



City Council Meeting Agenda

*Tuesday, February 21, 2023 7:00 PM
Cologne Community Center, 1211 Village Parkway*

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

- 1. CALL MEETING TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPT AGENDA**
- 4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**
- 5. ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. February 6, 2023 City Council Minutes
- b. February 21, 2023 Check Summary Register
- c. February, 2023 EFT Check Summary Register
- d. February 14, 2023 Payroll Summary
- e. Winkler Crossing 3rd Pipe Oversize Reimbursement
- f. 2023 Andy's Grounds Maintenance Agreement

6. NEW COUNCIL BUSINESS

- a) Benton Creek Area Streets
 - 1. Feasibility Study
 - 2. Resolution 23-03 Ordering Improvement Hearing
- b) Overline & Sons Jetting and Televising Quote
- c) VFW Park Updated Quotes & Phasing
- d) Open Pickleball Establishment
 - 1. Staff Memo
 - 2. Neighboring Cities Examples
 - 3. Fee Schedule Amendment

7. BOARD REPORTS

- a. January 2023 Sheriff's Report

8. ANNOUNCEMENTS

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

CALENDAR OF EVENTS/MEETINGS

March 6	Monday	6:00PM Planning Commission Meeting
March 6	Monday	7:00PM City Council Meeting
March 20	Monday	7:00PM City Council Meeting



City Council Meeting Minutes

Monday, February 6, 2023 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

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1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bruss, Kells and Szaroletta were present. Also present were City Administrator - Jesse Dickson and City Clerk - Michelle Morrison.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Motion by Councilmember Bruss to adopt the agenda, second by Councilmember Szaroletta. Motion carried 4-0.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

Josh Kerwood came before the council as a part of the Arts Council with the Communities of Belonging to discuss two proposed murals that he is working on. One would be on the old brick fire house by the splashpad. After discussion, the consensus

of the Council was support for the plan and asked that Mr. Kerwood bring a draft of what would be painted on the building to a future Council meeting for approval.

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. January 17, 2023 City Council Minutes**
- b. January 27, 2023 Check Register**
- c. February 6, 2023 Check Register**
- d. January 31, 2023 Payroll Summary**
- e. Temporary Liquor License App Cologne CFDRA**
- f. Resolution 23-02 Approving Joint Powers Agreement**

Motion by Councilmember Kells to adopt the consent agenda, second by Councilmember Bruss. Motion carried 4-0.

6. NEW COUNCIL BUSINESS

a. Cologne Fire & Rescue Department Retirements

- i. Tom Kasel**
- ii. Ryan Kirby**

Fire Chief Vos reviewed the careers of firefighters Tom Kasel and Ryan Kirby, thanking them for their many years of service. Family members were invited to remove the fire fighter's badge and place it in a plaque of appreciation.

b. Downtown Redevelopment Plan Proposal

The Council reviewed the Downtown Redevelopment Proposal from HKGi. Planning Commission Chairperson Bernie Shambour was present and shared that his commissioners supported the proposal. Councilmember Kells made a motion to authorize staff to update the proposed contract and bring back to a future meeting for approval, second by Councilmember Bruss. Motion carried 4-0.

c. VFW Park Redevelopment Proposal

- i. Option 1**
- ii. Option 2**

Councilmember Kells reviewed the VFW Park proposal with Council that includes resurfacing and taping of 2 pickleball courts where existing tennis courts are, several age-based playground structures, and a small shelter. Discussion was had about the need for bathrooms and water. Different combinations of the options were discussed to use a phased in approach to building. It was agreed that the committee would have one more meeting to discuss how to finance the project.

7. BOARD REPORTS

a. 2022 Annual Sheriff's Report

8. ANNOUNCEMENTS

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 8:30PM, second by Councilmember Kells. Motion carried 4-0.

Respectfully Submitted:

Attest:

Michelle Morrison

City Clerk

Matt Lein

Mayor

CITY OF COLOGNE

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***Check Summary Register©**

Batch: 022123CR

	Name	Check Date	Check Amt	
10100	Checking			
27979	ASPEN MILLS	2/21/2023	\$265.71	Vos Uniform
27980	BOLTON & MENK, INC	2/21/2023	\$46,527.50	Misc Engineering 2023 time
27981	BOUND TREE MEDICAL, LLC	2/21/2023	\$282.58	Airways
27982	BROADBAND CORP	2/21/2023	\$24.95	WWTP Internet Feb
27983	CAR-CO INC	2/21/2023	\$70.40	PW Hydrant Fitting
27984	CARQUEST AUTO PARTS	2/21/2023	\$136.33	PW Hoses
27985	CINTAS CORPORATION	2/21/2023	\$173.67	Uniforms
27986	DIVERSIFIED PLUMBING & HEAT	2/21/2023	\$1,929.50	CCC Repairs
27987	ECM PUBLISHERS, INC.	2/21/2023	\$340.20	Publish 2023 Sewer Lining Project Bids
27988	EIDEN, PEGGY	2/21/2023	\$50.00	Deposit Refund
27989	FRATTALLONES HARDWARE	2/21/2023	\$5.68	
27990	BARB FUNK	2/21/2023	\$50.00	Deposit Refund
27991	GRAPHIC PRINT PROMO & DESI	2/21/2023	\$1,680.47	Feb Newsletter
27992	HAWKINS, INC	2/21/2023	\$9,888.41	PW Chemicals
27993	IMAGE TREND INC.	2/21/2023	\$240.00	State Fire Bridge CAD Annual Fee
27994	KUSSKE CONSTRUCTION	2/21/2023	\$2,975.00	Temp Water Lines
27995	LAKEVILLE TROPHY CO	2/21/2023	\$115.73	Retirement Plaques
27996	MACQUEEN EQUIPMENT INC.	2/21/2023	\$298.22	CFD
27997	MATHESON TRI-GAS	2/21/2023	\$361.24	CFD Cylinder Lease
27998	MELCHERT, HUBERT,SJODIN, P	2/21/2023	\$25.05	Conference Call JD
27999	METRO WEST INSPECTION SER	2/21/2023	\$1,082.48	Permits Finaled - January
28000	MID COUNTY CO-OP	2/21/2023	\$738.35	CFD Diesel
28001	MN DEPT OF HEALTH	2/21/2023	\$1,730.00	Quarterly Service Connection Fee Q1
28002	MN FIRE CHIEFS ASSOCIATION	2/21/2023	\$460.00	Membership Renewal
28003	MN VALLEY TESTING LABS	2/21/2023	\$647.24	Water Analysis
28004	MY APPLIANCE SOURCE	2/21/2023	\$240.57	Repair Freezer
28005	NORTHERN SAFETY TECHNOLO	2/21/2023	\$190.81	CFD Supplies
28007	PRECISION HEATING & COOLIN	2/21/2023	\$1,795.00	Water Treatment Plant Control Board Replace
28008	PREMIUM WATERS, INC.	2/21/2023	\$39.73	CCC Drinking Water - Jan
28009	PROMOTION GRAPHICS	2/21/2023	\$399.00	Truck Graphcs Silverado ME
28010	RECTECH OUTDOOR SOLUTION	2/21/2023	\$16,826.00	New Mowers
28011	RIDGEVIEW MEDICAL	2/21/2023	\$132.47	Epi Pen
28012	KAREN SHAMBOUR	2/21/2023	\$146.64	Refund - Event Cancelled
28013	STORMS WELDING & MFG. INC	2/21/2023	\$3,039.40	Truck 1 Plow Repairs
28014	STRAIGHT UP SERVICES, INC	2/21/2023	\$2,645.39	Truck 6 Repairs
28015	ULTIMATE SAFETY CONCEPTS, I	2/21/2023	\$586.73	Cal Gas CFD
28016	VINTAGE VEHICLE RESTORATIO	2/21/2023	\$20,000.00	Deposit for La France
28017	ZARNOTH BRUSH WORKS, INC.	2/21/2023	\$665.00	7' bobcat broom refill
Total Checks			\$116,805.45	

Clerk Treasurer

Date

FILTER: ((([Act Year]='2023' and [period] in (2))) and (Source in ('022123CR')))

