

# **City Council Meeting Agenda**

Monday, November 20, 2023 7:00 PM Cologne Community Center, 1211 Village Parkway

## Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor:	Matt Lein
Councilmember:	Carol Szaroletta
Councilmember:	Sarah Bruss
Councilmember:	Rachel Lenzen
Councilmember:	Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

- 1. CALL MEETING TO ORDER & ROLL CALL
- 2. PLEDGE OF ALLEGIANCE
- 3. ADOPT AGENDA
- 4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

### 5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. October 16, 2023 City Council Minutes
- b. October 24, 2023 Payroll Summary
- c. November 21, 2023 Payroll Summary
- d. October 30, 2023 Special Meeting Minutes
- e. November 6, 2023 Check & EFT Report
- f. November 20, 2023 Check & EFT Report

- g. November 7, 2023 Payroll Summary
- h. Quarter 3 CFD Payroll Summary
- i. Resolution 23-30 Allowing Wire or Automated Payments
- j. Resolution 23-31 Approving Open Gym Supervisor
- k. Resolution 23-33 Accepting Donation
- I. 2024 LMCIT Waiver
- m. Benton Creek Area Geotech Payment #1
- n. 2024 Joint Assessment Service Agreement
- o. Cologne Lions Temporary Liquor License January 19, 2024
- p. Cologne Lions Temporary Gambling Permit January 19, 2024
- 6. NEW COUNCIL BUSINESS
  - a. Village Parkway School Zone
    - i. School Zone Study
    - ii. Resolution 23-32 Creating Village Parkway School Zone
  - b. Park Street Public 2024 Proposal
- 7. BOARD REPORTS
  - a. October Sheriff Report
- 8. ANNOUNCEMENTS
- 9. ITEMS REMOVED FROM THE CONSENT AGENDA
- 10. ADJOURN

### CALENDAR OF EVENTS/MEETINGS

November 23-24	Thursday-Friday	Thanksgiving – Offices Closed
December 4	Monday	6:00PM Planning Commission Meeting
December 4	Monday	7:00PM City Council Meeting



# **City Council Meeting Minutes**

Monday, October 16, 2023 7:00 PM Cologne Community Center, 1211 Village Parkway

# Vision Statement

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Councilmember:	Carol Szaroletta
Councilmember:	Sarah Bruss
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Councilmember:	Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM. 1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bruss, Kells, and Szaroletta were present. Also present were City Administrator Jesse Dickson and City Clerk Michelle Morrison.

# 2. PLEDGE OF ALLEGIANCE

# 3. ADOPT AGENDA

Motion by Councilmember Szaroletta to adopt the agenda, second by Councilmember Kells. Motion carried 4-0.

# 4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

Betsy Pysick provided an update to the Council on 2023 Glad Days and plans for Christmas in Cologne.

## 5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. October 2, 2023 City Council Minutes
- b. October 10, 2023 Payroll Summary
- c. October 16 Check and EFT Summary
- d. Benton Creek Area Pay Request #1
- e. Resolution 23-28 Approving Open Gym Supervisor

Motion by Councilmember Kells to approve the consent agenda, second by Councilmember Bruss. Motion carried unanimously.

### 6. NEW COUNCIL BUSINESS

### a. Kim Desmarais – Drainage Pond Issue

Property owners expressed concerns to the Council about an invasive woody shrub that is spreading between Cologne Academy and the residential area. Public Works Supervisor Brian Vos reviewed an estimate he had received from Prairie Restoration to remove and chemically treat the area. After discussion, Councilmember Kells made a motion to approve the bid from Prairie Restoration at a cost of \$10,607.00 second by Councilmember Szaroletta. Motion carried 4-0.

## 7. BOARD REPORTS

### a. Lion's Park Transfer

Mayor Lein advised that he is in contact with Lions President Jeff Thompson regarding the Lion's Park transfer to the City.

### b. Q3 Sheriff Report

### 8. ANNOUNCEMENTS

## 9. ITEMS REMOVED FROM THE CONSENT AGENDA

### 10. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 7:55 PM, second by Councilmember Bruss. Motion carried unanimously.

Respectfully Submitted:

Attest:

Michelle Morrison

Matt Lein

City Clerk

Mayor

City of Cologne Payroll 24-Oct-23							
Employee		\$	13,195.36	October 24, 2023 Payroll			
IRS		\$	4,561.36	October 24, 2023 Payroll			
MN Department of Revenue		\$	829.35	October 24, 2023 Payroll			
PERA		\$	2,448.99	October 24, 2023 Payroll			
Deferred Compensation		\$	648.57	October 24, 2023 Payroll			
Health Savings Account		\$	1,146.00	October 24, 2023 Payroll			
	Total	\$	22,829.63				

City of Cologne Payroll 21-Nov-23							
Employee		\$	13,699.84	November 21, 2023 Payroll			
IRS		\$	4,877.93	November 21, 2023 Payroll			
MN Department of Revenue		\$	912.79	November 21, 2023 Payroll			
PERA		\$	2,720.18	November 21, 2023 Payroll			
Deferred Compensation		\$	819.22	November 21, 2023 Payroll			
Health Savings Account		\$	2,243.66	November 21, 2023 Payroll			
_	Total	\$	25,273.62				

# **City Council Special Meeting Minutes**

October 30, 2023 - 7:00 PM

# 1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Kells and Szaroletta were present. Also present: City Administrator – Jesse Dickson and City Clerk – Michelle Morrison. Councilmembers Bruss and Lenzen were absent.

## 2. PUBLIC HEARING: Consider the Proposed Assessment for the Benton Creek Area Improvement Project

Motion by Councilmember Szaroletta to open the Public Hearing, second by Councilmember Kells. Motion carried 3-0. Mayor Lein introduced Jake Saulsbury, from Bolton and Menk, to review the project, costs and assessments and opened the floor to questions. Motion by Councilmember Szaroletta to close the public hearing at 7:10 PM, second by Councilmember Kells. Motion carried 3-0

# A) Resolution No 23-29 Adopting Proposed Assessment

After questions were answered, Mayor Lein asked if Councilmembers had any further questions. There being none, Councilmember Kells made a motion to adopt Resolution 23-29 Adopting Proposed Assessment, second by Councilmember Szaroletta. Motion carried 3-0.

# 3. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 7:12 PM, second by Councilmember Kells. Motion carried 3-0.

Respectfully Submitted:

Attest:

Michelle Morrison, City Clerk

Matt Lein, Mayor

#	Check Date Ve	endor Name	Amount Invoid	e	Comment
) Che	cking				
1522 e	10/12/23	AFLAC			
E 101	-41400-130	Employer Paid Ins (GENE	\$37.88	549363	Employee Insurance October
G 101	-21705	Aflac	\$129.66	549363	Employee Insurance October
E 602	-49450-130	Employer Paid Ins (GENE	\$12.62	549363	Employee Insurance October
E 601-49400-130		Employer Paid Ins (GENE	\$12.62	549363	Employee Insurance October
		Total	\$192.78	-	
1525 e	10/13/23	NUVERA COMMUNICATIONS			
	-45100-433	Dues and Subscriptions	\$120.24		Fitness Center Cable TV Oct
		Total	\$120.24	-	
1526 e	10/13/23	SECURITY CARD MEMBER S	ERVICE		
	-41400-430	Miscellaneous (GENERAL	\$23.91		Administrators Meeting Lunch
	-41400-207	Computer Software/Hardw	\$77.28		Monthly Adobe Subscription
	-41400-207	Computer Software/Hardw	\$145.00		Annual 3Cx Voicemail Subscription
	-45200-430	Miscellaneous (GENERAL	\$32.95		Soap Bathrooms
	-43100-210	Operating Supplies (GEN	\$33.91		Marking Paint
-	-49570-404	Repairs/Maint Machinery/	\$30.90		VFW Park Pad Lock
	-45200-430	Miscellaneous (GENERAL	\$16.10		Annual Prime Membership
	-45200-404	Repairs/Maint Machinery/	\$9.63		Pipe Fittings
	-43100-404	Repairs/Maint Machinery/	\$10.73		Toro Mower Parts
-	-45200-404	Repairs/Maint Machinery/	\$9.34		Dpraying Tip
	-43200-404 -43100-401	Repairs/Maint Buildings	\$9.34 \$89.97		LED Strip
	-0100-401	Total	\$479.72	-	
		Total	φ479.7Z		
1528 e	10/13/23	PREMIUM WATERS, INC.			
E 101	-43100-200	Office Supplies (GENERA	\$66.18	_	CCC Drinking Water
		Total	\$66.18		
1530 e	10/17/23	LOFFLER-131511			
E 101	-41400-404	Repairs/Maint Machinery/	\$66.81		Monthly Copier Lease Oct
		Total	\$66.81	-	
1531 e	10/17/23	MN VALLEY ELECTRIC COO	PERATIVE		
E 602	-49470-381	Electric Utilities	\$79.94		2140 N Village Parkway
	-43160-381	Electric Utilities	\$58.07		2043 Village Parkway Light
		Total	\$138.01	-	
1543 e	10/23/23	MN VALLEY TESTING LABS			
	-49450-311	Analysis	\$252.45	1217685	5 Water Analysis
	-49450-311	Analysis	\$252.45	1219030	-
	-49450-311	Analysis	\$252.45	1219644	-
	-49450-311	Analysis	\$252.45	1220401	
	-49450-311	Analysis	\$190.85	1221745	-
	-49450-311	Analysis	\$190.85	1222518	•
_ 502		Total	\$1,391.50		
	40/00/00				
1544 e	10/23/23	ECM PUBLISHERS, INC.	¢450.05	069604	Publish Public Lisering Partice Organ Part
	-41400-350	Print/Publications (GENE	\$152.25	968691	Publish Public Hearing Benton Creek Pro

eck# C	Check Date Ve	endor Name	Amount Invoid	ce Com	ment
E 101-	41400-350	Print/Publications (GENE	\$36.75	969626	Publish Nov 6 PH 209 Playhouse St E
		Total	\$189.00	-	
1545 e	10/23/23	MELCHERT, HUBERT,SJO	DIN, PLLP		
E 101-	41600-304	Legal Fees	\$442.55	169525	2023 Employee Handbook
E 101-	41600-304	Legal Fees	\$384.10	169865	Misc Legal
E 101-	41600-304	Legal Fees	\$217.10	169866	209 Playhouse St
		Total	\$1,043.75	-	
1546 e	10/24/23	PITNEY BOWES			
E 101-	41400-312	Contractual Services	\$91.29	1024115767	Ink for Postage Machine
		Total	\$91.29	-	
1547 e	10/25/23	4IMPRINT			
E 101-	45100-350	Print/Publications (GENE	\$851.95	26804802	COB Welcome Bags Donation Received CFI Relief
		Total	\$851.95		
1548 e	10/25/23	SECURITY CARD MEMBER	R SERVICE		
E 101-	45100-210	Operating Supplies (GEN	\$157.16		CCC Supplies
E 101-	41400-207	Computer Software/Hardw	\$107.28		Monthly Adobe and Flowroute Subscription
E 101-	41400-430	Miscellaneous (GENERAL	\$24.00		Administrator Lunch
E 101-	43100-210	Operating Supplies (GEN	\$245.94		PW Supplies
E 101-	43100-404	Repairs/Maint Machinery/	\$34.99		PW Supplies
E 101-42400-433		Dues and Subscriptions	\$1,575.84	_	Quarterly Water Surcharge
		Total	\$2,145.21		
1549 e	10/25/23	LANO EQUIPMENT OF NO	RWOOD		
E 101-	43100-404	Repairs/Maint Machinery/	\$1,004.22	30655	Bobcat Repairs
		Total	\$1,004.22		
1550 e	10/25/23	MELCHERT, HUBERT,SJO	DIN, PLLP		
E 101-	41600-304	Legal Fees	\$1,023.00	169910	Winkler Crossing 5th
		Total	\$1,023.00		
1551 e	10/31/23	NUVERA COMMUNICATIO	NS INC		
E 101-	45100-433	Dues and Subscriptions	\$120.24		Fitness Center Cable TV Nov
		Total	\$120.24		
1552 e	10/31/23	MN VALLEY ELECTRIC CO	OPERATIVE		
E 101-	43160-381	Electric Utilities	\$268.20		Street Light Account
		Total	\$268.20	-	
1553 e	11/01/23	QUALITY FLOW SYSTEMS	, INC		
E 602-	49450-404	Repairs/Maint Machinery/	\$537.50	45791	Meadow Lift Station Repairs
		Total	\$537.50	-	
1554 e	11/01/23	RECTECH OUTDOOR SOL	UTIONS		
E 101-	45200-404	Repairs/Maint Machinery/	\$13.99	12955	Hydro Gear Oil
		Total	\$13.99	-	

