



City Council Meeting Agenda

Monday, May 2, 2022 7:00 PM

Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein

Councilmember: Carol Szaroletta

Councilmember: Sarah Bruss

Councilmember: Rachel Lenzen

Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

- 1. CALL MEETING TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPT AGENDA**
- 4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**
- 5. ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. **April 11, 2022 City Council Workshop Minutes**
- b. **April 14, 2022 City Council Special Meeting Minutes**
- c. **April 18, 2022 City Council Minutes**
- d. **May 2, 2022 Check Summary Register**
- e. **April 26, 2022 Payroll Summary**
- f. **Corral Bar and Grill Liquor License Renewal**

6. OLD COUNCIL BUSINESS

7. NEW COUNCIL BUSINESS

- a. Playhouse St W Alley Paving
- b. 122nd Street Chip Sealing
- c. Easement Encroachment Agreement

8. BOARD REPORTS

9. ANNOUNCEMENTS

10. ITEMS REMOVED FROM THE CONSENT AGENDA

11. ADJOURN

CALENDAR OF EVENTS/MEETINGS

May 16	Monday	6:00PM Planning Commission Special Meeting
May 16	Monday	7:00PM City Council Meeting
May 30	Monday	Memorial Day – Offices Closed



City Council Workshop Minutes

Monday, April 11, 2022 5:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

Mayor Lein called the workshop to order. Councilmembers Bruss, Lenzen and Szaroletta were present. Also present were City Attorneys Kelly Dohm and Jacob Saufley, City Administrator Jesse Dickson and City Clerk Michelle Morrison. Councilmember Kells was available on phone and did not participate.

Attorney Dohm explained to the Council that the purpose of the meeting was to get direction from the Council on how the city would like the City Attorney to respond to the demand letter received from Attorney Robert Bauer, on behalf of his client Nancy Williams, seeking to compel the City to enforce alleged zoning code violations at 180 Adams Avenue South.

Attorney Saufley reviewed the recent history of the property at 180 Adams Avenue South with the Council. Attorney Dohm reviewed the letter from Attorney Bauer and her subsequent conversation with Attorney Bauer. Attorney Dohm stated that because the letter contained a possible threat of litigation and her conversation with Attorney Bauer indicated that litigation was a conditional outcome, it was her recommendation to close the meeting to discuss litigation strategy.

Mayor Lien stated that the meeting will close pursuant to Minnesota Statute 13D.05 under the attorney client privilege to discuss the City's response to a demand letter sent by an attorney representing Nancy Williams regarding decisions previously made by the City with regard to property at 180 Adams Avenue South. Motion by Councilmember Szaroletta to close the meeting, second by Councilmember Bruss. Motion carried 4-0. Councilmember Kells left the meeting and did not participate.

The Council came out of closed session. Councilmember Bruss recommended an instruction to the planning commission to review for approval a new site plan for property located at 180 Adams Avenue South, second by Councilmember Lenzen. Motion carried 4-0. Councilmember Kells was absent. Councilmember Bruss recommended to instruct the City Attorney to respond to the legal demand letter drafted by Attorney Bauer on behalf of Nancy Williams, second by Councilmember Lenzen. Motion carried 4-0. Councilmember Kells was absent.

There being no further business Mayor Lein looked for a motion to adjourn the workshop. Councilmember Bruss made the motion to adjourn the workshop, second by Councilmember Lenzen. Motion carried 4-0.

Respectfully Submitted:

Attest:

Michelle M Morrison

City Clerk

Matt Lein

Mayor



City Council Minutes

Thursday, April 14, 2022 9:00 AM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

Mayor Lein called the meeting to order at 9:00 AM. Councilmembers Bruss and Szaroletta were present. Also present were City Attorneys Kelly Dohm and Jake Saufley and City Clerk Michelle Morrison. Councilmembers Kells and Lenzen were absent.

Attorney Dohm introduced the legal demand letter dated March 22, 2022 from Attorney Robert Bauer on behalf of his client Nancy Williams alleging zoning code violations at 180 Adams Avenue South. Attorney Saufley reviewed the legal demand letter and provided a review of the recent history of the property at 180 Adams Avenue South. .

