



## City Council Meeting Agenda

Monday, August 7, 2023 7:00 PM

Cologne Community Center, 1211 Village Parkway

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### Vision Statement

*The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.*

Mayor: Matt Lein  
Councilmember: Carol Szaroletta  
Councilmember: Sarah Bruss  
Councilmember: Rachel Lenzen  
Councilmember: Nathan Kells

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**NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.**

- 1. CALL MEETING TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPT AGENDA**
- 4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**
- 5. ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. July 17, 2023 City Council Minutes
- b. August 7, 2023 Check and EFT Summary
- c. August 1, 2023 Payroll Summary
- d. Resolution 23-15 Accepting Donation
- e. Lions Club Temp Gambling Permit Application 9-29-23
- f. Lions Club Temp Liquor License Application 9-29-23

- g. St. Bernard's Temp Liquor License Application 10-7-23
- 6. NEW COUNCIL BUSINESS
  - i. Chief Chad Vos, Cologne Fire & Rescue
    - 1. Fire Department Probation Promotions
    - 2. Grass Rig
  - ii. Ordinance 150-Y
- 7. BOARD REPORTS
  - a. Village Parkway
- 8. ANNOUNCEMENTS
- 9. ITEMS REMOVED FROM THE CONSENT AGENDA
- 10. ADJOURN

#### **CALENDAR OF EVENTS/MEETINGS**

August 18 & 19	Friday & Saturday	Firehouse Drive-in
August 21	Monday	7:00PM City Council Meeting



## City Council Meeting Minutes

Monday, July 17, 2023 7:00 PM  
Cologne Community Center, 1211 Village Parkway

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### Vision Statement

*The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.*

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### **1. CALL MEETING TO ORDER & ROLL CALL**

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Lenzen and Szaroletta were present. Also present were City Administrator Jesse Dickson, City Clerk Michelle Morrison, City Engineer Jake Saulsbury and City Planner Cindy Nash. Councilmembers Bruss and Kells were absent.

### **2. PLEDGE OF ALLEGIANCE**

### **3. ADOPT AGENDA**

Mayor Lein asked that the agenda be amended moving under new business Item b Winkler Crossing 5<sup>th</sup> to item a and putting the transportation study as item b. Item c. Accessory Structure Ordinance removed from agenda. Motion by Councilmember - Lenzen to adopt the agenda as amended, second by Councilmember Szaroletta. Motion carried 3-0.

#### **4. ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. June 20, 2023 City Council Minutes**
- b. July 17, 2023 Check and EFT Summary**
- c. July 4, 2023 Payroll Summary**
- d. July 18, 2023 Payroll Summary**
- e. Q2 CFD Payroll Summary**
- f. Resolution 23-15 PSIG Grant Application**

Motion by Councilmember Szaroletta to approve the consent agenda, second by Councilmember Lenzen. Motion carried 3-0.

#### **5. NEW COUNCIL BUSINESS**

- a. Winkler Crossing 5<sup>th</sup> Addition**
  - i. B&M Plan Review Comments 6-22-23**
  - ii. Collaborative Planning Comment Memo 7-9-23**
  - iii. Collaborative Planning Staff Report 7-10-23**
  - iv. Resolution 23-16 Amending PUD**
  - v. Resolution 23-17 Approving Final Plat Winkler 5<sup>th</sup>**
  - vi. Resolution 23-18 Approving DA Winkler 5<sup>th</sup>**
  - vii. Winkler 5<sup>th</sup> Developer's Agreement**

City Planner Cindy Nash reviewed her memo and the resolutions before the Council, noting that the Planning Commission had reviewed the PUD amendment and recommended Council approval. After discussion Councilmember Lenzen made a motion to adopt Resolution 23-16 Amending PUD, second by Councilmember Szaroletta. Motion carried 3-0.

Councilmember Lenzen made a motion to adopt Resolution 23-18 Approving the Developers Agreement for Winkler 5<sup>th</sup>, second by Councilmember Szaroletta. Motion carried 3-0.

#### **b. Cologne Area Transportation Study**

Jack Corkle of WSB came before the Council asking for final approval of the Cologne Area Transportation Study that had been discussed at length at the June 20<sup>th</sup> City Council meeting. After discussion Mayor Lein asked the council if they had any further questions, there being none, Councilmember Lenzen made a motion to adopt the Transportation Study, second by Councilmember Szaroletta. Motion carried 3-0.