eck #	Check Date	Vendor Name	Amount Invoid	e C	omment
E 10	)1-43100-320	Communications (GENER	\$178.20		Phones
		Total	\$178.20		
1556 e	e 11/01/2	3 TECHSTAR IT SOLUTIONS			
E 10	)1-43100-312	Contractual Services	\$330.35		November IT Support
E 10	)1-42200-310	Other Professional Servic	\$330.35		November IT Support
E 60	)2-49450-312	Contractual Services	\$330.35		November IT Support
E 10	)1-41400-312	Contractual Services	\$330.35		November IT Support
		Total	\$1,321.40		
1557 e	e 11/01/2	3 BROADBAND CORP			
E 60	)2-49450-320	Communications (GENER	\$24.95		WWTP Internet Nov
		Total	\$24.95		
1558 e	e 11/01/2	3 MID COUNTY CO-OP			
E 10	01-45200-404	Repairs/Maint Machinery/	\$77.77	17678	Lawnmower Tire Repair
E 10	)1-43100-210	Operating Supplies (GEN	\$1.00	8277	Annual Tank Rental
E 60	)2-49450-210	Operating Supplies (GEN	\$1.00	8278	Annual Tank Rental
		Total	\$79.77		
28446	10/17/2	3 MN FIRE CHIEFS ASSOCI	ATION		
E 10	)1-42220-208	Training and Instruction	\$365.00	6184	2023 Conference Registration S Foley
E 10	)1-42220-208	Training and Instruction	\$365.00	6192	2023 Conference Registration J Rademache
E 10	)1-42220-208	Training and Instruction	\$365.00	6193	2023 Conference Registration C Milbrett
E 10	)1-42220-208	Training and Instruction	\$440.00	6195	2023 Conference Registration B Loscheider
E 10	)1-42220-208	Training and Instruction	\$365.00	6202	2023 Conference Registration C Vos
E 10	)1-42220-208	Training and Instruction	\$365.00	6214	2023 Conference Registration C Schrupp
		Total	\$2,265.00		
28450	10/23/23	3 STAR GROUP, L.L.C.			
E 10	01-43100-404	Repairs/Maint Machinery/	\$63.76	358879	PW Truck Light
		Total	\$63.76		
28451	11/06/23	3 SAMUEL ANDERSON			
E 10	01-45100-312	Contractual Services	\$120.00		Event Security - Octover 14, 2023
		Total	\$120.00		
28452	11/06/23	3 BAKER TILLY MUNICIPAL	ADVISORS		
E 10	01-41400-312	Contractual Services	\$20,575.00	BTMA224	17 Costs Associated with Bond Issuance
		Total	\$20,575.00		
28453	11/06/23	3 BENTON TOWNSHIP			
E 10	01-43100-312	Contractual Services	\$7,872.00		Dustcoating 134th
E 10	01-43100-312	Contractual Services	\$3,667.39		Gravel
		Total	\$11,539.39		
28454	11/06/23	3 ED BORAK			
E 10	01-45200-310	Other Professional Servic	\$300.00		Beaver Removal
		Total	\$300.00		
		3 BOUND TREE MEDICAL, L			

eck #	Check Date	Vendor Name	Amount Invoid	e Cor	nment
E 10	01-42230-210	Operating Supplies (GEN	\$109.89	85021110	CFD Nitrile Gloves
E 10	01-42230-210	Operating Supplies (GEN	\$38.62	85053186	CFD Nasal Nalozone Trainers
E 10	01-42230-210	Operating Supplies (GEN	\$610.77	85132835	CFD AED Batteries and Defib Pads
		Total	\$759.28	-	
28456	11/06/2	3 CARVER COUNTY			
E 10	01-42110-310	Other Professional Servic	\$50,176.50		2nd Half Police Contract
E 10	01-41910-310	Other Professional Servic	\$21,662.06	6573	Final Payment Cologne area Transportation Pla
		Total	\$71,838.56		
28457	11/06/23	3 CARVER COUNTY ATTOR	RNEY		
E 10	01-41600-304	Legal Fees	\$685.54		Q 3 Prosecution Contract
		Total	\$685.54		
28458	11/06/23	3 CARVER COUNTY REPU	BLICANS		
G 10	01-22000	Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
28459	11/06/23	3 TOM CLABO			
E 10	E 101-45100-312	Contractual Services	\$120.00		Event Security October 14, 2023
		Total	\$120.00		
28460	11/06/23	3 CUSTOMIZED FIRE RESC	UE TRAIN		
E 101-42220-208	Training and Instruction	\$1,950.00	2338	NFPA 1021 Officer Training	
		Total	\$1,950.00		
28461	11/06/23	3 FLOW MEASUREMENT A	MENT AND CONTROL C		
E 60	02-49450-312	Contractual Services	\$452.00	2398	Certification Channel Flow Meter
		Total	\$452.00		
28462	11/06/2	3 HAWKINS, INC			
E 60	02-49450-216	Chemicals and Chem Pro	\$9,727.85	6597409	Chemicals WWTP
E 60	02-49450-216	Chemicals and Chem Pro	\$20.00	6602415	Chlorine/Sulfur Dioxide
E 60	01-49400-216	Chemicals and Chem Pro	\$10.00	6603193	Chlorine Well #3
		Total	\$9,757.85		
28463	11/06/23	3 MIGUEL JIMENEZ			
G 10	01-22000	Deposits	\$800.00		Deposit Refund
		Total	\$800.00		
28464	11/06/23	3 JOSTAN SERVICES, INC.			
E 10	01-45100-223	Building Repair Supplies	\$123.45		CCC Toilet Paper
E 10	01-45100-401	Repairs/Maint Buildings	\$2,206.68	9179	CCC Cleaning - October
		Total	\$2,330.13		
28465	<b>i</b> 11/06/23	3 KUSSKE CONSTRUCTIO	N		
E 60	02-49450-210	Operating Supplies (GEN	\$320.00		Sewer Parts
		Total	\$320.00	-	
28466	<b>i</b> 11/06/23	3 LENZEN CHEVROLET-BU	IICK, INC.		

\*Check Detail Register© Batch: 101623Aflac,101723Nuvera,101723SecurityVisa,101723Premium,101723Loffler,102023MVEC,101723MNFIRECHIEF,110123Xcel,1020 23MVTL,102323NAPASTAR,110623CR,102323ECM,102323Melchert,102423Pitney,1025234Imprint,102523SecurityVisa,102523Lano,1 02523 Melchert, 110323 Nuvera, 110323 MVEC, 110123 Quality Flow, 110123 RecTech, 110123 Metronet, 110123 Techstar, 110123 Broadband, 100123 Broadban

k # Checl	k Date Ve	ndor Name	Amount Invoic	e	Comment
		Total	\$449.60		
28467	11/06/23	BRIAN LOSCHEIDER			
E 101-4221	0-500	Capital Outlay (GENERAL	\$933.02		Fire Departnent Furniture
		Total	\$933.02		
28468	11/06/23	MORGAN LOSCHEIDER			
R 101-0000	0-34793	Gym Fees/Rentals	\$40.00		Refund Rental Cancelled
G 101-2030	0	Sales Tax Payable	\$2.75		Refund Rental Cancelled
G 101-2030	)1	Sales Tax Payable - Trans	\$0.20		Refund Rental Cancelled
G 101-2200	0	Deposits	\$50.00		Refund Rental Cancelled
		Total	\$92.95		
28469	11/06/23	N & J SERVICES			
E 101-4510	0-300	Professional Srvs (GENE	\$725.00	240	CCC - Event Cleaning/Drapery Install Oct 1
		Total	\$725.00		
28470	11/06/23	NCPERS Group Life Ins			
E 101-4140	0-130	Employer Paid Ins (GENE	\$32.00		Employee Life Insurance - November
E 601-4940	0-130	Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - November
E 602-4945	0-130	Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - November
E 101-4310	0-130	Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - November
		Total	\$80.00		
28471	11/06/23	NIHCA			
E 101-4510	0-312	Contractual Services	\$449.00		Annual Dues
		Total	\$449.00		
28472	11/06/23	POST OFFICE			
E 101-4140	0-322	Postage	\$310.00		Annual Permit Fee
		Total	\$310.00		
28473	11/06/23	RIDGEVIEW MEDICAL			
G 101-2200	0	Deposits	\$500.00		Deposit refund
		Total	\$500.00		
28474	11/06/23	STERLING FENCE			
E 101-4520	0-500	Capital Outlay (GENERAL	\$18,842.00	26476	Marion Park Fence
		Total	\$18,842.00		
28475	11/06/23	TEE JAY NORTH, INC			
E 101-4510	0-401	Repairs/Maint Buildings	\$1,592.34	49386	Repair Front Door Motor Gearbox
		Total	\$1,592.34		
28476	11/06/23	UTILITY LOGIC			
E 601-4940	0-220	Repair/Maint Supply (GEN	\$1,185.00	14305	Ferromagnetic Locator
-		Total	\$1,185.00		-
28477	11/06/23	WICKENHAUSER EXCAVAT	ING, INC.		
E 602-4945		Contractual Services	\$350.00		Clean Storm Drain Outlet by Winkler Trail44
			2000.00		

\*Check Detail Register© Batch: 101623Aflac,101723Nuvera,101723SecurityVisa,101723Premium,101723Loffler,102023MVEC,101723MNFIRECHIEF,110123Xcel,1020 23MVTL,102323NAPASTAR,110623CR,102323ECM,102323Melchert,102423Pitney,1025234Imprint,102523SecurityVisa,102523Lano,1 02523Melchert,110323Nuvera,110323MVEC,110123QualityFlow,110123RecTech,110123Metronet,110123Techstar,110123Broadband,

				D.SWING V		
Check #	Check Date	Vendor Name		Amount	Invoice	Comment
			10100	\$160,78	3.33	
Fund Su	mmary					
<u>10100</u> C	hecking					
101 GEN	IERAL FUND		\$146	,265.10		
601 WAT	ER FUND		\$1	,223.62		
602 SEW	/ER FUND		\$13	,263.71		
603 STO	RM WATER FUI	ND		\$30.90		
			\$160	,783.33		

**Clerk Treasurer** 

Date

0 Checking					
	1/07/23	VERIZON WIRELESS			
E 101-42230-	-320	Communications (GENER	\$210.06	-	CFD Communication - November
		Total	\$210.06		
<b>1565 e</b> 1	1/07/23	METRO WEST INSPECTION S	SERVICES		
E 101-42400-	-310	Other Professional Servic	\$8,616.74		Permits Finaled - October
		Total	\$8,616.74	-	
<b>1566 e</b> 1	1/08/23	CIRCLE K			
E 101-43100-	-212	Motor Fuels	\$542.70		PW Fuel
E 101-42230-	-212	Motor Fuels	\$674.83		CFD Fuel
		Total	\$1,217.53	-	
<b>1567 e</b> 1	1/08/23	AFLAC			
E 101-41400-	-130	Employer Paid Ins (GENE	\$37.88		Employee Insurance November
G 101-21705		Aflac	\$129.66		Employee Insurance November
E 602-49450-	-130	Employer Paid Ins (GENE	\$12.62		Employee Insurance November
E 601-49400-	-130	Employer Paid Ins (GENE	\$12.62		Employee Insurance November
		Total	\$192.78	-	
<b>1568 e</b> 1	1/08/23	HEALTH PARTNERS			
G 101-21706		Health/Dental Ins	\$3,521.88		Employee Medical and Dental Insurance - D
		Total	\$3,521.88	-	
<b>1569</b> e 1	1/08/23	REPUBLIC SERVICES			
E 101-41940-	-384	Refuse/Garbage Disposal	\$197.52		PW Garbage
E 101-42210-	-384	Refuse/Garbage Disposal	\$137.42		CFD Garbage
E 101-45100-	-384	Refuse/Garbage Disposal	\$252.49		CCC Garbage
E 101-45200-	-384	Refuse/Garbage Disposal	\$137.42		Lions Park Garbage
		Total	\$724.85	-	-
<b>1570</b> e 1	1/08/23	MUNIPLATFORM			
E 101-41400-	-312	Contractual Services	\$450.00	1724	Marketing of 2023 Bond Issue
		Total	\$450.00	-	
<b>1573 e</b> 1	1/14/23	MN VALLEY TESTING LABS			
E 602-49450-	-311	Analysis	\$190.85	122361	Water Analysis
E 602-49450-	-311	Analysis	\$73.70	1223809	Water Analysis
E 602-49450-	-311	Analysis	\$930.60	1224795	Water Analysis
E 602-49450-	-311	Analysis	\$190.85	1224801	Water Analysis
E 602-49450-	-311	Analysis	\$169.40	1225990	Water Analysis
		Total	\$1,555.40	-	-
<b>1574 e</b> 1	1/15/23	CORE & MAIN			
E 601-49400-	-210	Operating Supplies (GEN	\$2,698.66	651414	Meters
		Total	\$2,698.66	-	
<b>1575 e</b> 1	1/15/23	MATHESON TRI-GAS			
E 101-43100-		Operating Supplies (GEN	\$76.68	28574418	

