



City Council Meeting Agenda

Tuesday, January 17, 2023 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

- 1. CALL MEETING TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPT AGENDA**
- 4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**
- 5. ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. **January 9, 2023 City Council Special Meeting Minutes**
- b. **January 17, 2023 Check Register**
- c. **January 17, 2023 Payroll Summary**

- 6. NEW COUNCIL BUSINESS**

- a. **Transportation Study Open House Summary**

- b. Cologne Fire Department – LaFrance Restoration
- c. Strategic Planning Scope of Work

7. BOARD REPORTS

- a. December 2022 Sheriff's Report

8. ANNOUNCEMENTS

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

CALENDAR OF EVENTS/MEETINGS

February 6	Monday	7:00PM City Council Meeting
February 11	Saturday	Ice Cribbage Tournament
February 20	Monday	Presidents Day – OFFICES CLOSED
February 21	Tuesday	7:00PM City Council Meeting



City Council Special Meeting Minutes

Tuesday, January 9, 2023 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

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1. OATHS OF OFFICE

2. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Lenzen and Szaroletta were present. Also present were City Administrator - Jesse Dickson and City Clerk - Michelle Morrison. Councilmember Bruss and Kells were absent.

3. PLEDGE OF ALLEGIANCE

4. ADOPT AGENDA

Motion by Councilmember Szaroletta to adopt the agenda, second by Councilmember Lenzen. Motion carried 3-0.

5. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

6. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will

be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. **December 28, 29 and 30 2022 Check Register**
- b. **January 9, 2023 Check Register**
- c. **December 19, 2022 City Council Minutes**
- d. **January 6, 2023 Special Meeting Minutes**
- e. **December 30, 2022 Payroll Summary**
- f. **Approve Annual Appointments for 2023**
- g. **Pheasants Forever Gambling Permit App February 25, 2023**
- h. **Resolution 23-1 Approving SHIP Grant – Q1 Newsletter**

Motion by Councilmember Lenzen to adopt the consent agenda, second by Councilmember Szaroletta. Motion carried 3-0.

7. NEW COUNCIL BUSINESS

8. BOARD REPORTS

9. ANNOUNCEMENTS

10. ITEMS REMOVED FROM THE CONSENT AGENDA

11. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 7:10PM, second by Councilmember Lenzen. Motion carried 3-0.

Respectfully Submitted:

Attest:

Michelle Morrison

City Clerk

Matt Lein

Mayor

CITY OF COLOGNE

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***Check Summary Register©**

Batch: 011722CR

	Name	Check Date	Check Amt	
10100	Checking			
27908	ABDO	1/17/2022	\$6,750.00	Audit Progress Billing
27909	BOLTON & MENK, INC	1/17/2022	\$10,420.50	Market Lane Improvements
27910	CAR-CO INC	1/17/2022	\$18.48	Backup Alarm
27911	CARQUEST AUTO PARTS	1/17/2022	\$91.94	Plow Oil
27912	CARVER COUNTY	1/17/2022	\$20,381.00	Standby Generator Hazelwood Lift Station
27913	CARVER COUNTY ATTORNEY	1/17/2022	\$702.45	Q 4 Prosecution Contract
27914	CENTERPOINT	1/17/2022	\$957.27	105 Benton St
27915	CENTRAL FIRE PROTECTION, IN	1/17/2022	\$50.95	CFD Fire Extinguisher Testing
27916	CIRCLE K	1/17/2022	\$653.94	CFD Fuel
27917	DANIEL HERMANN	1/17/2022	\$180.00	Snow Removal
27918	MACQUEEN EQUIPMENT INC.	1/17/2022	\$1,869.80	CFD Uniforms
27919	MID COUNTY CO-OP	1/17/2022	\$2,185.94	PW Winter Diesel
27920	MN DEPT OF LABOR & INDUSTR	1/17/2022	\$20.00	Pressure vessel
27921	MN VALLEY TESTING LABS	1/17/2022	\$161.81	Water Analysis
27922	NORTHERN SAFETY TECHNOLO	1/17/2022	\$478.68	CFD LED Rechargeable
27923	JESSICA OBRIAN	1/17/2022	\$50.00	Deposit Refund
27924	PATRICIA QUINN	1/17/2022	\$50.00	Deposit Refund
27925	REPUBLIC SERVICES	1/17/2022	\$900.79	PW Garbage
27926	STORMS WELDING & MFG. INC	1/17/2022	\$991.97	Dog Park Garbage Can
27927	STRAIGHT UP SERVICES, INC	1/17/2022	\$1,987.85	Gen Set Repairs
27928	US BANK	1/17/2022	\$834,387.50	2020A Bond Interest
27929	VERIZON WIRELESS	1/17/2022	\$210.06	CFD Communication - january
27930	VISA	1/17/2022	\$137.32	Annual Amazon Subscription
	Total Checks		\$883,638.25	

Clerk Treasurer

Date

FILTER: ((([Act Year]='2023' and [period] in (1))) and (Source in ('011722CR')))

CITY OF COLOGNE

01/12/23 3:43 PM

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***Check Detail Register©**

Batch: 011722CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
27908	01/17/22	ABDO			
E 101-41400-301		Auditing and Acct g Servic	\$1,687.50	466137	Audit Progress Billing
E 601-48930-301		Auditing and Acct g Servic	\$1,687.50	466137	Audit Progress Billing
E 601-49440-301		Auditing and Acct g Servic	\$1,687.50	466137	Audit Progress Billing
E 602-49490-301		Auditing and Acct g Servic	\$1,687.50	466137	Audit Progress Billing
		Total	\$6,750.00		
27909	01/17/22	BOLTON & MENK, INC			
E 602-49450-303		Engineering Fees	\$2,004.00	304308	2023 CIPP
E 101-43100-303		Engineering Fees	\$6,500.00	304309	Benton Creek Area Improvements
E 101-43100-303		Engineering Fees	\$148.00	304310	Market Lane Improvements
E 101-43100-303		Engineering Fees	\$131.00	304311	Misc Engineering
E 101-43100-500		Capital Outlay (GENERAL	\$557.44	304312	Street & Utility Reconstruction
E 601-49400-500		Capital Outlay (GENERAL	\$182.91	304312	Street & Utility Reconstruction
E 602-49450-500		Capital Outlay (GENERAL	\$34.84	304312	Street & Utility Reconstruction
E 603-49570-500		Capital Outlay (GENERAL	\$95.81	304312	Street & Utility Reconstruction
E 603-49540-303		Engineering Fees	\$214.50	304313	WWTF
E 101-41700-303		Engineering Fees	\$368.00	304314	Winkler Crossing 4th
E 101-41700-303		Engineering Fees	\$184.00	304315	Winkler Crossing 3rd
		Total	\$10,420.50		
27910	01/17/22	CAR-CO INC			
E 101-43100-404		Repairs/Maint Machinery/	\$18.48	696230	Backup Alarm
		Total	\$18.48		
27911	01/17/22	CARQUEST AUTO PARTS			
E 101-43100-404		Repairs/Maint Machinery/	\$91.94	260681	Plow Oil
		Total	\$91.94		
27912	01/17/22	CARVER COUNTY			
E 602-49470-500		Capital Outlay (GENERAL	\$20,381.00	3224	Standby Generator Hazelwood Lift Station
		Total	\$20,381.00		
27913	01/17/22	CARVER COUNTY ATTORNEY			
E 101-41600-304		Legal Fees	\$702.45		Q 4 Prosecution Contract
		Total	\$702.45		
27914	01/17/22	CENTERPOINT			
E 602-49470-383		Gas Utilities	\$18.69		105 Benton St
E 601-48930-383		Gas Utilities	\$907.75		2224 Naples
E 602-49470-383		Gas Utilities	\$30.83		124 Hazelwood
		Total	\$957.27		
27915	01/17/22	CENTRAL FIRE PROTECTION, INC.			
E 101-42230-404		Repairs/Maint Machinery/	\$50.95	46252	CFD Fire Extinguisher Testing
		Total	\$50.95		
27916	01/17/22	CIRCLE K			
E 101-42230-212		Motor Fuels	\$653.94		CFD Fuel