## **1. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**

Planning Commission Chair Bernie Shambour questioned the Council on changes they made to the Accessory Structure Ordinance Amendment proposal that differed from the proposal the Planning Commission had reviewed and sent to the Council recommending approval, specifically removing a table of information. Mr. Shambour questioned why the Council unilaterally changed an amendment to an ordinance without public comment and questioned why the change was not sent back to the Planning Commission for review. City Planner, Cindy Nash explained that the City Council does have the authority to make changes and is not required to adopt ordinances that have been recommended. Mr. Shambour stated he had never seen such a unilateral action taken by the Council before.

## **2. BOARD REPORTS**

**a. June 2023 Sheriff's Report**

**b. Q2 2023 Sheriff's Report**

## **3. ANNOUNCEMENTS**

## **4. ITEMS REMOVED FROM THE CONSENT AGENDA**

## **5. ADJOURN**

Motion by Councilmember Szaroletta to adjourn at 7:15 PM, second by Councilmember Lenzen. Motion carried unanimously.

Respectfully Submitted:

Attest:

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Michelle Morrison

City Clerk

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Matt Lein

Mayor

## CITY OF COLOGNE

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**\*Check Summary Register©**

Batch:

071823Engel,071823MVEC,071823IRS941,071423MM,071823Metronet,071723MVTL,071823Premium,072023Xcel,072123MidCounty,  
080723cr,072523QualityFlow,072423CFDVISA,072423Jostan,072723Nuvera,072823Andys,073123Davis,073123Grainger,080123Tech  
star,080123TechstarRelief,080123Broadband,080123MidCounty,080223Diversified,080223ECM,080223Gilbert,080223VisaCity,08032  
3QualityPropane,080323MiniBiff

Name	Check Date	Check Amt	
<b>10100 Checking</b>			
1372e	ENGEL WATER TESTING INC.	7/14/2023	\$180.00 Water Samples
1374e	MN VALLEY ELECTRIC COOPER	7/17/2023	\$124.12 2140 N Village Parkway
1375e	IRS	7/17/2023	\$0.05 Balance Due on Q2 941
1376e	MONEY MOVERS INC.	7/18/2023	\$14.00 July 2023 fees
1377e	METRONET	7/18/2023	\$174.54 Phones
1378e	MN VALLEY TESTING LABS	7/19/2023	\$190.85 Water Analysis
1379e	PREMIUM WATERS, INC.	7/19/2023	\$89.97 CCC Drinking Water -
1380e	XCEL ENERGY	7/20/2023	\$9,728.55 701 Lake St W
1381e	MID COUNTY CO-OP	7/21/2023	\$424.55 24D
1383e	QUALITY FLOW SYSTEMS, INC	7/24/2023	\$275.25 Service Call Hazelwood Lift Station
1384e	VISA - CITIZENS ALLIANCE BAN	7/24/2023	\$2,244.10 CFD Lithium Ion Battery
1385e	JOSTAN SERVICES, INC.	7/24/2023	\$1,529.73 CCC Cleaning - July
1389e	NUVERA COMMUNICATIONS INC	7/27/2023	\$135.23 Fitness Center Cable TV August
1390e	ANDYS LAWN & SNOW	7/28/2023	\$235.00 Monthly Lawn Service - Aug
1391e	DAVIS EQUIPMENT CORPORATI	8/1/2023	\$120.64 Mower Wheel and parts
1392e	GRAINGER	8/1/2023	\$43.69 PW Suplies
1393e	TECHSTAR IT SOLUTIONS INC	8/1/2023	\$1,301.60 August IT Support
1394e	TECHSTAR IT SOLUTIONS INC	8/1/2023	\$828.00 Annual IT Support CFD Relief Assn
1395e	BROADBAND CORP	8/1/2023	\$24.95 WWTP Internet Aug
1396e	MID COUNTY CO-OP	8/1/2023	\$447.69 Kerosene
1397e	DIVERSIFIED PLUMBING & HEAT	8/2/2023	\$433.77 CFD Materials for Repairs
1398e	ECM PUBLISHERS, INC.	8/2/2023	\$371.25 Publish Ordinance 172
1399e	GILBERT MECHANICAL CONTRA	8/2/2023	\$553.22 CCC Hvac Repair HP#1
1400e	SECURITY CARD MEMBER SER	8/2/2023	\$5,149.83 Repairs Water Plant
1401e	QUALITY PROPANE	8/3/2023	\$832.50 Dust Coat Glad Days
1402e	MINI BIFF INC	8/3/2023	\$986.00 Glad Days
28291	ALPHA WIRELESS COMMUNICA	8/7/2023	\$74.75 CFD Replacement Clips
28292	SAMUEL ANDERSON	8/7/2023	\$120.00 Event Security 7/29/2023
28293	ASH TREE TREATMENTS PLUS	8/7/2023	\$1,707.00 12 Tree Treatments
28294	CARVER COUNTY	8/7/2023	\$207.27 Q2 Police OT
28295	TOM CLABO	8/7/2023	\$240.00 Event Security 7/29/2023
28296	DWK CLEAN WATER SERVICES,	8/7/2023	\$960.00 WWTP Monthly Water Testing - July
28297	EIDEN ELECTRIC	8/7/2023	\$75.00 Replace Fan in Bathroom
28298	JO EIDEN	8/7/2023	\$50.00 Deposit Refund
28299	EMERGENCY TECHNICAL DECO	8/7/2023	\$2,960.50 CFD Turnout
28300	LISA FLANNERY	8/7/2023	\$50.00
28301	RICARDO FLORES	8/7/2023	\$1,000.00 Deposit Refund
28302	GOPHER STATE ONE-CALL (INC)	8/7/2023	\$94.50 Locates - July
28303	HAWKINS, INC	8/7/2023	\$7,551.76 Chlorine Cylinder
28304	HKGi	8/7/2023	\$1,111.25 Downtown Redevelopment Plan
28305	ANGELA JACQUE	8/7/2023	\$50.00 Deposit Refund
28306	MITCHELL MARVAN	8/7/2023	\$120.00 Event Security July 16
28307	MELCHERT, HUBERT,SJODIN, P	8/7/2023	\$5,387.15 Winkler Crossing 4th
28308	MN PUBLIC FACILITIES AUTHOR	8/7/2023	\$289,800.00 MPFA-DWRF-L-042-FY17
28309	MP NEXLEVEL LLC	8/7/2023	\$500.00 Payment taken in error 19112227 Refund
28310	MUNICIPAL EMER SERVICES IN	8/7/2023	\$11,653.84 CFD Cabinet for Gear Drying
28311	N & J SERVICES	8/7/2023	\$785.00 CCC - Event Cleaning July 15, 2023
28312	NCPERS Group Life Ins	8/7/2023	\$80.00 Employee Life Insurance - August
28313	SECURITY BANK	8/7/2023	\$5,584.50 Interest on Equipment Loan 403632
28314	STRAIGHT UP SERVICES, INC	8/7/2023	\$697.32 CFD 1991 Blazer Repairs
28315	JOSE URZA	8/7/2023	\$650.25 Deposit Refund less set up fee and add'l cleani
28316	VESSCO, INC.	8/7/2023	\$2,019.00 Booster Pump Repairs
28317	XTREME ELECTRICAL INC	8/7/2023	\$160.00 Speed Sign Control Repairs

