2,488.64		Water Tower
E 101-41940-381		Electric Utilities	\$92.06		701 Lake
E 101-43160-381		Electric Utilities	\$1,706.71		Street Light
E 101-42210-381		Electric Utilities	\$524.35		Louis Hall
E 101-41940-381		Electric Utilities	\$14.59		PW Maintenance Bldg
E 101-45200-381		Electric Utilities	\$163.98		Tennis Courts - Lions Park
E 101-43100-381		Electric Utilities	\$258.16		Public Works Facility
E 601-49400-381		Electric Utilities	\$248.25		Bldg by Water Tower, Water Tower, Well 1&2
		Total	\$14,859.00		
1649 e	12/26/23	DIVERSIFIED PLUMBING & HEATING			
E 101-42210-401		Repairs/Maint Buildings	\$500.00	38177	Descale Mens Line at Fire Station
		Total	\$500.00		
1650 e	12/26/23	METRONET			
E 101-43100-320		Communications (GENER	\$178.20		Phones

***Check Detail Register©**

Batch:

122023Abdo,121823MVTL,122223MVEC,121823CFDMILEAGE,121923ReliefStateAid,121823Loffler,122623Xcel,122623Diversified,122623Metronet,122723MetroWest,122923cr,122723MVTL,122823MVEC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$178.20	
1651 e	12/27/23	METRO WEST INSPECTION SERVICES			
E 101-42400-310		Other Professional Servic	\$3,659.74	3959	Permits Finaled - December
			Total	\$3,659.74	
1652 e	12/27/23	MN VALLEY TESTING LABS			
E 602-49450-311		Analysis	\$169.40	1231722	Water Analysis
E 602-49450-311		Analysis	\$169.40	1232558	Water Analysis
			Total	\$338.80	
1653 e	12/28/23	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43160-381		Electric Utilities	\$264.60		Street Light Account
			Total	\$264.60	
28561	12/19/23	SARAH FOLEY			
E 101-42220-208		Training and Instruction	\$247.59		Mileage to MNSFCA Conference
			Total	\$247.59	
28562	12/19/23	BRIAN LOSCHEIDER			
E 101-42220-208		Training and Instruction	\$247.59		Mileage to MNSFCA Conference
			Total	\$247.59	
28563	12/19/23	JOE RADEMACHER			
E 101-42220-208		Training and Instruction	\$247.59		Mileage to MNSFCA Conference
E 101-42220-208		Training and Instruction	\$52.40		Mileage to customized Fire Rescue Training
			Total	\$299.99	
28564	12/19/23	MIKE RUFF			
E 101-42220-208		Training and Instruction	\$247.59		Mileage to MNSFCA Conference
			Total	\$247.59	
28565	12/19/23	SCHRUPP, CODY			
E 101-42220-208		Training and Instruction	\$247.59		Mileage to MNSFCA Conference
			Total	\$247.59	
28566	12/19/23	CHAD VOS			
E 101-42220-208		Training and Instruction	\$247.59		Mileage to MNSFCA Conference
			Total	\$247.59	
28567	12/19/23	COLOGNE FIREMENS RELIEF ASSN			
E 101-42200-438		State Fire Relief Aid	\$30,148.37		State Aid
			Total	\$30,148.37	
28568	12/29/23	JEAN ASLAKSON			
G 101-22000		Deposits	\$100.00		Deposit Refund
			Total	\$100.00	
28569	12/29/23	BAKKELUND TREE & LANDSCAPE SERVICES			
E 101-45200-310		Other Professional Servic	\$4,500.00	4060	Dangerous Tree Removal
			Total	\$4,500.00	

***Check Detail Register©**

Batch:

122023Abdo,121823MVTL,122223MVEC,121823CFDMILEAGE,121923ReliefStateAid,121823Loffler,122623Xcel,122623Diversified,122623Metronet,122723MetroWest,122923cr,122723MVTL,122823MVEC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
28570	12/29/23	BKV GROUP			
E 101-42210-401		Repairs/Maint Buildings	\$10,343.90	63095	CFD Station Improvements
		Total	\$10,343.90		
28571	12/29/23	CENTRAL FIRE PROTECTION, INC.			
E 101-42230-404		Repairs/Maint Machinery/	\$12.00	47622	Certify Fire Extinguisher Logan Pass
		Total	\$12.00		
28572	12/29/23	KAREN DUFF			
G 101-22000		Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
28573	12/29/23	FRITZ, CHERYL			
G 101-22000		Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
28574	12/29/23	SHAY GOETTE			
G 101-22000		Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
28575	12/29/23	HAWKINS, INC			
E 601-49400-216		Chemicals and Chem Pro	\$10.00	6647088	Chlorine Cylinder
		Total	\$10.00		
28576	12/29/23	HENNES SEPTIC PUMPING			
E 101-43100-312		Contractual Services	\$1,457.30	18620	Emergency Lift Station Pumping
		Total	\$1,457.30		
28577	12/29/23	JAMIE JOOS			
G 101-22000		Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
28578	12/29/23	JOSTAN SERVICES, INC.			
E 101-45100-401		Repairs/Maint Buildings	\$1,229.03	9324	CCC Cleaning - Dec
E 101-45100-223		Building Repair Supplies	\$510.27	9324	CCC Supplies
		Total	\$1,739.30		
28579	12/29/23	MEUWISSEN, JIM			
E 101-43100-404		Repairs/Maint Machinery/	\$231.05		Repairs to Snowblower
		Total	\$231.05		
28580	12/29/23	NCPERS Group Life Ins			
E 101-41400-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - December
E 601-49400-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - December
E 602-49450-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - December
E 101-43100-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - December
		Total	\$64.00		
28581	12/29/23	NORTHERN SAFETY TECHNOLOGY INC			
E 101-42230-404		Repairs/Maint Machinery/	\$2,262.00	56834	CFD SceneLight
		Total	\$2,262.00		

***Check Detail Register©**

Batch:

122023Abdo,121823MVTL,122223MVEC,121823CFDMILEAGE,121923ReliefStateAid,121823Loffler,122623Xcel,122623Diversified,122623Metronet,122723MetroWest,122923cr,122723MVTL,122823MVEC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
28582	12/29/23	SITE ONE			
E 101-45200-430		Miscellaneous (GENERAL	\$176.92	137054648	Grass Seed Repairs around new Fence
		Total	\$176.92		
28583	12/29/23	PAT STORMS			
G 101-22000		Deposits	\$100.00		Deposit Refund
		Total	\$100.00		
28584	12/29/23	THEIN WELL COMPANY INC.			
E 601-49400-312		Contractual Services	\$315.00	8778	Annual Inspeccion of Pumps and Wels
		Total	\$315.00		
		10100	\$81,411.10		

Fund Summary

10100 Checking

101 GENERAL FUND	\$65,322.66
601 WATER FUND	\$6,872.57
602 SEWER FUND	\$9,215.87
	<u>\$81,411.10</u>

Clerk Treasurer

Date

City of Cologne Payroll
29-Dec-23

Employee	\$ 25,298.75	December 29, 2023 Payroll
IRS	\$ 15,403.43	December 29, 2023 Payroll
MN Department of Revenue	\$ 2,970.14	December 29, 2023 Payroll
PERA	\$ 6,034.54	December 29, 2023 Payroll
Total	\$ 49,706.86	

City of Cologne Appointments	2024
Official Depositories	Old National, Security Bank, Citizens State Bank-NYA, 4M Fund
Official Newspaper	Sun Patriot
Acting Mayor	Sarah Bruss
Watershed Representative	Carol Szaroletta
Parks & Streets	Matt Lein & Nathan Kells
Emergency Management Dir	Matt Lein
Planning Commission Liaison	Carol Szaroletta
Weed Inspector	Brian Vos
Health Clinic	Lakeview Clinic
Auditor	Abdo
Building Inspector	Metro West Inspections
City Attorney	Melchert, Hubert, & Sjodin
City Planner	Collaborative Planning
City Engineer	Bolton & Menk
Fire Chief	Chad Vos
1st Assistant Chief	Brian Loscheider
2nd Assistant Chief	Randy Clay
Personnel Committee	Matt Lein & Sarah Bruss
Chairperson of Planning Commission - term ends 12/31/2023	Bernie Shambour
Vice Chairperson of Planning Commission - term ends 12/31/2023	Jeri Bowers
Cologne Fire Department Relief Association/Trustee	Michelle Morrison/Matt Lein
Glad Days Committee Member	Matt Lein
Communities of Belonging Liaison	Nathan Kells

Memo

To: City Council

From: Personnel Committee

Date: Friday December 29, 2023

Re: Salary Recommendations for Staff for 2024

The Personnel Committee has met with staff and recommends placement of employees as follows:

Brian Vos	Grade 14	Step 3
Mark Eggers	Grade 8	Step 8
Damon Klein	Grade 8	Step 5
Jenna McInnis	Grade 5	Step 6

We approved Michelle Morrison at the December 18, 2023 meeting to be at Grade 17 Step 2