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***Check Detail Register©**

Batch: 011722CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$653.94		
27917	01/17/22	DANIEL HERMANN			
E 101-43100-101		Wages and Salaries	\$180.00		Snow Removal
Total			\$180.00		
27918	01/17/22	MACQUEEN EQUIPMENT INC.			
E 101-42230-500		Capital Outlay (GENERAL	\$1,869.80	09425	CFD Uniforms
Total			\$1,869.80		
27919	01/17/22	MID COUNTY CO-OP			
E 101-43100-212		Motor Fuels	\$14.95	14387	PW Def Bulk
E 101-43100-212		Motor Fuels	\$16.74	14710	PW Def Bulk
E 101-43100-240		Small Tools and Minor Eq	\$24.68	21007	Ice Scraper
E 101-43100-212		Motor Fuels	\$2,129.57	66171	PW Winter Diesel
Total			\$2,185.94		
27920	01/17/22	MN DEPT OF LABOR & INDUSTRY			
E 101-43100-401		Repairs/Maint Buildings	\$20.00	ABR0299088	Pressure vessel
Total			\$20.00		
27921	01/17/22	MN VALLEY TESTING LABS			
E 602-49450-311		Analysis	\$161.81	1180443	Water Analysis
Total			\$161.81		
27922	01/17/22	NORTHERN SAFETY TECHNOLOGY INC			
E 101-42230-404		Repairs/Maint Machinery/	\$269.12	55023	CFD LED with Flashers
E 101-42230-404		Repairs/Maint Machinery/	\$209.56	55049	CFD LED Rechargeable
Total			\$478.68		
27923	01/17/22	JESSICA OBRIAN			
G 101-22000		Deposits	\$50.00		Deposit Refund
Total			\$50.00		
27924	01/17/22	PATRICIA QUINN			
G 101-22000		Deposits	\$50.00		Deposit Refund
Total			\$50.00		
27925	01/17/22	REPUBLIC SERVICES			
E 101-41940-384		Refuse/Garbage Disposal	\$252.57		PW Garbage
E 101-42210-384		Refuse/Garbage Disposal	\$160.87		CFD Garbage
E 101-45100-384		Refuse/Garbage Disposal	\$487.35		CCC Garbage
Total			\$900.79		
27926	01/17/22	STORMS WELDING & MFG. INC			
E 101-42230-404		Repairs/Maint Machinery/	\$200.04	63866	Cold Front E 11
E 101-43100-401		Repairs/Maint Buildings	\$316.09	63997	Grates Fire Station
E 101-43100-404		Repairs/Maint Machinery/	\$11.38	64009	Carriage Bolts & Nuts
E 101-45200-500		Capital Outlay (GENERAL	\$464.46	64051	Dog Park Garbage Can
Total			\$991.97		
27927	01/17/22	STRAIGHT UP SERVICES, INC			

CITY OF COLOGNE

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***Check Detail Register©**

Batch: 011722CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-404		Repairs/Maint Machinery/ Total	\$1,987.85 \$1,987.85	52089	Gen Set Repairs
27928	01/17/22	US BANK			
E 335-47000-610		Interest	\$74,287.50	2161246	2013A Bond Interest
E 335-47000-601		Debt Srv Bond Principal	\$495,000.00	2161246	2013A Bond Principal
E 335-47000-610		Interest	\$60,100.00	2185691	2020A Bond Interest
E 335-47000-601		Debt Srv Bond Principal	\$205,000.00	2185691	2020A Bond Principal
		Total	\$834,387.50		
27929	01/17/22	VERIZON WIRELESS			
E 101-42230-320		Communications (GENER	\$210.06		CFD Communication - january
		Total	\$210.06		
27930	01/17/22	VISA			
E 101-42230-312		Contractual Services	\$14.99		Annual Amazon Subscription
E 101-42230-404		Repairs/Maint Machinery/	\$66.94		CFD Batteries
E 101-42200-301		Auditing and Acct g Servic	\$55.39		Finance Charge
		Total	\$137.32		
		10100 Checking	\$883,638.25		

Fund Summary

10100 Checking

101 GENERAL FUND	\$18,168.26
335 2013A DEBT SERVICE	\$834,387.50
601 WATER FUND	\$4,465.66
602 SEWER FUND	\$26,306.52
603 STORM WATER FUND	\$310.31
	\$883,638.25

Clerk Treasurer

Date

City of Cologne Payroll					
17-Jan-23					
Employee					
IRS	1101	EFT	\$	16,383.49	January 17, 2023 Payroll
MN Department of Revenue	1102	EFT	\$	6,748.89	January 17, 2023 Payroll
PERA	1103	EFT	\$	1,227.64	January 17, 2023 Payroll
Deferred Compensation	1104	EFT	\$	3,412.94	January 17, 2023 Payroll
Health Savings Account	1105-1107	EFT	\$	305.46	January 17, 2023 Payroll
		EFT	\$	1,420.86	January 17, 2023 Payroll
		Total	\$	29,499.28	

Cologne Area Transportation Study

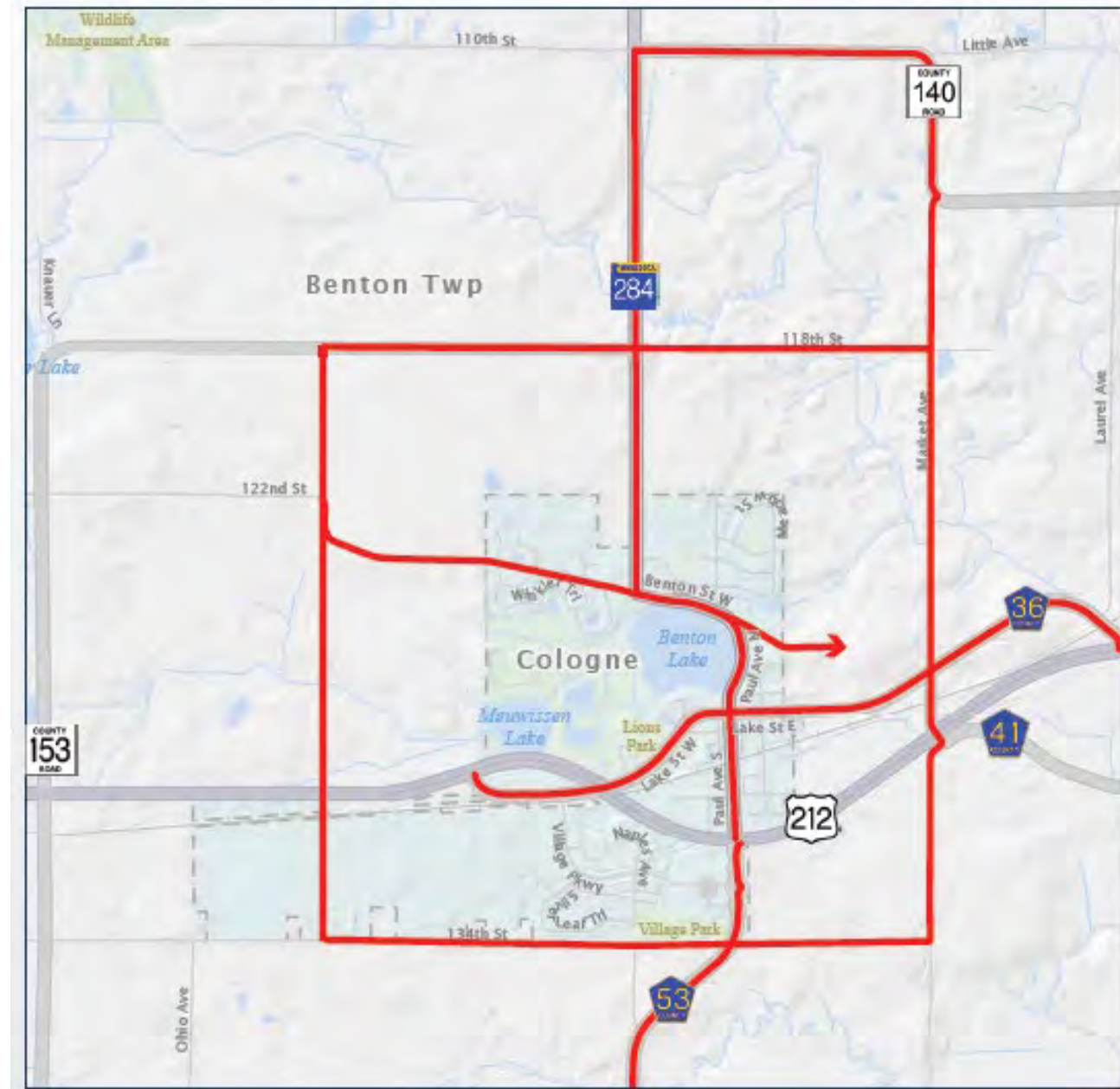
Planning Commission and City Council Update