## CITY OF COLOGNE

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**\*Check Summary Register©**

Batch:

071823Engel,071823MVEC,071823IRS941,071423MM,071823Metronet,071723MVTL,071823Premium,072023Xcel,072123MidCounty,  
080723cr,072523QualityFLow,072423CFDVISA,072423Jostan,072723Nuvera,072823Andys,073123Davis,073123Grainger,080123Tech  
star,080123TechstarRelief,080123Broadband,080123MidCounty,080223Diversified,080223ECM,080223Gilbert,080223VIsaCity,08032  
3QualityPropane,080323MiniBiff

Name	Check Date	Check Amt
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Total Checks	\$360,128.17
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Clerk Treasurer

Date

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an','072723Nuvera','072823Andys','073123Davis','073123Grainger','080123Techstar','080123TechstarR  
elief','080123Broadband','080123MidCounty','080223Diversified','080223ECM','080223Gilbert','080223VI  
saCity','080323QualityPropane','080323MiniBiff')))

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3QualityPropane,080323MiniBiff

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 Checking</b>					
<b>1372 e</b>	07/14/23	<b>ENGEL WATER TESTING INC.</b>			
E 601-49400-311		Analysis	\$180.00	26721	Water Samples
		Total	\$180.00		
<b>1374 e</b>	07/17/23	<b>MN VALLEY ELECTRIC COOPERATIVE</b>			
E 602-49470-381		Electric Utilities	\$74.62		2140 N Village Parkway
E 101-43160-381		Electric Utilities	\$49.50		2043 Village Parkway Light
		Total	\$124.12		
<b>1375 e</b>	07/17/23	<b>IRS</b>			
G 101-21703		FICA Tax Withholding	\$0.05		Balance Due on Q2 941
		Total	\$0.05		
<b>1376 e</b>	07/18/23	<b>MONEY MOVERS INC.</b>			
E 101-45100-300		Professional Svcs (GENE	\$14.00		July 2023 fees
		Total	\$14.00		
<b>1377 e</b>	07/18/23	<b>METRONET</b>			
E 101-43100-320		Communications (GENER	\$174.54		Phones
		Total	\$174.54		
<b>1378 e</b>	07/19/23	<b>MN VALLEY TESTING LABS</b>			
E 602-49450-311		Analysis	\$190.85	1207340	Water Analysis
		Total	\$190.85		
<b>1379 e</b>	07/19/23	<b>PREMIUM WATERS, INC.</b>			
E 101-43100-200		Office Supplies (GENERA	\$89.97		CCC Drinking Water -
		Total	\$89.97		
<b>1380 e</b>	07/20/23	<b>XCEL ENERGY</b>			
E 101-41940-381		Electric Utilities	\$0.00		701 Lake St W
E 101-42210-381		Electric Utilities	\$555.18		Louis Hall
E 101-43100-381		Electric Utilities	\$0.00		201 Benton
E 101-43160-381		Electric Utilities	\$0.00		1108 Village Pkwy Street Light
E 101-45200-381		Electric Utilities	\$0.00		3002 Gold Nuggett Dr
E 601-49400-381		Electric Utilities	\$0.00		Well #3
E 602-49450-381		Electric Utilities	\$5,210.65		WWTP
E 602-49470-381		Electric Utilities	\$0.00		115 Paul Ave S
E 101-45100-381		Electric Utilities	\$0.00		Cologne Community Center
E 101-41940-381		Electric Utilities	\$14.89		PW Maintenance Bldg
E 101-45200-381		Electric Utilities	\$133.88		Tennis Courts - Lions Park
E 101-43100-381		Electric Utilities	\$0.00		Storage Shed