CITY OF COLOGNE

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***Check Detail Register©**

Batch: 022123CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
27979	02/21/23	ASPEN MILLS			
E 101-42200-430		Miscellaneous (GENERAL	\$26.41	302484	Vos Uniform
E 101-42200-430		Miscellaneous (GENERAL	\$124.36	303954	J. Bartz Uniform
E 101-42200-430		Miscellaneous (GENERAL	\$114.94	303955	J. Bartz Uniform
		Total	\$265.71		
27980	02/21/23	BOLTON & MENK, INC			
E 602-49450-303		Engineering Fees	\$3,194.00	306317	2023 CIPP 2022 time
E 101-43100-303		Engineering Fees	\$23,588.00	306318	Benton Creek Area Improvements 2022 time
E 101-43100-303		Engineering Fees	\$8,546.00	306318	Benton Creek Area Improvements 2023 time
E 101-43100-303		Engineering Fees	\$342.00	306319	Market Lane Improvements 2022 Time
E 101-41700-303		Engineering Fees	\$315.00	306320	Misc Engineering 2023 time
E 101-43100-303		Engineering Fees	\$150.00	306320	Misc Engineering 2022 time
E 101-43100-500		Capital Outlay (GENERAL	\$313.60	306321	Street & Utility Reconstruction 2022 Time
E 601-49400-500		Capital Outlay (GENERAL	\$102.90	306321	Street & Utility Reconstruction 2022 Time
E 602-49450-500		Capital Outlay (GENERAL	\$19.60	306321	Street & Utility Reconstruction 2022 Time
E 603-49570-500		Capital Outlay (GENERAL	\$53.90	306321	Street & Utility Reconstruction 2022 Time
E 603-49540-303		Engineering Fees	\$4,929.50	306322	Wastewater Treatment Facility 2022 Time
E 603-49540-303		Engineering Fees	\$2,939.00	306322	Wastewater Treatment Facility 2023 Time
E 101-41700-303		Engineering Fees	\$2,034.00	306323	Winkler Crossing 3rd
		Total	\$46,527.50		
27981	02/21/23	BOUND TREE MEDICAL, LLC			
E 101-42230-210		Operating Supplies (GEN	\$282.58	84827182	Airways
		Total	\$282.58		
27982	02/21/23	BROADBAND CORP			
E 602-49450-320		Communications (GENER	\$24.95		WWTP Internet Feb
		Total	\$24.95		
27983	02/21/23	CAR-CO INC			
E 101-43100-404		Repairs/Maint Machinery/	\$8.49	699744	PW Wipes
E 101-42230-404		Repairs/Maint Machinery/	\$13.99	699968	CFD Transfld
E 101-43100-404		Repairs/Maint Machinery/	\$47.92	700849	PW Hydrant Fitting
		Total	\$70.40		
27984	02/21/23	CARQUEST AUTO PARTS			
E 101-43100-404		Repairs/Maint Machinery/	\$99.10	261442	PW Hoses
E 101-43100-404		Repairs/Maint Machinery/	\$37.23	262546	PW Hoses
		Total	\$136.33		
27985	02/21/23	CINTAS CORPORATION			
E 101-43100-417		Uniforms	\$21.64	4142573048	Uniforms
E 101-45100-401		Repairs/Maint Buildings	\$3.31	4142573318	Rugs, Mats, Mops, Towels
E 101-43100-417		Uniforms	\$19.09	4143299471	Uniforms
E 101-45100-401		Repairs/Maint Buildings	\$56.95	4143299866	Rugs, Mats, Mops, Towels
E 101-45100-401		Repairs/Maint Buildings	\$3.31	4143674182	Rugs, Mats, Mops, Towels
E 101-43100-417		Uniforms	\$24.57	4143674709	Uniforms
E 101-43100-417		Uniforms	\$19.09	4144370955	Uniforms

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***Check Detail Register©**

Batch: 022123CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45100-401		Repairs/Maint Buildings	\$3.31	4144371281	Rugs, Mats, Mops, Towels
E 101-43100-417		Uniforms	\$19.09	4145074695	Uniforms
E 101-45100-401		Repairs/Maint Buildings	\$3.31	4145075063	Rugs, Mats, Mops, Towels
		Total	\$173.67		
27986	02/21/23	DIVERSIFIED PLUMBING & HEATING			
E 101-45100-401		Repairs/Maint Buildings	\$1,251.00	35398	CCC Repairs
E 101-45100-401		Repairs/Maint Buildings	\$678.50	35448	CCC Repairs
		Total	\$1,929.50		
27987	02/21/23	ECM PUBLISHERS, INC.			
E 101-41400-350		Print/Publications (GENE	\$340.20	932991	Publish 2023 Sewer Lining Project Bids
		Total	\$340.20		
27988	02/21/23	EIDEN, PEGGY			
G 101-22000		Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
27989	02/21/23	FRATTALLONES HARDWARE			
E 101-42230-212		Motor Fuels	\$5.68		
		Total	\$5.68		
27990	02/21/23	BARB FUNK			
G 101-22000		Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
27991	02/21/23	GRAPHIC PRINT PROMO & DESIGN LLC			
E 101-45100-350		Print/Publications (GENE	\$1,680.47	6052	Feb Newsletter
		Total	\$1,680.47		
27992	02/21/23	HAWKINS, INC			
E 602-49450-216		Chemicals and Chem Pro	\$9,868.41	6397534	PW Chemicals
E 602-49450-216		Chemicals and Chem Pro	\$10.00	6402028	PW Chlorine Cylinder
E 601-49400-216		Chemicals and Chem Pro	\$10.00	6402801	PW Chlorine Cylinder
		Total	\$9,888.41		
27993	02/21/23	IMAGE TREND INC.			
E 101-42200-310		Other Professional Servic	\$240.00	140195	State Fire Bridge CAD Annual Fee
		Total	\$240.00		
27994	02/21/23	KUSSKE CONSTRUCTION			
E 601-49400-312		Contractual Services	\$2,975.00		Temp Water Lines
		Total	\$2,975.00		
27995	02/21/23	LAKEVILLE TROPHY CO			
E 101-42200-430		Miscellaneous (GENERAL	\$115.73	71024	Retirement Plaques
		Total	\$115.73		
27996	02/21/23	MACQUEEN EQUIPMENT INC.			
E 101-42230-240		Small Tools and Minor Eq	\$57.34	09610	CFD
E 101-42230-240		Small Tools and Minor Eq	\$240.88	10122	CFD

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***Check Detail Register©**

Batch: 022123CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$298.22		
27997	02/21/23	MATHESON TRI-GAS			
E 101-43100-210		Operating Supplies (GEN	\$361.24		CFD Cylinder Lease
Total			\$361.24		
27998	02/21/23	MELCHERT, HUBERT,SJODIN, PLLP			
E 101-41600-304		Legal Fees	\$25.05	165975	Conference Call JD
Total			\$25.05		
27999	02/21/23	METRO WEST INSPECTION SERVICES			
E 101-42400-310		Other Professional Servic	\$1,082.48	3568	Permits Finaled - January
Total			\$1,082.48		
28000	02/21/23	MID COUNTY CO-OP			
E 101-42230-212		Motor Fuels	\$68.68	109932	CFD Diesel
E 602-49450-383		Gas Utilities	\$669.67	22872	LP Water Plant
Total			\$738.35		
28001	02/21/23	MN DEPT OF HEALTH			
E 601-49440-433		Dues and Subscriptions	\$1,730.00		Quarterly Service Connection Fee Q1
Total			\$1,730.00		
28002	02/21/23	MN FIRE CHIEFS ASSOCIATION			
E 101-42200-433		Dues and Subscriptions	\$460.00	5678	Membership Renewal
Total			\$460.00		
28003	02/21/23	MN VALLEY TESTING LABS			
E 602-49450-311		Analysis	\$161.81	1183364	Water Analysis
E 602-49450-311		Analysis	\$161.81	1183650	Water Analysis
E 602-49450-311		Analysis	\$161.81	1184597	Water Analysis
E 602-49450-311		Analysis	\$161.81	1185456	Water Analysis
Total			\$647.24		
28004	02/21/23	MY APPLIANCE SOURCE			
E 101-45100-401		Repairs/Maint Buildings	\$240.57	125779	Repair Freezer
Total			\$240.57		
28005	02/21/23	NORTHERN SAFETY TECHNOLOGY INC			
E 101-42230-404		Repairs/Maint Machinery/	\$190.81	55234	CFD Supplies
Total			\$190.81		
28007	02/21/23	PRECISION HEATING & COOLING			
E 601-48930-401		Repairs/Maint Buildings	\$1,535.00	29918	Water Treatment Plant Control Board Replacement
E 602-49450-401		Repairs/Maint Buildings	\$260.00	29919	Waste Treatment Thermostat Replacement
Total			\$1,795.00		
28008	02/21/23	PREMIUM WATERS, INC.			
E 101-43100-200		Office Supplies (GENERA	\$39.73		CCC Drinking Water - Jan
Total			\$39.73		
28009	02/21/23	PROMOTION GRAPHICS			

CITY OF COLOGNE

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***Check Detail Register©**

Batch: 022123CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-500		Capital Outlay (GENERAL	\$399.00	20236440	Truck Graphcs Silverado ME
		Total	\$399.00		
28010	02/21/23	RECTECH OUTDOOR SOLUTIONS			
E 101-45200-500		Capital Outlay (GENERAL	\$16,826.00	4400	New Mowers
		Total	\$16,826.00		
28011	02/21/23	RIDGEVIEW MEDICAL			
E 101-42230-210		Operating Supplies (GEN	\$132.47		Epi Pen
		Total	\$132.47		
28012	02/21/23	KAREN SHAMBOUR			
R 101-00000-34793		Gym Fees/Rentals	\$90.00		Refund - Event Cancelled
G 101-20300		Sales Tax Payable	\$6.19		Refund - Event Cancelled
G 101-20301		Sales Tax Payable - Trans	\$0.45		Refund - Event Cancelled
G 101-22000		Deposits	\$50.00		Refund - Event Cancelled
		Total	\$146.64		
28013	02/21/23	STORMS WELDING & MFG. INC			
E 101-43100-404		Repairs/Maint Machinery/	\$3,039.40		Truck 1 Plow Repairs
		Total	\$3,039.40		
28014	02/21/23	STRAIGHT UP SERVICES, INC			
E 101-43100-404		Repairs/Maint Machinery/	\$37.38	52215	Truck 6 Repairs
E 101-43100-404		Repairs/Maint Machinery/	\$2,215.08	52216	Bobcat Repairs
E 101-43100-404		Repairs/Maint Machinery/	\$70.03	52231	Generator #3 Repairs
E 101-43100-404		Repairs/Maint Machinery/	\$37.56	52272	Truck 6 Repairs
E 101-43100-404		Repairs/Maint Machinery/	\$285.34	52297	Truck 6 Repairs
		Total	\$2,645.39		
28015	02/21/23	ULTIMATE SAFETY CONCEPTS, INC.			
E 101-42220-210		Operating Supplies (GEN	\$249.67	203759	Cal Gas CFD
E 101-42220-210		Operating Supplies (GEN	\$337.06	203960	CFD Chlorine
		Total	\$586.73		
28016	02/21/23	VINTAGE VEHICLE RESTORATIONS, INC			
E 101-42230-500		Capital Outlay (GENERAL	\$20,000.00		Deposit for La France
		Total	\$20,000.00		
28017	02/21/23	ZARNOTH BRUSH WORKS, INC.			
E 101-43100-404		Repairs/Maint Machinery/	\$665.00	0192534	7' bobcat broom refill
		Total	\$665.00		
		10100 Checking	\$116,805.45		