Agenda

Agenda

- Open house materials
- Comments from meeting/on-line engagement
- Commission/council – additional input
- Next steps

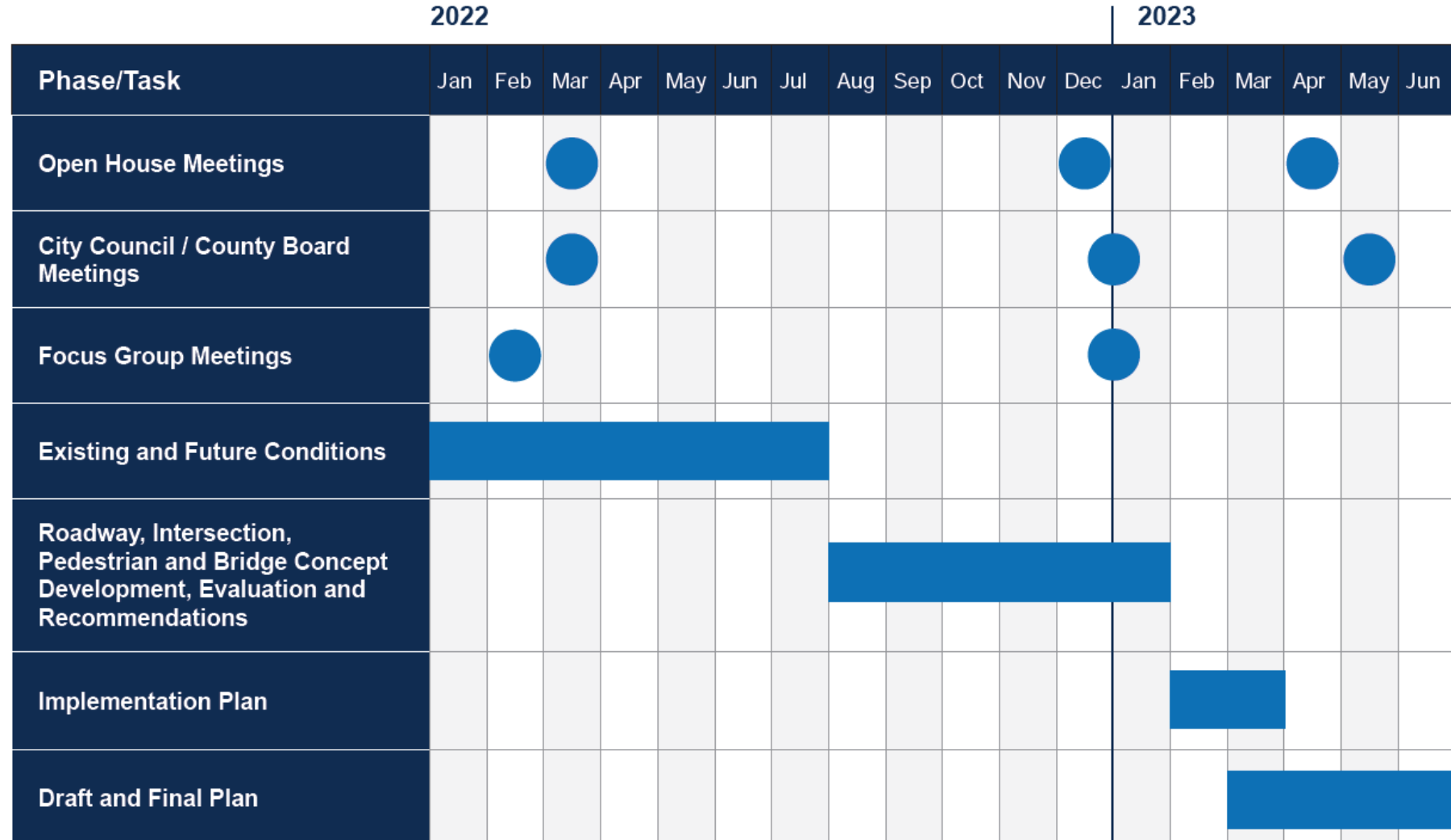
Study Area



Study Purpose

The purpose of this study is to better understand the transportation system in and around the city of Cologne to determine the long-term transportation system vision. The study will identify a set of short-, mid- and long-term improvements that can be phased in as development occurs and funding is secured.

Schedule



Vision & Goals

VISION

The future transportation network in the Cologne area will accommodate the continued development of the city of Cologne and surrounding areas as well as accommodate the safe and efficient movement of people and goods. The planned network will preserve important community and environmental resources and the quality of life that make this area a desirable place to live and conduct business.

GOALS

The goals for the Cologne Area Transportation Plan are intended to guide development of a transportation network that:

Promotes traffic safety for motorists and non-motorists

Supports existing and future mobility at the local and regional level

Provides a multimodal transportation network that supports healthy and livable communities

Supports local community and economic growth through the development and maintenance of the transportation network

Preserves important social, environmental, and economic resources

Uses sustainable funding sources to maintain and operate a transportation network that can be scaled and implemented based on the level and timing of future growth and development

Alternative Development and Evaluation

- Alternatives developed at a charrette meeting in summer of 2022
 - Used input from focus group meetings and open house meeting
- Alternatives revised by the technical advisory committee
- Alternatives evaluated using criteria based upon the study vision and goals
- Alternatives given a score for the various criteria