		Total	\$76.68	-	
4530	- 44/45/00				
1576		MELCHERT, HUBERT,SJOD		170174	Mina Lagol
	01-41600-304	Legal Fees	\$100.20	170174	Misc Legal
E 10	01-41600-304	Legal Fees	\$567.80	170175	209 Playhouse St E
		Total	\$668.00		
1577	<b>e</b> 11/15/23	CAR-CO INC			
E 1	01-45200-404	Repairs/Maint Machinery/	\$32.70	726032	GM
E 10	01-45200-404	Repairs/Maint Machinery/	\$34.74	726034	Motor Oil
E 1	01-45200-404	Repairs/Maint Machinery/	\$81.47	726329	Hyd Filter
E 1	01-45200-404	Repairs/Maint Machinery/	\$248.20	726350	Fuel/Oil/Air Filters
		Total	\$397.11		
1578	e 11/15/23	FRATTALLONES HARDWAR	RE		
E 10	01-43100-210	Operating Supplies (GEN	\$21.98		Hoses
		Total	\$21.98		
1579	<b>e</b> 11/15/23	PER MAR SECURITY SERV	ICES		
E 1	01-45100-312	Contractual Services	\$125.70	3188257	Quarterly Security Services Q4
		Total	\$125.70		
1580	e 11/15/23	SUMMIT FIRE PROTECTION	J		
	01-45100-300	Professional Srvs (GENE	\$404.00	192028128	Fire Monitoring
		Total	\$404.00		
1581	<b>e</b> 11/15/23	CENTERPOINT			
	02-49470-383	Gas Utilities	\$18.15		124 Hazlewood Lift
	02-49470-383	Gas Utilities	\$16.23		1022 Meadow
	02-49470-383	Gas Utilities	\$20.65		105 Benton St
	01-48930-383	Gas Utilities	\$96.22		2224 Naples
L 0	40000 000	Total	\$151.25		
28480	<b>)</b> 11/20/23	BOLTON & MENK, INC			
	02-49450-303	Engineering Fees	\$492.50	323766	2023 CIPP
E 10	01-43100-303	Engineering Fees	\$33,238.75	323800	Benton Creek Area Improvements
E 10	01-43100-303	Engineering Fees	\$240.00	323802	Misc Engineering
E 10	01-43100-303	Engineering Fees	\$264.75	323803	Modern Design Stormwater
	01-43100-500	Capital Outlay (GENERAL	\$870.50	323804	Street & Utility Reconstruction
	01-43100-303	Engineering Fees	\$5,383.50	323806	Village Parkway Improvements
	01-43100-303	Engineering Fees	\$1,598.50	323807	Village Parkway Speed Zone
	03-49540-303	Engineering Fees	\$100,216.00	323815	Wastewater Treatment Facility
	01-41700-303	Engineering Fees	\$1,615.50	323816	Winkler Crossing 4th
	01-41700-303	Engineering Fees	\$3,218.50	323817	Winkler Crossing 5th
_ !		Total	\$147,138.50	320011	
28481	11/20/23	CARVER COUNTY			
	01-43100-320	Communications (GENER	\$40.00	3462	Fiber Optic Connection
	01-42210-320	Communications (GENER	\$40.00	3462	Fiber Optic Connection
	01-45100-320	Communications (GENER	\$40.00	3462	Fiber Optic Connection
	0. 10100 020		ψ-10.00	0.01	

	~~ /~ / ~~ ~~~		<b>*</b>		
	02-49450-320	Communications (GENER	\$25.00	3462	Fiber Optic Connection
	02-49450-320	Communications (GENER	\$25.00	3462	Fiber Optic Connection
E 1	01-41550-312	Contractual Services	\$15,163.10	48306	2023 Assessment Contrat
		Total	\$15,373.10		
28482	<b>2</b> 11/20/23	COLLABORATIVE PLANNIN	G, LLC		
E 1	01-41910-310	Other Professional Servic	\$180.00	302	General Planning
E 1	01-41910-310	Other Professional Servic	\$750.00	303	209 Playhouse
E 1	01-41910-310	Other Professional Servic	\$210.00	304	Freediom Storage
E 1	01-41910-310	Other Professional Servic	\$60.00	305	Ordinance Amendment
		Total	\$1,200.00		
2848:	<b>3</b> 11/20/23	COLOGNE HOLLANDERS			
G 1	01-22000	Deposits	\$100.00		Deposit Refund
		Total	\$100.00	-	
28484	4 11/20/23	DAVY LABORATORIES			
	01-48920-300	Professional Srvs (GENE	\$60.50	2310240	Sludge Testing
_ 0	0	Total	\$60.50		
2848 F 6	5 11/20/23 02-49450-312	DWK CLEAN WATER SERV Contractual Services	\$960.00		WWTP Monthly Water Testing - Oct
20	02 40400 012	Total	\$960.00	-	www.iii Monality watch resulting - Oct
2848	6 11/20/23	GOPHER STATE ONE-CALL	(INC)		
	01-43100-310	Other Professional Servic	\$145.80	3100309	Locates - October
		Total	\$145.80	-	
2848	<b>7</b> 11/20/23	MONICA GUENNIGSMAN			
	01-45100-312	Contractual Services	\$120.00		Security Services November 11, 2023
	01-43100-312	Total	\$120.00	-	Security Services November 11, 2025
		Total	\$120.00		
2848	<b>B</b> 11/20/23	HAWKINS, INC			
	02-49450-216	Chemicals and Chem Pro	\$8,764.93	6619270	WWTP
E 6	01-49400-216	Chemicals and Chem Pro	\$30.00	6625779	Water Plant
		Total	\$8,794.93		
2848	9 11/20/23	HKGi			
E 1	01-41910-310	Other Professional Servic	\$525.00	013-7	Cologne Downtown Plan
		Total	\$525.00	-	
2849	<b>0</b> 11/20/23	KELSEY HOEN			
	01-22000	Deposits	\$50.00		Deposit Refund
		Total	\$50.00	-	-
00.10	44/00/00				
2849 <sup>,</sup>		MED COMPASS	¢0,000,00	44007	CED Mod Evens
⊏ 1	01-42230-312	Contractual Services	\$2,820.00	44327	CFD Med Exams
		Total	\$2,820.00		
28492	<b>2</b> 11/20/23	LUKE MEYER			
	01-45100-312	Contractual Services	\$120.00		Security Services November 11, 2023

		Total	\$120.00		
28493	11/20/23	OVERLINE & SON, INC.			
E 602-4	9450-312	Contractual Services	\$2,900.00	1242	Vactor and Televising Lions Park
		Total	\$2,900.00		
28494	11/20/23	AMBICA PITCHUMANI			
G 101-2	2000	Deposits	\$100.00		Deposit Refund
		Total	\$100.00		
28495	11/20/23	SAFETY SIGNS, LLC			
E 101-4	3100-500	Capital Outlay (GENERAL	\$6,050.00	234997	Street Signs Benton Creek Area Improvem
		Total	\$6,050.00		
28496	11/20/23	STRAIGHT UP SERVICES, INC			
E 101-4	5200-404	Repairs/Maint Machinery/	\$1,097.67	53928	Tire Replacement Jacobsen Mower
		Total	\$1,097.67		
28497	11/20/23	TOW MASTER			
E 101-4	3100-404	Repairs/Maint Machinery/	\$350.34	464154	Truck Spinner for Winter Salt
		Total	\$350.34		
28498	11/20/23	TWIN CITIES & WESTERN RAIL	ROAD		
E 101-4	3100-312	Contractual Services	\$387.51	900571	Annual Fee for Utility Crossing
		Total	\$387.51		
28499	11/20/23	MEGAN WARD			
E 101-4	1400-430	Miscellaneous (GENERAL	\$86.37		Duplicate Payment
		Total	\$86.37		
28500	11/20/23	WHITTAKER, LISA			
G 101-2	2000	Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
28501	11/20/23	KASSANDRA YAECK			
G 101-2	2000	Deposits	\$50.00		Deposit Refund
		Total	\$50.00		

# \*Check Detail Register© Batch: 110723Verizon,110723MetroWest,110823Circlek,110823Aflac,110823HealthPartners,110823Republic,110823MUNIPLATFORM,11142 3MVTL,112023cr,111523CoreandMain,111523Matheson,111523Melchert,111523Carco,111523Frattallones,111523PerMar,111523Su mmit Fire,111523Centerpoint

Check #	Check Date	Vendor Name	Amount	Invoice	Comment	
Fund Sum	nmary					
<u>10100 Ch</u>	necking					
101 GENE	ERAL FUND		\$91,567.86			
601 WATI	ER FUND		\$2,938.00			
602 SEW	ER FUND		\$14,790.48			
603 STOF	RM WATER FUI	ND	\$100,216.00			
			\$209,512.34			

**Clerk Treasurer** 

Date

k# Che	eck Date Ve	ndor Name	Amount Invoi	ce cor	nment
0 Checkir	ng				
1564 e	11/07/23	VERIZON WIRELESS			
E 101-422	230-320	Communications (GENER	\$210.06		CFD Communication - November
		Total	\$210.06	-	
1565 e	11/07/23	METRO WEST INSPECTION S	ERVICES		
E 101-424		Other Professional Servic	\$8,616.74		Permits Finaled - October
		Total	\$8,616.74	-	
1566 e	11/08/23	CIRCLE K			
E 101-431	00-212	Motor Fuels	\$542.70		PW Fuel
E 101-422	230-212	Motor Fuels	\$674.83		CFD Fuel
		Total	\$1,217.53	_	
1567 e	11/08/23	AFLAC			
E 101-414	100-130	Employer Paid Ins (GENE	\$37.88		Employee Insurance November
G 101-217	705	Aflac	\$129.66		Employee Insurance November
E 602-494	450-130	Employer Paid Ins (GENE	\$12.62		Employee Insurance November
E 601-494	400-130	Employer Paid Ins (GENE	\$12.62		Employee Insurance November
		Total	\$192.78		
1568 e	11/08/23	HEALTH PARTNERS			
G 101-217	706	Health/Dental Ins	\$3,521.88	_	Employee Medical and Dental Insurance - I
		Total	\$3,521.88		
1569 e	11/08/23	REPUBLIC SERVICES			
E 101-419	940-384	Refuse/Garbage Disposal	\$197.52		PW Garbage
E 101-422	210-384	Refuse/Garbage Disposal	\$137.42		CFD Garbage
E 101-451	00-384	Refuse/Garbage Disposal	\$252.49		CCC Garbage
E 101-452	200-384	Refuse/Garbage Disposal	\$137.42	_	Lions Park Garbage
		Total	\$724.85		
1570 e	11/08/23	MUNIPLATFORM			
E 101-414	100-312	Contractual Services	\$450.00	1724	Marketing of 2023 Bond Issue
		Total	\$450.00		
1573 e	11/14/23	MN VALLEY TESTING LABS			
E 602-494	150-311	Analysis	\$190.85	122361	Water Analysis
E 602-494	150-311	Analysis	\$73.70	1223809	Water Analysis
E 602-494		Analysis	\$930.60	1224795	Water Analysis
E 602-494		Analysis	\$190.85	1224801	Water Analysis
E 602-494	150-311	Analysis	\$169.40	1225990	Water Analysis
		Total	\$1,555.40		
1574 e	11/15/23	CORE & MAIN			
E 601-494	100-210	Operating Supplies (GEN	\$2,698.66	651414	Meters
		Total	\$2,698.66		
1575 e	11/15/23	MATHESON TRI-GAS			
E 101-431	00-210	Operating Supplies (GEN	\$76.68	28574418	