CITY OF COLOGNE

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***Check Detail Register©**

Batch: 022123CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary

10100 Checking

101 GENERAL FUND	\$87,836.28
601 WATER FUND	\$6,352.90
602 SEWER FUND	\$14,693.87
603 STORM WATER FUND	\$7,922.40
	<hr/>
	\$116,805.45

Clerk Treasurer

Date

CITY OF COLOGNE

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Page 1

***Check Summary Register©**

Batch:

020123CENTERPOINT,020123IT,020123Metronet,020223Aflac,020223Xcel,020323Xcel,020623Xcel,020723Healthpartners,020923MVEC,02102023cfdadams,021023Nuvera,021023Republic,021023Verison,021323cfdcirclek,021323CircleK,021423XCEL,021523CFDVIS

A

	Name	Check Date	Check Amt	
10100	Checking			
1110e	XCEL ENERGY	2/3/2023	\$9,386.05	701 Lake St W
1115e	CENTERPOINT	2/1/2023	\$2,345.71	107 John Ave
1117e	TECHSTAR IT SOLUTIONS INC	2/1/2023	\$1,301.60	IT Support February
1118e	AFLAC	2/1/2023	\$212.70	Employee Insurance January
1119e	METRONET	2/1/2023	\$175.80	Phones - March
1120e	XCEL ENERGY	2/2/2023	\$761.30	Public Works Facility
1121e	XCEL ENERGY	2/2/2023	\$5,501.36	WWTP
1123e	HEALTH PARTNERS	2/3/2023	\$4,437.36	Employee Medical and Dental Insurance - Mar
1132e	MN VALLEY ELECTRIC COOPER	2/9/2023	\$284.20	Street Light Account
1133e	NUVERA COMMUNICATIONS INC	2/9/2023	\$137.91	Fitness Center Cable TV Feb
1135e	REPUBLIC SERVICES	2/10/2023	\$869.66	PW Garbage
1136e	ADAM'S PEST CONTROL, INC	2/10/2023	\$113.29	Quarterly Maintenance Q1
1137e	VERIZON WIRELESS	2/10/2023	\$210.06	CFD Communication - February
1138e	CIRCLE K	2/13/2023	\$343.21	PW Fuel
1139e	CIRCLE K	2/13/2023	\$114.02	CFD Fuel
1140e	VISA - CITIZENS ALLIANCE BAN	2/14/2023	\$404.85	CFD Pen Lights
1141e	XCEL ENERGY	2/14/2023	\$30.58	201 Benton
	Total Checks		\$26,629.66	

Clerk Treasurer

Date

FILTER: ((([Act Year]='2023' and [period] in (1,2))) and (Source in ('020123CENTERPOINT','020123IT','020123Metronet','020223Aflac','020223Xcel','020323Xcel','020623Xcel','020723Healthpartners','020923MVEC','02102023cfdadams','021023Nuvera','021023Republic','021023Verison','021323cfdcirclek','021323CircleK','021423XCEL','021523CFDVIS'))

CITY OF COLOGNE

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***Check Detail Register©**

Batch:

020123CENTERPOINT,020123IT,020123Metronet,020223Aflac,020223Xcel,020323Xcel,020623Xcel,020723Healthpartners,020923MV
EC,02102023cfdadams,021023Nuvera,021023Republic,021023Verison,021323cfdcirclek,021323CircleK,021423XCEL,021523CFDVIS

A

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
1110 e	02/03/23	XCEL ENERGY			
E 101-41940-381		Electric Utilities	\$132.47		701 Lake St W
E 101-42210-381		Electric Utilities	\$599.05		Louis Hall
E 101-43100-381		Electric Utilities	\$58.23		201 Benton St E
E 101-43160-381		Electric Utilities	\$302.65		1108 Village Pkwy Street Light
E 101-45200-381		Electric Utilities	\$13.96		3002 Gold Nuggett Dr
E 601-49400-381		Electric Utilities	\$26.34		Well #3
E 602-49450-381		Electric Utilities	\$0.00		WWTP
E 602-49470-381		Electric Utilities	\$55.45		115 Paul Ave S
E 101-45100-381		Electric Utilities	\$3,339.63		Cologne Community Center
E 101-41940-381		Electric Utilities	\$14.95		PW Maintenance Bldg
E 101-45200-381		Electric Utilities	\$122.14		Tennis Courts - Lions Park
E 101-43100-381		Electric Utilities	\$19.03		Storage Shed
E 601-49400-381		Electric Utilities	\$2,990.93		2224 Naples
E 101-43160-381		Electric Utilities	\$1,711.22		Street Light
E 101-43100-381		Electric Utilities	\$0.00		Public Works Facility
E 601-49400-381		Electric Utilities	\$0.00		Bldg by Water Tower, Water Tower, Well 1&2
E 602-49470-381		Electric Utilities	\$0.00		All Lift Stations
		Total	\$9,386.05		
1115 e	02/01/23	CENTERPOINT			
E 101-45200-383		Gas Utilities	\$464.29		107 John Ave
E 101-43100-383		Gas Utilities	\$16.80		306 Playhouse
E 101-43100-383		Gas Utilities	\$1,053.97		304 Louis St
E 101-42210-383		Gas Utilities	\$792.81		110 Louis St
E 602-49470-383		Gas Utilities	\$1.99		105 Benton St
E 601-48930-383		Gas Utilities	\$15.85		2224 Naples
		Total	\$2,345.71		
1117 e	02/01/23	TECHSTAR IT SOLUTIONS INC			
E 101-43100-312		Contractual Services	\$325.40	68583	IT Support February
E 101-42200-310		Other Professional Servic	\$325.40	68583	IT Support February
E 602-49450-312		Contractual Services	\$325.40	68583	IT Support February
E 101-41400-312		Contractual Services	\$325.40	68583	IT Support February
		Total	\$1,301.60		
1118 e	02/01/23	AFLAC			
E 101-41400-130		Employer Paid Ins (GENE	\$41.52		Employee Insurance January
G 101-21705		Aflac	\$129.66		Employee Insurance January
E 602-49450-130		Employer Paid Ins (GENE	\$20.76		Employee Insurance January
E 601-49400-130		Employer Paid Ins (GENE	\$20.76		Employee Insurance January
		Total	\$212.70		
1119 e	02/01/23	METRONET			
E 101-43100-320		Communications (GENER	\$175.80		Phones - March
		Total	\$175.80		
1120 e	02/02/23	XCEL ENERGY			
E 101-43100-381		Electric Utilities	\$414.39		Public Works Facility

CITY OF COLOGNE

02/16/23 2:34 PM

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***Check Detail Register©**

Batch:

020123CENTERPOINT,020123IT,020123Metronet,020223Aflac,020223Xcel,020323Xcel,020623Xcel,020723Healthpartners,020923MV
EC,02102023cfdadams,021023Nuvera,021023Republic,021023Verison,021323cfdcirclek,021323CircleK,021423XCEL,021523CFDVIS

A

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49400-381		Electric Utilities	\$346.91		Bldg by Water Tower, Water Tower, Well 1&2
		Total	\$761.30		
1121 e	02/02/23	XCEL ENERGY			
E 602-49450-381		Electric Utilities	\$5,007.87		WWTP
E 602-49470-381		Electric Utilities	\$493.49		All Lift Stations
		Total	\$5,501.36		
1123 e	02/03/23	HEALTH PARTNERS			
G 101-21706		Health/Dental Ins	\$4,437.36	43597899219	Employee Medical and Dental Insurance - March
		Total	\$4,437.36		
1132 e	02/09/23	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43160-381		Electric Utilities	\$284.20		Street Light Account
		Total	\$284.20		
1133 e	02/09/23	NUVERA COMMUNICATIONS INC			
E 101-45100-433		Dues and Subscriptions	\$137.91		Fitness Center Cable TV Feb
		Total	\$137.91		
1135 e	02/10/23	REPUBLIC SERVICES			
E 101-41940-384		Refuse/Garbage Disposal	\$244.39		PW Garbage
E 101-42210-384		Refuse/Garbage Disposal	\$155.63		CFD Garbage
E 101-45100-384		Refuse/Garbage Disposal	\$469.64		CCC Garbage
		Total	\$869.66		
1136 e	02/10/23	ADAM'S PEST CONTROL, INC			
E 101-45100-401		Repairs/Maint Buildings	\$113.29	3601762	Quarterly Maintenance Q1
		Total	\$113.29		
1137 e	02/10/23	VERIZON WIRELESS			
E 101-42230-320		Communications (GENER	\$210.06		CFD Communication - February
		Total	\$210.06		
1138 e	02/13/23	CIRCLE K			
E 101-43100-212		Motor Fuels	\$343.21	87136147	PW Fuel
		Total	\$343.21		
1139 e	02/13/23	CIRCLE K			
E 101-42230-212		Motor Fuels	\$114.02		CFD Fuel
		Total	\$114.02		
1140 e	02/14/23	VISA - CITIZENS ALLIANCE BANK			
E 101-42230-210		Operating Supplies (GEN	\$59.97		CFD Pen Lights
E 101-42200-301		Auditing and Acct g Servic	\$15.00		CFD Late Fee
E 101-42200-301		Auditing and Acct g Servic	\$47.85		CFD Finance Charge
E 101-42230-404		Repairs/Maint Machinery/	\$20.87		CFD Plug Kit
E 101-42230-404		Repairs/Maint Machinery/	\$82.86		CFD Tire Inflator with Pressure Gauge
E 101-42230-312		Contractual Services	\$139.00		CFD Amazon Prime Membership
E 101-42230-312		Contractual Services	\$12.66		CFD Active 911
E 101-42230-312		Contractual Services	\$8.54		CFD Active 911

