



## City Council Meeting Agenda

Monday, October 16, 2023 7:00 PM

Cologne Community Center, 1211 Village Parkway

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### Vision Statement

*The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.*

Mayor: Matt Lein  
Councilmember: Carol Szaroletta  
Councilmember: Sarah Bruss  
Councilmember: Rachel Lenzen  
Councilmember: Nathan Kells

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**NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.**

- 1. CALL MEETING TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPT AGENDA**
- 4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**
- 5. ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. **October 2, 2023 City Council Minutes**
- b. **October 10, 2023 Payroll Summary**
- c. **October 16 Check and EFT Summary**
- d. **Benton Creek Area Pay Request #1**
- e. **Resolution 23-25 Approving Open Gym Supervisor**

**6. NEW COUNCIL BUSINESS**

- a. Kim Desmarais – Drainage Pond Issue

**7. BOARD REPORTS**

- a. Lion's Park Transfer  
b. Q3 Sheriff Report

**8. ANNOUNCEMENTS**

**9. ITEMS REMOVED FROM THE CONSENT AGENDA**

**10. ADJOURN**

**CALENDAR OF EVENTS/MEETINGS**

October 30	Monday	7:00PM Benton Creek Public Hearing
November 6	Monday	6:00PM Planning Commission Meeting
November 6	Monday	7:00PM City Council Meeting
November 11	Wednesday	Veteran's Day – Offices Closed



## City Council Meeting Minutes

Monday, October 2, 2023 7:00 PM  
Cologne Community Center, 1211 Village Parkway

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### **Vision Statement**

***The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.***

Mayor: Matt Lein  
Councilmember: Carol Szaroletta  
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**NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.**

### **1. CALL MEETING TO ORDER & ROLL CALL**

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Kells, Lenzen and Szaroletta were present. Also present were City Administrator Jesse Dickson and City Clerk Michelle Morrison. Councilmember Bruss was absent.

### **2. PLEDGE OF ALLEGIANCE**

### **3. ADOPT AGENDA**

Mayor Lein asked to amend the agenda to remove Kim Desmarais as Visitor as she was out of town and add under board reports d. Pond Clean Out Update. Motion by Councilmember Szaroletta to adopt the agenda as amended, second by Councilmember Lenzen. Motion carried 4-0.

#### **4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**

Greg and Patricia Flakne of Parkview Lane spoke to the Council about concerns with the proposed sport court location, lights and parking at the Blue Park.

#### **5. ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. September 18, 2023 City Council Minutes**
- b. September 26, 2023 Payroll Summary**
- c. September Check and EFT Summary**
- d. 2023 CIPP Payment Request #2**
- e. Resolution 23-24 Accepting Donation**

Motion by Councilmember Kells to approve the consent agenda, second by Councilmember Szaroletta. Motion carried 4-0.

#### **6. NEW COUNCIL BUSINESS**

##### **a. Local Road Improvement Program**

##### **i. Resolution 23-25 Applying for LRIP**

Jake Saulsbury of Bolton & Menk reviewed the new Local Road Improvement Program that may provide up to 1.5 million dollars for road improvements and has a December 8<sup>th</sup> Deadline to apply. After discussion Councilmember Lenzen made a motion to approve Resolution 23-25 Approving the Pursuit of 2023 Local Road Improvement Program Funding, second by Councilmember Kells. Motion carried 4-0.

##### **b. Benton Creek Area Road Improvements**

- i. B&M Final Cost Memo**
- ii. Resolution 23-26 Declaring Cost & Ordering Assessment Roll**
- iii. Resolution 23-27 Receiving Assessment & Calling Public Hearing**

Mr. Saulsbury reviewed his September 27<sup>th</sup> memo providing an update on Benton Creek Area Improvement Project final costs and assessment roll. After discussion Councilmember Kells made a motion to approve Resolution 23-26 Declaring Cost to be Assessed & Ordering the Preparation of Proposed Assessment, second by Councilmember Lenzen. Motion carried 4-0.

Councilmember Kells also made a motion to approve Resolution 23-27 Receiving Proposed Assessment and Calling for a Public Hearing on Proposed Assessment, second by Councilmember Lenzen. Motion carried 4-0.

### **c. Village Parkway School Zone**

Mr. Saulsbury informed the Council that the State is Authorizing School Speed Zones to be changed through a relatively simple process. After discussion, Councilmember Lenzen made a motion to authorize a study to be conducted to evaluate Village Parkway becoming a designated school zone, second by Councilmember Szaroletta. Motion carried 4-0.

## **7. BOARD REPORTS**

### **a. Lion's Park Transfer**

Administrator Dickson updated the Council on the transfer of Lion's Park ownership to the city.

### **b. August Sheriff's Report**

### **c. Bonding Tours**

Administrator Dickson advised that the Capital Investment Committee would be visiting the city Thursday at 6:00 PM.

### **d. City Pond Drainage Issues**

Administrator Dickson informed the Council that in response to a homeowner's inquiry, Brian Vos is getting bids for vegetation removal in the pond behind Cologne Academy. Mr. Saulsbury advised the Council that ponds generally are on a 20-year cycle for vegetation removal. Testing typically occurs in the summer and work is done in the winter.

## **8. ANNOUNCEMENTS**

## **9. ITEMS REMOVED FROM THE CONSENT AGENDA**

## **10. ADJOURN**

Motion by Councilmember Szaroletta to adjourn at 8:05 PM, second by Councilmember Lenzen. Motion carried unanimously.