Councilmember Bruss made a motion to instruct the planning commission to review for approval a new site plan for property located at 180 Adams Avenue South, second by Councilmember Szaroletta. Motion carried 3-0. Councilmembers Lenzen and Kells were absent. Councilmember Bruss made a motion to instruct the City Attorney to respond to the legal demand letter alleging zoning code violations drafted by Attorney Bauer on behalf of his client Nancy Williams, second by Councilmember Szaroletta. Motion carried 3-0. Councilmembers Lenzen and Kells were absent.

There being no further business Mayor Lein looked for a motion to adjourn the meeting. Councilmember Szaroletta made a motion to adjourn at 9:12 AM, second by Councilmember Bruss. Motion carried 3-0.

Respectfully Submitted:

Attest:

Michelle M Morrison

City Clerk

Matt Lein

Mayor



City Council Meeting Minutes

Monday, April 18, 2022 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bruss Kells, and Szaroletta were present. Also present were City Administrator Jesse Dickson and City Clerk Michelle Morrison. Councilmember Lenzen was absent.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

The April 11 council workshop minutes and the April 14 council special meeting minutes were removed from the agenda. Motion by Councilmember Szaroletta to adopt the revised agenda, second by Councilmember Bruss. Motion carried 4-0.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. April 4, 2022 City Council Minutes**
- b. April 18, 2022 Check Summary Register**
- c. April 12, 2022 Payroll Summary**
- d. Q1 2022 Cologne Fire Department Payroll Summary**

Motion by Councilmember Kells to adopt the consent agenda, second by Councilmember Bruss. Motion carried 4-0.

6. OLD COUNCIL BUSINESS

7. NEW COUNCIL BUSINESS

i. Overline & Son Jetting and Televising Quote

Administrator Dickson reviewed the estimate and proposed scope of the vactor and televising services received from Overline & Son. Motion by Councilmember Kells to accept the bid from Overline & Son for jetting and televising, second by councilmember Bruss, motion carried 4-0.

8. BOARD REPORTS

a. March 2022 Sheriff's Report

9. ANNOUNCEMENTS

Administrator Dickson discussed upgrading the council Chrome Books and the city staff laptops.

10. ITEMS REMOVED FROM THE CONSENT AGENDA

11. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 7:22PM, second by Councilmember Kells. Motion carried 4-0.

Respectfully Submitted:

Attest:

Michelle M Morrison

City Clerk

Matt Lein

Mayor

CITY OF COLOGNE

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***Check Summary Register©**

Batch: 050222CR

	Name	Check Date	Check Amt	
10100	Checking			
27174	ADAM'S PEST CONTROL, INC	5/2/2022	\$114.52	Quarterly Maintenance Q1
27175	AFLAC	5/2/2022	\$212.70	January Employee Insurance
27176	BDS LAUNDRY	5/2/2022	\$319.18	CFD Washer Repairs
27177	CARVER COUNTY	5/2/2022	\$200.00	Liquor License Investigation
27178	CENTERPOINT	5/2/2022	\$1,165.97	304 Louis St
27179	CLEARSOFT	5/2/2022	\$166.87	CFD Repairs to Brine Tank
27180	DAVIS EQUIPMENT CORPORATI	5/2/2022	\$50.46	PW Mower Repairs
27181	ECM PUBLISHERS, INC.	5/2/2022	\$532.00	NYA Guide
27182	BAILEY EDBLOM	5/2/2022	\$50.00	Deposit Refund
27183	GILBERT MECHANICAL CONTRA	5/2/2022	\$5,583.00	New Compressor CCC
27184	GRAINGER	5/2/2022	\$56.82	Fuses
27185	Hilgers Plumbing, Heating &	5/2/2022	\$900.00	Blower Wheel and Motor
27186	JOSTAN SERVICES, INC.	5/2/2022	\$1,463.99	CCC Cleaning - JAN
27187	LEAGUE OF MINNESOTA CITIES	5/2/2022	\$40.00	Safety & Loss Control Workshop B. Vos
27188	LOFFLER-131511	5/2/2022	\$61.65	Monthly Copier Lease April
27189	MELCHERT, HUBERT,SJODIN, P	5/2/2022	\$10,567.10	Winkler Crossing 4th Addn
27190	METRONET	5/2/2022	\$173.42	Phones
27191	MIDWEST AQUA CARE	5/2/2022	\$685.00	Annual Summer Benton Lake Pump
27192	MN VALLEY ELECTRIC COOPER	5/2/2022	\$111.16	2140 N Village Parkway
27193	MN VALLEY TESTING LABS	5/2/2022	\$337.00	Water Analysis
27194	NCPERS Group Life Ins	5/2/2022	\$96.00	Employee Life Insurance - May
27195	OVERLINE & SONS, INC.	5/2/2022	\$4,198.00	Vactor Services
27196	QUALITY FLOW SYSTEMS, INC	5/2/2022	\$750.00	Service Check Lift Stations
27197	SECURITY BANK	5/2/2022	\$2,710.39	Office Supplies
27198	USA BLUE BOOK	5/2/2022	\$352.04	PW
27199	XCEL ENERGY	5/2/2022	\$10,825.96	701 Lake St W
Total Checks			\$41,723.23	