CITY OF COLOGNE

02/16/23 2:34 PM

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***Check Detail Register©**

Batch:

020123CENTERPOINT,020123IT,020123Metronet,020223Aflac,020223Xcel,020323Xcel,020623Xcel,020723Healthpartners,020923MV
EC,02102023cfdadams,021023Nuvera,021023Republic,021023Verison,021323cfdcirkleK,021323CircleK,021423XCEL,021523CFDVIS

A

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42200-301		Auditing and Acct g Servic	\$15.00		CFD Late Fee
E 101-42200-301		Auditing and Acct g Servic	\$3.10		CFD Finance Charge
		Total	\$404.85		
1141 e	02/14/23	XCEL ENERGY			
E 101-43100-381		Electric Utilities	\$30.58		201 Benton
		Total	\$30.58		
		10100 Checking	\$26,629.66		

Fund Summary

10100 Checking

101 GENERAL FUND	\$17,323.91
601 WATER FUND	\$3,400.79
602 SEWER FUND	\$5,904.96
	\$26,629.66

Clerk Treasurer

Date

City of Cologne Payroll
14-Feb-23

Employee		EFT	\$ 11,961.91	February 14, 2023 Payroll
IRS	1094	EFT	\$ 4,546.45	February 14, 2023 Payroll
MN Department of Revenue	1095	EFT	\$ 791.56	February 14, 2023 Payroll
PERA	1096	EFT	\$ 2,441.06	February 14, 2023 Payroll
Deferred Compensation	1089	EFT	\$ 745.81	February 14, 2023 Payroll
Health Savings Account	1090-1092	EFT	\$ 1,574.18	February 14, 2023 Payroll
		Total	<u>\$ 22,060.97</u>	

LOOMIS DEVELOPMENT

Loomis Development LLC
1458 White Oak Dr
Chaska, MN 55318
Scott Loomis
President
Scott@loomis-homes.com
952-200-8838

To: City of Cologne

Attn. Jesse Dickson

1211 Village Parkway

Cologne, MN

RE: Winkler crossing 3rd Pipe oversize refund

Loomis Development is seeking payment in regard to the oversize pipe per the Developers Agreement of Winkler Crossing 3rd addition section 3.09 Oversizing. The payments shall be \$11,324.29 for water main and \$4702.55 for sanitary sewer. For a total of \$16,026.84 made payable to: Loomis Development 1458 White oak dr., Chaska, MN 55318.



Scott Loomis

President

2/3/23

- * Irrigation
- * Landscaping
- * Mosquito Control



- * Lawn Maintenance
- * Fertilization
- * Weed Control

2023 Grounds Maintenance Service Agreement

City of Cologne

Andy's Lawn will provide all necessary Services and Materials to complete the job(s) as outlined below. All work to be performed in a professional manner according to industry standard practices. A description of the work to be performed and the fees for our services are as outlined below:

Lawn Maintenance Services

This Service includes:

- Lawn Cutting
- Trimming around Trees, Walkways, Landscaped Beds, Fences and any other obstructions.
- Removal of Clippings and Debris on Driveway, Patio, Walkways, and the street surrounding the above-mentioned property.
- Landscape bed maintenance- Weeding the beds and keeping them weed free
- 3 applications of Fertilizer and Weed Control- Spring Summer and Fall
- Shrub Trimming keeping the shrub trimmed back to proper shape.
- Keeping the property clear of trash
- Fall Leaf Cleanup- bagging the leaves and Haul away

Seasonal Price-

April – \$235.00
 May- \$235.00
 June- \$235.00
 July- \$235.00
 August- \$235.00
 September- \$235.00
 October- \$235.00

SCOPE OF GROUNDS MAINTENANCE SERVICES:

- Mowing of grass and turf areas will be completed approximately every seven days or as needed. String trimming around all buildings, landscape beds, trees, shrubs and flowers every week.
- Sidewalks, driveways, curbs and adjacent features will be cleared of debris as needed determined by the contractor.
- Mowing height will be determined by the contractor and will be based on current/ future weather conditions.
- Andy's Lawn Care is not liable for any damages to or caused by any object(s) that are improperly marked or hidden in the grass including but not limited to (hoses, toys, underground irrigation system components, cables, wires, invisible fences, etc...).

SKIPPED/MISSED MOWINGS: The decision to skip a scheduled mowing is completely up to Andy's Lawn Care.

- To determine if a lawn needs to be skipped, the Contractor will determine if 50% or more of the turf areas need. In the event that the contractor determines to skip a mowing, it will be at the discretion of the contractor whether other services under this agreement need to be performed at the time of your scheduled visit such as (edging, pruning, clean-up of debris etc...).
- In the event of inclement weather, the contractor may elect to skip a scheduled mowing. Your visit will be scheduled for the next available day. It is understood that depending on the length, and severity of any inclement weather, that it may take the contractor varying amounts of time to fulfill the work covered under this service agreement. Client is aware that weather conditions in the area may change rapidly and without notice. Changes in weather conditions are considered to be an "Act of God" and the contractor assumes no liability as such.

TERMS, PRICE AND PAYMENT TERMS:

- Invoices will be rendered by Andy's Lawn & Snow, LLC To the Client by or around the 1st day of each month, and are due in full by the 30th day of that month. Any invoice or scheduled payment over 10 days past due will be subject to a late fee of \$20.00 and/or interest on a daily basis at a rate of 1.5% a month. Andy's Lawn Care reserves the right to suspend service when payments become more than 10 days past due. This agreement price has been negotiated and agreed upon based on the Clients grounds, as they exist on the agreement date. In the event the Client adds additional turf area, trees, plantings, walks, driveways, or paths that are suitable for edging or other maintenance, Andy's Lawn Care shall not be responsible for the care or maintenance of such additional improvements without a written change order.
- A service charge of \$30.00 will be charged for any returned check.
- Client will be responsible for all costs of collection, including without limitation, Court costs and reasonable attorneys fee's in the event that it becomes necessary for Andy's Lawn Care to resort to legal measures to collect any amount owed under this agreement.

CIRCUMSTANCES BEYOND OUR CONTROL: The Contractor shall not be responsible for damages to the landscape due to natural disaster(s) including, but not limited to tornados, thunderstorms, flooding, drought, freezes, wind, etc..., or damage caused by any person(s) other than the

**19384 Babcock Ave
 Lester Prairie, MN 55354
 andy@andysmn.com**

**320-395-9806
 andysmn.com**

- * Irrigation
- * Landscaping
- * Mosquito Control



- * Lawn Maintenance
- * Fertilization
- * Weed Control

Contractor's employees. In the event of excessive debris such as (tree limbs, sticks, leaves etc...) that impede the performance of any services rendered under this agreement, the contractor may elect to remove any obstructions (debris) and charge a service charge if such services are required. If hauling of any debris is requested by the client, additional charges may apply.

PROVISIONS FOR DEFAULT AND CANCELLATION: Either party may terminate this agreement at any time with a 30 day advance written notice and should be sent via certified mail. Cancellation date will be 30 days after such notice is received. In the event of cancellation, the client will be responsible for all costs of services rendered up to the cancellation date. A final invoice will be sent to the client 15 days after such date for balance due.

ADDITIONAL WORK AND CHANGE ORDERS: Any additional work required or ordered by the Client outside the scope of this agreement shall be set forth in a signed change order, and the agreed price shall become due and payable as agreed upon between the Contractor and the Client. The Contractor, his employees, subcontractors and agents are unauthorized to perform any additional work or to enter into any agreement to perform additional work unless agreed to in writing by the Client and Andy's Lawn Care management through a properly executed change order.

Contract term: April 1st, 2022 – October 31st, 2022

A 5% monthly fuel surcharge will be applied to the monthly bill, if 87 octane exceeds \$3.75

The above and attached (if any) specifications and conditions are satisfactory and are hereby accepted. Andy's Lawn Care is authorized to complete the work as specified.

Respectfully Submitted

Accepted By:

Date _____

Date _____

Andrew Birkholz
President

**CITY OF COLOGNE
RESOLUTION NO. 23-03
A RESOLUTION RECEIVING THE FEASIBILITY STUDY & CALLING FOR THE HEARING
FOR THE BENTON CREEK AREA IMPROVEMENT PROJECT**

WHEREAS, pursuant to a resolution of the City Council adopted on November 21, 2022, a Feasibility Study has been prepared by the City Engineer with reference to the proposed Benton Creek Area Improvement Project, an improvement to all city owned streets and utilities located north and east of T.H. 284 (includes Benton Creek Avenue, Meadow Street, Gold Nugget Drive, Parkside Street, Parkside Circle, and Pond View Court), and this Feasibility Study was received by the City Council on February 16, 2022; and

WHEREAS, the Feasibility Study provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Cologne, Minnesota,

1. The City Council will consider the improvement of such streets and utilities in accordance with the Feasibility Study and the assessment of abutting properties for a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$3,653,000.
2. A Public Hearing shall be held on such proposed improvement on the 20th day of March, 2023, in the council chambers of city hall at 7:00 p.m. and the City Clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the City Council of the City of Cologne, Minnesota, this 21st Day of February, 2023.