Respectfully Submitted:

Attest:

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Michelle Morrison

City Clerk

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Matt Lein

Mayor

City of Cologne Payroll 10-Oct-23			
Employee	\$	13,558.56	October 10, 2023 Payroll
IRS	\$	4,613.69	October 10, 2023 Payroll
MN Department of Revenue	\$	539.84	October 10, 2023 Payroll
PERA	\$	2,450.28	October 10, 2023 Payroll
<b>Total</b>	\$	21,162.37	

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**\*Check Summary Register©**

Batch:

100223Xcel,101223MVEC,100323Techstar,100323Broadband,100323MetroWest,100323HealthPartners,101623CR,101123Adams,101123QualityFlow,101123212Equipment,101123Arnolds,101123cARcO,101123CoreandMain,101223Frattallones,101323Centerpoint,10123CircleK,101623Aflac,101223Verizon,101323Republic

Name	Check Date	Check Amt	
<b>10100 Checking</b>			
1498e	MN VALLEY ELECTRIC COOPER	9/28/2023	\$272.00 Street Light Account
1500e	TECHSTAR IT SOLUTIONS INC	10/2/2023	\$1,321.40 October IT Support
1501e	BROADBAND CORP	10/2/2023	\$24.95 WWTP Internet Oct
1502e	METRO WEST INSPECTION SER	10/2/2023	\$1,944.67 Permits Finaled -September
1504e	HEALTH PARTNERS	10/3/2023	\$3,521.88 Employee Medical and Dental Insurance - Nove
1507e	XCEL ENERGY	10/6/2023	\$16,213.87 Cologne Community Center
1512e	ADAM'S PEST CONTROL, INC	10/11/2023	\$239.26 Quarterly Maintenance City Q3
1513e	QUALITY FLOW SYSTEMS, INC	10/11/2023	\$1,825.00 New Pump
1514e	212 EQUIPMENT	10/11/2023	\$43.00 PW Chain Sharpening
1515e	ARNOLDS OF GLENCOE, INC.	10/11/2023	\$24.02 Fan Belt
1516e	CAR-CO INC	10/11/2023	\$20.90 PW Belts
1517e	CORE & MAIN	10/11/2023	\$4,805.53 PW Supplies
1518e	FRATTALLONES HARDWARE	10/11/2023	\$9.98 Concrete Mix
1520e	CENTERPOINT	10/12/2023	\$50.01 105 Benton St
1521e	CIRCLE K	10/12/2023	\$1,226.49 PW Fuel
1522e	AFLAC	10/12/2023	\$192.78 Employee Insurance October
1523e	VERIZON WIRELESS	10/12/2023	\$420.12 CFD Communication - Sept and Oct
1524e	REPUBLIC SERVICES	10/13/2023	\$748.69 PW Garbage
28427	BOLTON & MENK, INC	10/16/2023	\$141,786.70 STARS ELC
28428	CARVER COUNTY	10/16/2023	\$304.21 Fiber Optic Connection
28429	CENTERPOINT	10/16/2023	\$17.09 124 Hazelwood
28430	CINTAS CORPORATION	10/16/2023	\$162.01 Uniforms
28431	COLLABORATIVE PLANNING, LL	10/16/2023	\$780.00 Misc. Planning
28432	DWK CLEAN WATER SERVICES,	10/16/2023	\$1,080.00 WWTP Monthly Water Testing - Sept
28433	GOPHER STATE ONE-CALL (INC)	10/16/2023	\$97.20 Locates - Sept
28434	GRAPHIC PRINT PROMO & DESI	10/16/2023	\$1,711.87 Cologne Newsletter October 2023
28435	MID COUNTY CO-OP	10/16/2023	\$495.23 DOT Insp Oil Change CFD Ford 1993 F350
28436	N & J SERVICES	10/16/2023	\$1,450.00 CCC - 3 Event Cleanings Sept
28437	NAPA AUTO PARTS	10/16/2023	\$63.76 PW Truck Light
28438	NORTH CENTRAL INTERNATION	10/16/2023	\$2,438.89 CFD Pierce Ladder Repairs
28439	OMAR CHOLICO RETAMOZA	10/16/2023	\$800.00 Deposit Refund
28440	STORMS WELDING & MFG. INC	10/16/2023	\$129.95 PW
28441	STRAIGHT UP SERVICES, INC	10/16/2023	\$91.50 Torrow Mower Repairs
28442	TOW MASTER	10/16/2023	\$105.54 Kit Wiper System
28443	US BANK	10/16/2023	\$850.00 2023A Bond Fees
28444	USA BLUE BOOK	10/16/2023	\$703.99 PW Electrodes
28445	WILSON NURSERY LLC	10/16/2023	\$3,628.00 Trees for Winkler Park
<b>Total Checks</b>			<b>\$189,600.49</b>

Clerk Treasurer

Date

FILTER: ((([Act Year]='2023' and [period] in (10))) and (Source in ('100223Xcel','101223MVEC','100323Techstar','100323Broadband','100323MetroWest','100323HealthPartners','101623CR','101123Adams','101123QualityFlow','101123212Equipment','101123Arnolds','101123c/RcO','101123CoreandMain','101223Frattallones','101323Centerpoint','101223CircleK','101623Aflac','10123Verizon','101323Republic')))

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Batch:

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 Checking</b>					
<b>1498 e</b>	09/28/23	<b>MN VALLEY ELECTRIC COOPERATIVE</b>			
E 101-43160-381		Electric Utilities	\$272.00		Street Light Account
		Total	\$272.00		
<b>1500 e</b>	10/02/23	<b>TECHSTAR IT SOLUTIONS INC</b>			
E 101-43100-312		Contractual Services	\$330.35	68982	October IT Support
E 101-42200-310		Other Professional Servic	\$330.35	68982	October IT Support
E 602-49450-312		Contractual Services	\$330.35	68982	October IT Support
E 101-41400-312		Contractual Services	\$330.35	68982	October IT Support
		Total	\$1,321.40		
<b>1501 e</b>	10/02/23	<b>BROADBAND CORP</b>			
E 602-49450-320		Communications (GENER	\$24.95		WWTP Internet Oct
		Total	\$24.95		
<b>1502 e</b>	10/02/23	<b>METRO WEST INSPECTION SERVICES</b>			
E 101-42400-310		Other Professional Servic	\$1,944.67	3857	Permits Finaled -September
		Total	\$1,944.67		
<b>1504 e</b>	10/03/23	<b>HEALTH PARTNERS</b>			
G 101-21706		Health/Dental Ins	\$3,521.88		Employee Medical and Dental Insurance - November
		Total	\$3,521.88		
<b>1507 e</b>	10/06/23	<b>XCEL ENERGY</b>			
E 101-45100-381		Electric Utilities	\$2,520.20		Cologne Community Center
E 101-43160-381		Electric Utilities	\$264.08		1108 Village
E 101-45200-381		Electric Utilities	\$13.55		3002 Gold Nugget
E 602-49450-381		Electric Utilities	\$5,669.08		WWTP
E 602-49470-381		Electric Utilities	\$774.12		Lift Stations
E 602-49470-381		Electric Utilities	\$60.00		115 Paul
E 101-43100-381		Electric Utilities	\$27.81		201 Benton St
E 601-49400-381		Electric Utilities	\$55.21		Well #3
E 101-43100-381		Electric Utilities	\$17.37		Storage Shed
E 601-49400-381		Electric Utilities	\$3,530.77		Water Tower
E 101-41940-381		Electric Utilities	\$39.75		701 Lake
E 101-43160-381		Electric Utilities	\$1,692.67		Street Light
E 101-42210-381		Electric Utilities	\$510.81		Louis Hall
E 101-41940-381		Electric Utilities	\$14.83		PW Maintenance Bldg
E 101-45200-381		Electric Utilities	\$252.35		Tennis Courts - Lions Park
E 101-43100-381		Electric Utilities	\$158.02		Public Works Facility
E 601-49400-381		Electric Utilities	\$613.25		Bldg by Water Tower, Water Tower, Well 1&2
		Total	\$16,213.87		
<b>1512 e</b>	10/11/23	<b>ADAM'S PEST CONTROL, INC</b>			
E 101-45100-401		Repairs/Maint Buildings	\$125.97	3712871	Quarterly Maintenance City Q3
E 101-42210-401		Repairs/Maint Buildings	\$113.29	3731587	Quarterly Maintenance Louis Hall Q3
		Total	\$239.26		
<b>1513 e</b>	10/11/23	<b>QUALITY FLOW SYSTEMS, INC</b>			