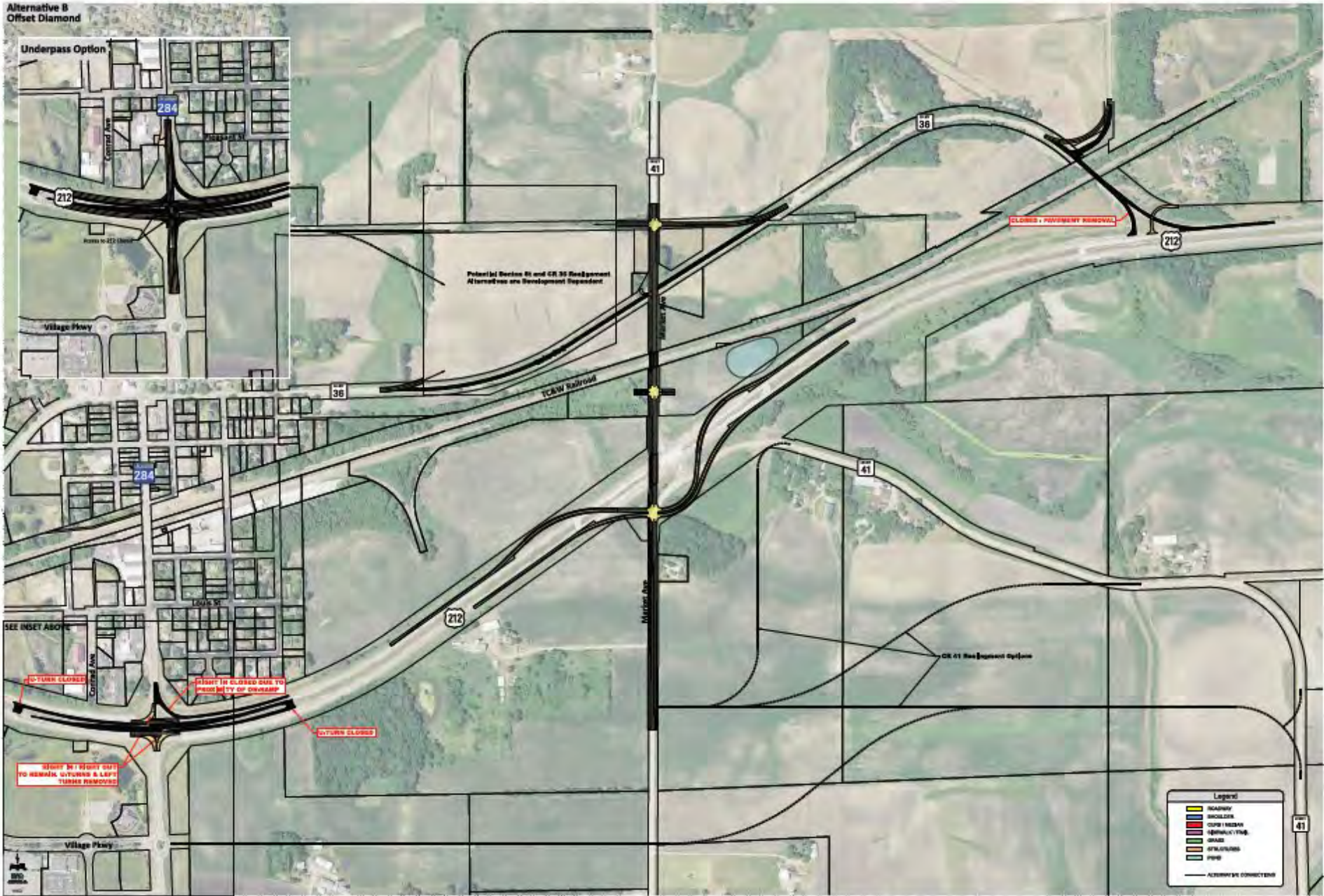
Key to Scores			
OVERALL SCORE —	OVERALL SCORE 0	OVERALL SCORE +	OVERALL SCORE ++
Does not meet measure	Minimally meets measure	Meets measure	Exceeds measure



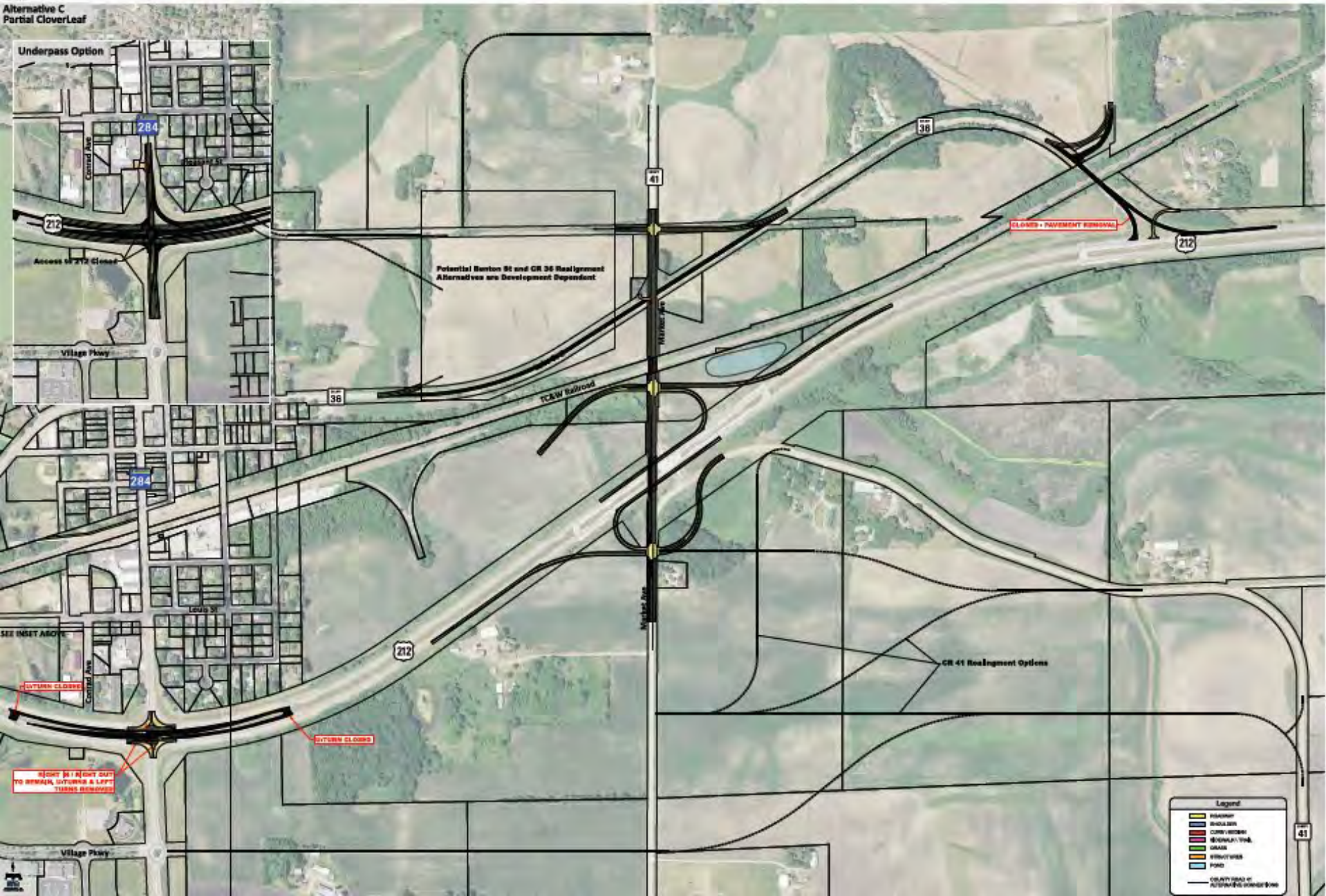
Market Avenue

- 4 alternatives developed/evaluated
 - Impacts TH 284/CH 53 and CSAH 36 (east) access points
- Alternatives C and D received most support
- Mix of support about an underpass or leaving some access at TH 284/CH 53

Market Avenue – Alternative B (offset)