E 601-49400-381		Electric Utilities	\$0.00		2224 Naples
E 101-43160-381		Electric Utilities	\$1,690.46		Street Light
E 101-43100-381		Electric Utilities	\$135.78		Public Works Facility
E 601-49400-381		Electric Utilities	\$705.84		Bldg by Water Tower, Water Tower, Well 1&2
E 602-49470-381		Electric Utilities	\$1,281.87		All Lift Statlions
		Total	\$9,728.55		
<b>1381 e</b>	07/21/23	<b>MID COUNTY CO-OP</b>			



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3QualityPropane,080323MiniBiff

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45200-216		Chemicals and Chem Pro	\$247.50	17272	Grass Seed
E 101-45200-216		Chemicals and Chem Pro	\$123.95	17324	24D
E 602-49450-311		Analysis	\$53.10	7680	Soil Sample
		Total	\$424.55		
<b>1383 e</b>	07/24/23	<b>QUALITY FLOW SYSTEMS, INC</b>			
E 602-49450-404		Repairs/Maint Machinery/	\$275.25	45178	Service Call Hazelwood Lift Station
		Total	\$275.25		
<b>1384 e</b>	07/24/23	<b>VISA - CITIZENS ALLIANCE BANK</b>			
E 101-42230-404		Repairs/Maint Machinery/	\$95.19		CFD Lithium Ion Battery
E 101-42230-404		Repairs/Maint Machinery/	\$212.23		CFD Lithium Ion Battery
E 101-42230-404		Repairs/Maint Machinery/	\$144.99		Rapid Charger
E 101-42230-404		Repairs/Maint Machinery/	\$79.99		High Low Headlights
E 101-42230-320		Communications (GENER	\$14.96		CFD Active 911
E 101-42220-208		Training and Instruction	\$1,540.00		Online Training
E 101-42210-210		Operating Supplies (GEN	\$98.49		CFD Supplies
E 101-42230-404		Repairs/Maint Machinery/	\$43.25		CFD Supplies
E 101-42200-301		Auditing and Acct g Servic	\$15.00		CFD Late Fee
		Total	\$2,244.10		
<b>1385 e</b>	07/24/23	<b>JOSTAN SERVICES, INC.</b>			
E 101-45100-401		Repairs/Maint Buildings	\$1,529.73	9035	CCC Cleaning - July
		Total	\$1,529.73		
<b>1389 e</b>	07/27/23	<b>NUVERA COMMUNICATIONS INC</b>			
E 101-45100-433		Dues and Subscriptions	\$135.23		Fitness Center Cable TV August
		Total	\$135.23		
<b>1390 e</b>	07/28/23	<b>ANDYS LAWN &amp; SNOW</b>			
E 101-41400-312		Contractual Services	\$235.00	26299	Monthly Lawn Service - Aug
		Total	\$235.00		
<b>1391 e</b>	08/01/23	<b>DAVIS EQUIPMENT CORPORATION</b>			
E 101-45200-404		Repairs/Maint Machinery/	\$120.64	17980	Mower Wheel and parts
		Total	\$120.64		
<b>1392 e</b>	08/01/23	<b>GRAINGER</b>			
E 602-49450-210		Operating Supplies (GEN	\$43.69	9765228201	PW Suplies
		Total	\$43.69		
<b>1393 e</b>	08/01/23	<b>TECHSTAR IT SOLUTIONS INC</b>			
E 101-43100-312		Contractual Services	\$325.40	68880	August IT Support
E 101-42200-310		Other Professional Servic	\$325.40	68880	August IT Support
E 602-49450-312		Contractual Services	\$325.40	68880	August IT Support
E 101-41400-312		Contractual Services	\$325.40	68880	August IT Support
		Total	\$1,301.60		
<b>1394 e</b>	08/01/23	<b>TECHSTAR IT SOLUTIONS INC</b>			
E 101-42200-310		Other Professional Servic	\$828.00	68879	Annual IT Support CFD Relief Assn
		Total	\$828.00		