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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-404		Repairs/Maint Machinery/ Total	\$1,825.00 \$1,825.00	45690	New Pump
<b>1514 e</b>	10/11/23	<b>212 EQUIPMENT</b>			
E 101-45200-404		Repairs/Maint Machinery/	\$25.00	7167	Used 261
E 101-45200-404		Repairs/Maint Machinery/	\$18.00	7335	PW Chain Sharpening
		Total	\$43.00		
<b>1515 e</b>	10/11/23	<b>ARNOLDS OF GLENCOE, INC.</b>			
E 101-43100-404		Repairs/Maint Machinery/	\$24.02	66113	Fan Belt
		Total	\$24.02		
<b>1516 e</b>	10/11/23	<b>CAR-CO INC</b>			
E 101-43100-404		Repairs/Maint Machinery/	\$20.90	722181	PW Belts
		Total	\$20.90		
<b>1517 e</b>	10/11/23	<b>CORE &amp; MAIN</b>			
E 601-49400-210		Operating Supplies (GEN Total	\$4,805.53 \$4,805.53	399124	PW Supplies
<b>1518 e</b>	10/11/23	<b>FRATTALLONES HARDWARE</b>			
E 101-43100-210		Operating Supplies (GEN Total	\$9.98 \$9.98		Concrete Mix
<b>1520 e</b>	10/12/23	<b>CENTERPOINT</b>			
E 602-49470-383		Gas Utilities	\$19.59		105 Benton St
E 601-48930-383		Gas Utilities	\$30.42		2224 Naples
		Total	\$50.01		
<b>1521 e</b>	10/12/23	<b>CIRCLE K</b>			
E 101-43100-212		Motor Fuels	\$626.80		PW Fuel
E 101-42230-212		Motor Fuels	\$599.69		CFD Fuel
		Total	\$1,226.49		
<b>1522 e</b>	10/12/23	<b>AFLAC</b>			
E 101-41400-130		Employer Paid Ins (GENE	\$37.88	549363	Employee Insurance October
G 101-21705		Aflac	\$129.66	549363	Employee Insurance October
E 602-49450-130		Employer Paid Ins (GENE	\$12.62	549363	Employee Insurance October
E 601-49400-130		Employer Paid Ins (GENE	\$12.62	549363	Employee Insurance October
		Total	\$192.78		
<b>1523 e</b>	10/12/23	<b>VERIZON WIRELESS</b>			
E 101-42230-320		Communications (GENER Total	\$420.12 \$420.12		CFD Communication - Sept and Oct
<b>1524 e</b>	10/13/23	<b>REPUBLIC SERVICES</b>			
E 101-41940-384		Refuse/Garbage Disposal	\$196.57		PW Garbage
E 101-42210-384		Refuse/Garbage Disposal	\$136.75		CFD Garbage
E 101-45100-384		Refuse/Garbage Disposal	\$196.57		CCC Garbage
E 101-45200-384		Refuse/Garbage Disposal	\$218.80		Lions Park Garbage
		Total	\$748.69		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>28427</b>	10/16/23	<b>BOLTON &amp; MENK, INC</b>			
E 101-43100-303		Engineering Fees	\$26,742.75	321625	Benton Creek Area Improvements
E 101-43100-303		Engineering Fees	\$758.00	321628	Misc Engineering
E 101-43100-303		Engineering Fees	\$1,022.25	321629	Modern Design Stormwater
E 101-41700-303		Engineering Fees	\$268.50	321631	STARS ELC
E 101-43100-500		Capital Outlay (GENERAL	\$529.50	321637	Street & Utility Reconstruction
E 101-43100-303		Engineering Fees	\$1,516.50	321638	Village Parkway Improvements
E 603-49540-303		Engineering Fees	\$100,387.20	321642	Wastewater Treatment Facility Final Design & Bid
E 101-41700-303		Engineering Fees	\$1,366.50	321645	Winkler Crossing 4th
E 101-41700-303		Engineering Fees	\$9,195.50	321646	Winkler Crossing 5th
		Total	\$141,786.70		
<b>28428</b>	10/16/23	<b>CARVER COUNTY</b>			
E 101-43100-320		Communications (GENER	\$40.00	3439	Fiber Optic Connection
E 101-42210-320		Communications (GENER	\$40.00	3439	Fiber Optic Connection
E 101-45100-320		Communications (GENER	\$40.00	3439	Fiber Optic Connection
E 601-49400-320		Communications (GENER	\$40.00	3439	Fiber Optic Connection
E 602-49450-320		Communications (GENER	\$50.00	3439	Fiber Optic Connection
E 101-42110-310		Other Professional Servic	\$94.21	SHERI00376	Police Overtime Q3
		Total	\$304.21		
<b>28429</b>	10/16/23	<b>CENTERPOINT</b>			
E 602-49470-383		Gas Utilities	\$17.09		124 Hazelwood
		Total	\$17.09		
<b>28430</b>	10/16/23	<b>CINTAS CORPORATION</b>			
E 101-43100-417		Uniforms	\$21.59	4166931383	Uniforms
E 101-43100-417		Uniforms	\$21.59	4167457493	Uniforms
E 101-43100-417		Uniforms	\$21.59	4168263014	Uniforms
E 101-43100-417		Uniforms	\$43.39	4168953188	Uniforms
E 101-45100-401		Repairs/Maint Buildings	\$53.85	4168953665	Rugs, Mats, Mops, Towels
		Total	\$162.01		
<b>28431</b>	10/16/23	<b>COLLABORATIVE PLANNING, LLC</b>			
E 101-41910-310		Other Professional Servic	\$60.00	270	Misc. Planning
E 101-41910-310		Other Professional Servic	\$570.00	271	209 Playhouse
E 101-41910-310		Other Professional Servic	\$150.00	272	Freedom Storage
		Total	\$780.00		
<b>28432</b>	10/16/23	<b>DWK CLEAN WATER SERVICES, LLC</b>			
E 602-49450-312		Contractual Services	\$1,080.00	0901	WWTP Monthly Water Testing - Sept
		Total	\$1,080.00		
<b>28433</b>	10/16/23	<b>GOPHER STATE ONE-CALL (INC)</b>			
E 101-43100-310		Other Professional Servic	\$97.20	3090309	Locates - Sept
		Total	\$97.20		
<b>28434</b>	10/16/23	<b>GRAPHIC PRINT PROMO &amp; DESIGN LLC</b>			
E 101-45100-350		Print/Publications (GENE	\$1,711.87	6396	Cologne Newslettter October 2023
		Total	\$1,711.87		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>28435</b>	10/16/23	<b>MID COUNTY CO-OP</b>			
E 101-42230-404		Repairs/Maint Machinery/	\$132.24	17461	CFD DOT Inspection 2018 Chev 3500
E 101-42230-404		Repairs/Maint Machinery/	\$362.99	17464	DOT Insp Oil Change CFD Ford 1993 F350
		Total	\$495.23		
<b>28436</b>	10/16/23	<b>N &amp; J SERVICES</b>			
E 101-45100-300		Professional Srvs (GENE	\$1,450.00	239	CCC - 3 Event Cleanings Sept
		Total	\$1,450.00		
<b>28437</b>	10/16/23	<b>NAPA AUTO PARTS</b>			
E 101-43100-404		Repairs/Maint Machinery/	\$63.76	358879	PW Truck Light
		Total	\$63.76		
<b>28438</b>	10/16/23	<b>NORTH CENTRAL INTERNATIONAL</b>			
E 101-42230-404		Repairs/Maint Machinery/	\$786.72	31562	CFD Pierce Ladder Repairs
E 101-42230-404		Repairs/Maint Machinery/	\$510.68	31569	CFD Kenworth DOT and Repairs
E 101-42230-404		Repairs/Maint Machinery/	\$376.07	31573	CFD Internatinal 4900 DOT and Repairs
E 101-42230-404		Repairs/Maint Machinery/	\$356.44	31575	CFD International 1900 DOT and Repairs (T 12)
E 101-42230-404		Repairs/Maint Machinery/	\$408.98	31578	CFD Peterbilt 330 DOT and Repairs
		Total	\$2,438.89		
<b>28439</b>	10/16/23	<b>OMAR CHOLICO RETAMOZA</b>			
G 101-22000		Deposits	\$800.00		Deposit Refund
		Total	\$800.00		
<b>28440</b>	10/16/23	<b>STORMS WELDING &amp; MFG. INC</b>			
E 101-45200-404		Repairs/Maint Machinery/	\$129.95	65514	PW
		Total	\$129.95		
<b>28441</b>	10/16/23	<b>STRAIGHT UP SERVICES, INC</b>			
E 101-45200-404		Repairs/Maint Machinery/	\$91.50	53728	Torrow Mower Repairs
		Total	\$91.50		
<b>28442</b>	10/16/23	<b>TOW MASTER</b>			
E 101-43100-404		Repairs/Maint Machinery/	\$105.54	463532	Kit Wiper System
		Total	\$105.54		
<b>28443</b>	10/16/23	<b>US BANK</b>			
E 335-47500-620		Fiscal Agent s Fees	\$850.00	7071406	2023A Bond Fees
		Total	\$850.00		
<b>28444</b>	10/16/23	<b>USA BLUE BOOK</b>			
E 602-49450-311		Analysis	\$274.44		PW
E 602-49450-311		Analysis	\$429.55	3143961	PW Electrodes
		Total	\$703.99		
<b>28445</b>	10/16/23	<b>WILSON NURSERY LLC</b>			
E 101-45200-430		Miscellaneous (GENERAL	\$3,628.00	26457	Trees for Winkler Park
		Total	\$3,628.00		
<b>10100</b>			\$189,600.49		

## CITY OF COLOGNE

10/13/23 11:04 AM

Page 5

**\*Check Detail Register©**

Batch:

100223Xcel,101223MVEC,100323Techstar,100323Broadband,100323MetroWest,100323HealthPartners,101623CR,101123Adams,101  
123QualityFlow,101123212Equipment,101123Arnolds,101123cARcO,101123CoreandMain,101223Frattallones,101323Centerpoint,10  
1223CircleK,101623Aflac,101223Verizon,101323Republic

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
---------	------------	-------------	--------	---------	---------

**Fund Summary****10100 Checking**

101 GENERAL FUND	\$68,708.70
335 2013A DEBT SERVICE	\$850.00
601 WATER FUND	\$9,087.80
602 SEWER FUND	\$10,566.79
603 STORM WATER FUND	\$100,387.20
	<hr/>
	\$189,600.49

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Clerk Treasurer

---

  
Date



Real People. Real Solutions.