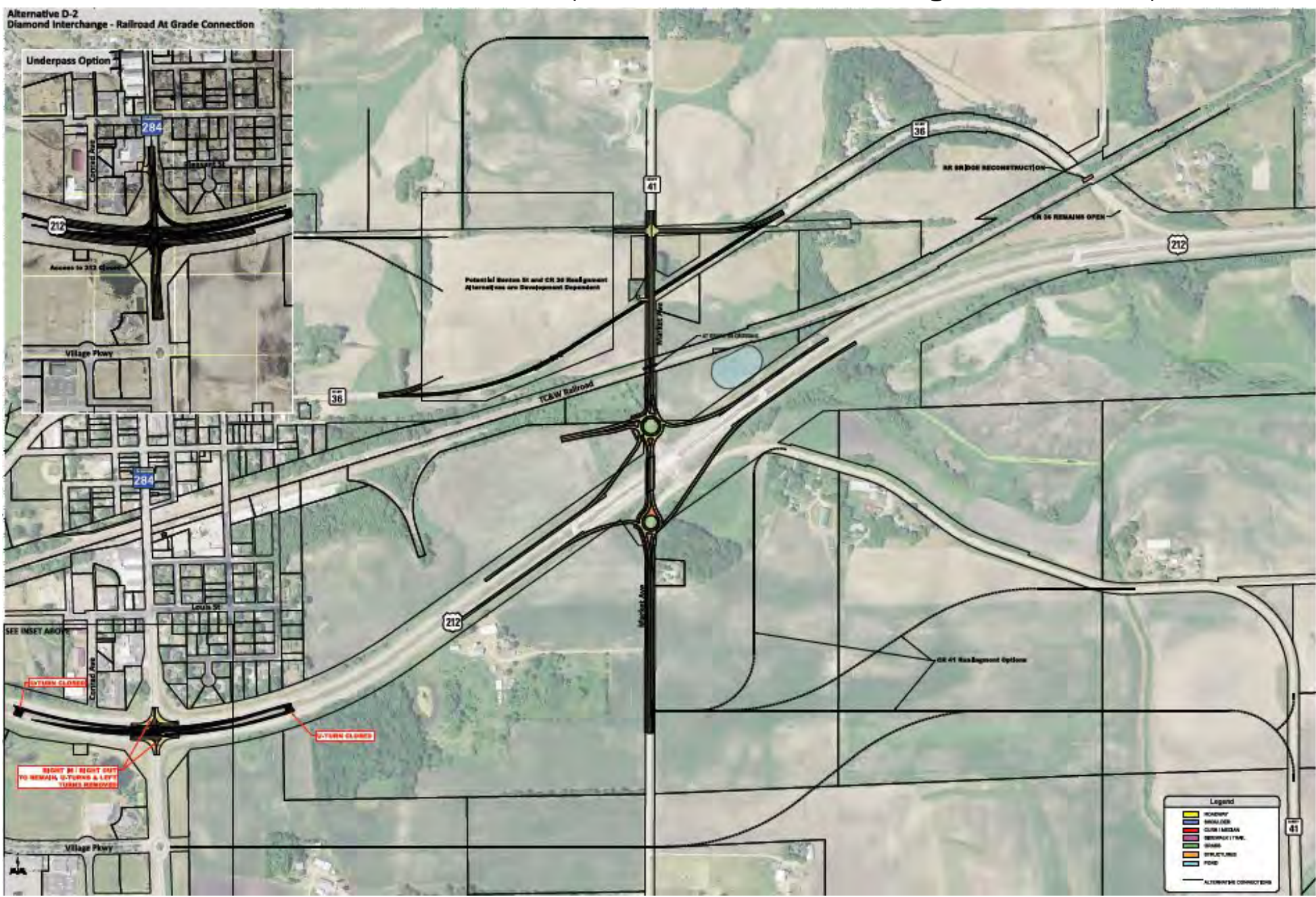
Market Avenue – Alternative C (partial clover)



Alternative D Diamond Interchange - Railroad Overpass



Market Avenue – Alternative D-2 (roundabout – with at-grade railroad)



CSAH 36 Trail/Sidewalk Extension

- People liked both concepts and many indicated that both should be pursued

CSAH 36 – Trail/Sidewalk



Trail

OVERALL SCORE
++

Scorecard

	User Safety	++
	Vehicle Mobility	N/A
	Support Multimodal Network	++
	Economic Growth	N/A
	Respect the Environment	++
	Financial Responsibility	++

Sidewalk

OVERALL SCORE
++

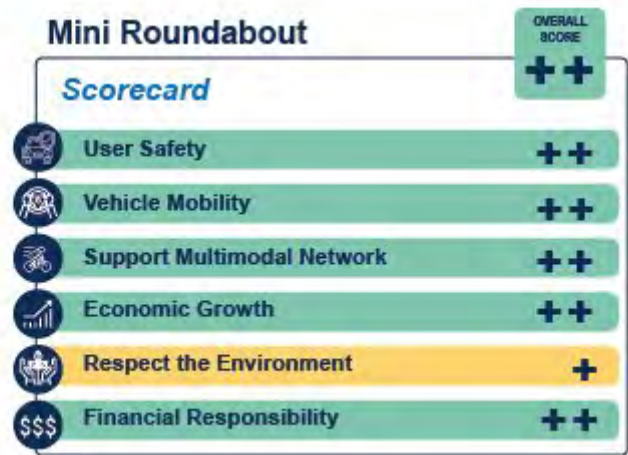
Scorecard

	User Safety	++
	Vehicle Mobility	N/A
	Support Multimodal Network	++
	Economic Growth	N/A
	Respect the Environment	++
	Financial Responsibility	+

TH 284 & Benton/122nd

- 3 alternatives developed
- Most support for a traditional roundabout, with mini roundabout also receiving additional support

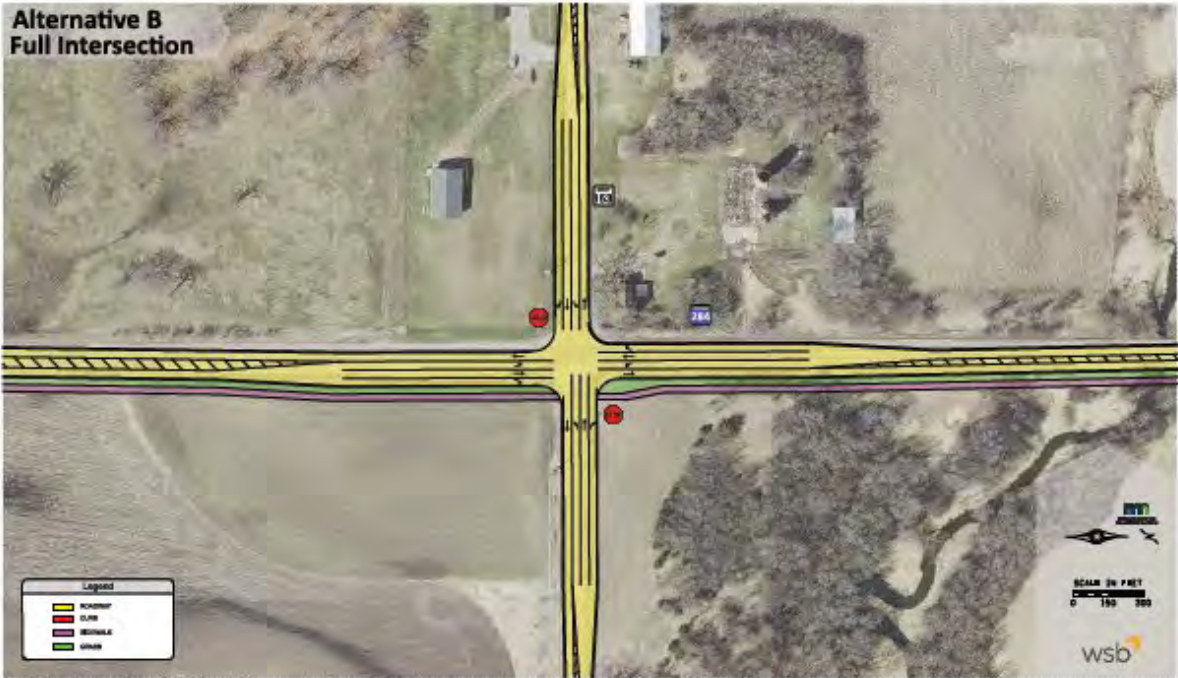
TH 284 & Benton/122nd Street – Alternatives A (mini roundabout), B (roundabout), and C (all-way stop)



TH 284 & CR 153/118th

- 2 alternatives developed for this intersection – roundabout and traditional intersection
- Substantial support for a roundabout at this location
- Some comments on concerns related to agricultural equipment

TH 284 & CR 153/118th – Alternatives A (roundabout) and B (traditional full intersection)



TH 284 North of 122nd

- 2 alternatives developed for the area between 122nd and CR 153/118th – divided and undivided roadway
- Mixed reaction – some favor divided; others favored undivided
- Concern about agricultural equipment mentioned

TH 284– Alternatives A (divided) and B (undivided)

Alternative A:



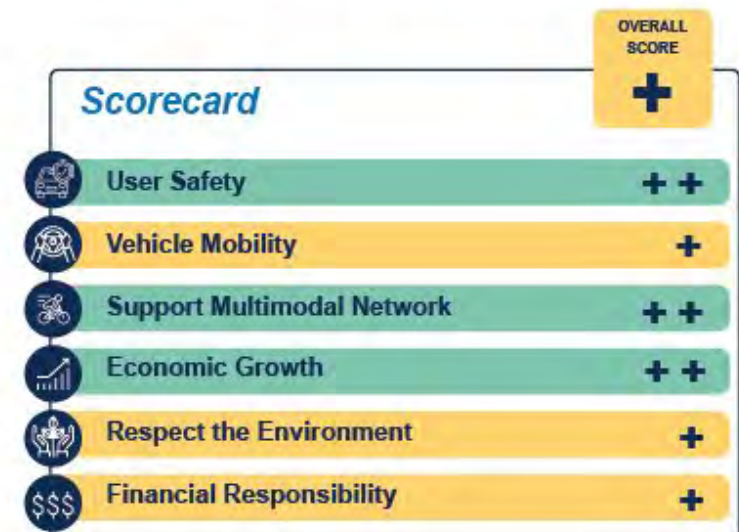
Alternative B:



Triangle Area – TH 284/Benton

- 5 alternatives developed for this area – 3 mini roundabouts and 2 more traditional intersections
- Support was varied, but generally favored having roundabouts vs. traditional intersections. Support for Alternatives A, B and C similar (alternative A received most support)
- General support for community garden – potential expansion plans

TH 284/Benton – Alternatives A (mini roundabout - center) and B (mini roundabout - west)



TH 284/Benton – Alternative C (mini roundabout - east)



Scorecard

OVERALL
SCORE



User Safety

++



Vehicle Mobility

++



Support Multimodal Network

++



Economic Growth

++



Respect the Environment

0



Financial Responsibility

0

TH 284/Benton – Alternatives D (T-intersection - skew) and E (T-intersection – less skew)



Public Comment - General

- Concern about accommodating agricultural equipment
- Concern about extension/connections with future development – near Market Avenue, south of TH 212, and Benton Street
- Concern about access to downtown depending upon what happens at Market Avenue – on the flip side, concern was identified for getting rid of a north-south connection if an underpass did not get built at TH 212/CH 53
- Appreciation for looking at the issues now before development happens

Discussion

Next Steps

- Collect comments on information presented
- Refine information based upon feedback
- Develop a draft implementation plan – identify alternatives for future consideration, identify potential timing of improvements, and identify responsible parties



A PROPOSAL FOR

Strategic Planning Process

FOR THE CITY OF COLOGNE

January 3, 2023



Jesse Dickson, City Administrator
City of Cologne
1211 Village Parkway
PO Box 120
Cologne, MN 55322

Re: Strategic Planning Process

Dear Jesse,

Thank you for reaching out and taking the time to talk regarding Cologne's desire to conduct a strategic planning process. It was a pleasure to talk with you and learn more about the Cologne community and organization.

After we talked, it became clear that the City of Cologne is looking to conduct a strategic planning process that incorporates aspects of team building, consensus around individual and group goals of the organization, and crafting specific priorities and strategies of focus for the City moving forward. By working with WSB, the City will reach its goal of having a report/document that clearly lays out the agreed upon priorities as well as incorporates strategy leaders and timelines.

Cologne will benefit from this partnership because of my experience as a public administrator and planning facilitator, as well as access to WSB's deep and talented pool of experienced municipal team members. If needed, I can tap into their experience, skills, and expertise from public engagement to community and economic development, planning, parks, infrastructure, and technology.

As outlined in the approach on page 6, the strategic planning process will be completed through a combination of individual meetings with each participant and 6 hours of group discussion and strategic conversations.

Thank you again for this opportunity. I look forward to continuing a lasting relationship with the City. If you have any questions, please contact me at bfischer@wsbeng.com or 651.485.1839.

Sincerely,

WSB

A handwritten signature in dark ink, appearing to read "Bart Fischer", with a stylized flourish at the end.

Bart Fischer
Project Manager



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Strategic Planning

Strategic Planning can mean something different to everyone. The process incorporates different themes with one rising to the top. No matter the theme, our goal is to help groups realize their potential for success.





Understanding

We understand that the City of Cologne is seeking to contract WSB and Bart Fischer to partner on a refresh of the City’s strategic planning process. This process will provide a framework for the leadership team to coalesce around by discussing and developing focused priorities and strategies for the organization to utilize as a roadmap for Cologne’s future.

As discussed, the process will contain a combination of individual introductory meetings with participants, along with 6 hours of facilitated group discussion. Areas of discussion and focus at this session will include team building, short presentations by the Mayor and City Council Members on their desires and goals for the future, and focusing priorities and strategies for the future. The individual meetings will take place by phone, virtual media (like Zoom) as directed by the participant. Exact dates and times will be determined for both individual meetings and the facilitated session.

It is also recommended that at the session, city staff provide the City Council with brief “state of the City and departments” presentations which will provide valuable background information needed to be strategic in these efforts and process.

We understand that the final work product will provide a summary and list of the goals, priorities, and discussion that the Cologne Leadership Team can use to choose strategy and priority leaders and timelines as well as utilize to guide the community’s future.

WORKFLOW

GATHER & LEARN	VISION & DISCUSSION	REVIEW & SUMMARIZE	FOLLOW UP
<ul style="list-style-type: none">Individual meetings with identified participantsReview existing mission, vision, prioritiesReview past planning processes and results	<ul style="list-style-type: none">6 hour facilitated discussionTeam buildingCouncil and staff presentationsDiscussion and prioritization of information gathered, strategies & prioritiesStrategy & priority leaders and timelines discussed/established	<ul style="list-style-type: none">Summarize and consolidate discussions, priorities and strategiesProvide a summary for creation of a road map	<ul style="list-style-type: none">Partner with the City throughout the year on the road map as needed

Approach

Bart will gather information and learn more about the community and organization by conducting individual meetings with participants, reviewing the existing mission, vision and priorities and reviewing the results of past planning processes.

The visioning process will incorporate a 6 hour facilitated discussion session. The session will include team building, Council and staff presentations, and prioritization of the gathered information, strategies, and priorities. Our designated public engagement lead, Hans Thomsen, will also be present at the facilitated discussion to provide an additional perspective on the discussions and summary document. The City of Cologne will benefit from the diverse perspective our WSB team brings to the table as both Bart and Hans have extensive experience in aligning the goals of the community and city staff, and finding ways to keep the community engaged as the City continues to build out this strategic plan.

After the facilitated discussions are complete, Bart will work with the city administrator to provide a summary of the discussions, strategies, and priorities from the visioning process in a form that is best for the city administrator, staff and Council to effectively create a work plan and road map for the City of Cologne.

Bart will work with the City Administrator throughout the year to evaluate the effective implementation of the road map. This effort will be beneficial for tracking progress and lessons learned and will set the table for the next strategic planning process.

DELIVERABLES

- A strategy and priority setting process for the City of Cologne that builds on the organization's strengths through a combination of individual meetings with participants, information sharing, team building, and issue identification, discussion, and prioritization.
- A 6 hour facilitated discussion session.
- A consolidated summary of the discussions, issues, strategies, and priorities in a format that can be easily used by the city to draft a road map for Cologne's future.



Key Personnel & Experience



Bart will work alongside the Council and staff to prioritize the issues, challenges, strategies, and priorities for the City of Cologne and help create a road map for the organization's future. By selecting WSB, you are also selecting the vast experiences of professionals in the areas of public engagement, planning, engineering, transportation, public works and technology. With a firm of over 650 staff, Bart can tap into our broad resource pool as needed to better serve the City of Cologne.



Bart Fischer, Strategic Planner/Project Manager

Bart Fischer has over two decades of experience in public administration. Throughout his tenure, he's worked in four Minnesota communities as the city or assistant city administrator. Bart joined our firm in 2019 as a senior public administrator and focuses on lending his public service expertise to our clients. Bart is well-known in our industry as a strategic leader with a passion for developing deep relationships with his partners and clients. Through this approach, he's worked with many communities to develop common themes and goals that support their missions and help better prepare them for future challenges.

SERVICE GROUP: Municipal

EDUCATION:
Masters of Public
and Non-Profit
Administration,
Metropolitan State
University, 2003

Bachelor of Arts, Social
Science, University of
Northwestern-St Paul,
1997

**MEMBERSHIPS &
RECOGNITIONS:**
ICMA & MCMA
Credentialed Manager
& Member

MCMA President

League of MN Cities
Member & Active
Committee Participant

Technology of
Participation (MnTOP)
Training

Experience

Bart has experience in and been a part of strategic planning sessions in every community he has worked. These processes have ranged from half-day sessions of facilitated discussion to multi-day retreats where mission, vision, priorities and goals were established. Bart's involvement in strategic planning processes, provide him with a unique perspective and ability to both facilitate strategic discussions while still understanding the needs, desires and emotions of the process participants. In addition, a significant portion of a city administrator/managers role is to facilitate and coalesce the individual priorities of the mayor/council and staff leadership team into a realistic direction for the City to pursue. Bart's experience as a city administrator will benefit the City in seeking a clear and efficient direction.