## CITY OF COLOGNE

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Batch:

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star,080123TechstarRelief,080123Broadband,080123MidCounty,080223Diversified,080223ECM,080223Gilbert,080223VisaCity,08032  
3QualityPropane,080323MiniBiff

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>1395 e</b>	08/01/23	<b>BROADBAND CORP</b>			
E 602-49450-320		Communications (GENER	\$24.95		WWTP Internet Aug
		Total	\$24.95		
<b>1396 e</b>	08/01/23	<b>MID COUNTY CO-OP</b>			
E 101-43100-212		Motor Fuels	\$36.15	16947	Kerosene
E 101-45200-216		Chemicals and Chem Pro	\$333.15	7749	Cornerstone/Class Act
E 101-45200-216		Chemicals and Chem Pro	\$78.39	7775	Drive XLR8
		Total	\$447.69		
<b>1397 e</b>	08/02/23	<b>DIVERSIFIED PLUMBING &amp; HEATING</b>			
E 601-49400-312		Contractual Services	\$165.00	36811	RPZ Valve Testing 107 John
E 101-45100-401		Repairs/Maint Buildings	\$232.50	36821	CCC Mens Bathroom Urinal Repair
E 101-42210-401		Repairs/Maint Buildings	\$36.27	36845	CFD Materials for Repairs
		Total	\$433.77		
<b>1398 e</b>	08/02/23	<b>ECM PUBLISHERS, INC.</b>			
E 101-41400-350		Print/Publications (GENE	\$270.00	956648	NYA Guide
E 101-41400-350		Print/Publications (GENE	\$101.25	957172	Publish Ordinance 172
		Total	\$371.25		
<b>1399 e</b>	08/02/23	<b>GILBERT MECHANICAL CONTRACTOR</b>			
E 101-45100-401		Repairs/Maint Buildings	\$553.22	234168	CCC Hvac Repair HP#1
		Total	\$553.22		
<b>1400 e</b>	08/02/23	<b>SECURITY CARD MEMBER SERVICE</b>			
E 601-48930-404		Repairs/Maint Machinery/	\$470.40		Repairs Water Plant
E 101-41400-207		Computer Software/Hardw	\$77.28		Monthly Adobe Subscription
E 101-41400-433		Dues and Subscriptions	\$547.20		Annual Dues JD International City Managers Association
E 101-45200-430		Miscellaneous (GENERAL	\$43.82		PW Supplies
E 101-45200-430		Miscellaneous (GENERAL	\$149.25		Replacement Exhaust Fan
E 101-45200-430		Miscellaneous (GENERAL	\$67.55		Cleaning Supplies
E 101-43100-210		Operating Supplies (GEN	\$23.60		Spray Paint
E 101-45200-430		Miscellaneous (GENERAL	\$35.10		Water Samples Mailing
E 101-42200-500		Capital Outlay (GENERAL	\$1,300.00		Desktop Computer and Setup CFD
E 101-42400-433		Dues and Subscriptions	\$2,107.20		2nd Qtr Surcharges
E 101-41400-200		Office Supplies (GENERA	\$22.17		Nameplate Jenna McInnis
E 101-46200-430		Miscellaneous (GENERAL	\$40.99		Senior Treats
E 101-45200-430		Miscellaneous (GENERAL	\$87.00		Mulch for Parks
E 101-45200-384		Refuse/Garbage Disposal	\$163.60		Parks Trash Bags
E 101-41400-200		Office Supplies (GENERA	\$14.67		Avery Business Cards
		Total	\$5,149.83		
<b>1401 e</b>	08/03/23	<b>QUALITY PROPANE</b>			
E 101-43100-312		Contractual Services	\$832.50	4284979	Dust Coat Glad Days
		Total	\$832.50		
<b>1402 e</b>	08/03/23	<b>MINI BIFF INC</b>			
E 101-45200-310		Other Professional Servic	\$986.00	142402	Glad Days