Matt Lein, Mayor

ATTEST:

Michelle Morrison
City Clerk

M/ _____ Lein _____ Szaroletta _____ Bruss _____
S/ _____ Kells _____ Lenzen _____

Overline & Son, Inc

19370 County Road 40

Belle Plaine, MN 56011

Phone # 952-873-4330

Fax # 952-873-4330 overlineandson@yahoo.com

Estimate

Date	Estimate #
10/11/2022	177

Customer
City of Cologne PO Box 120 Cologne, MN 55322

RECEIVED

OCT 17 2022

Description	Qty	Rate	Total
Vactor & Televising Services for 2023			
Vactor services to jet clean and vacuum approximately 15,000/lf of 8 - 10" PVC sanitary sewer lines	15,000	0.75	11,250.00
Sanitary sewer lines over 8 - 10" are billed at hourly rate			
Televising and reporting of approximately 15,000/lf of 8 - 10" PVC sanitary sewer lines	15,000	0.74	11,100.00
Sanitary sewer lines over 8 - 10" are billed at hourly rate			
<ul style="list-style-type: none">•City of Cologne to provide legal and physical access for equipment to manholes in the sewers to be cleaned and exposure of buried manholes.•City of Cologne to provide access to water at nearby hydrants at no additional charge to Overline & Son, Inc.•City of Cologne to provide 4 copies of maps with manhole numbering system, street names, flow direction and distance between manholes.•City of Cologne understands that if there are blockages in lines and survey is abandoned during televising of that line, the City of Cologne will be billed for the total length of the line (wheel walk to measure total length). Additional attempts are listed as 2nd attempts, 3rd attempts, etc.•Overline & Son, Inc. will provide root cutting and additional work performed at hourly billed rate.•Overline & Son, Inc. to dispose of vacuumed material at City of Cologne designated dumpsite.•Overline & Son, Inc. to provide TV Inspection, 1 printed copy of report, significant findings of troubled segments, and one hard drive (data & video).			
Thank you for considering our firm for this project.			
Total			\$22,350.00



Please Make PO's & Contracts Out To:

Landscape Structures, Inc.
601 7th St. S
Delano, MN 55328

Please Remit Payment To:

Landscape Structures, Inc.
SDS 12-0395 PO Box 86
Minneapolis, MN 55486-0395

We are pleased to submit this proposal to supply the following products/services:

[illegible]

Quotes from Landscape Structures, Inc. are subject to current Landscape Structures, Inc. policies as well as Terms & Conditions, Inclusions & Exclusions outlined below unless noted otherwise on this quote. Changes are subject to price adjustment. Sales tax, if applicable, will be applied unless a tax-exempt certificate is provided at the time of order entry. Customer deposits, if required, must be received before orders will be entered & installation scheduled. Purchases in excess of \$1,000.00 must be supported by a formal Purchase Order made out to Landscape Structures, Inc.

Minnesota State Contract #218091

***Terms: Net 30 days; 1.5% finance charge on balances over 30 days**

Terms & Conditions

Contract: Seller's Copy of signed quote represents the contract between Seller and Buyer. This form supersedes all previous communications and negotiations and constitutes the entire agreement between the parties. Any changes to this contract are not binding unless jointly agreed in writing via Change Order.

Project Scope *(This Section For Quotes Including Installation)***Inclusions:**

- One Mobilization
- Accepting & Unloading of Order Prior to Installation
- Unpacking of Play Equipment
- Assembly of Play Equipment
- Placing, Digging or Surface Mounting Equipment (as specified)
- Concrete for Play Equipment Footings
- Standard Insurance Offer (Detail Provided Upon Request)
- Standard Warranty Offer (Detail Provided Upon Request)
- Standard Wage Rates

Exclusions (Unless Specifically Quoted):

- Storage or Security of Equipment
- Private Utility Locates (irrigation, low voltage, lighting, etc.)
- Additional Labor Due to Site Access. Require 8' Wide Clearance from Staging Area to Play Space.
- Additional Labor and/or Related Costs Due to Subsurface Conditions (Rock, Hardpan, Heavy Clay, Ground Water, etc.)
- Additional Labor and/or Related Costs Due to Working in Unstable Soils (Sand, Pea Rock, Mud, Poor Site Drainage, etc.)
- Offsite Removal of Spoils From Footing Holes or Other Excavation. Can be stockpiled for owner removal or left in play space
- Disposal of Packing Material. Can be Stockpiled for Owner Removal or Deposited in Owners Onsite Dumpster
- Removal of Existing Play Equipment, Border or Safety Surfacing Material
- Site Work of Any Kind. Exclusions include, site grading (owner to provide max slope of 1%), site restoration, drainage, etc.
- Border for Play Space
- Bonding of Any Type
- Permits of Any Kind

Acceptance of Quotation:

Accepted By (Print)	Nate Kells	PO#:	
Signature:		Email:	nathank@colognemn.com
Title:		Phone:	
Date:		Purchase Amount:	\$122,802.84





Please Make PO's & Contracts Out To:

Flagship Recreation
11123 Upper 33rd St. N
Lake Elmo, MN 55042

Please Remit Payment To:

Flagship Recreation
11123 Upper 33rd St. N
Lake Elmo, MN 55042

We are pleased to submit this proposal to supply the following products/services:

QTY	ITEM #	Description	UNIT PRICE	EXT. PRICE
1	MOB	Mobilization		\$750.00
2	DUMPSTER	Dumpster - Disposal / Equipment Packing (30 Yard)		\$1,500.00
4,073	SITE WORK	Excavation (new container)		\$5,274.01
114	SITE WORK	Hauling of Excavated Material (CY)		\$2,651.17
114	SITE WORK	Disposal of Excavated Material (CY)		\$664.27
122	BORDER	Concrete Border (6"W x 12"D)		\$5,055.18
1	INSTALL	Playground Installation by Landscape Structures Certified Installers		\$16,306.45
159	SUBGRADE	Compacted Class 5 Base for PIP or Turf Surfacing		\$9,668.76
330	SUBGRADE	Drain Tile (Approval needed from Engineer)		\$5,332.80
4,073	SURFACING	Poured In Place or Turf		\$89,130.82
		- 50/50 tan & black speckle mix (no design)		
		- 7-year Aromatic Binder Warranty		
		*Site Security required up to 72 hours after installation - Damage not warrantied		BY OWNER
		Option 1 available upon request (cost not included in quote) TOTAL= \$54,810		
		5-12 POD ADD-ON site prep and equipment Installation		
		Fitness Equipment ADD-ON site prep and equipment & Installation		
		PIP Surfacing & Base		
		Curbing		
			Subtotal	\$136,333.46
			Sales Tax	Tax Exempt Cert
			Total	\$136,333.46

Quotes from Flagship Recreation. are subject to current Flagship Recreation policies as well as Terms & Conditions, Inclusions & Exclusions outlined below unless noted otherwise on this quote. Changes are subject to price adjustment. Sales tax, if applicable, will be applied unless a tax-exempt certificate is provided at the time of order entry. Customer deposits, if required, must be received before orders will be entered & installation scheduled. Purchases in excess of \$1,000.00 must be supported by a formal Purchase Order made out to Flagship Recreation

Minnesota State Contract #218091

***Terms: Net 30 days; 1.5% finance charge on balances over 30 days**

Terms & Conditions

Contract: Seller's Copy of signed quote represents the contract between Seller and Buyer. This form supersedes all previous communications and negotiations and constitutes the entire agreement between the parties. Any changes to this contract are not binding unless jointly agreed in writing via Change Order.

Project Scope *(This Section For Quotes Including Installation)***Inclusions:**

- One Mobilization
- Accepting & Unloading of Order Prior to Installation
- Unpacking of Play Equipment
- Assembly of Play Equipment
- Placing, Digging or Surface Mounting Equipment (as specified)
- Concrete for Play Equipment Footings
- Standard Insurance Offer (Detail Provided Upon Request)
- Standard Warranty Offer (Detail Provided Upon Request)
- Standard Wage Rates

Exclusions (Unless Specifically Quoted):

- Storage or Security of Equipment
- Private Utility Locates (irrigation, low voltage, lighting, etc.)
- Additional Labor Due to Site Access. Require 8' Wide Clearance from Staging Area to Play Space.
- Additional Labor and/or Related Costs Due to Subsurface Conditions (Rock, Hardpan, Heavy Clay, Ground Water, etc.)
- Additional Labor and/or Related Costs Due to Working in Unstable Soils (Sand, Pea Rock, Mud, Poor Site Drainage, etc.)
- Offsite Removal of Spoils From Footing Holes or Other Excavation. Can be stockpiled for owner removal or left in play space
- Disposal of Packing Material. Can be Stockpiled for Owner Removal or Deposited in Owners Onsite Dumpster
- Removal of Existing Play Equipment, Border or Safety Surfacing Material
- Site Work of Any Kind. Exclusions include, site grading (owner to provide max slope of 1%), site restoration, drainage, etc.
- Border for Play Space
- Bonding of Any Type
- Permits of Any Kind

Acceptance of Quotation:

Accepted By (Print) Nate Kells	PO#:
Signature:	Email: nathank@colognemn.com
Title:	Phone:
Date:	Purchase Amount: \$136,333.46

MEMORANDUM

TO: Mayor Lein and City Council
FROM: Jesse Dickson, City Administrator
SUBJECT: Open Pickleball at CCC
DATE: 2/15/2023

Background:

Due to increased demand for use of the Community Center for pickleball, City Staff has been working to create more opportunities for playing time. Historically, during office hours, people have had the ability to pay the open gym rate of \$1 to walk through the gymnasium or shoot hoops. These opportunities are nearly always one to three people.

Staff has worked with the local pickleball group to engage in a lease for time outside of office hours, however given the demand for pickleball during the day there is an opportunity to create “open pickleball” time during office hours. Using other cities and their community centers as examples, Staff recommends creating a fee structure and scheduling system for use of the gymnasium. Similar to how the Fitness Center was booked during 2020-2021, patrons of the CCC would be expected to book time online through Appointy. Payment would take place when those playing arrive.