	Total	\$76.68	-	
<b>1576 e</b> 11/15/23	MELCHERT, HUBERT,SJOD			
E 101-41600-304	Legal Fees	\$100.20	170174	Misc Legal
E 101-41600-304	Legal Fees	\$567.80	170175	209 Playhouse St E
	Total	\$668.00	_	
<b>1577 e</b> 11/15/23	CAR-CO INC			
E 101-45200-404	Repairs/Maint Machinery/	\$32.70	726032	GM
E 101-45200-404	Repairs/Maint Machinery/	\$34.74	726034	Motor Oil
E 101-45200-404	Repairs/Maint Machinery/	\$81.47	726329	Hyd Filter
E 101-45200-404	Repairs/Maint Machinery/	\$248.20	726350	Fuel/Oil/Air Filters
	Total	\$397.11	-	
<b>1578 e</b> 11/15/23	FRATTALLONES HARDWAR	E		
E 101-43100-210	Operating Supplies (GEN	\$21.98		Hoses
	Total	\$21.98	-	
<b>1579 e</b> 11/15/23	PER MAR SECURITY SERVIO	CES		
E 101-45100-312	Contractual Services	\$125.70	3188257	Quarterly Security Services Q4
	Total	\$125.70	-	
<b>1580 e</b> 11/15/23	SUMMIT FIRE PROTECTION			
E 101-45100-300	Professional Srvs (GENE	\$404.00	192028128	Fire Monitoring
	Total	\$404.00	-	
11/15/23	CENTERPOINT			
E 602-49470-383	Gas Utilities	\$18.15		124 Hazlewood Lift
E 602-49470-383	Gas Utilities	\$16.23		1022 Meadow
E 602-49470-383	Gas Utilities	\$20.65		105 Benton St
E 601-48930-383	Gas Utilities	\$96.22	_	2224 Naples
	Total	\$151.25		
<b>28480</b> 11/20/23	<b>BOLTON &amp; MENK, INC</b>			
E 602-49450-303	Engineering Fees	\$492.50	323766	2023 CIPP
E 101-43100-303	Engineering Fees	\$33,238.75	323800	Benton Creek Area Improvements
E 101-43100-303	Engineering Fees	\$240.00	323802	Misc Engineering
E 101-43100-303	Engineering Fees	\$264.75	323803	Modern Design Stormwater
E 101-43100-500	Capital Outlay (GENERAL	\$870.50	323804	Street & Utility Reconstruction
E 101-43100-303	Engineering Fees	\$5,383.50	323806	Village Parkway Improvements
E 101-43100-303	Engineering Fees	\$1,598.50	323807	Village Parkway Speed Zone
E 603-49540-303	Engineering Fees	\$100,216.00	323815	Wastewater Treatment Facility
E 101-41700-303	Engineering Fees	\$1,615.50	323816	Winkler Crossing 4th
E 101-41700-303	Engineering Fees	\$3,218.50	323817	Winkler Crossing 5th
	Total	\$147,138.50		
<b>28481</b> 11/20/23	CARVER COUNTY			
E 101-43100-320	Communications (GENER	\$40.00	3462	Fiber Optic Connection
E 101-42210-320	Communications (GENER	\$40.00	3462	Fiber Optic Connection
E 101-42210-320 E 101-45100-320	Communications (GENER	\$40.00	3462	Fiber Optic Connection

_		ndor Name	Amount Invoid		
-	02-49450-320	Communications (GENER	\$25.00	3462	Fiber Optic Connection
	02-49450-320	Communications (GENER	\$25.00	3462	Fiber Optic Connection
E 1	01-41550-312	Contractual Services	\$15,163.10	48306	2023 Assessment Contrat
		Total	\$15,373.10		
28482	2 11/20/23	COLLABORATIVE PLANNIN	G, LLC		
E 1	01-41910-310	Other Professional Servic	\$180.00	302	General Planning
E 1	01-41910-310	Other Professional Servic	\$750.00	303	209 Playhouse
E 1	01-41910-310	Other Professional Servic	\$210.00	304	Freediom Storage
E 1	01-41910-310	Other Professional Servic	\$60.00	305	Ordinance Amendment
		Total	\$1,200.00		
28483	<b>3</b> 11/20/23	COLOGNE HOLLANDERS			
G 1	01-22000	Deposits	\$100.00		Deposit Refund
		Total	\$100.00	-	
28484	<b>1 1 1 1 1 1 1 1 1 1</b>	DAVY LABORATORIES			
E 601-48920-300		Professional Srvs (GENE	\$60.50	2310240	Sludge Testing
		Total	\$60.50		
28485	<b>5</b> 11/20/23	DWK CLEAN WATER SERVI	CES, LLC		
E 602-49	02-49450-312	Contractual Services	\$960.00		WWTP Monthly Water Testing - Oct
		Total	\$960.00		
28486	<b>6</b> 11/20/23	GOPHER STATE ONE-CALL	(INC)		
E 1	01-43100-310	Other Professional Servic	\$145.80	3100309	Locates - October
		Total	\$145.80		
28487	7 11/20/23	MONICA GUENNIGSMAN			
E 1	01-45100-312	Contractual Services	\$120.00		Security Services November 11, 2023
		Total	\$120.00		
28488	<b>3</b> 11/20/23	HAWKINS, INC			
E 6	02-49450-216	Chemicals and Chem Pro	\$8,764.93	6619270	WWTP
E 6	01-49400-216	Chemicals and Chem Pro	\$30.00	6625779	Water Plant
		Total	\$8,794.93		
28489	<b>)</b> 11/20/23	HKGi			
E 1	01-41910-310	Other Professional Servic	\$525.00	013-7	Cologne Downtown Plan
		Total	\$525.00		
28490	<b>)</b> 11/20/23	KELSEY HOEN			
G 1	01-22000	Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
<b>2849</b> 1	I 11/20/23	MED COMPASS			
E 1	01-42230-312	Contractual Services	\$2,820.00	44327	CFD Med Exams
		Total	\$2,820.00		
28492	2 11/20/23	LUKE MEYER			
	01-45100-312	Contractual Services	\$120.00		Security Services November 11, 2023

		Total	\$120.00		
28493	11/20/23	OVERLINE & SON, INC.			
E 602-4	9450-312	Contractual Services	\$2,900.00	1242	Vactor and Televising Lions Park
		Total	\$2,900.00		
<b>28494</b> 11/20/23		AMBICA PITCHUMANI			
G 101-2	2000	Deposits	\$100.00		Deposit Refund
		Total	\$100.00		
28495	11/20/23	SAFETY SIGNS, LLC			
E 101-43100-500		Capital Outlay (GENERAL	\$6,050.00	234997	Street Signs Benton Creek Area Improvem
		Total	\$6,050.00		
28496	11/20/23	STRAIGHT UP SERVICES, IN	IC		
E 101-45200-404		Repairs/Maint Machinery/	\$1,097.67	53928	Tire Replacement Jacobsen Mower
		Total	\$1,097.67		
28497	11/20/23	TOW MASTER			
E 101-4	3100-404	Repairs/Maint Machinery/	\$350.34	464154	Truck Spinner for Winter Salt
		Total	\$350.34		
28498	11/20/23	TWIN CITIES & WESTERN R	AILROAD		
E 101-4	3100-312	Contractual Services	\$387.51	900571	Annual Fee for Utility Crossing
		Total	\$387.51		
28499	11/20/23	MEGAN WARD			
E 101-4	1400-430	Miscellaneous (GENERAL	\$86.37		Duplicate Payment
		Total	\$86.37		
28500	11/20/23	WHITTAKER, LISA			
G 101-2	2000	Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
28501	11/20/23	KASSANDRA YAECK			
G 101-2	2000	Deposits	\$50.00		Deposit Refund
		Total	\$50.00		

# \*Check Detail Register© Batch: 110723Verizon,110723MetroWest,110823Circlek,110823Aflac,110823HealthPartners,110823Republic,110823MUNIPLATFORM,11142 3MVTL,112023cr,111523CoreandMain,111523Matheson,111523Melchert,111523Carco,111523Frattallones,111523PerMar,111523Su mmit Fire,111523Centerpoint

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Fund Sum	nmary				
<u>10100 Ch</u>	ecking				
101 GENE	RAL FUND		\$91,567.86		
601 WATE	ER FUND		\$2,938.00		
602 SEW	ER FUND		\$14,790.48		
603 STOF	M WATER FU	ND	\$100,216.00		
			\$209,512.34		

**Clerk Treasurer** 

Date

### \*Check Summary Register©

Batch:

110723Verizon,110723MetroWest,110823Circlek,110823Aflac,110823HealthPartners,110823Republic,110823MUNIPLATFORM,11142 3MVTL,112023cr,111523CoreandMain,111523Matheson,111523Melchert,111523Carco,111523Frattallones,111523PerMar,111523Su mmit Fire,111523Centerpoint

		Name	Check Date	Check Amt	
10100	Checking				
1564e		VERIZON WIRELESS	11/7/2023	\$210.06	CFD Communication - November
1565e		METRO WEST INSPECTION SER	11/7/2023	\$8,616.74	Permits Finaled - October
1566e		CIRCLE K	11/8/2023	\$1,217.53	PW Fuel
1567e		AFLAC	11/8/2023	\$192.78	Employee Insurance November
1568e		HEALTH PARTNERS	11/8/2023	\$3,521.88	Employee Medical and Dental Insurance - Dec
1569e		REPUBLIC SERVICES	11/8/2023	\$724.85	PW Garbage
1570e		MUNIPLATFORM	11/8/2023	\$450.00	Marketing of 2023 Bond Issue
1573e		MN VALLEY TESTING LABS	11/14/2023	\$1,555.40	Water Analysis
1574e		CORE & MAIN	11/15/2023	\$2,698.66	Meters
1575e		MATHESON TRI-GAS	11/15/2023	\$76.68	
1576e		MELCHERT, HUBERT, SJODIN, P	11/15/2023	\$668.00	Misc Legal
1577e		CAR-CO INC	11/15/2023	\$397.11	GM
1578e		FRATTALLONES HARDWARE	11/15/2023	\$21.98	Hoses
1579e		PER MAR SECURITY SERVICES	11/15/2023	\$125.70	Quarterly Security Services Q4
1580e		SUMMIT FIRE PROTECTION	11/15/2023	\$404.00	Fire Monitoring
1581e		CENTERPOINT	11/15/2023	\$151.25	124 Hazlewood Lift
28480		BOLTON & MENK, INC	11/20/2023	\$147,138.50	Village Parkway Speed Zone
28481		CARVER COUNTY	11/20/2023	\$15,373.10	Fiber Optic Connection
28482		COLLABORATIVE PLANNING, LL	11/20/2023	\$1,200.00	209 Playhouse
28483		COLOGNE HOLLANDERS	11/20/2023	\$100.00	Deposit Refund
28484		DAVY LABORATORIES	11/20/2023	\$60.50	Sludge Testing
28485		DWK CLEAN WATER SERVICES,	11/20/2023	\$960.00	WWTP Monthly Water Testing - Oct
28486		GOPHER STATE ONE-CALL (INC)	11/20/2023	\$145.80	Locates - October
28487		MONICA GUENNIGSMAN	11/20/2023	\$120.00	Security Services November 11, 2023
28488		HAWKINS, INC	11/20/2023	\$8,794.93	WWTP
28489		HKGi	11/20/2023	\$525.00	Cologne Downtown Plan
28490		KELSEY HOEN	11/20/2023	\$50.00	Deposit Refund
28491		MED COMPASS	11/20/2023	\$2,820.00	CFD Med Exams
28492		LUKE MEYER	11/20/2023	\$120.00	Security Services November 11, 2023
28493		OVERLINE & SON, INC.	11/20/2023	\$2,900.00	Vactor and Televising Lions Park
28494		AMBICA PITCHUMANI	11/20/2023	\$100.00	Deposit Refund
28495		SAFETY SIGNS, LLC	11/20/2023	\$6,050.00	Street Signs Benton Creek Area Improvement
28496		STRAIGHT UP SERVICES, INC	11/20/2023	\$1,097.67	Tire Replacement Jacobsen Mower
28497		TOW MASTER	11/20/2023	\$350.34	Truck Spinner for Winter Salt
28498		TWIN CITIES & WESTERN RAILR	11/20/2023	\$387.51	Annual Fee for Utility Crossing
28499		MEGAN WARD	11/20/2023	\$86.37	Duplicate Payment
28500		WHITTAKER, LISA	11/20/2023	\$50.00	Deposit Refund
28501		KASSANDRA YAECK	11/20/2023	\$50.00	_Deposit Refund
			Total Checks	\$209,512.34	

### **Clerk Treasurer**

Date

FILTER: (([Act Year]='2023' and [period] in (11))) and (Source in ('110723Verizon','110723MetroWest','110823Circlek','110823Aflac','110823HealthPartners','110823Rep ublic','110823MUNIPLATFORM','111423MVTL','112023cr','111523CoreandMain','111523Matheson','11 1523Melchert','111523Carco','111523Frattallones','111523PerMar','111523Summit Fire','111523Centerpoint'))

	C	•	Cologne Payr -Nov-23	coll	
Employee		\$	13,436.33	November 7, 2023 Payroll	
IRS		\$	4,665.83	November 7, 2023 Payroll	
MN Department of Revenue		\$	848.68	November 7, 2023 Payroll	
PERA		\$	2,495.17	November 7, 2023 Payroll	
	Total	\$	21,446.01		

City of Cologne Fire Department Payroll 10/25/2023 Quarter 3						
Employee	EFT	\$14,330.09 October 25, 2023 Q3 Payroll				
Employee IRS	EFT	\$ 2,374.22 October 25, 2023 Q3 Payroll				
	Total	\$16,899.79				



# CITY OF COLOGNE RESOLUTION NO. 23-30 A RESOLUTION ALLOWING WIRE/AUTOMATED BANK PAYMENTS AND AUTHORIZING PRE-PAYMENT OF CLAIMS

WHEREAS, the banking industry has promoted electronic funds transfers to reduce paper transactions, move resources more rapidly and respond to customer demands; and

- WHEREAS, Minnesota State Statutes defines electronic funds transfer as the process of value exchange via mechanical means without the use of checks, drafts or similar negotiable instruments; and
- WHEREAS, Minnesota State Statute 471.38, stats that payment of claims, obligations and investment transactions of a statutory city may be made by warrant, check or all forms of electronic or wire funds transfer and that a statutory city may accept payment by use of a credit card, debit card, or all forms of electronic or wire funds transfer; and
- **WHEREAS,** the Cologne City Council acknowledges this new technology and the need for electronic fund transfer transactions both coming into and going out of the City bank and investment accounts.