## CITY OF COLOGNE

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**\*Check Detail Register©**

Batch:

071823Engel,071823MVEC,071823IRS941,071423MM,071823Metronet,071723MVTL,071823Premium,072023Xcel,072123MidCounty,  
080723cr,072523QualityFlow,072423CFDVISA,072423Jostan,072723Nuvera,072823Andys,073123Davis,073123Grainger,080123Tech  
star,080123TechstarRelief,080123Broadband,080123MidCounty,080223Diversified,080223ECM,080223Gilbert,080223VisaCity,08032  
3QualityPropane,080323MiniBiff

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$986.00		
<b>28291</b>	08/07/23	<b>ALPHA WIRELESS COMMUNICATIONS</b>			
E 101-42230-404		Repairs/Maint Machinery/	\$74.75	21579	CFD Replacement Clips
Total			\$74.75		
<b>28292</b>	08/07/23	<b>SAMUEL ANDERSON</b>			
E 101-45100-312		Contractual Services	\$120.00		Event Security 7/29/2023
Total			\$120.00		
<b>28293</b>	08/07/23	<b>ASH TREE TREATMENTS PLUS</b>			
E 101-45200-310		Other Professional Servic	\$1,707.00	288	12 Tree Treatments
Total			\$1,707.00		
<b>28294</b>	08/07/23	<b>CARVER COUNTY</b>			
E 101-42110-310		Other Professional Servic	\$207.27	SHERI00374	Q2 Police OT
Total			\$207.27		
<b>28295</b>	08/07/23	<b>TOM CLABO</b>			
E 101-45100-312		Contractual Services	\$120.00		Event Security 7/29/2023
E 101-45100-312		Contractual Services	\$120.00		Event Securit 7/16/2023
Total			\$240.00		
<b>28296</b>	08/07/23	<b>DWK CLEAN WATER SERVICES, LLC</b>			
E 602-49450-312		Contractual Services	\$960.00	723	WWTP Monthly Water Testing - July
Total			\$960.00		
<b>28297</b>	08/07/23	<b>EIDEN ELECTRIC</b>			
E 101-43100-401		Repairs/Maint Buildings	\$75.00	2023125	Replace Fan in Bathroom
Total			\$75.00		
<b>28298</b>	08/07/23	<b>JO EIDEN</b>			
G 101-22000		Deposits	\$50.00		Deposit Refund
Total			\$50.00		
<b>28299</b>	08/07/23	<b>EMERGENCY TECHNICAL DECON</b>			
E 101-42230-312		Contractual Services	\$618.75	629	CFD Turnout
E 101-42230-312		Contractual Services	\$460.00	661	CFD Turnout
E 101-42230-312		Contractual Services	\$460.00	711	CFD Turnout
E 101-42230-312		Contractual Services	\$745.25	788	CFD Turnout
E 101-42230-312		Contractual Services	\$676.50	838	CFD Turnout
Total			\$2,960.50		
<b>28300</b>	08/07/23	<b>LISA FLANNERY</b>			
G 101-22000		Deposits	\$50.00		
Total			\$50.00		
<b>28301</b>	08/07/23	<b>RICARDO FLORES</b>			
G 101-22000		Deposits	\$1,000.00		Deposit Refund
Total			\$1,000.00		
<b>28302</b>	08/07/23	<b>GOPHER STATE ONE-CALL (INC)</b>			

## CITY OF COLOGNE

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star,080123TechstarRelief,080123Broadband,080123MidCounty,080223Diversified,080223ECM,080223Gilbert,080223VisaCity,08032  
3QualityPropane,080323MiniBiff