Clerk Treasurer

Date

FILTER: ((([Act Year]='2022' and [period] in (5))) and (Source in ('050222CR')))

CITY OF COLOGNE

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***Check Detail Register©**

Batch: 050222CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
27174	05/02/22	ADAM'S PEST CONTROL, INC			
E 101-45100-401		Repairs/Maint Buildings	\$114.52	3437903	Quarterly Maintenance Q1
		Total	\$114.52		
27175	05/02/22	AFLAC			
E 101-41400-130		Employer Paid Ins (GENE	\$41.52		January Employee Insurance
G 101-21705		Aflac	\$129.66		January Employee Insurance
E 602-49450-130		Employer Paid Ins (GENE	\$20.76		January Employee Insurance
E 601-49400-130		Employer Paid Ins (GENE	\$20.76		January Employee Insurance
		Total	\$212.70		
27176	05/02/22	BDS LAUNDRY			
E 101-42230-404		Repairs/Maint Machinery/	\$319.18	0186458	CFD Washer Repairs
		Total	\$319.18		
27177	05/02/22	CARVER COUNTY			
E 101-42110-310		Other Professional Servic	\$200.00	SHERI00362	Liquor License Investigation
		Total	\$200.00		
27178	05/02/22	CENTERPOINT			
E 101-45200-383		Gas Utilities	\$241.16		107 John Ave
E 101-43100-383		Gas Utilities	\$16.80		306 Playhouse
E 101-43100-383		Gas Utilities	\$451.82		304 Louis St
E 101-42210-383		Gas Utilities	\$456.19		110 Louis St
E 602-49470-383		Gas Utilities	\$0.00		105 Benton St
E 601-48930-383		Gas Utilities	\$0.00		2224 Naples
		Total	\$1,165.97		
27179	05/02/22	CLEARSOFT			
E 101-42210-401		Repairs/Maint Buildings	\$166.87		CFD Repairs to Brine Tank
		Total	\$166.87		
27180	05/02/22	DAVIS EQUIPMENT CORPORATION			
E 101-45200-404		Repairs/Maint Machinery/	\$50.46	15540	PW Mower Repairs
		Total	\$50.46		
27181	05/02/22	ECM PUBLISHERS, INC.			
E 101-41400-350		Print/Publications (GENE	\$270.00	887526	NYA Guide
E 101-41400-350		Print/Publications (GENE	\$262.00	887527	Advertise Summer Help
		Total	\$532.00		
27182	05/02/22	BAILEY EDBLOM			
G 101-22000		Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
27183	05/02/22	GILBERT MECHANICAL CONTRACTOR			
E 101-45100-401		Repairs/Maint Buildings	\$5,583.00	216521	New Compressor CCC
		Total	\$5,583.00		
27184	05/02/22	GRAINGER			