**NOW, THEREFORE, BE IT RESOLVED** that the Cologne City Clerk may accept and make payment by electronic funds transfer and wire transfer and that these transactions are subject to the same approval requirements as any paper transaction and that these electronic funds transfer and wire transfer transactions met all of the required policies of the financial institutions the City of Cologne transacts with and includes but may not be limited to the following:

Utility and Miscellaneous Receipts, Credit Card Receipts and Monthly Charges, MN State Retirement System, State of Minnesota, IRS, PERA, Federal Funding, Bond Payments, Lease Payments, Health/Dental/Life/STD&LTD Insurances.

**BE IT FURTHER RESOLVED,** that the City Clerk is authorized to issue pre-payment of claims as directed the the Cologne City Council and Minnesota State Statute 412.271 as follows:

All utilities, including electrical, heating fuel, telephone, water and sewer; postage; payroll activity; sales taxes; registrations; other miscellaneous taxes, expenses subject to finance charges; and payment required under contracts or that have been otherwise pre-authorized by the City Council and entered into by the City.

Adopted by the City Council of the City of Cologne, Minnesota, this 20th day of November, 2023.

ATTEST:		Matt Lein, Mayor		
Michelle M City Clerk				
M/	Lein Bruss	Szaroletta Lenzen		
S/	Kells			



## CITY OF COLOGNE RESOLUTION NO. 23-31 APPROVING 2023 OPEN GYM SUPERVISOR

WHEREAS, The City of Cologne budgets annually for seasonal help; and

**WHEREAS,** the City of Cologne is responsible for promoting public health and provides a public facility; and

**WHEREAS,** the City Staff is recommending the hiring of the following individual for the 2023 Open Gym Supervisor position;

Kaasandra Thymian \$14.00/hr.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Cologne, Minnesota, to authorize the hiring of the position for the 2023 season.

Adopted by the City Council of the City of Cologne, Minnesota, this 20th day of November, 2023.

ATTEST:

Matt Lein, Mayor

Michelle Morrison City Clerk

M/	Lein	Bruss	
	Szaroletta	Lenzen	
S/	Kells		

### CITY OF COLOGNE RESOLUTION NO. 23-33 RESOLUTION ACCEPTING DONATIONS

**WHEREAS,** The City of Cologne, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Cologne and its citizens pursuant to Minnesota Statutes Section 471.17; and

**WHEREAS,** The following persons and entities have offered to contribute the cash amounts set forth below to the City:

Name of Donor	Amount
Mandy Harms	\$50.00

WHEREAS, Mandy harms is donating \$50.00 to the City of Cologne;

**WHEREAS,** Mandy Harms is requesting the full amount be used for the Cologne Fire Department general expenditures; and

**WHEREAS,** The City Council finds that this is appropriate, and the City will accept this donation.

# NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COLOGNE, MINNESOTA, AS FOLLOWS:

1. The donation described above is accepted and shall be used for the purposes described.

2. The City Administrator is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of the City of Cologne, Minnesota on Monday November 20, 2023.

Approved:

Matt Lein Mayor

Attested:

Michelle Morrison City Clerk

M/\_\_\_\_\_

Lein	Szaroletta	Kells
	Dedi ofettu	

\_\_\_\_\_

S/\_\_\_\_\_

Bruss\_\_\_\_\_ Lenzen\_\_\_\_\_



### LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Email completed form to your city's underwriter, to pstech@lmc.org, or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: <u>City of Cologne</u>

Check one:

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

 $\Box$  The member **WAIVES** the monetary limits on municipal tort liability established by <u>Minn. Stat. § 466.04</u>, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting:

Signature: \_\_\_\_\_

Position:



Real People. Real Solutions.

2638 Shadow Lane Suite 200 Chaska, MN 55318-1172

> Ph: (952) 448-8838 Fax: (952) 448-8805 Bolton-Menk.com

October 18, 2023

City of Cologne Attn: Jesse Dickson 1211 Village Parkway Cologne, MN 55322

### RE: Benton Creek Area Improvements Project Geotechnical Invoice

Dear Mr. Dickson:

Enclosed please find an invoice for geotechnical work on the above referenced project. The work completed includes concrete testing for this invoice.

We have reviewed the invoice and recommend the City make payment in the amount of **\$1,495.00** to Haugo GeoTechnical Services, LLC.

Please contact me if you have any questions regarding this invoice or this project.

Sincerely,

Bolton & Menk, Inc.

Ryan & Johnson

Ryan R. Johnson, P.E.

cc: Jake Saulsbury, Bolton & Menk

enclosure

h:\colo\0c1129206\7\_construction\d\_pay applications\geotech\payment #1\2023-10-18 geotech payment #1.docx

### Haugo GeoTechnical Services, LLC 13570 grove Dr #278 Maple Grove, MN 55311 US 612-554-4829 phaugo@haugogts.com

BILL TO
City of Cologne
1211 Village Parkway
Cologne, MN 55322

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
13236	10/13/2023	\$1,495.00	11/12/2023	Net 30	

### P.O. NUMBER

23-0680 Benton Creek Area Impro

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/26/2023	602E PM Setup	Project Manager - Project Initialization	1:00	110.00	110.00
09/26/2023	101A Curb	Concrete Testing - Curb & Gutter	2:30	76.00	190.00
09/27/2023	101A Curb	Concrete Testing - Curb & Gutter	3:00	76.00	228.00
09/28/2023	105 SPUC	Sample Pick-up, Concrete	1:30	76.00	114.00
10/01/2023	102 Curing & Testing	Concrete Cylinder(s) Curing & Testing	10:00	20.00	200.00
10/01/2023	110 Trip charge	Trip Charge(s), Week of	3:00	40.00	120.00
10/06/2023	602C PM Coord	Project Manager - Project Coordination	0:30	110.00	55.00
10/06/2023	101A Curb	Concrete Testing - Curb & Gutter	3:00	76.00	228.00
10/08/2023	110 Trip charge	Trip Charge(s), Week of	1:00	40.00	40.00
10/08/2023	102 Curing & Testing	Concrete Cylinder(s) Curing & Testing	5:00	20.00	100.00
10/13/2023	602A PM Reporting	Project Manager - Report Review	1:00	110.00	110.00
23-0680 Benton Creek Area Improvements CMT					

23-0680 Benton Creek Area Improvements CMT

BALANCE DUE

\$1,495.00

# (2023) SERVICE AGREEMENT FOR (2024) JOINT ASSESSMENT

This Agreement is entered into by and between the County of Carver, 600 East 4th Street, Chaska, Minnesota 55318, through Carver County Assessor, (hereafter "County") and City of Cologne, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as the Town.

WHEREAS, the Town desires to enter into an agreement with the County to provide for the assessment of property in said Town by the County Assessor's Office; and

WHEREAS, Minn.Stat.§ 273.072 and Minn.Stat.§ 471.59 permit such an agreement for joint assessment;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

- 1) **Term.** That the Town, which is situated in the County of Carver, and which constitutes a separate assessment district, shall have its property within Carver County assessed by the Carver County Assessor for the assessment date of January 2, 2024. All work necessary to the establishment of the estimated market value for each Carver County parcel in the Town shall be performed by the Carver County Assessor or by one or more of the licensed assessors under his/her direction and supervision.
- 2) **Cooperation.** It is hereby agreed that the Town and all of its officers, agents and employees shall render full cooperation and assistance to the County to facilitate the provision of the services contemplated hereby.
- 3) Payment Amount. The Town shall pay to the County for the assessment of property with Carver County the sum of Fifteen dollars and ninety one cents (\$15.91 per residential valuation, Sixteen dollars and fifty five cents (\$16.55) per agricultural valuation, and Seventeen dollars and seventy four cents (\$17.74) per commercial/ industrial valuation (for the assessment of January 2, 2024) existing or created before the closing of the relative assessment year.
- 4) **Payment terms.** Full payment of all claims submitted by the County Assessor for relative assessment dates shall be received by the County no later than November 15<sup>th</sup> of the respective years.
- 5) The County agrees that in each year of this Agreement it shall, by its County Assessor or one or more of his/her deputies, view and determine the market value of at least twenty percent (20%) of the parcels within this taxing jurisdiction. It is further agreed that the County shall have on file documentation of those parcels – physically inspected for each year of this Agreement.
- 6) **Data Privacy.** Pursuant to Minn. Stat. Chap. 13, the parties agree to maintain and protect data received or to which they have access. No private or confidential data

developed, maintained or received by the Town under this agreement may be released to the public by the Town. The Town agrees to indemnify and hold the County, its agents and employees, harmless from any and all claims or causes of action arising from or in any manner attributable to any violation of the Minnesota Government Data Practices Act by Town or its agents, assigns, or employees, including legal fees and expenses incurred to enforce this provision of this agreement.

7) **Mutual Indemnification**. The Parties' total liability under this Agreement shall be governed by Minn. Stat. § 471.59, subd. 1a.

Each Party agrees that it will be responsible for the acts or omissions of its officials, agents, and employees, and the results thereof, in carrying out the terms of this Agreement, to the extent authorized by law and shall not be responsible for the acts/omissions of the other Party and the results thereof. For purposes of determining total liability for damages, the participating governmental units are considered to be a single governmental unit, the total liability of which shall not exceed the limits for a single governmental unit as provided in Minn. Stat. § 466.04, subd. 1.

Each Party agrees to defend, hold harmless, and indemnify the other Party, its officials, agents, and employees, from any liability, loss, or damages the other Party may suffer or incur as the result of demands, claims, judgments, or cost arising out of or caused by the indemnifying Party's negligence in the performance of its respective obligations under this Agreement. This provision shall not be construed nor operate as a waiver of any applicable limitation of liability, defenses, immunities, or exceptions by statute or common law.

To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, subd. la(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

8) No Joint Venture. Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the County. No tenure or any rights including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available to County employees, including indemnification for third party personal injury/property damage claims, shall accrue to the Town or employees of the Town performing services under this Agreement.

- 9) **Records: Availability and Retention**. Pursuant to Minn. Stat. §16C.05, subd. 5, the Town agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, et., which are pertinent to the accounting practices and procedures of the Town and involve transactions relating to this Agreement. Town agrees to maintain these records for a period of six years from the date of termination of this Agreement.
- 10) **Merger and Modification.** It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are presumed to be incorporated or attached and are deemed to be part of this Agreement. Where the incorporated terms differ with the terms of this Agreement, the terms of this Agreement shall control.

Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties.

11) **Default and Cancellation**. If the Town fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default. Unless the Town's default is excused by the County, the County may, upon written notice to the Town's representative listed herein, cancel this Agreement in its entirety as indicated in (b.) below.

This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.

Town/City	County/Division
Cologne	Ryan Johnson
1211 Village Parkway	Carver County Assessor
Cologne, MN 55322	600 E 4th Street Chaska MN 55318
Michelle Morrison - Clerk	rjohnson@co.carver.mn.us

Representatives for each of the parties to this Agreement are as listed below:

12) **Subcontracting and Assignment**. Neither party shall not enter into any subcontract for the performance of any services contemplated under this Agreement without the prior written approval of the other party and subject to such conditions and provisions as the other party may deem necessary. The party attempting to subcontract or assign its obligations shall be responsible for the performance of all Subcontractors.

No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other Parties and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors.

- 13) **Nondiscrimination**. During the performance of this Agreement, the Town agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.
- 14) **Health and Safety**. Each party shall be solely responsible for the health and safety of its employees and subcontractor's employees in connection with the services performed in accordance with this Agreement. Each party shall ensure that all employees, including those of all subcontractors, have received training required to properly and safely perform services outlined in this Agreement.
- 15) **No Waiver**. Nothing in this Agreement shall constitute a waiver by the either party of any statute of limitations or exceptions on liability. If the either party fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 16) **Severability**. If any part of this Agreement is rendered void, invalid or unenforceable, by a court of competent jurisdiction, such rendering shall not affect the remainder of this Agreement unless it shall substantially impair the value of the entire Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid provision that most closely approximates the intent of the invalid provision.
- 17) Applicable Laws. The Laws of the State of Minnesota shall apply to this Agreement.