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-310		Other Professional Servic	\$94.50		Locates - July
		Total	\$94.50		
<b>28303</b>	08/07/23	<b>HAWKINS, INC</b>			
E 602-49450-216		Chemicals and Chem Pro	\$10.00	6524896	Chlorine Cylinder
E 602-49450-216		Chemicals and Chem Pro	\$10.00	6525635	Chlorine Cylinder
E 601-48930-216		Chemicals and Chem Pro	\$381.96	6538756	Chemicals
E 602-49450-216		Chemicals and Chem Pro	\$7,149.80	6540278	Checchemicals
		Total	\$7,551.76		
<b>28304</b>	08/07/23	<b>HKGi</b>			
E 101-41910-310		Other Professional Servic	\$1,111.25	023-013-3	Downtown Redevelopment Plan
		Total	\$1,111.25		
<b>28305</b>	08/07/23	<b>ANGELA JACQUE</b>			
G 101-22000		Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
<b>28306</b>	08/07/23	<b>MITCHELL MARVAN</b>			
E 101-45100-312		Contractual Services	\$120.00		Event Security July 16
		Total	\$120.00		
<b>28307</b>	08/07/23	<b>MELCHERT, HUBERT,SJODIN, PLLP</b>			
E 101-41600-304		Legal Fees	\$3,749.15	168008	Misc Law
E 101-41600-304		Legal Fees	\$630.00	168009	Winkler Crossing 4th
E 101-41600-304		Legal Fees	\$41.75	168010	Misc Employment Law
E 101-41600-304		Legal Fees	\$167.00	168011	Employee Handbook
E 101-41600-304		Legal Fees	\$150.30	168012	209 Playhouse St E
E 101-41600-304		Legal Fees	\$45.00	168293	Lions Park Acquisition
E 101-41600-304		Legal Fees	\$141.95	168294	214 Playhouse St E
E 101-41600-304		Legal Fees	\$462.00	168295	Winkler Crossing 5th
		Total	\$5,387.15		
<b>28308</b>	08/07/23	<b>MN PUBLIC FACILITIES AUTHORITY</b>			
E 601-48930-610		Interest	\$29,155.00		MPFA-DWRF-L-042-FY17
E 601-48920-610		Interest	\$2,645.00		MPFA-14-0040-R FY15
G 601-23001		Bonds Payable-PFA WTF	\$216,000.00		MPFA-DWRF-L-042-FY17
G 601-23000		Bonds Payable-PFA	\$42,000.00		MPFA-14-0040-R FY15
		Total	\$289,800.00		
<b>28309</b>	08/07/23	<b>MP NEXLEVEL LLC</b>			
R 101-00000-36200		Miscellaneous Revenues	\$500.00		Payment taken in error 19112227 Refund
		Total	\$500.00		
<b>28310</b>	08/07/23	<b>MUNICIPAL EMER SERVICES INC</b>			
E 101-42230-500		Capital Outlay (GENERAL	\$2,165.85	899945	CFD - 4 PRO Nighthawks
E 101-42230-500		Capital Outlay (GENERAL	\$9,487.99	901294	CFD Cabinet for Gear Drying
		Total	\$11,653.84		
<b>28311</b>	08/07/23	<b>N &amp; J SERVICES</b>			
E 101-45100-300		Professional Srvs (GENE	\$785.00	232	CCC - Event Cleaning July 15, 2023

## CITY OF COLOGNE

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3QualityPropane,080323MiniBiff

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$785.00		
<b>28312</b>	08/07/23	<b>NCPERS Group Life Ins</b>			
E 101-41400-130		Employer Paid Ins (GENE	\$32.00		Employee Life Insurance - August
E 601-49400-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - August
E 602-49450-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - August
E 101-43100-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - August
Total			\$80.00		
<b>28313</b>	08/07/23	<b>SECURITY BANK</b>			
E 301-47000-610		Interest	\$3,465.00		Interest on Equipment Loan 403632
E 301-47000-610		Interest	\$2,119.50		Interest on Equipment Loan 403631
Total			\$5,584.50		
<b>28314</b>	08/07/23	<b>STRAIGHT UP SERVICES, INC</b>			
E 101-42230-404		Repairs/Maint Machinery/	\$697.32	53038	CFD 1991 Blazer Repairs
Total			\$697.32		
<b>28315</b>	08/07/23	<b>JOSE URZA</b>			
G 101-22000		Deposits	\$650.25		Deposit Refund less set up fee and add'l cleaning charge
Total			\$650.25		
<b>28316</b>	08/07/23	<b>VESSCO, INC.</b>			
E 602-49470-404		Repairs/Maint Machinery/	\$2,019.00	091557	Booster Pump Repairs
Total			\$2,019.00		
<b>28317</b>	08/07/23	<b>XTREME ELECTRICAL INC</b>			
E 101-43100-404		Repairs/Maint Machinery/	\$160.00	2488	Speed Sign Control Repairs
Total			\$160.00		
<b>10100 Checking</b>			\$360,128.17		

## Fund Summary

**10100 Checking**

101 GENERAL FUND	\$45,179.29
301 GENERAL DEBT SERVICE	\$5,584.50
601 WATER FUND	\$291,719.20
602 SEWER FUND	\$17,645.18
	\$360,128.17