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***Check Detail Register©**

Batch: 050222CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-404		Repairs/Maint Machinery/ Total	\$56.82 \$56.82	9280610875	Fuses
27185	05/02/22	Hilgers Plumbing, Heating &			
E 101-43100-401		Repairs/Maint Buildings Total	\$900.00 \$900.00	14786	Blower Wheel and Motor
27186	05/02/22	JOSTAN SERVICES, INC.			
E 101-45100-401		Repairs/Maint Buildings	\$1,128.00	8298	CCC Cleaning - JAN
E 101-45100-223		Building Repair Supplies Total	\$335.99 \$1,463.99	8298	Building Supplies
27187	05/02/22	LEAGUE OF MINNESOTA CITIES			
E 101-43100-331		Travel/Education Expense	\$20.00	363023	Safety & Loss Control Workshop B. Vos
E 101-41400-331		Travel/Education Expense Total	\$20.00 \$40.00	363113	J.D. Safety and Loss Control Workshop
27188	05/02/22	LOFFLER-131511			
E 101-41400-404		Repairs/Maint Machinery/ Total	\$61.65 \$61.65	4009096	Monthly Copier Lease April
27189	05/02/22	MELCHERT, HUBERT,SJODIN, PLLP			
E 101-41630-304		Legal Fees	\$413.40	161335	304 Benton
E 101-41600-304		Legal Fees	\$366.60	161337	Misc
E 101-41600-304		Legal Fees	\$4,704.50	161338	Winkler Crossing 4th Addn
E 101-41600-304		Legal Fees	\$1,096.80	161339	STARS ELC
E 101-41600-304		Legal Fees	\$3,463.20	161340	Legal Fees Related to N. Williams
E 101-41600-304		Legal Fees Total	\$522.60 \$10,567.10	161341	413 Paul
27190	05/02/22	METRONET			
E 101-43100-320		Communications (GENER Total	\$173.42 \$173.42		Phones
27191	05/02/22	MIDWEST AQUA CARE			
E 101-45200-310		Other Professional Servic Total	\$685.00 \$685.00	1301	Annual Summer Benton Lake Pump
27192	05/02/22	MN VALLEY ELECTRIC COOPERATIVE			
E 602-49470-381		Electric Utilities	\$69.74		2140 N Village Parkway
E 101-43160-381		Electric Utilities Total	\$41.42 \$111.16		2043 Village Parkway Light
27193	05/02/22	MN VALLEY TESTING LABS			
E 602-49450-311		Analysis	\$168.50	1138450	Water Analysis
E 602-49450-311		Analysis Total	\$168.50 \$337.00	1139414	Water Analysis
27194	05/02/22	NCPERS Group Life Ins			
E 101-41400-130		Employer Paid Ins (GENE	\$48.00		Employee Life Insurance - May
E 601-49400-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - May