IN WITNESS WHEREOF, the City of Cologne, has caused this Agreement to be executed by its Chairperson/Mayor and its Town Clerk by the authority of its governing body by a duly adopted resolution on

This the \_\_\_\_\_\_ day of \_\_\_\_\_\_, 2023.

The County of Carver has caused this Agreement to be executed by its Chairperson and the County Assessor pursuant to the authority of the Board of Commissioners by resolution adopted on

This the	21st	day of	October	, 2023.

CITY OF COLOGNE

COUNTY OF CARVER

By:\_\_\_\_\_

Chairperson/Mayor

Clerk – Michelle Morrison

By:\_\_\_\_\_

Board of Commissioners

Attest: \_\_\_\_\_

Dave Hemze/County Administrator

And:

Ryan Johnson/County Assessor



Minnesota Department of Public Safety Alcohol and Gambling Enforcement Division 445 Minnesota Street, Suite 1600, St. Paul, MN 55101 651-201-7507 TTY 651-282-6555 APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization		ate of organization	Tax exempt number	
Cologne Lions		1/1974	x 04136-12-004	
Organization Address (No PO Boxes)	City	State	Zip Code	
PO Box 174	Cologne	MN	55322	
Name of person making application	В	usiness phone	Home phone	
Anna Wickenhauser	95	52-913-1467		
Date(s) of event	Type of organiz	zation 🔲 Microdisti	llery 🔲 Small Brewer	
January 19, 2023	🛛 🖂 Club	Charitable 🔲 Religi	ous 🔲 Other non-profit	
Organization officer's name	City	State	Zip Code	
Anna Wickenhauser	Cologne	MN	55322	
Organization officer's name	City	State	Zip Code	
Hillary Wickenhauser	Cologne	MN	55322	
Organization officer's name	City	State	Zip Code	
Jeff Thompson	Cologne	MN	55322	

Location where permit will be used. If an outdoor area, describe.

Cologne Community Center 1211 Village Parkway Cologne, MN 55322

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage. Berkley Assurance \$1,000,000.00

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Fee Amount

Event in conjunction with a community festival 🗌 Yes 🗌 No

Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

Date Approved

Permit Date

City or County E-mail Address

**<u>CLERKS NOTICE</u>**: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.** 

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. *E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO <u>AGE.TEMPORARYAPPLICATION@STATE.MN.US</u>* 

#### MINNESOTA LAWFUL GAMBLING LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

#### ORGANIZATION INFORMATION Organization Cologne Lions Club Previous Gambling Permit Number: X-04136 \_\_\_\_\_ Minnesota Tax ID Federal Employer ID Number, if any: \_MN ID - 23 - 1388839 Number (FEIN), if any: Mailing Address: PO Box 174 State: MN Zip: 55322 County: Carver City: Cologne Name of Chief Executive Officer (CEO): Anna Wickenhauser - President CEO Daytime Phone: 952-913-1467 CEO Email: lionanna@gmail.com (permit will be emailed to this email address unless otherwise indicated below) Email permit to (if other than the CEO): \_\_\_\_\_ **NONPROFIT STATUS** Type of Nonprofit Organization (check one): Fraternal Religious Veterans ✓ Other Nonprofit Organization Attach a copy of <u>one</u> of the following showing proof of nonprofit status: (DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.) A current calendar year Certificate of Good Standing Don't have a copy? Obtain this certificate from: MN Secretary of State, Business Services Division Secretary of State website, phone numbers: 60 Empire Drive, Suite 100 www.sos.state.mn.us St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767 IRS income tax exemption (501(c)) letter in your organization's name Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500. IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter) If your organization falls under a parent organization, attach copies of both of the following: 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and 2. the charter or letter from your parent organization recognizing your organization as a subordinate. **GAMBLING PREMISES INFORMATION** Name of premises where the gambling event will be conducted Cologne Community Center Physical Address (do not use P.O. box): 1211 Village Parkway Check one: City: Cologne Zip: 55322 County: Carver V Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_ Date(s) of activity (for raffles, indicate the date of the drawing): <u>January 19, 2024</u> Check each type of gambling activity that your organization will conduct: Paddlewheels Pull-Tabs Bingo Tipboards Raffle Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to

www.mn.gov/gcb and click on Distributors under the List of Licensees tab, or call 651-539-1900.

#### Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

### LG220 Application for Exempt Permit

	OF GOVERNMENT		ENT (required b	efore submitting application to	
_	CITY APPROVAL for a gambling prem located within city li	ises		COUNTY APPROVAL for a gambling premises located in a township	
The applica	tion is acknowledged with	no waiting period.	The applicatio	n is acknowledged with no waiting period.	
period, and	ation is acknowledged with a allows the Board to issue or a 1st class city).	a 30-day waiting a permit after 30 days	The applicatio period, and al 30 days.	n is acknowledged with a 30-day waiting lows the Board to issue a permit after	
The applica	tion is denied.		The applicatio	n is denied.	
Print City Name:			Print County Name:		
Signature of City			Signature of County	A shake	
	Di	ate	Title	Date:	
	0	ace			
sub	ty or county must s mitting application ambling Control Bo	to the	On behalf of the tow is applying for exem limits. (A township deny an application,	juired by the county) which which acknowledge that the organization hipted gambling activity within the township has no statutory authority to approve or per Minn. Statutes, section 349.213.) me:	
G	lambing control bo	Daru.	Signature of Townsh	nip Officer:	
				Date:	
	UTIVE OFFICER'S S				
	Difficer's Signature: (()) (Signational A Wickenhauser - Preside	ure must be CEO's signatu	re; designee may not sig	an) Date:	
REQUIREME			MAIL APPLICA	TION AND ATTACHMENTS	
<ul> <li>all gambling</li> </ul>	arate application for: conducted on two or more conducted on one day.	consecutive days; or		proof of nonprofit status; and	
Only one applicat conducted on the	ion is required if one or me same day.	ore raffle drawings are	application fee (non-refundable). If the application is postmarked or received 30 days or more before the even the application fee is \$100; otherwise the fee is \$150.		
gambling activit A financial report	t to be completed within ty is done: form will be mailed with y hancial report form to the C	our permit. Complete	To: Minnesota Gambling Control Board		
	must keep all exempt rec n. Statutes, section 349.16		Questions? Call the Licensing Se 651-539-1900.	ection of the Gambling Control Board at	
on this form (and an	The information requested ny attachments) will be used ntrol Board (Board) to	application. Your organiz address will be public info		ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative	

This form will be made available in alternative format (i.e. large print, braille) upon request.



Real People. Real Solutions.

Ph: (952) 890-0509 Fax: (952) 890-8065 Bolton-Menk.com

#### MEMORANDUM

Date:	October 23, 2023
То:	Jesse Dickson City Administrator, City of Cologne
From:	Jake Saulsbury, P.E. Aaron Bartling
Subject:	Village Parkway School Zone Speed Limit Establishment City of Cologne BMI Project No.: 0C1.132353

#### BACKGROUND

The City of Cologne requested that Bolton & Menk complete the review of a new school zone speed limit on Village Parkway by Cologne Academy to satisfy requirements put forth by the Minnesota Department of Transportation's (MnDOT) Guide for Establishing School Zone Speed Limits. This memo satisfies the requirements of the "engineering and traffic investigation as prescribed by the commissioner of transportation" under Minnesota Statute 169.14 subd 5a.(a).

#### **FINDINGS**

#### **Existing Conditions**

Cologne Academy is located in the southwest quadrant of Village Parkway and Village Market Drive, next to the Cologne Community Center and City Hall. The primary access into the school area is located on Village Parkway, which is classified as a local road with a posted speed limit of 30mph.

Based on MnDOT's Guide for Establishing School Zone Speed Limits (SZSLs), Village Parkway falls under Condition 1 requirements (**Attachment D**). According to the guide, SZSLs that fall within Condition 1 satisfy best practices for both lowering the SZSL and reducing the speed differential. This group has an existing speed limit of 30 mph or less and a speed differential of 10 mph or less. This group does not require a full engineering and traffic (E&T) investigation. Village Parkway is currently 30 mph and the proposed school zone is 20 mph, resulting in a speed differential of 10 mph. SZSLs in Condition 1 are also not required to include an SZSL buffer zone or advance warning.

#### **School Route Plan**

A school route plan has been developed to identify all crossings or access locations that students use to bike, walk, or stroll to school (**Attachment A**). Students currently have a mix of sidewalks and trails to access the school from areas to the west of Cologne Academy. In general, school route paths and crossings are located on just one side of the street or intersection.

#### **Crash History**

Zero crashes have been recorded on Village Parkway in the past five years and only one non-injury crash has been recorded in the past 10 years.

#### **IMPLEMENTATION**

Following guidance from MnDOT's Guide for Establishing School Zone Speed Limits (June 2023) and the Minnesota Manual on Uniform Traffic Control Devices (MnMUTCD), the following improvements are being recommended to establish a school zone speed limit on Village Parkway. Proposed signage can be viewed in **Attachment C**.

#### Recommendations

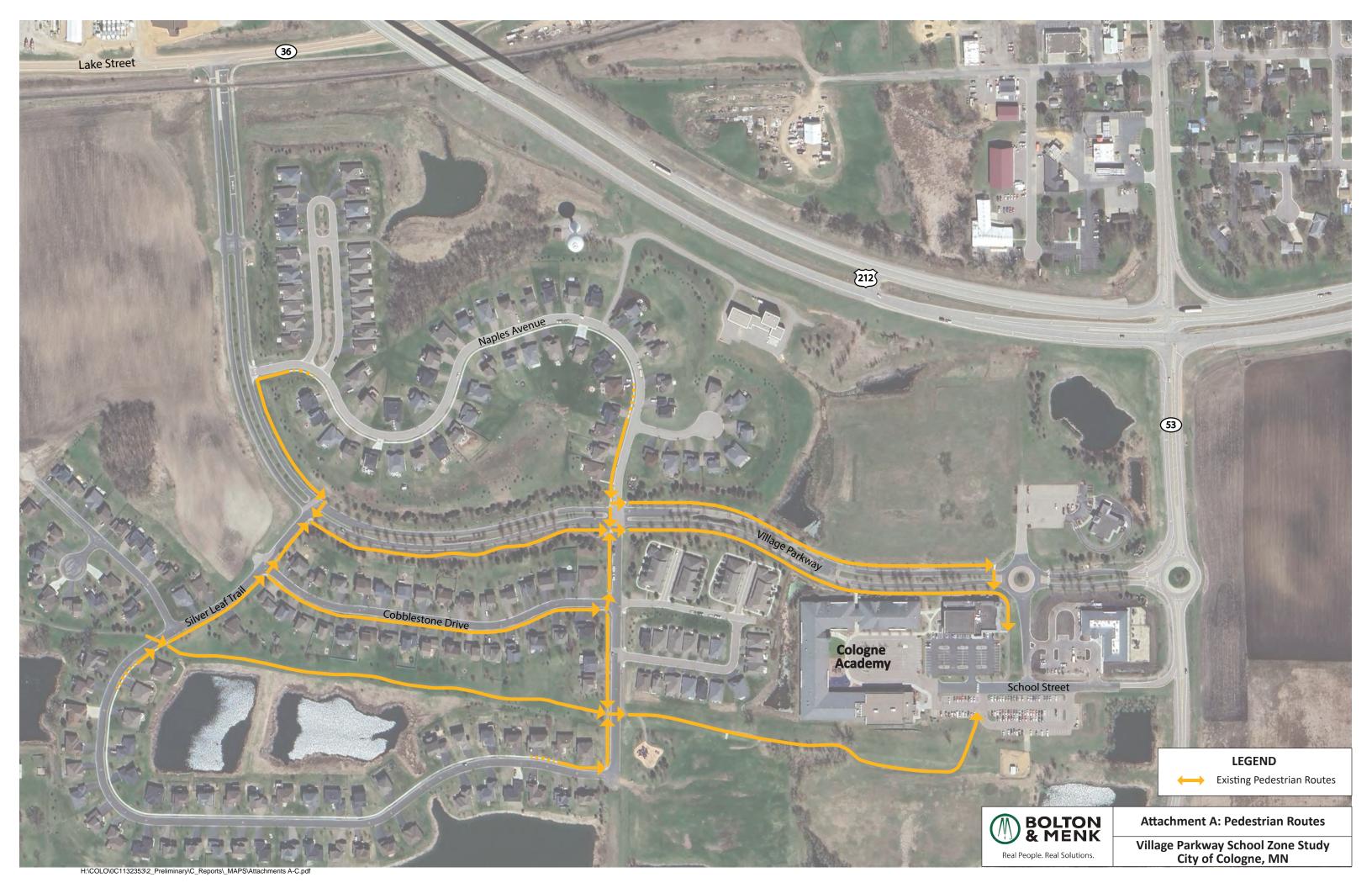
- It is recommended that a school speed limit be set and signed at 20 mph on Village Parkway, a 10 mph decrease from the current posted speed limit. The school zone's western terminus will be at Silver Leaf Trail and eastern terminus at CSAH 53.
- Remove the existing 15 m.p.h. sign upon entering Village Parkway from Paul Street and replace with school speed limit assembly (S4-3P, R2-1, S4-1P, S4-6P).
- Remove the existing 30 m.p.h. sign mid-block between Village Market Drive and Naples Avenue (westbound).
- Install school speed limit assembly (S4-3P, R2-1, S4-1P, S4-6P) 200 feet prior to Silver Leaf Trail (eastbound).
- End school zone (S5-2) signs are to be installed at the end of the school zone along Village Parkway. Install
  westbound sign 200 feet beyond Silver Leaf Trail and eastbound sign ahead of the roundabout at CSAH 53.
- At Village Market Drive roundabout (west side), remove existing pedestrian crossing signs (W11-2) with arrow (W16-7P) and replace with school crossing assembly (S1-1, W16-7P)
- On Village Parkway at NE corner of Naples Avenue, remove existing pedestrian crossing sign (W11-2) with arrow (W16-7P) and replace with a flashing beacon pedestrian crossing sign. Install flashing beacon pedestrian crossing sign at SW corner along Village Parkway. Flashing beacon signs will be included in the city's upcoming LRIP grant application, therefore, installation may coincide with a project funding award. If LRIP grant application is unsuccessful, it's recommended to move forward with installation.
- At Silver Leaf Trail, install flashing beacon pedestrian crossing signs on NE and SW corners. Flashing beacon signs
  will be included in the city's upcoming LRIP grant application, therefore, installation may coincide with a project
  funding award. If LRIP grant application is unsuccessful, it's recommended to move forward with installation.
- School zone signage and school zone speed limit signage should be in accordance with Chapter 7 of the MnMUTCD.