Staff has also received inquiries from those outside of City of Cologne limits, and suggests that the new fee structure align with rental rates already established for the CCC (i.e. reduced rate for residents). This is also in line with rates observed from other cities that operate community centers.

The City of Cologne has furnished nets and tape for courts within the CCC and must consider staff time and the costs related to lighting/heating/cooling the gymnasium during extended periods of use.

Recommendation:

Approve new “open pickleball” times as recommended by City Staff, and approve new fees to be added to the City of Cologne Fee Schedule as presented.

Overview

The Recreation Center gym is available for drop-in recreation, such as basketball or parent/tot time, at various times throughout the month. There's no need to preregister, just come when it's convenient for you!

Fees

- **Residents:** \$4.00 or 1 punch on your Rec Center punch card
- **Non-Residents:** \$4.50 or 1 punch on the Rec Center punch card
- **Gym Rental:** \$50.00 per hour Chanhassen Residents/ \$60.00 hour for non-residents

For more information, contact the Recreation Center at (952) 227-1400.

Indoor Pickleball 2022-2023

Beginner Pickleball & Open Pickleball (daily fee applies), and **Private Reservations**. You may make a **single court** reservation for up to 6 people, for \$20 per hour for each 90-minute time block (no additional daily fee). Reservations are limited. Available time slots are Tuesdays or Thursdays between 7 a.m.-10 a.m.. Call 952-227-1400 to reserve a court.

[View Gym Schedule Here](#)

PICKLEBALL

FEBRUARY DATES:

**Beginner/
Low Intermediate**
(2.0-3.0)

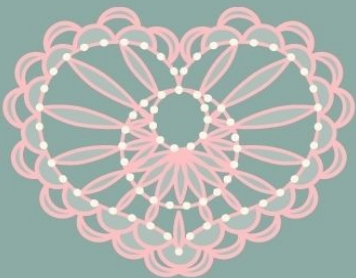
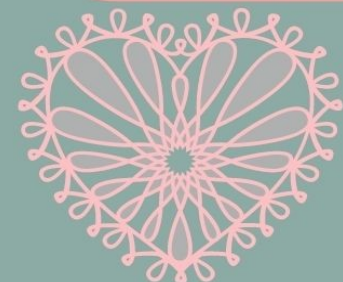
Tuesdays/Thursdays
11:00am - 1:00pm
Saturdays
9:00am - 11:00am

**High Intermediate/
Advanced**
(3.5 - 5.0)

Mondays/Wednesdays
11:00am - 1:00pm
Saturdays
7:00-9:00am

Any Level

Wednesdays
6:00pm - 9:00pm
Mondays/Wednesdays/Fridays
6:00am - 8:00am
Sundays
1:00pm - 4:00pm
Fridays
11:00am - 1:00pm



Fees:

Members: Free
Non-members: \$5

Punch Cards:

10 punches for \$45

No Pickleball

on **2/4 & 2/5** due to
basketball
tournament

Please check website for any schedule changes

For more information, contact the front desk at 952-442-0695

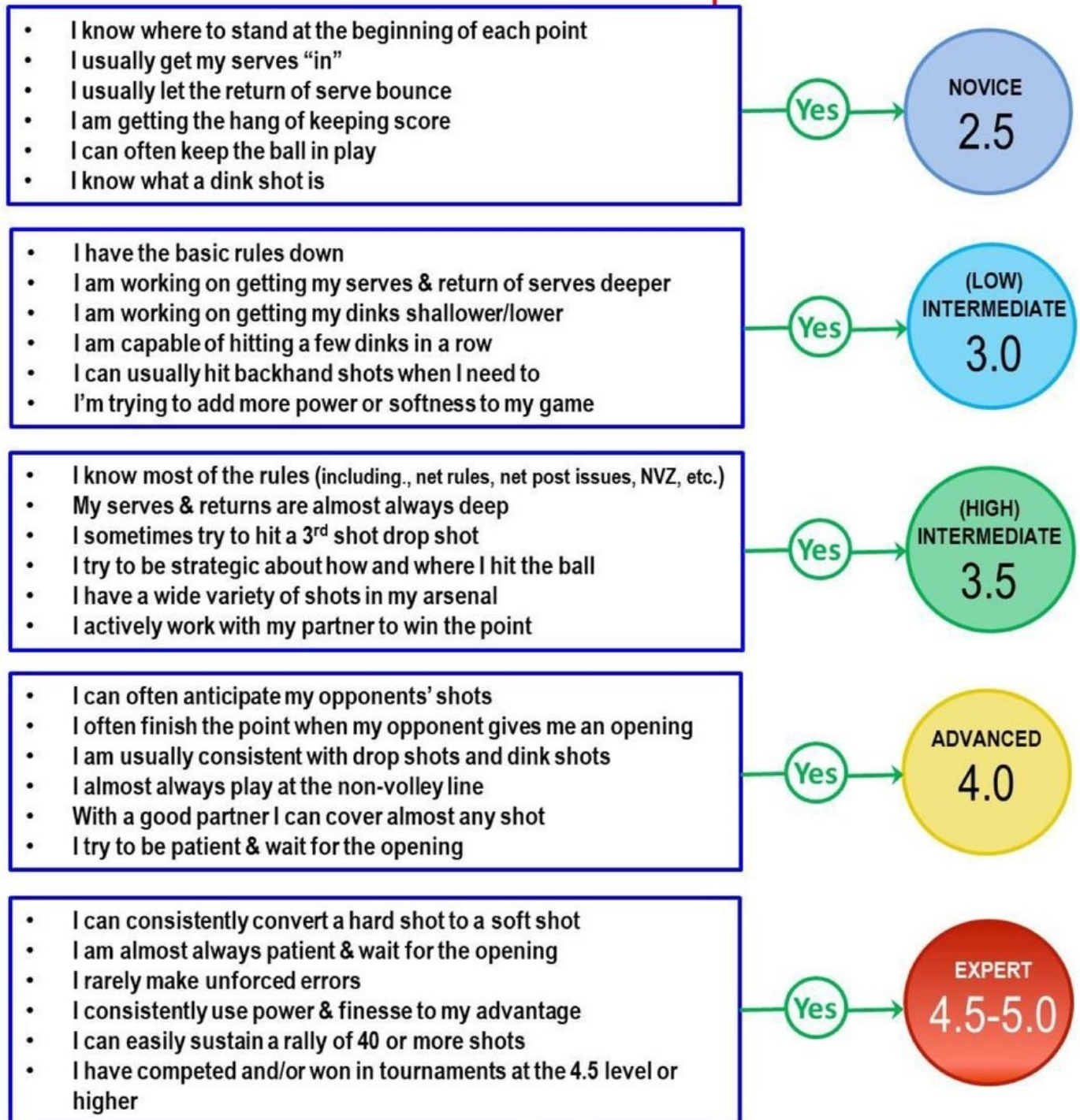


Pickleball Skill Levels

The Simple “Yes or No” Way to Figure Out Your Skill Level

Yes = “Yes” to 5 or More Statements

No = “No” to 5 or More Statements



Outdoor Pickleball

Open Outdoor Pickleball is available at Chaska Lion's Park:
1300 Crosstown Boulevard
Chaska, MN 55318

Pickleball/Tennis multipurpose courts are located between the Lion's Park softball fields and the outdoor skating rinks on Ravoux Road. Outdoor courts are available every day from 7:00am-10:00pm.

Open Indoor Pickleball at the CCC

Indoor pickleball is available at the Chaska Community Center.

- Open Pickleball is included in CCC membership
- Non Members may participate with daily admission.

Mondays	Wednesdays	Fridays	Sundays
Lower 7:00-10:30am	Lower 7:00-10:30am 7:00-9:00pm (half)	Lower 7:00-10:30am	Lower 2:00-4:00pm

Pickleball Leagues & Clinics

Pickleball Lessons & Clinics:

Join us for a variety of clinics and leagues throughout the year. We have something for everyone!

[Sign up for Pickleball Clinics!](#)

Pickleball Ladder Leagues

The format of play is designed so that participants play mostly with others of similar skill levels. Your ranking on a ladder is based upon your winning percentage. The 12-week

CITY OF COLOGNE FEE SCHEDULE
Fee Schedule Effective January 1, 2023 per Ordinance 161-P

UTILITIES**Storm Water Rates (monthly)**

Residential	\$3.50
Commercial (1/4 acre or less)	\$3.50
Commercial (>1/4 acre up to 1/2 acre)	\$4.00
Commercial (>1/2 acre up to 3/4 acre)	\$4.50
Commercial (>3/4 acre)	\$5.00

Water Rates

Base Fee	\$14.00
0-7,500	\$7.32/1000
7,501-20,000	\$7.93/1,000
20,001-50,000	\$8.85/1,000
50,001-100,000	\$9.73/1,000
Over 100,000	\$10.68/1,000
MN Water Supply Service Connection Fee	\$0.81/month
Hydrant Sales - Taxable	\$7.50/1000 gallons
Hydrant Connection Fee	\$65.00 hookup fee
Water Disconnect/Reconnect Fee	\$75.00 each
Water Plant Fee	\$9.00/month

Sewer Rates

Based on average use May-October and actual use November-April	\$7.20 per 1000 gallons of water ERU (Equivalent Resident Unit) \$15.50/month
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Utility Connection Fees

Water Hookup	\$140.00
Water Meter	\$500.00
Water Permit	\$65.00
Water Access Charge	\$5,000.00
Sewer Hookup	\$140.00
Sewer Permit	\$65.00
Sewer Access Charge	\$4,000.00
Curbstop Cover*	\$150.00

*Required for curbstop located in driveway or other bituminous, as determined by Public Works Superintendent.