2638 Shadow Lane  
Suite 200  
Chaska, MN 55318-1172

Ph: (952) 448-8838  
Fax: (952) 448-8805  
Bolton-Menk.com

October 10, 2023

City of Cologne  
Attn: Jesse Dickson  
1211 Village Parkway  
Cologne, MN 55322

**RE: Benton Creek Area Improvements Project  
Payment Request No. 1**

Dear Mr. Dickson:

Enclosed please find Payment Request No. 1 for work completed from 8/23/2023 to 9/30/2023 on the above referenced project. The work completed includes mobilization, removals, street reclamation, traffic control, draintile, water and sanitary services, curb and gutter, and other misc. items.

We have compiled all quantities for this payment request, reviewed all work items, and recommend payment in the amount of **\$711,081.26** to Valley Paving, Inc., 8800 13<sup>th</sup> Ave E, Shakopee, MN 55379.

Please contact me if you have any questions or if you need any additional information.

Respectfully Submitted,  
**Bolton & Menk, Inc.**

Ryan Johnson, P.E.

Cc: Jake Saulsbury, Bolton & Menk

**CONTRACTOR'S PAY REQUEST****BENTON CREEK AREA IMPROVEMENTS****BOLTON  
& MENK**

Real People. Real Solutions.

**DISTRIBUTION:**

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

**CITY OF COLOGNE -****BMI PROJECT NO. 0C1.129206**

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$2,146,034.68
TOTAL, COMPLETED WORK TO DATE	\$748,506.59
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$748,506.59
RETAINED PERCENTAGE ( 5.0% )	\$37,425.33
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$711,081.26
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$0.00
PAY CONTRACTOR AS ESTIMATE NO. <b>1</b>	\$711,081.26

**CERTIFICATE FOR PARTIAL PAYMENT**

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

**Contractor:**

Valley Paving, Inc.  
8800 13th Ave E  
Shakopee, MN 55379

By Brandt Sylvestre Digitally signed by Brandt Sylvestre  
DN: C=US,  
E=brandt@valleypaving.com,  
CN=Brandt Sylvestre  
Date: 2023.10.10 09:09:07-05'00' Sr Estimator/Project Manager

Name Title

Date 10/10/2023

**CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:****ENGINEER: BOLTON & MENK, INC., 2638 SHADOW LANE, STE 200, CHASKA, MN 55318**

By Ryan Johnson Digitally signed by Ryan Johnson  
DN: C=US,  
E=ryan.johnson@bolton-menk.com,  
O=Bolton & Menk, CN=Ryan Johnson  
Date: 2023.10.10 09:20:58-05'00', CONSULTING ENGINEER