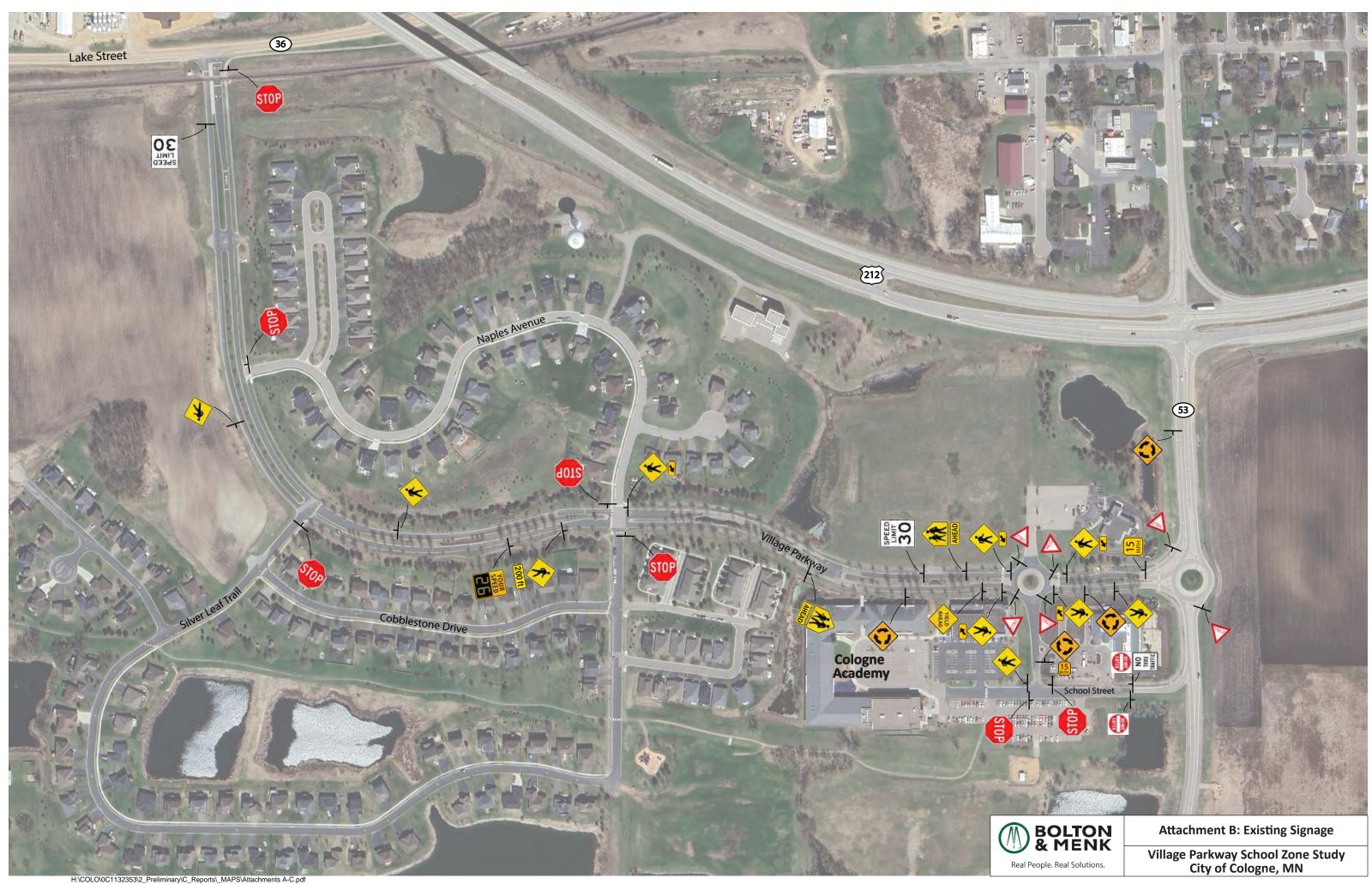
#### **Additional Considerations**

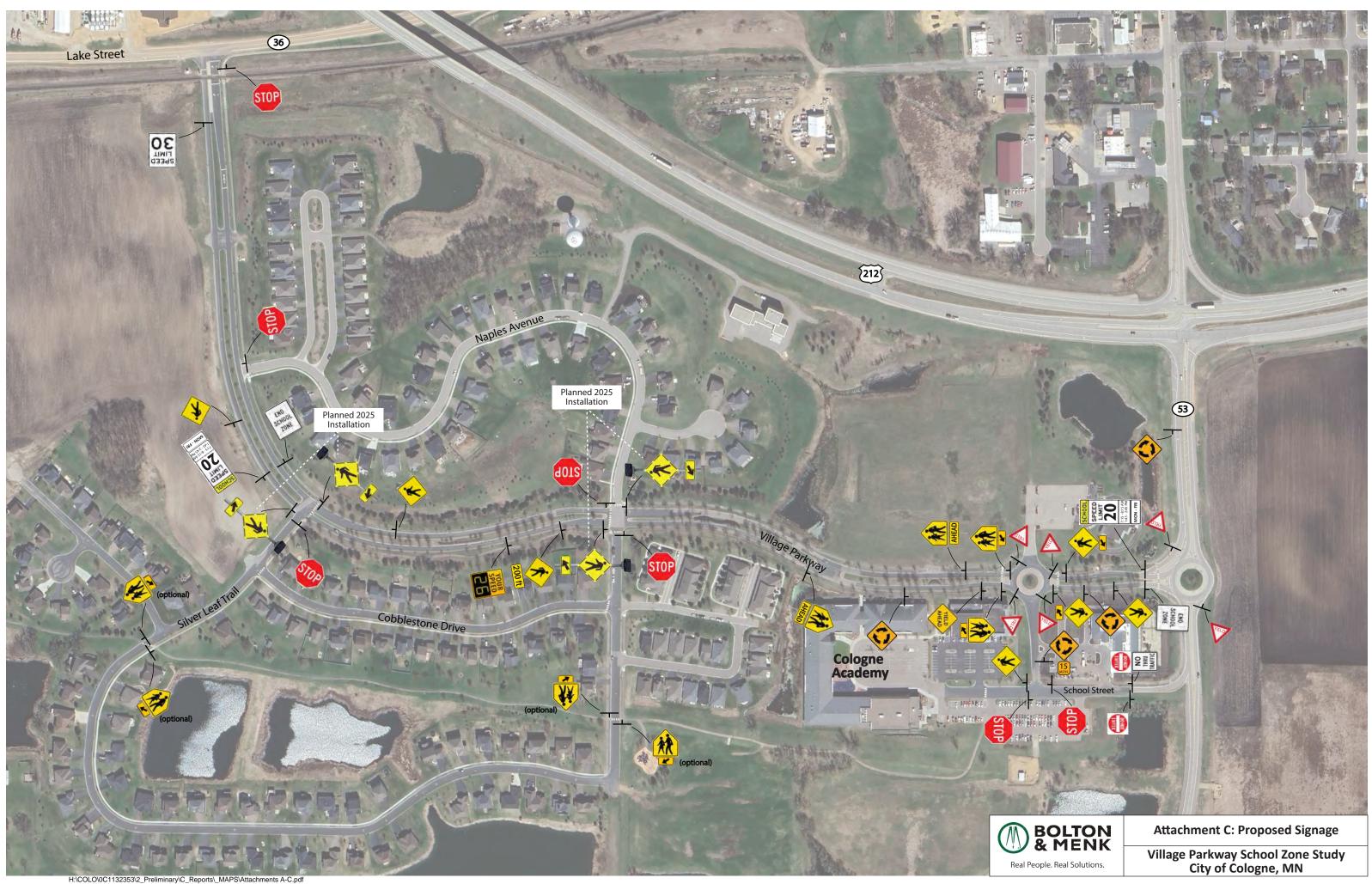
- Recommend adding school crossing assembly (S1-1 with W16-7p) on both Silver Leaf Trail and Naples Avenue at trail crossings (in both directions).
- Consider the use of flashing beacons on school speed limit assemblies, paired with when flashing sign (S4-4P). This would be in place of the S4-1P and S4-6P signs recommended above.

If this school zone speed limit is approved by the City Council, it is recommended that City staff proceed with ordering and installing the signs as shown herein.

APPENDIX







#### **Attachment D**

### Figure A – Appropriate SZSL ranges and requirements based on MN State Statute 169.14.5a and MnDOT identified best practices

EXIST. ROAD SPEED LIMIT	20	25	30	35	40	45	50	55	60	65
Range of School Zone Speed Limits										
15-mph SZSL	C1	C1	C3							
20-mph SZSL		C1	C1	C3	С3					
25-mph SZSL			C2	C2	С3	С3				
30-mph SZSL				C2	C2	С3	С3	С3	С3	
35-mph SZSL					C2	C2	С3	С3	С3	С3

#### Condition 1 (C1)

#### Satisfies SZSL best practices

- No E&T investigation required unless there is a history of nonmotorist crashes
- No SZSL buffer zone or advance warning signing required
- Additional countermeasures should be considered if pedestrian safety is the justification of the SZSL

#### Condition 2 (C2)

#### Satisfies one, but not all best practices

- E&T investigation required
- No SZSL buffer zone or advance warning signing required
- Additional countermeasures should be considered regardless of crash history, if pedestrian safety is the justification for the SZSL

#### Condition 3 (C3)

Does not satisfy any best practices without additional countermeasures and/or warnings

- E&T investigation required
- SZSL buffer zone or advance warning signing required
- Additional countermeasures should be considered regardless of crash history

#### Summary of SZSL Best Practices:

- Selecting a SZSL that reduces the risk of severe injury and fatal crashes for vulnerable users
- Minimize differential between existing speed limit and SZSL (5-10 mph is best, no more that 15 mph)
- Use of a SZSL buffer zone or advance warning signage when there is a 15 mph or more differential
- Redundancy with additional countermeasures

#### CITY OF COLOGNE RESOLUTION NO. 23-32 RESOLUTION ESTABLISHING SCHOOL ZONE SPEED LIMIT ON VILLAGE PARKWAY

**WHEREAS,** the City of Cologne conducted an engineering investigation for the roadway adjacent to Cologne Academy pursuant to Minnesota Statutes 169.14 Subdivision 5a; and

**WHEREAS**, the study collected crash data and developed a school route plan to make recommendations for consideration and implementation to improve pedestrian safety; and

**WHEREAS**, the study recommends that the posted speed limits be reduced from 30 miles per hour to 20 miles per hour during school peak hours when children are present at Cologne Academy; and

**NOW, THEREFORE BE IT FURTHER RESOLVED,** the Cologne City Council authorizes the City Engineer to establish and place signage creating a school zone speed limit of 20 miles per hour on Village Parkway from just west of Silver Leaf Trail to County Road 53 in accordance with the Minnesota Manual of Uniform Traffic Control Devices effective when children are present.