LIQUOR LICENSES**Annual**

On-Sale Liquor	\$1,750.00
Off-Sale Liquor	\$100.00
CCC On-Sale Liquor	\$525.00
Sunday Liquor	\$200.00
On-Sale Wine	\$310.00
3.2 License (Commercial)	\$110.00
3.2 License (Non-profit)	\$55.00
On-Sale Wine and Malt Beverage License (Ball Clubs, etc.)	\$525.00

Temporary

1-3 Day Intoxicating	\$55.00
1-3 Day Intoxicating (If a Special Council Meeting is required)	\$160.00
3.2 License	\$30.00

New Licenses

Investigation Fee	\$350.00
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MISCELLANEOUS ANNUAL LICENSES & OTHER FEES

Adult Use Permit Fee	\$3,570.00
Adult Use Permit Investigation Fee	\$310.00
Sanitation/Solid Waste Haulers (up to 3 licensees per year)	\$175.00 per vehicle used in Cologne
Peddler, Transient Merchant	\$200.00 Annual License Fee
Solicitor	No Charge
Utilities/Special Assessment Search (written)	\$35.00
Returned Checks	\$35.00
Utility Installation Review 4 Blocks or<	\$80.00
Utility Installation Review 4 Blocks or>	\$160.00
Rental Property Inspection (inc. 1 reinspect.)	\$55 base/\$12.00 Unit Bi-annually
Rental Property Reinspections>2	\$80/ea. Additional
Late Fee - Utility Bills	5% of past due balance/month

CITY OF COLOGNE FEE SCHEDULE
Fee Schedule Effective January 1, 2023 per Ordinance 161-P

Late Fee - Other Items	18% APR
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BUILDING PERMITS**Total Valuation****Building Permit Fee**

\$1.00 to \$500.00	\$25.50
\$501.00 to \$2,000.00	\$25.50 for the first \$500.00, plus \$3.32 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$75.30 for the first \$2,000.00, plus \$15.05 for each additional \$1000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$431.80 for the first \$25,000.00, plus \$10.97 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$706.05 for the first \$50,000.00, plus \$7.65 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,000.00 to \$500,000.00	\$1,088.55 for the first \$100,000.00, plus \$6.12 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,000.00 to \$1,000,000.00	\$3,536.55 for the first \$500,000.00, plus \$5.10 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000 and up	\$6,086.55 for the first \$1,000,000.00, plus \$4.08 for each additional \$1,000.00, or fraction thereof
State Surcharge Fee	0.0005 of Building Valuation - Minimum of \$0.50

Additional Building Permit Fees

Residential Zoning Fee	\$110.00
Plumbing Fee (Includes Sprinkler/Irrigation) add \$1.00 state surcharge	\$6.00/fixture - minimum of \$50.00
Mechanical Fee add \$1.00 state surcharge	\$70.00
Reroofing add \$1.00 state surcharge	\$80.00
Residing add \$1.00 state surcharge	\$80.00
Rewindow (Same Size; Requires Rewindow worksheet)	\$80.00
Front/Exterior Doors add \$1.00 state surcharge	\$80.00
Fence / Accessory Structure (150 sq ft or less) Fee	\$50.00
Plan Check Fee	67% of Building Permit Fee
Redundant Plan Check Fee	27% of Building Permit Fee
Fixed Cost Building Permit Surcharge (currently \$1.00 for fixed fees)	Rate set by state
Erosion Control Fee	\$30.00
Trail / Transportation (M/I Homes) Fee	\$735.00

LAND USE FEES**Preliminary Plat Applications**

Residential Escrow*	\$1,100.00 (To be replenished when balance falls below \$200.00)
Residential Processing Fee	\$510.00 plus \$30.00/lot
Non-residential Escrow	\$1,200.00 (To be replenished when balance falls below \$200.00)
Non-residential Processing Fee	\$850.00 plus \$30.00/lot

Final Plat Applications

Civil Defense Fee	\$40.00 ERU
Map Updating Fee	\$12.50/lot

Concept Plan Review/Site Plan Review Deposit**

Residential - Single Lot	\$110.00
Residential - Multiple Lots	\$510.00
Commercial Lot	\$255.00

Variances, Interim Use Permits, and Other Requests Requiring a Public Hearing

Application Fee	\$255.00
Consulting Escrow**	\$1,000.00

**Actual costs will be deducted, any unused portion will be refunded. Excess costs will be billed to applicant.

Sign Permits

Permanent	\$60.00
Temporary	No Charge

COLOGNE FITNESS CENTER**Monthly Rates**

Single - Resident	\$20.00
Single - Business Owner/Employee	\$21.00
Single - Regular	\$24.00

CITY OF COLOGNE FEE SCHEDULE
Fee Schedule Effective January 1, 2023 per Ordinance 161-P

Second Family Member	\$9.00
Each Additional After Second Member	\$5.00
Daily Rate	\$3.00

Monthly City Employee/CFD/Elected Officials Rates

Single	No Charge
Second Family Member	\$9.00
Each Additional After Second Member	\$5.00

Other Charges

Initial Signup Fee - First Member	\$20.00
Signup Fee for Each Additional Member	\$10.00
Lost Card Replacement	\$15.00
Reactivate Account	\$10.00
30-Day Notice to Discontinue Membership	No Charge

FACILITY RENTALS: COLOGNE COMMUNITY CENTER**Conference Room**

Per Hour	\$20.00/hr - Max \$50/day
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Community Room (per day)

Resident (Fri - Sun & Holidays)	\$60.00
Regular (Fri - Sun & Holidays)	\$80.00
Resident (Mon - Thurs, excluding holidays)	\$40.00
Regular/Com. (Mon - Thurs, excl. holidays)	\$50.00

Gymnasium

Sporting Events / Practices / Activities	\$22.50/hr
Fitness Classes (Minimum 6 classes)	\$10.00/class - Up to 1 hour
Monday - Friday 5:00 a.m.-3:30 p.m. School Rentals	\$10.00/hr
Open Pickleball (resident)	\$2/hr
Open Pickleball (non-resident)	\$5/hr

Social Gatherings (Gym & Serving Kitchen)

Per Hour (4 hour minimum)	\$40/hr
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Birthday Party Rental

3 hrs. gym & serving kitchen	\$90.00
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Gymnasium - Weddings/Large Event (Full day use)

Facility Charge	\$550.00
Event Clean Up and Takedown	\$400.00
Event Security	\$200.00
Full Drapery	\$500.00
Ceiling Drapery	\$350.00
Accessory Drapery (All Pieces)	\$150.00
Stage Drapery Only	\$50.00

Wedding - Additional Services

Wedding Setup	\$250.00
Place Setting (Dishes/Utensils/Water Glass)	\$.50 each
Wedding Early Access - 11 am day before (If Avail)	\$100.00

Serving Kitchen

Daily Rental	\$30.00
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Damage Deposits

Wedding / Large Event	\$1,000.00
Social Gathering	\$100.00
Community Room / Birthday Party / Louis Hall	\$50.00

MISCELLANEOUS**Photocopy fees**

Black and White 8.5X11	\$0.25 per page
Black and White 11X17	\$0.50 per page
Color 8.5X11	\$0.50 per page
Color 11X17	\$1.00 per page

Old Fire Station

Tables	\$7.50
Chairs	\$2.00



City of Cologne
January 2023



Carver County Sheriff's Office
Monthly Calls for Service
From: 01/01/2023 To: 12/31/2023

Cologne City

Patrol

A Offense

Assault	1
Fraud	2
Total A Offense:	3

B Offense

Misc - criminal	1
Total B Offense:	1

Non Criminal

Abuse/Neglect (Info Only)	2
Assist Other Agency	1
Fire Call Sheriff Responded	1
Medical No Sheriff Response	1
Medical Sheriff Responded	9
Misc Non-criminal	8
Suspicious Activity	2
Total Non Criminal:	24