Date 10/10/2023

**APPROVED FOR PAYMENT:****OWNER:**

By \_\_\_\_\_  
Name Title Date

And \_\_\_\_\_  
Name Title Date



CITY OF COLOGNE  
BMI PROJECT NO. 0C1.129206  
WORK COMPLETED THROUGH SATURDAY, SEPTEMBER 30, 2023

ITEM NO.	ITEM	UNIT PRICE	AS BID		COMPLETED TO DATE		
			ESTIMATED QUANTITY		ESTIMATED QUANTITY	ESTIMATED AMOUNT	
1	MOBILIZATION	\$105,359.67	1.00	LUMP SUM	0.50	LUMP SUM	\$52,679.84
2	CLEAR & GRUB TREE	\$954.80	2.00	EACH	1.00	EACH	\$954.80
3	REMOVE CASTING	\$166.42	115.00	EACH	80.00	EACH	\$13,313.60
4	REMOVE DRAINAGE STRUCTURE	\$535.47	6.00	EACH	6.00	EACH	\$3,212.82
5	REMOVE SIGN	\$108.50	10.00	EACH	0.00	EACH	\$0.00
6	REMOVE PIPE SEWER (STORM)	\$31.08	60.00	LIN FT	60.00	LIN FT	\$1,864.80
7	REMOVE CONCRETE CURB & GUTTER	\$9.73	4,900.00	LIN FT	3,229.00	LIN FT	\$31,418.17
8	REMOVE BITUMINOUS DW/TRAIL PAVEMENT	\$7.93	845.00	SQ YD	0.00	SQ YD	\$0.00
9	REMOVE CONCRETE DRIVEWAY/WALK	\$1.98	4,620.00	SQ FT	0.00	SQ FT	\$0.00
10	SALVAGE & INSTALL STORM SEWER PIPE	\$65.26	105.00	LIN FT	105.00	LIN FT	\$6,852.30
11	SALVAGE AND REINSTALL WOODEN FENCE	\$24.24	65.00	LIN FT	0.00	LIN FT	\$0.00
12	EXCAVATION - SUBGRADE	\$47.81	1,150.00	CU YD	0.00	CU YD	\$0.00
13	SELECT GRANULAR EMBANKMENT (CV) (P)	\$122.94	12.00	CU YD	12.00	CU YD	\$1,475.28
14	STABILIZING AGGREGATE (CV)	\$30.07	1,150.00	CU YD	0.00	CU YD	\$0.00
15	STREET SWEEPER (WITH PICKUP BROOM)	\$219.22	15.00	HOUR	8.00	HOUR	\$1,753.76
16	FULL DEPTH RECLAMATION	\$5.15	33,788.00	SQ YD	33,628.00	SQ YD	\$173,184.20
17	TYPE SP 9.5 WEARING COURSE MIX (3,C)	\$85.84	3,200.00	TON	0.00	TON	\$0.00
18	TYPE SP 12.5 NON WEAR COURSE MIX (3,C)	\$79.77	6,400.00	TON	0.00	TON	\$0.00
19	4" PERF PVC PIPE DRAIN	\$16.99	13,530.00	LIN FT	10,526.00	LIN FT	\$178,836.74
20	SUMP PUMP SERVICE LINE CONNECTION	\$890.74	40.00	EACH	16.00	EACH	\$14,251.84
21	29"x18" ARCH RCP STORM PIPE	\$186.59	57.00	LIN FT	57.00	LIN FT	\$10,635.63
22	CONNECT TO EXISTING STORM	\$857.67	5.00	EACH	5.00	EACH	\$4,288.35
23	CONNECT DRAINTILE TO EXISTING STRUCTURE	\$372.74	78.00	EACH	63.00	EACH	\$23,482.62
24	4" PVC PIPE SEWER (SDR 26)	\$69.78	100.00	LIN FT	100.00	LIN FT	\$6,978.00
25	CONNECT TO EXISTING SANITARY SEWER MH	\$2,039.48	2.00	EACH	2.00	EACH	\$4,078.96
26	CONNECT TO EXISTING WATER MAIN	\$2,719.27	2.00	EACH	2.00	EACH	\$5,438.54
27	ADJUST GATE VALVE BOX	\$714.67	20.00	EACH	0.00	EACH	\$0.00
28	1" CORPORATION STOP	\$1,338.20	2.00	EACH	2.00	EACH	\$2,676.40
29	1" CURB STOP & BOX	\$1,510.52	2.00	EACH	2.00	EACH	\$3,021.04
30	1" TYPE K COPPER PIPE	\$36.21	65.00	LIN FT	58.00	LIN FT	\$2,100.18
31	WATER SERVICE LID	\$259.36	2.00	EACH	2.00	EACH	\$518.72
32	CASTING ASSEMBLY (STORM)	\$826.42	65.00	EACH	0.00	EACH	\$0.00
33	CASTING ASSEMBLY (SANITARY)	\$1,168.94	50.00	EACH	0.00	EACH	\$0.00
34	CONSTRUCT DRAINAGE STRUC. DES 4022-48	\$852.79	13.50	LIN FT	13.50	LIN FT	\$11,512.67
35	DRAINAGE STRUCTURE DES 4022-48 SUMP MH	\$741.21	37.00	LIN FT	37.00	LIN FT	\$27,424.77
36	EXTERNAL CHIMNEY SEAL (SAN)	\$197.94	50.00	EACH	0.00	EACH	\$0.00
37	3" BIT. DW/TRAIL (W/ 6" AGG. BASE CL 5)	\$4.10	4,835.00	SQ FT	0.00	SQ FT	\$0.00
38	CONCRETE CURB & GUTTER (HAND FORMED)	\$48.27	4,900.00	LIN FT	3,229.00	LIN FT	\$155,863.83
39	6" CONCRETE DW (W/6" AGG. BASE CL 5)	\$11.60	4,540.00	SQ FT	0.00	SQ FT	\$0.00
40	6" CONCRETE WALK (W/6" AGG. BASE CL 5)	\$25.83	420.00	SQ FT	0.00	SQ FT	\$0.00
41	DRILL & GROUT REINF. BARS (EPOXY COATED)	\$15.78	35.00	EACH	0.00	EACH	\$0.00
42	TRUNCATED DOMES	\$50.45	30.00	SQ FT	0.00	SQ FT	\$0.00
43	TRAFFIC CONTROL	\$8,137.50	1.00	LUMP SUM	0.50	LUMP SUM	\$4,068.75
44	SIGN PANELS TYPE C	\$141.05	10.00	SQ FT	0.00	SQ FT	\$0.00
45	SIGN PANELS TYPE SPECIAL	\$325.50	19.00	EACH	0.00	EACH	\$0.00
46	TREE 2.5" CAL B&B	\$1,302.00	2.00	EACH	0.00	EACH	\$0.00
47	STORM DRAIN INLET PROTECTION	\$116.14	65.00	EACH	57.00	EACH	\$6,619.98
48	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$3.43	1,000.00	LIN FT	0.00	LIN FT	\$0.00
49	COMMON TOPSOIL BORROW (LV)	\$8.95	190.00	CU YD	0.00	CU YD	\$0.00
50	FERTILIZER TYPE 3	\$3.32	75.00	POUND	0.00	POUND	\$0.00
51	HYDROMULCH w/ FIBER MATRIX & SEED 25-151	\$3.27	1,200.00	SQ YD	0.00	SQ YD	\$0.00
52	4" SOLID LINE PAINT	\$0.66	1,380.00	LIN FT	0.00	LIN FT	\$0.00
53	PAVEMENT MARKING	\$77.11	1.00	EACH	0.00	EACH	\$0.00
54	LANDSCAPING ALLOWANCE	\$20,000.00	1.00	ALLOWANCE	0.00	ALLOWANCE	\$0.00
TOTAL AMOUNT:							\$748,506.59



**CITY OF COLOGNE  
RESOLUTION NO. 23-25  
APPROVING 2023 OPEN GYM SUPERVISOR**

**WHEREAS,** The City of Cologne budgets annually for seasonal help; and

**WHEREAS,** the City of Cologne is responsible for promoting public health and provides a public facility; and

**WHEREAS,** the City Staff is recommending the hiring of the following individual for the 2023 Open Gym Supervisor position;

Claire Kerber \$14.00/hr.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Cologne, Minnesota, to authorize the hiring of the position for the 2022 season.

Adopted by the City Council of the City of Cologne, Minnesota, this 16th day of October, 2023.

\_\_\_\_\_  
Matt Lein, Mayor

ATTEST:

\_\_\_\_\_  
Michelle Morrison  
City Clerk

M/ \_\_\_\_\_

Lein

Szaroletta

Kells

Bruss

Lenzen





**City of Cologne**  
**September 2023**



**Carver County Sheriff's Office**  
**Monthly Calls for Service**  
**From: 09/01/2023 To: 09/30/2023**

## **Cologne City**

### **Patrol**

#### **A Offense**

Assault	3
Counterfeiting/Forgery	1
Theft	1
Fraud	1

**Total A Offense:** 6

#### **B Offense**

Traffic - Alcohol Rel	2
-----------------------	---

**Total B Offense:** 2

#### **Non Criminal**

Misc Non-criminal	12
Alarm	2
Abuse/Neglect (Info Only)	1
Medical Calls Received	9
Assist Other Agency	1
Fire Calls Reveived	1
Suspicious Activity	5
Disturbance (Info Only)	4