CITY STRATEGIC PLANNING EXPERIENCES:

CITY OF STILLWATER, MN

Facilitated and led the 2021 City of Stillwater Strategic Plan Update process, which consisted of individual meetings with participants, a 1/2 day of facilitated discussions, and the creation of a road map for the city that included strategies, priorities, strategy champions, and timelines.

CITY OF CARVER, MN

Facilitated and led the two day 2021 City of Carver Strategic Planning Effort with the city council and department heads.

CITY OF FAIRMONT, MN

Facilitated and led the 2021 City of Fairmont Strategic Planning Process with the city council and staff leadership team.

CITY OF JORDAN, MN

Facilitated and led a multi-day Strategic Planning Effort with the city council and department heads in Jordan.



Hans Thomsen

PUBLIC ENGAGEMENT LEAD



Hans brings more than 15 years of experience building intentional relationships and crafting messages that resonate with stakeholders. He has worked in rural and urban communities and can clearly articulate complex issues while building trust in a short period of time. Hans has extensive volunteer management and project management experience, leading cross-department teams to analyze information, create programs and develop engaging outreach efforts. He has been involved with the Minneapolis Chamber of Commerce for the past 7 years and has served as the Co-Chair of Leadership Twin Cities, a program focused on promoting opportunities for economic development and infrastructure investment in the region. Hans is skilled at community outreach and engagement with a particular ability to develop strategic communications which drive results.

SERVICE GROUP:
Public Engagement

EDUCATION:
Bachelor of Arts,
Communications and
Political Science, Concordia
College, 2004

The Pointes at Cedar | Monticello, MN

CLIENT: CITY OF MONTICELLO

PROJECT DURATION: 2021 - CURRENT

The City of Monticello is planning for the development of a large land area in the core of city. When completed, the project will have transformed vacant land into a vibrant, community wide destination. This new area will have a lake at its center, which will provide for public recreation and green space, with businesses and residential living around the perimeter. Hans, together with the WSB team, is facilitating outreach to the community to gather input on what people would like to see included in this new public space. Public engagement efforts have included convening an advisory committee, developing visually appealing materials to inform the public about the project and planning for opportunities to get feedback from residents of Monticello.

11th Street Underpass and Hwy 10/75 Reconstruction | Moorhead, MN

CLIENT: MNDOT

PROJECT DURATION: 2022 - CURRENT

Hans is leading engagement and communications efforts for both the 11th Street Underpass and the 10/75 Reconstruction projects in Moorhead. These projects seek to add an underpass that will allow traffic, pedestrians and bicyclists to continue to move through Moorhead safely when trains are passing through town and to reimagine the Hwy 10/75 corridor as a more welcoming, multimodal corridor for the region. As part of these efforts, he has been in direct contact with key stakeholders, including MetroCOG, Downtown Moorhead Inc. and the Moorhead Business Association, hear their concerns, identify opportunities to collaborate and leverage their networks to advance both projects. Engagement activities have included public open houses, developing communications materials that effectively communicate the need for and desired outcomes of these projects as well as creating interactive online feedback opportunities.

Rethinking I-94 Phase 2 | Minneapolis to St. Paul, MN

CLIENT: MNDOT METRO

PROJECT DURATION: 2019 - CURRENT

Hans is providing engagement and communications support on this project. Rethinking I-94 is a long-term effort to improve MnDOT's engagement and relationship with the communities in a 15-mile study area between St. Paul and Minneapolis. With a focus on easier, safer travel in the corridor, Rethinking I-94 intends to reconnect neighborhoods, revitalize communities and ensure residents have a meaningful voice in transportation decisions that affect their lives. Hans has been part of the team working to engaging the communities along I-94 and has assisted with Community Leader, PAC and PMT meetings.



Proposed Fee

WSB and Bart will provide the services as outlined in our approach and deliverables. Our budget was developed based on our understanding of the scope and experience with working in a similar capacity.

We estimate a lump-sum fee of **\$10,500**.



**City of Cologne
December 2022**



Carver County Sheriff's Office
Monthly Calls for Service
From: 12/01/2022 To: 12/31/2022

Cologne City

Patrol

Non Criminal

Abuse/Neglect (Info Only)	1
Alarm	2
Domestic	2
Fire Call Sheriff Responded	1
Medical No Sheriff Response	1
Medical Sheriff Responded	4
Misc Non-criminal	5
Open Door	1

Total Non Criminal:	17
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Traffic

Driving Complaint	2
Pd Accident	1
Traffic - Misc	7
Traffic Stop	14

Total Traffic:	24
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Total Patrol: 41

Administrative

Administrative

GunPermit-Acquire	1
GunPermit-CarryNew	4

Total Administrative:	5
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Total Administrative: 5

Total Cologne City: 46



Carver County Sherff's Office

Traffic Citation Summary

From: 12/01/2022 To: 12/31/2022

Cologne City

Expired Tabs:	1
H&R Property Damage Accident:	1
No MV Insurance:	1
No Proof Of Insurance:	1
Snowbird / Winter Parking:	2
Total Cologne City:	6