Traffic

Pd Accident	1
Traffic - Misc	12
Traffic Stop	8
Total Traffic:	21

Total Patrol: 49

Administrative

Administrative

GunPermit-Acquire	1
GunPermit-CarryNew	4
Total Administrative:	5

Total Administrative: 5

Property Damage	1
Total :	1

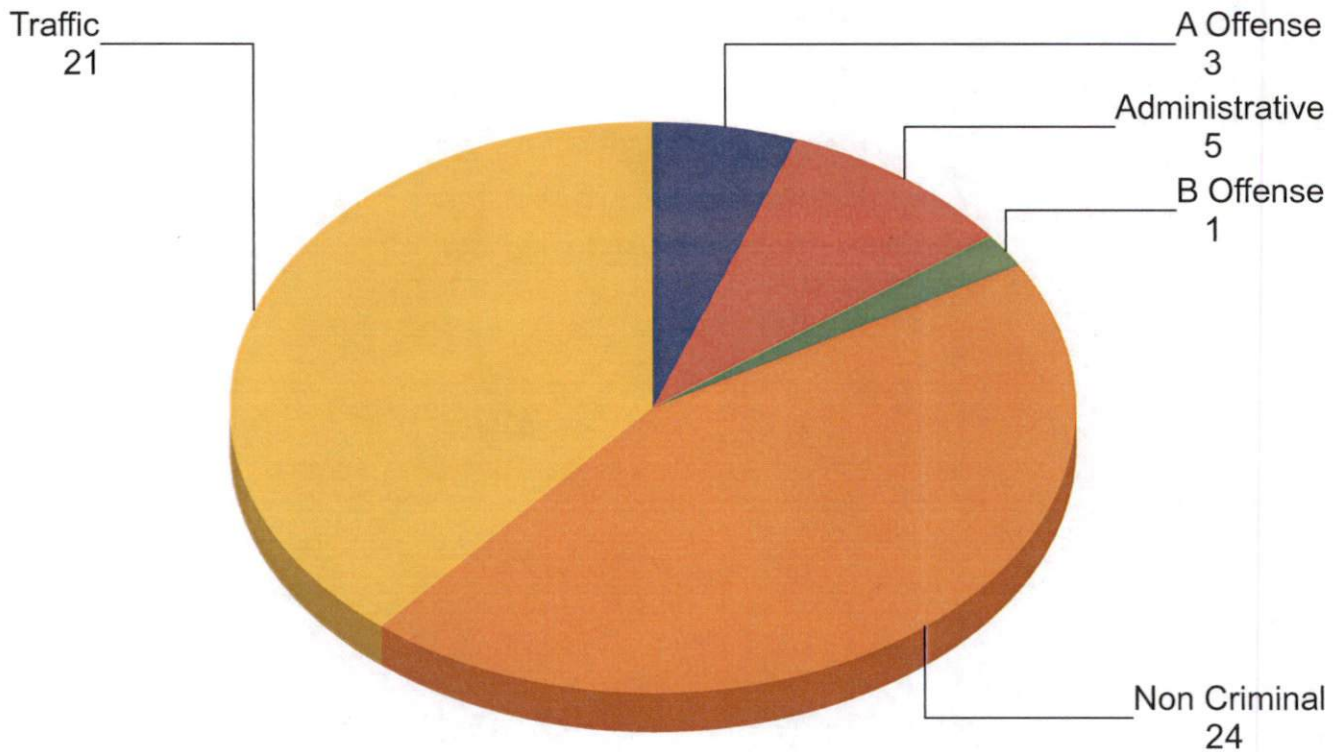
Total : 1

Total Cologne City: 55



Carver County Sheriff's Office
Monthly Calls for Service
From: 01/01/2023 To: 12/31/2023

Cologne City



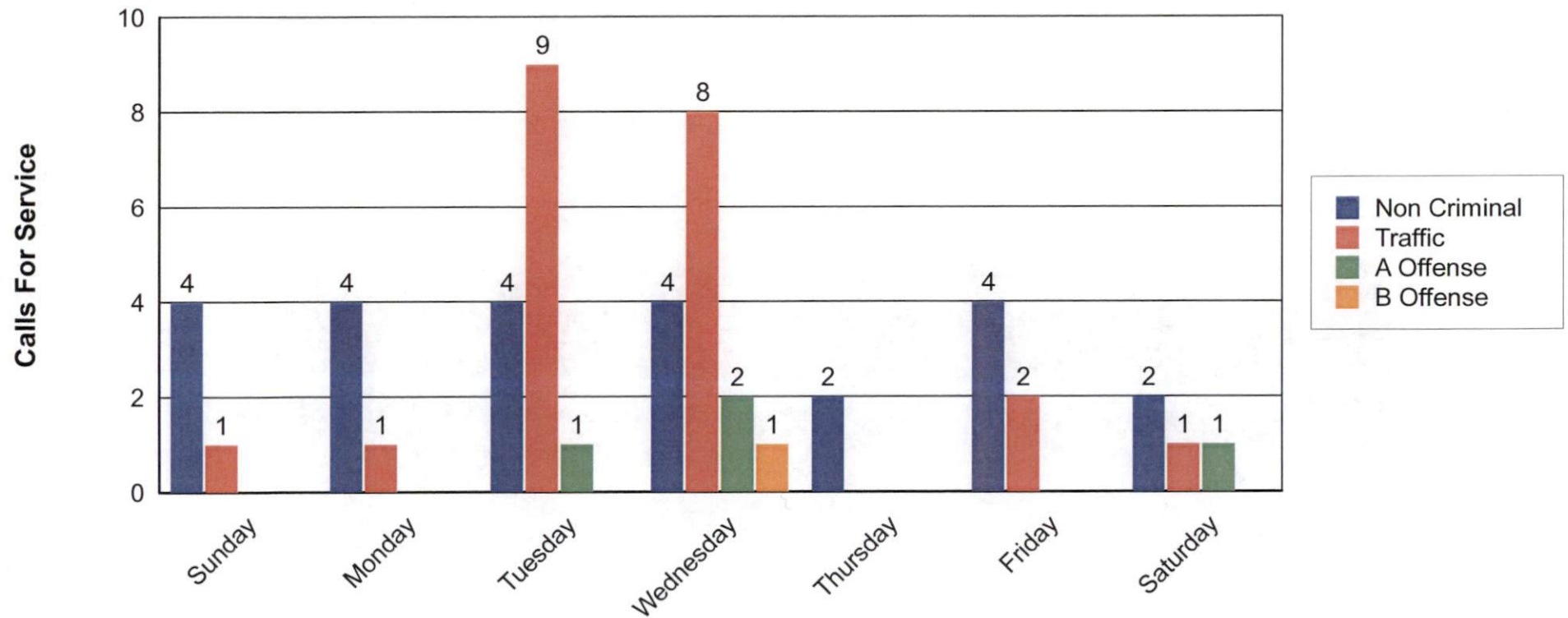
Total A Offense:	3
Total B Offense:	1
Total Non Criminal:	24
Total Traffic:	21
Total Administrative:	5

Total Cologne City: 54



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity
From: 01/01/2023 To: 12/31/2023

Cologne City

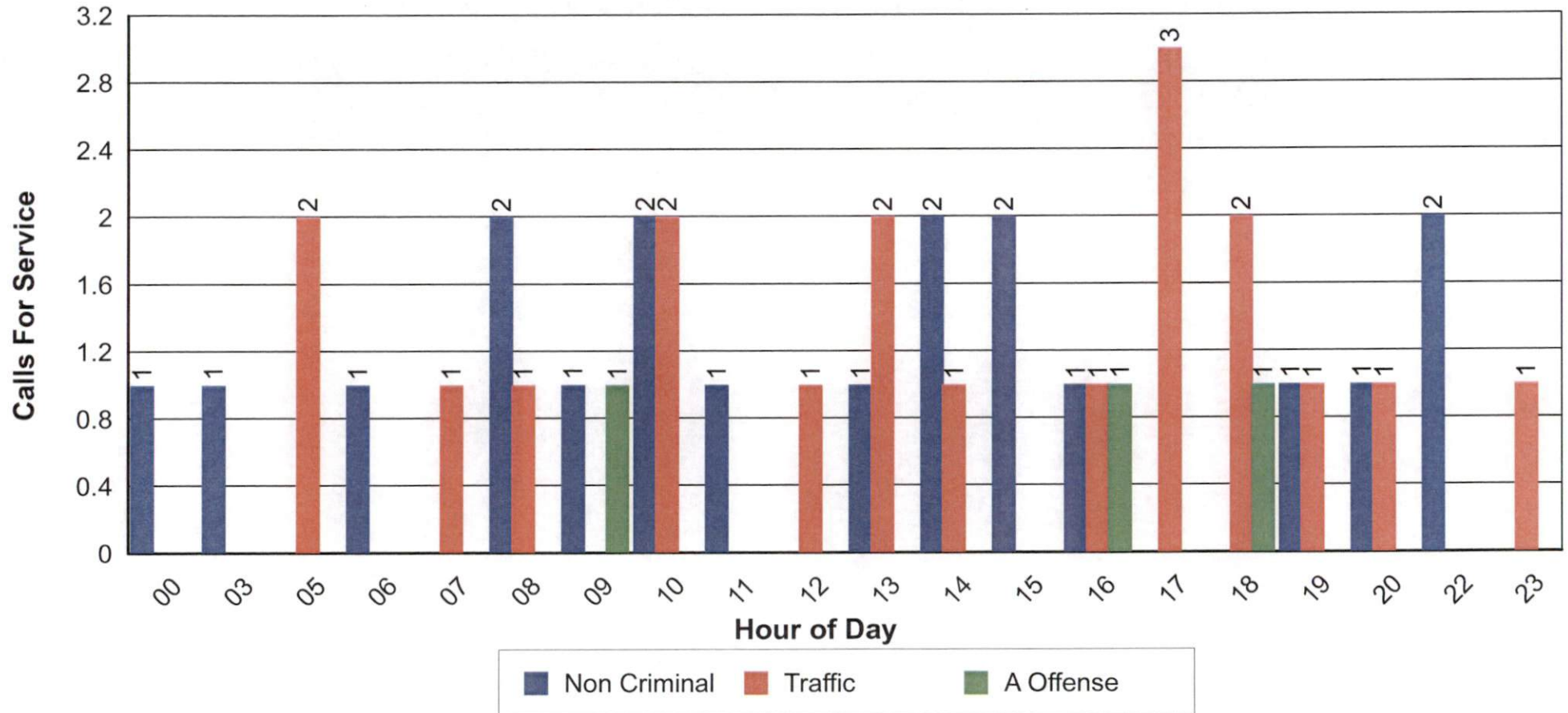


Total Cologne City: 51



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 01/01/2023 To: 01/31/2023

Cologne City



Total Cologne City: 41



Carver County Sherff's Office
Arrest Summary
For: Cologne City
From: 01/01/2023 To: 01/31/2023

Cologne City

100 - Kidnapping/Abduction

13B - Simple Assault

90Z - All Other Offenses

Totals for Cologne City

Total Charges

Total Arrestees

Total Incidents

2

1

2

5

2

1

0

3

1

1

0

2



Carver County Sheriff's Office
Verbal Warnings
From: 01/01/2023 to 12/31/2023

Cologne City

Traffic Stop: 7

Grand Total Verbal Warnings: 7