**Total Non Criminal:** 35

#### **Traffic**

Traffic - Misc	2
Traffic Stop	4
Pd Accident	1
Driving Complaint	2

**Total Traffic:** 9

**Total Patrol: 52**

### **Administrative**

#### **Administrative**

GunPermit-Acquire	2
GunPermit-CarryNew	1
GunPermit-CarryRenew	2

**Total Administrative:** 5

**Total Administrative: 5**

**Total Cologne City: 57**



**Carver County Sheriff's Office**  
**Verbal Warnings**  
**From: 09/01/2023 to 09/30/2023**

**Cologne City**

Disturbance (Info Only):	1
Traffic Stop:	2
Grand Total Verbal Warnings:	3



# **Carver County Sherff's Office**

## **Arrest Summary**

### **For: Cologne City**

### **From: 09/01/2023 To: 09/30/2023**

## **Cologne City**

13B - Simple Assault  
90D - Driving Under the Influence  
90G - Liquor Law Violations  
Totals for Cologne City

Total Charges	Total Arrestees	Total Incidents
2	2	2
6	4	3
1	0	0
9	6	5



# **Carver County Sheriff's Office Verbal Warnings From: 09/01/2023 to 09/30/2023**

## **Cologne City**

<b>Disturbance (Info Only):</b>	<b>1</b>
<b>Traffic Stop:</b>	<b>2</b>
<b>Grand Total Verbal Warnings:</b>	<b>3</b>