Adopted by the City Council of the City of Cologne, MN on this 20th day of November, 2023.

Matt Lein, Mayor

ATTEST:

Michelle Morrison City Clerk

M/\_\_\_\_\_

Lein\_\_\_\_ Szaroletta\_\_\_\_ Kells\_\_\_\_

S/\_\_\_\_\_

Bruss\_\_\_\_\_ Lenzen\_\_\_\_\_

#### **PROPOSAL FOR:**

### City of Cologne

#### **PRESENTED TO:**

Jesse Dickson City Administrator City of Cologne

#### **SUBMITTED BY:**

Melissa Reed Senior Principal <u>Melissa@parkstreetpublic.com</u> 612-839-9541



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parkstreetpublic.com



October 23, 2023

Jesse Dickson City Administrator City of Cologne

Dear Mr. Dickson,

On behalf of Park Street Public, I would like to thank you for the opportunity to propose our company's services to the City of Cologne. Our government relations team was pleased to represent Cologne for the 2023 State Legislative Session and would be honored to continue to support the City as it pursues crucial capital investment funds again in 2024.

Our full proposal is below, and we look forward to further conversations as your process moves forward.

Please contact me at Melissa@parkstreetpublic.com or 612-839-9541 if you have any questions.

Sincerely,

Melissa Reed, MPP Senior Principal Park Street Public



#### **COMPANY PROFILE**

Park Street Public is a full-service government relations and public relations firm based in St. Paul. The team at Park Street Public brings together decades of high-level experience in crafting, implementing, and executing government relations and public relations initiatives for local governments and government agencies, businesses, trade associations, and non-profits organizations.

#### **GOVERNMENT RELATIONS & STRATEGIC CONSULTING**

We help organizations develop and activate a strategic government relations plan that does more than just get you from point A to point B – we'll help your organization realize your vision, impact outcomes, and strengthen your position for long-term success.

#### **PUBLIC RELATIONS, MEDIA TRAINING & BRANDING**

To captivate your audience and compel them to take action, we help organizations:

- Identify target demographics
- Craft a communications plan
- Develop a messaging strategy
- Leverage the right combination of tactics

#### **MEDIA RELATIONS**

We have extensive experience working in traditional media and social media, utilizing every tool to amplify your message and ensure your target audience hears it. No one has more direct media relations experience in Minnesota over the past decade than Park Street Public's team.

#### **COALITION, GRASSROOTS DEVELOPMENT & MANAGEMENT**

With decades of experience in both the public and private sectors, the team at Park Street Public knows how to create, grow, and deploy an effective grassroots solution to support your goals.

#### **REPUTATION & CRISIS COMMUNICATIONS**

We help organizations respond to crisis situations quickly and effectively. Park Street Public brings unparalleled experience, guidance, preparation, and sound judgment that are critical to successfully navigating the unexpected.

#### Above all, the following principles guide our company:

- We deliver on commitments
- We help organizations discover and think about ideas and solutions in new ways
- We're respectful of diverse points of view
- We work only for clients we believe in



### **OVERVIEW**

The bipartisan government relations team at Park Street Public has decades of experience at the Minnesota Legislature, Executive Branch, throughout levels of local government and has been deeply engaged in advancing some of Minnesota's most significant public policy issues.

With this proposal we are seeking to represent the government relations interests of the City of Cologne at the Minnesota State Capitol through the 2024 Legislative Session to advance the City's priority capital investment project.

Park Street Public was honored to partner with Cologne in our successful effort secure initial capital investment dollars for vital wastewater treatment facility improvements and would be happy to continue this effort to complete the project.

Park Street Public provides both government relations, communications, advocacy and public relations services. That full-service combination provides a cost-effective and efficient way to publicly elevate awareness of your messages and deliver them directly to decisionmakers at the State Capitol.

### PLAN AND SCOPE OF SERVICES

Park Street Public (PSP) proposes providing government relations services to advance the capital investment priority project of the City of Cologne.

Governor Walz will release his capital budget plan to the Minnesota Legislature by January 15, 2024. The extensive work of creating this proposal is underway, with Minnesota Management and Budget reviewing projects and the House and Senate Capital Investment Committees touring the state at a dizzying pace.

The Governor, House and Senate will work throughout the Session to merge these bills into one that can secure the needed 2/3 vote for passage. After passage of last year's bill, House Democrats announced their intention to move another \$1.68 billion bill in 2024, catching up on years of needed projects.

With tax revenue returns continuing to come in above forecast, we don't expect any trimming of this large bonding bill budget.

The following activities will be implemented throughout, at appropriate times. In response to the City's Scope of Services:

- Advocacy The team at Park Street is every-present at the Minnesota State Capitol. With one primary lead lobbyist, our bipartisan team works together on all clients, ensuring constant coverage of legislative activity and access to the legislators and staff needed to advance Cologne's legislative priority.
- Bonding Our team has deep knowledge and extensive expertise advancing bonding projects in Minnesota. We have lobbied dozens of bonding projects and secured hundreds of millions of dollars for client projects.



- Facilitate Meetings Park Street will provide holistic support for meetings for City leadership and elected legislative leaders, including pre-meeting background memos, talking points and logistical coordination. Our team has coordinated multiple large meetings of various elected officials and will provide coordination and staff support any contacts needed to advance the project.
- Legislative consultation As former state and local government staff, we know what policy
  issues are vital to the critical functions of a city. We understand the complexities and catch the
  nuances of legislation and policy that can impact Cologne's plans, often buried deep in a bill.
  Park Street Public's comprehensive coverage, subject matter expertise, and consistent
  communication ensures City leaders will always be in the know.
- Liaison with legislative officials Park Street will be the face of Cologne at the State Capitol so city leadership can focus on serving residents. We will facilitate and coordinate the exchange of information between the City and elected representatives, particularly the members of the Cologne legislative delegation.

Lastly, we value the importance of maintaining regular communications with clients. During the legislative session, PSP will communicate weekly with City leadership specific to the legislative action taken during the week as well as planning for the following weeks. If important issues come up, we will follow-up right away. In addition, all of PSP's clients receive a general weekly update related to news and activities related to the State Capitol.



### **PROJECT TEAM MEMBERS**

We propose Melissa Reed will serve as the lead lobbyist with Ian Marsh working closely with her



**MELISSA REED** is Senior Principal, State and Local Government Relations, at Park Street Public. Melissa has extensive government relations, lobbying, and policy experience serving clients at the state and local levels of government.

Her background includes serving as Senior Government Relations Representative for the City of Minneapolis under three Mayoral administrations. In that role, she led public policy and lobbying efforts on issues related to public finance, capital investment, transportation, jobs and economic development, public safety and criminal justice reform, and regulatory matters at the state and federal levels. In her

time there, Melissa successfully lobbied for over \$100 million in capital investments to the City and led the evolution of the City's legislative agenda to prioritize policies that reduced barriers, invested in community and ended inequitable laws and practices.

Melissa holds a master's degree in Public Policy with concentrations in Women and Public Policy, and Lobbying and Advocacy, from the Humphrey School of Public Affairs at the University of Minnesota and a B.A. from the University of Wisconsin-Madison



**IAN MARSH** is Senior Principal, State Government Relations at Park Street Public.

Ian Marsh is an experienced political strategist and government relations professional, advising private sector companies, nonprofit organizations, and trade associations on issues related to commerce, health care, energy, consumer products, technology, and transportation. He is known for his thoughtful strategic advice, vast knowledge of legislative process, and deep relationships at the State Capitol.

Prior to joining Park Street Public, Ian worked for seven years at Lockridge, Grindal, Nauen P.L.L.P. in the firm's government relations department representing various clients at the State Capitol. Ian previously served as a key staffer in the Minnesota House, serving several leaders including the Speaker of the House. In the 2010 election cycle, he led the House Republican Caucus' campaign efforts and picked up 25 seats, the largest legislative campaign victory in the nation. Ian holds a B.A. from Bethel University.



#### **PROPOSED BUDGET**

Park Street Public works with clients on a per project or monthly retainer basis in order avoid unanticipated costs and to allow us to work together as partners.

Project Area	Description	Proposed Retainer
State Government Relations	See above	\$4,000 per month

Thank you for the opportunity to share this proposal to the City of Cologne





# City of Cologne October 2023



### Carver County Sheriff's Office Monthly Calls for Service From: 10/01/2023 To: 10/31/2023

## **Cologne City**

Patrol	
A Offense	
Pornography	1
Fraud	1
Total A Offense:	2
Non Criminal	
Misc Non-criminal	4
Unlock Vehicle/bldg	1
Abuse/Neglect (Info Only)	4 1 2 1
Animal	
Medical Calls Received	10
Assist Other Agency	1
Fire Calls Reveived	2 2 3
Mental Health	2
Suspicious Activity	3
Disturbance (Info Only)	7
Total Non Criminal:	33
Traffic	
Traffic - Misc	1
Traffic Stop	21
Driving Complaint	2
Total Traffic:	24

### **Total Patrol: 59**

#### Administrative

Administrative	
GunPermit-Acquire	1
GunPermit-CarryNew	1
GunPermit- Carry Late Ren	1
Total Administrative:	3

**Total Administrative: 3** 



### Carver County Sherff's Office Traffic Citation Summary From: 10/01/2023 To: 10/31/2023

### **Cologne City**

No Valid Mn DL:	1
Speed:	1
Total Cologne City:	2



### Carver County Sheriff's Office Verbal Warnings From: 10/01/2023 to 10/31/2023

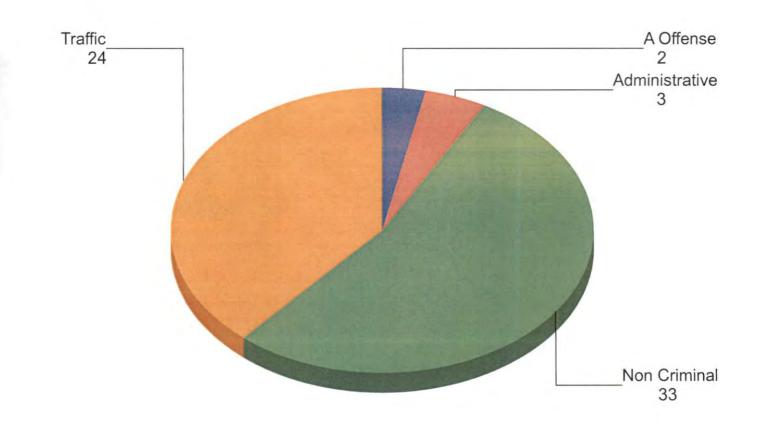
### **Cologne City**

Disturbance (Info Only):	1
Traffic Stop:	18
Grand Total Verbal Warnings:	19



Carver County Sheriff's Office Monthly Calls for Service From: 10/01/2023 To: 10/31/2023

## **Cologne City**



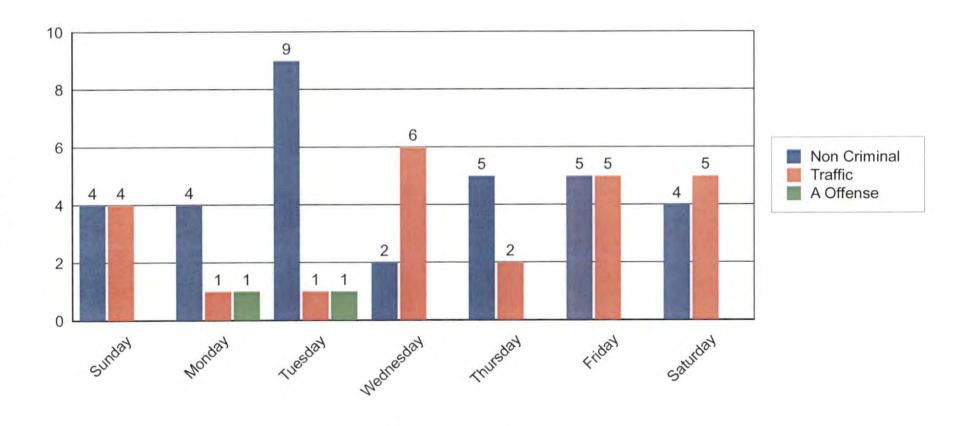
Total A Offense:	2
Total Non Criminal:	33
Total Traffic:	24
Total Administrative:	3



**Calls For Service** 

Carver County Sheriff's Office Day of Week Analysis of Calls for Service Patrol Activity From: 10/01/2023 To: 10/31/2023

## **Cologne City**





Carver County Sheriff's Office Hour of Day Analysis of Calls for Service Patrol Activity From: 10/01/2023 To: 10/31/2023

## **Cologne City**