Clerk Treasurer

Date

City of Cologne Payroll 1-Aug-23			
Employee	\$	13,657.78	August 1, 2023 Payroll
IRS	\$	5,144.16	August 1, 2023 Payroll
MN Department of Revenue	\$	885.54	August 1, 2023 Payroll
PERA	\$	2,438.81	August 1, 2023 Payroll
<b>Total</b>	\$	22,126.29	

**CITY OF COLOGNE  
RESOLUTION NO. 23-15  
RESOLUTION ACCEPTING DONATIONS**

**WHEREAS,** The City of Cologne, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Cologne and its citizens pursuant to Minnesota Statutes Section 471.17; and

**WHEREAS,** The following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
The Alvin and Viola Johnson Fund of InFaith Community Foundation	\$3,481.76
KCE Farm, Inc	\$300.00
Vernetta Schwichtenberg	\$20.00

**WHEREAS,** The Alvin and Viola Johnson Fund of InFaith Community Foundation is donating \$3,481.76 and KCE Farm, Inc is donating \$300.00

**WHEREAS,** The Alvin and Viola Johnson Fund of InFaith Community Foundation and KCE Farm Inc. is requesting the full amount be used for the Cologne Fire Department general expenditures; and

**WHEREAS,** The City Council finds that this is appropriate, and the City will accept this donation.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COLOGNE, MINNESOTA, AS FOLLOWS:**

1. The donation described above is accepted and shall be used for the purposes described.
2. The City Administrator is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of the City of Cologne, Minnesota on Monday August 7, 2023.

Approved:

\_\_\_\_\_  
Matt Lein  
Mayor

Attested:

\_\_\_\_\_  
Michelle Morrison  
City Clerk

M/\_\_\_\_\_

Lein\_\_\_\_\_

Szaroletta\_\_\_\_\_ Kells\_\_\_\_\_

S/\_\_\_\_\_

Bruss\_\_\_\_\_ Lenzen\_\_\_\_\_



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Cologne Lions Club		Date of organization 1974	Tax exempt number 6549944
Organization Address (No PO Boxes) PO Box 174	City Cologne	State MN	Zip Code 55322
Name of person making application Anna Wickenhauser		Business phone 952- 913- 1467	Home phone 952- 913- 1467
Date(s) of event Friday September 29, 2023	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name Nate Kells	City Cologne	State MN	Zip Code 55322
Organization officer's name Jeff Thompson	City Cologne	State MN	Zip Code 55322
Organization officer's name Anna Wickenhauser	City Cologne	State MN	Zip Code 55322

Location where permit will be used. If an outdoor area, describe.

Cologne Community Center  
1211 Village Parkway  
Cologne Mn 55322

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Westbend \$1,000,000.

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input type="checkbox"/> No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

**CLERKS NOTICE:** Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY  
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY  
CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)**



**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)****CITY APPROVAL  
for a gambling premises  
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before  
submitting application to the  
Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Anna Wickenhauser Date: 7-19-23  
(Signature must be CEO's signature; designee may not sign)

Print Name: Anna Wickenhauser - President**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS****Mail application with:**

- \_\_\_\_\_ a copy of your proof of nonprofit status; and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Cologne Lions Club

Previous Gambling Permit Number: X- 04136

Minnesota Tax ID Number, if any: MN ID - 23-1388839

Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: PO Box 174

City: Cologne State: MN Zip: 55322 County: Carver

Name of Chief Executive Officer (CEO): Anna Wickenhauser - President

CEO Daytime Phone: 952-913-1467 CEO Email: lionannaw@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Cologne Community Center

Physical Address (do not use P.O. box): 1211 Village Parkway

Check one:

☒ City: Cologne Zip: 55322 County: Carver

☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): September 29, 2023

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.





Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date of organization		Tax exempt number	
St. Bernard Catholic Church		3-15-1946		8549092	
Organization Address (No PO Boxes)		City	State	Zip Code	
212 Church St. E.		Cologne	MN	55322	
Name of person making application		Business phone		Home phone	
Sarah Smith		952-466-2031			
Date(s) of event		Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer			
October 7, 2023		<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit			
Organization officer's name		City	State	Zip Code	
Father Abraham George Kochupurackal		Cologne	MN	55322	
Organization officer's name		City	State	Zip Code	
			MN		
Organization officer's name		City	State	Zip Code	
			MN		
Location where permit will be used. If an outdoor area, describe. St. Bernard Church Narthex: 212 Church St. E. Cologne, MN					

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input type="checkbox"/> No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event  
No Temp Applications faxed or mailed. Only emailed.**

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY  
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY  
CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)**