# **Carver County Sherff's Office**

## **Traffic Citation Summary**

**From: 09/01/2023 To: 09/30/2023**

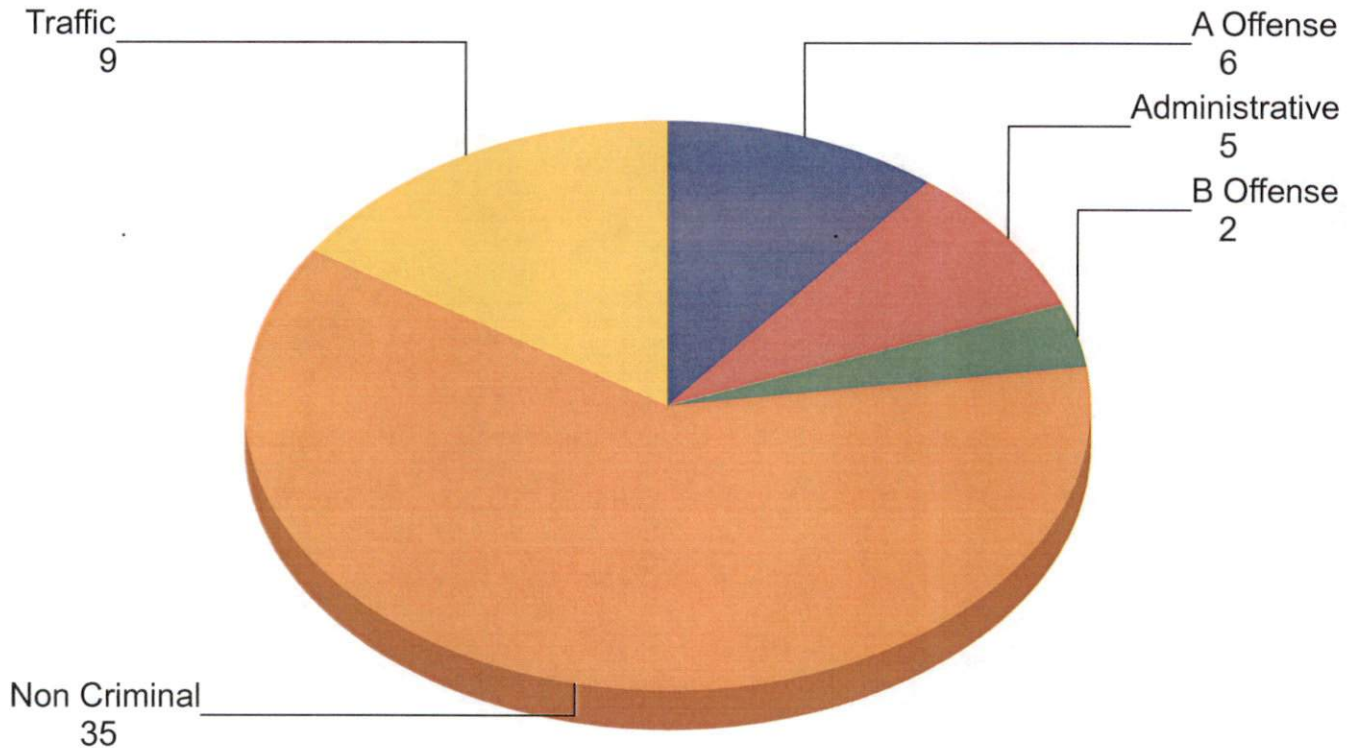
### **Cologne City**

Expired Tabs:	1
Total Cologne City:	1



**Carver County Sheriff's Office**  
**Monthly Calls for Service**  
**From: 09/01/2023 To: 09/30/2023**

## Cologne City



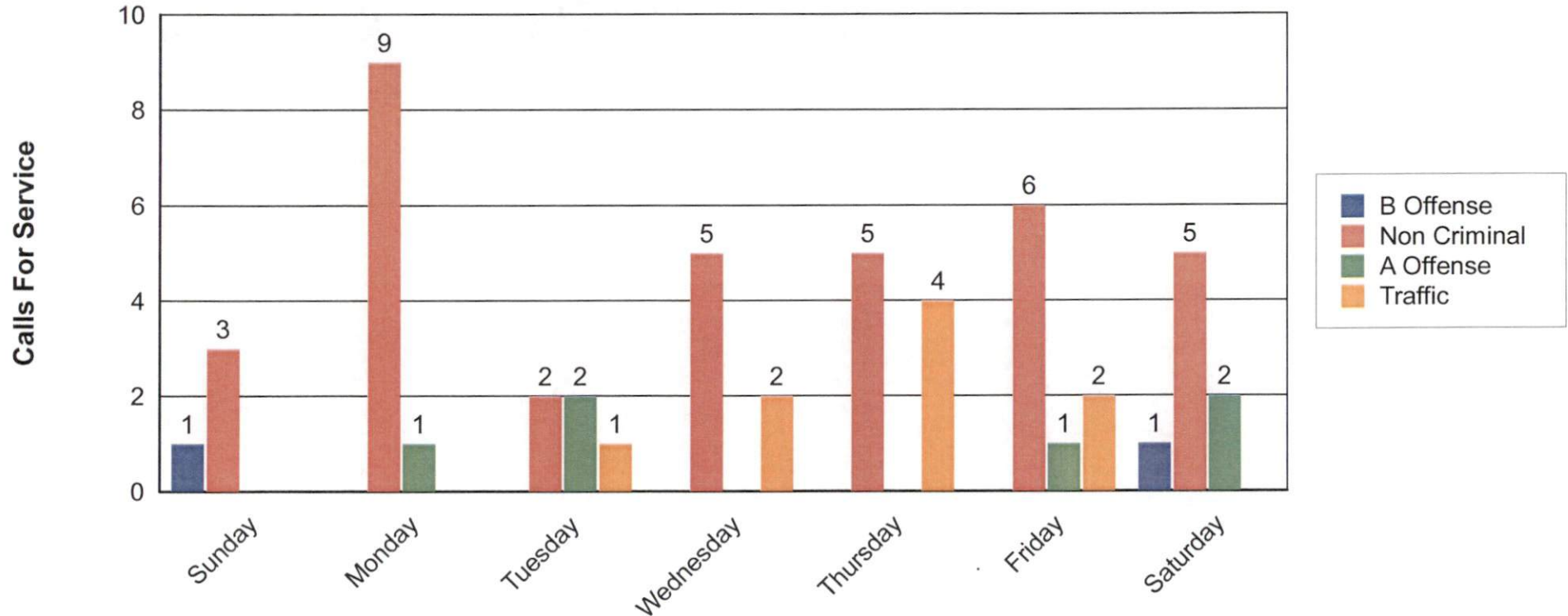
Total A Offense:	6
Total B Offense:	2
Total Non Criminal:	35
Total Traffic:	9
Total Administrative:	5

**Total Cologne City: 57**



**Carver County Sheriff's Office**  
**Day of Week Analysis of Calls for Service**  
**Patrol Activity**  
**From: 09/01/2023 To: 09/30/2023**

**Cologne City**



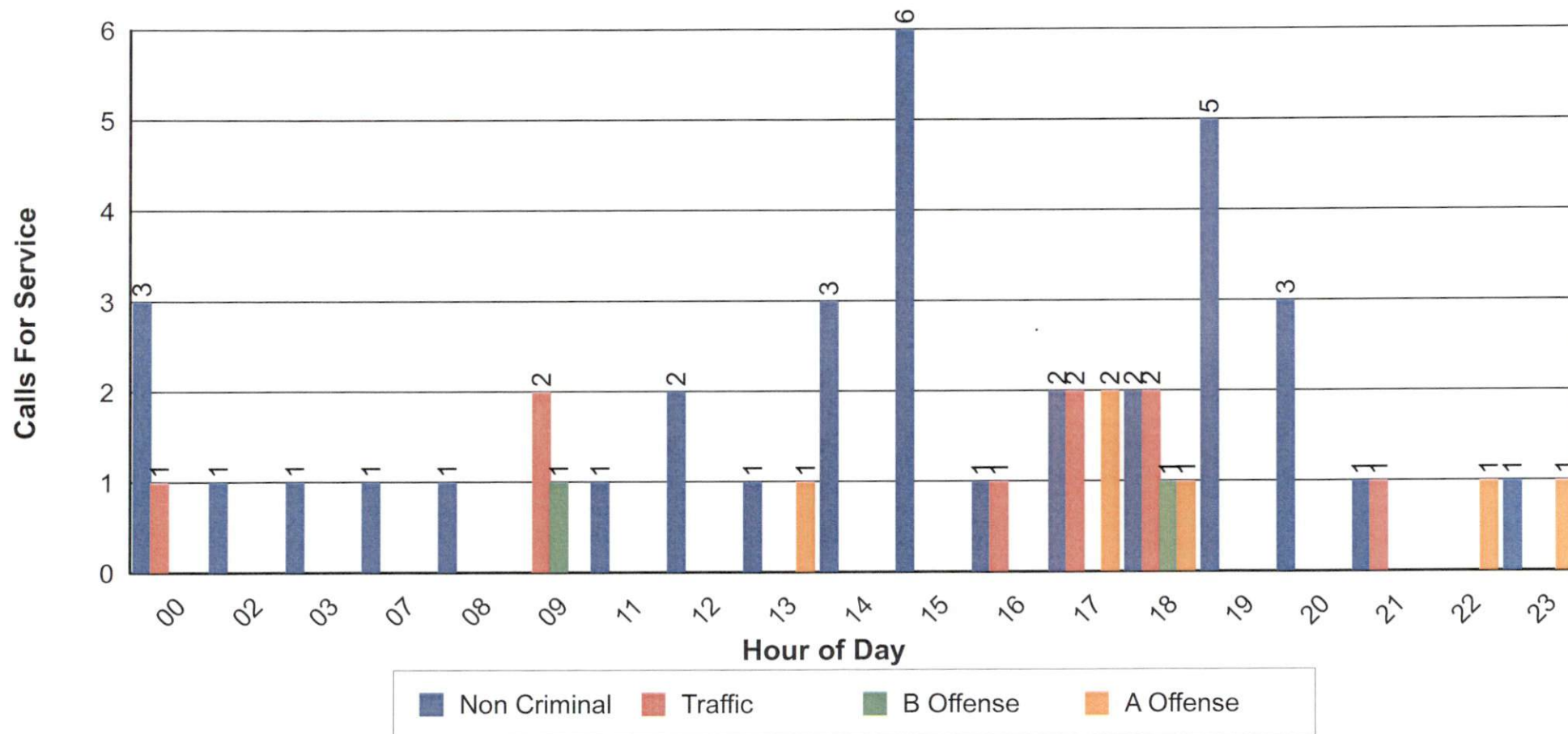
**Total Cologne City: 52**





Carver County Sheriff's Office  
Hour of Day Analysis of Calls for Service  
Patrol Activity  
From: 09/01/2023 To: 09/30/2023

## Cologne City



Total Cologne City: 52