Carver County Sheriff's Office
Verbal Warnings
From: 12/01/2022 to 12/31/2023

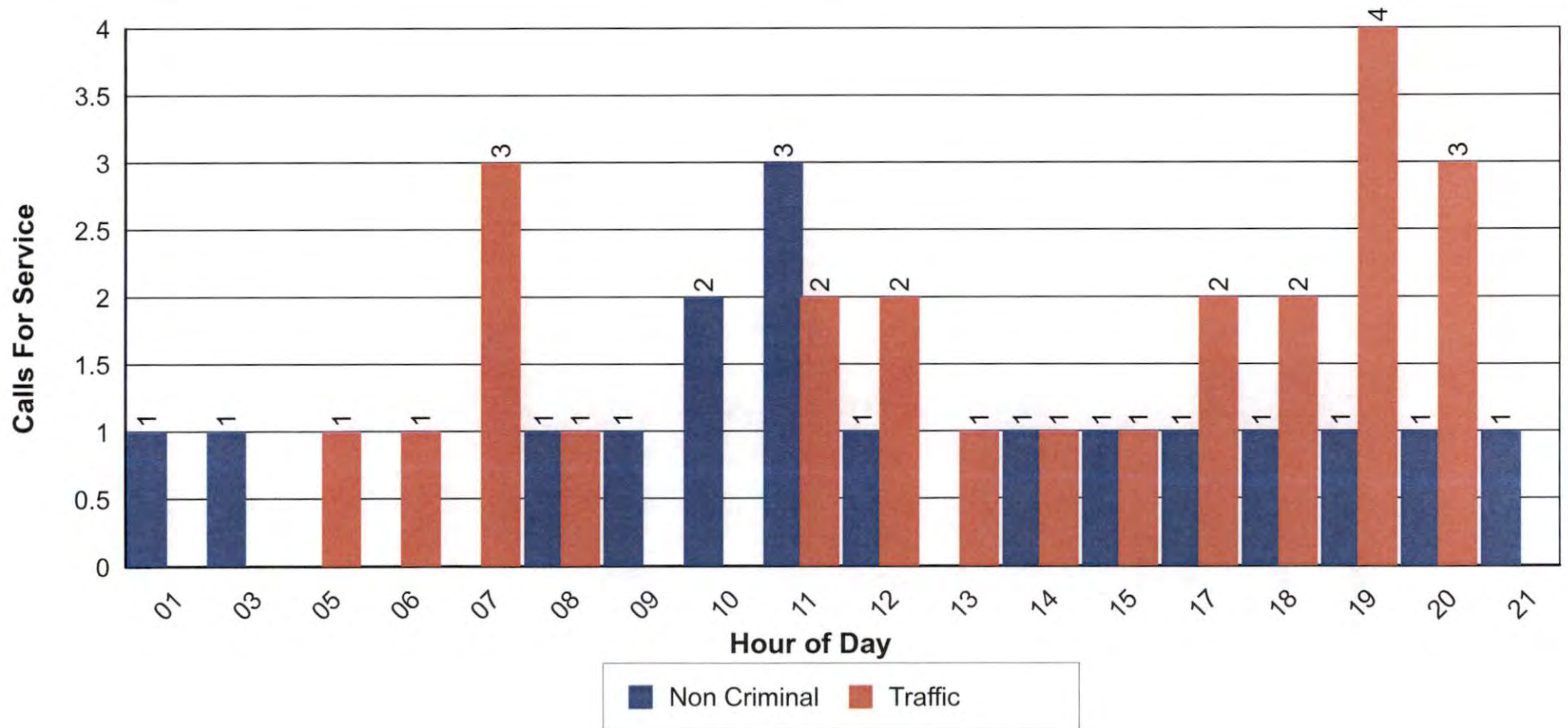
Cologne City

Driving Complaint:	2
Traffic Stop:	13
Grand Total Verbal Warnings:	15



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 12/01/2022 To: 12/31/2022

Cologne City

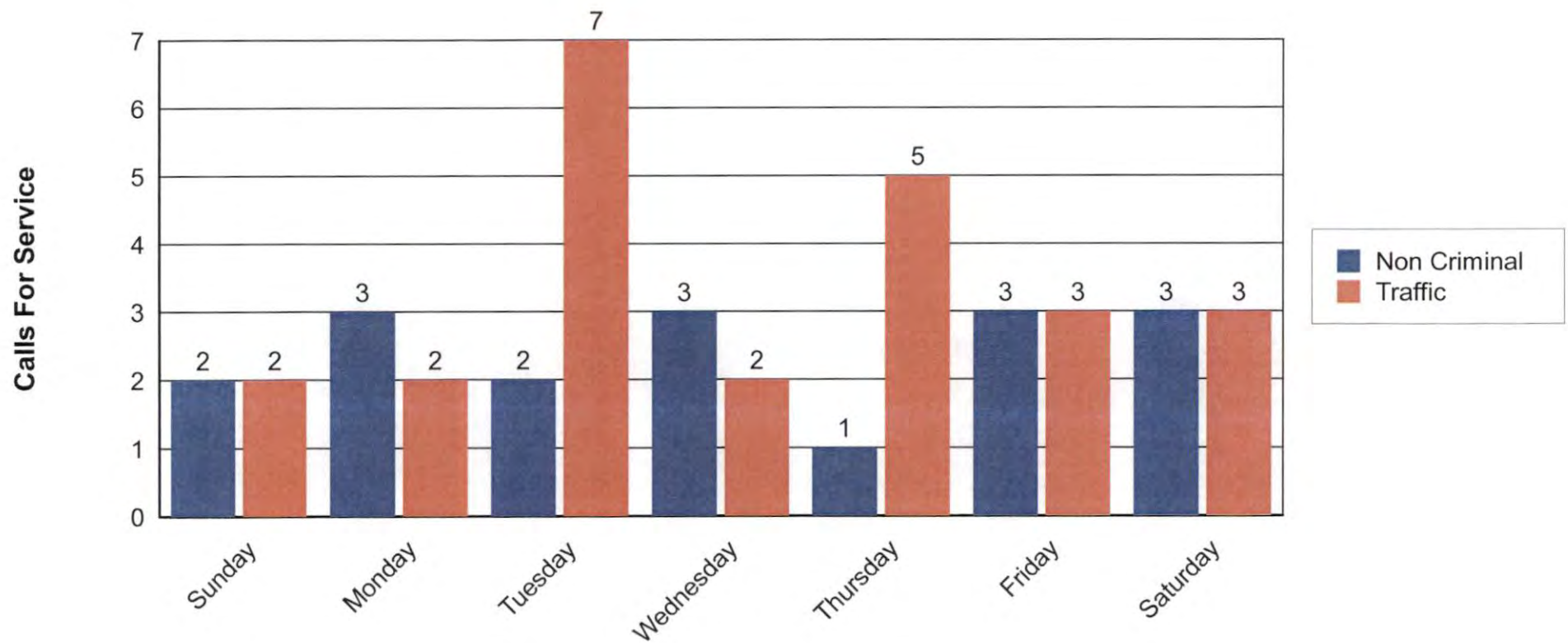


Total Cologne City: 41



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity
From: 12/01/2022 To: 12/31/2022

Cologne City

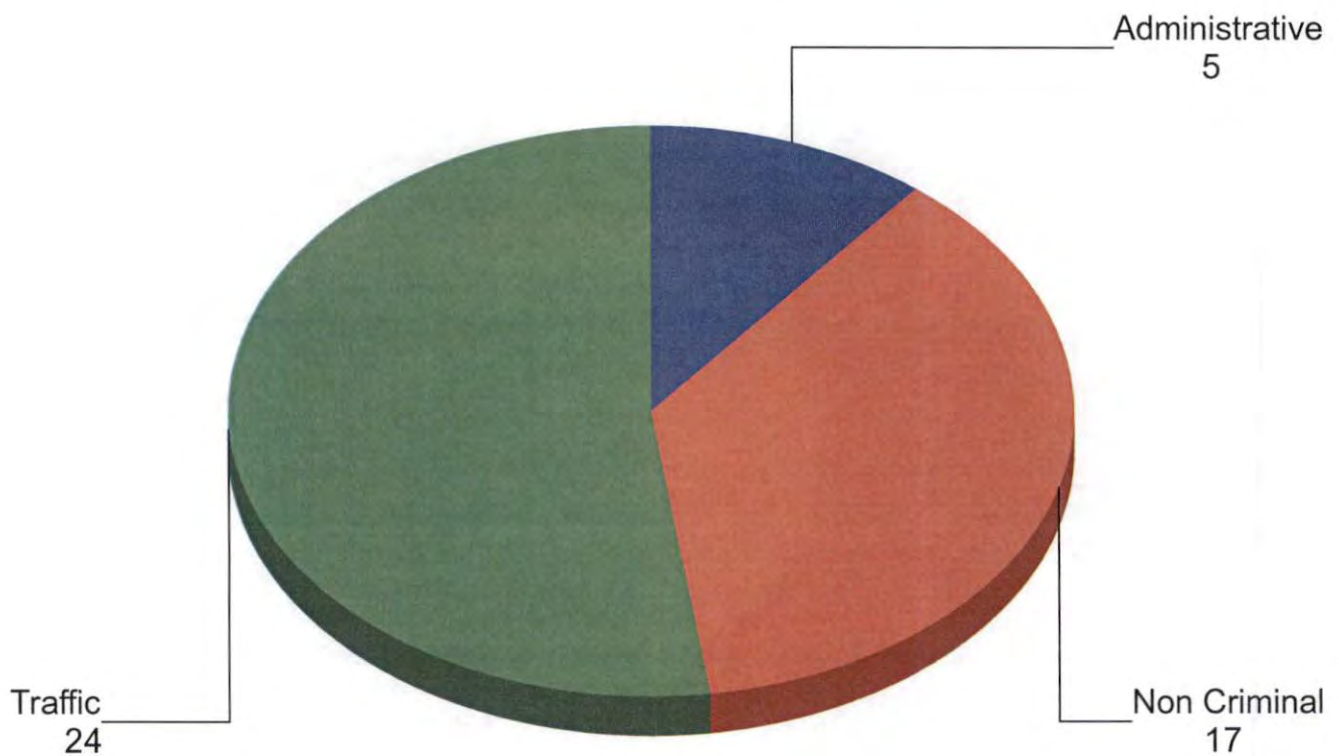


Total Cologne City: 41



Carver County Sheriff's Office
Monthly Calls for Service
From: 12/01/2022 To: 12/31/2022

Cologne City



Total Non Criminal:	17
Total Traffic:	24
Total Administrative:	5

Total Cologne City: 46