CITY OF COLOGNE

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***Check Detail Register©**

Batch: 050222CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - May
E 101-43100-130		Employer Paid Ins (GENE	\$16.00		Employee Life Insurance - May
		Total	\$96.00		
27195	05/02/22	OVERLINE & SONS, INC.			
E 602-49450-312		Contractual Services	\$2,755.50	1065	Vactor Services
E 602-49450-312		Contractual Services	\$1,442.50	1072	Vactor Services
		Total	\$4,198.00		
27196	05/02/22	QUALITY FLOW SYSTEMS, INC			
E 602-49450-404		Repairs/Maint Machinery/	\$750.00	42771	Service Check Lift Stations
		Total	\$750.00		
27197	05/02/22	SECURITY BANK			
E 101-41400-200		Office Supplies (GENERA	\$10.16		Office Supplies
E 101-41400-200		Office Supplies (GENERA	\$128.24		Permits
E 101-41400-200		Office Supplies (GENERA	\$16.07		Office Supplies
E 101-46200-430		Miscellaneous (GENERAL	\$42.48		Senior Treats
E 101-42400-433		Dues and Subscriptions	\$1,712.25		1st Qtr Surcharges
E 101-41400-331		Travel/Education Expense	\$134.30		JD MCMA Conference
E 101-41400-207		Computer Software/Hardw	\$54.73		Monthly Adobe Subscription
E 101-41400-331		Travel/Education Expense	\$335.00		Splash Pad Operator Training
E 101-45200-384		Refuse/Garbage Disposal	\$38.32		PW Supplies
E 101-45200-384		Refuse/Garbage Disposal	\$59.09		PW Supplies
E 101-45200-430		Miscellaneous (GENERAL	\$179.75		Flags
		Total	\$2,710.39		
27198	05/02/22	USA BLUE BOOK			
E 602-49450-210		Operating Supplies (GEN	\$352.04	937532	PW
		Total	\$352.04		
27199	05/02/22	XCEL ENERGY			
E 101-41940-381		Electric Utilities	\$78.11		701 Lake St W
E 101-42210-381		Electric Utilities	\$0.00		Louis Hall
E 101-43100-381		Electric Utilities	\$0.00		Storage Shed / PW Facility
E 101-43160-381		Electric Utilities	\$0.00		1108 Village Pkwy Street Light / Street Light
E 101-45200-381		Electric Utilities	\$0.00		3002 Gold Nuggett Dr / Lions Park Tennis Courts
E 601-49400-381		Electric Utilities	\$2,697.85		2224 Naples
E 602-49450-381		Electric Utilities	\$0.00		WWTP
E 602-49470-381		Electric Utilities	\$0.00		115 Paul Ave S / Lift Stations
E 101-45100-381		Electric Utilities	\$0.00		Cologne Community Center
E 101-41940-381		Electric Utilities	\$14.48		PW Maintenance Bldg
E 101-42210-381		Electric Utilities	\$415.41		Louis Hall
E 101-43100-381		Electric Utilities	\$300.56		PW Facility
E 101-43160-381		Electric Utilities	\$1,602.70		Street Light
E 101-45200-381		Electric Utilities	\$104.52		Lions Park Tennis Courts
E 601-49400-381		Electric Utilities	\$240.61		Water Tower and Wells
E 602-49450-381		Electric Utilities	\$4,814.62		WWTP
E 602-49470-381		Electric Utilities	\$557.10		Lift Stations
E 101-45100-381		Electric Utilities	\$0.00		Cologne Community Center

CITY OF COLOGNE

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***Check Detail Register©**

Batch: 050222CR

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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		Total	\$10,825.96		
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		10100 Checking	\$41,723.23		
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Fund Summary**10100 Checking**

101 GENERAL FUND	\$27,575.93
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601 WATER FUND	\$2,975.22
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602 SEWER FUND	\$11,172.08
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	\$41,723.23
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Clerk Treasurer

Date

City of Cologne Payroll
26-Apr-22

Employee		EFT	\$	11,007.65	April 26, 2022 Payroll
IRS	948E	EFT	\$	4,084.01	April 26, 2022 Payroll
MN Department of Revenue	949E	EFT	\$	702.27	April 26, 2022 Payroll
PERA	950E	EFT	\$	2,295.57	April 26, 2022 Payroll
		Total	\$	18,089.50	



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: CMBS License Period Ending: 6/30/2022 Iden: 75830
Issuing Authority: Cologne
Licensee Name: Cologne Corral LLC
Trade Name: Corral Bar & Grill
Address: 505 Lake St W
Cologne, MN 55322
Business Phone: 952-466-3328
License Fees: Off Sale: \$100⁰⁰ On Sale: \$1,750⁰⁰ Sunday: \$200⁰⁰

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$310,000 surety bond may be submitted in lieu of (if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature

(Signature certifies all above information to be correct and license has been approved by city/county.)

January 20, 1966

DOB

SSN

Date

City Clerk/Auditor Signature

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

Michelle M. Monson
City Clerk

Date

5/2/2022

County Attorney Signature

County Board issued licenses only (Signature certifies licensee is eligible for license).

Date

Police/Sheriff Signature

Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

Date

MEMORANDUM

TO: Mayor Lein and City Council
FROM: Jesse Dickson, City Administrator *JD*
SUBJECT: Alley Paving and Chip Sealing
DATE: 4/28/2022

Background:

Staff has procured two quotes for paving the alley between John Ave and the formerly vacated Conrad Ave, located north of City Square Park. This is the last alley to be paved in the City, after the downtown street reconstruction project and the work on Market Lane South in 2021.



Staff has also procured a quote from Pearson Bros. to crack seal 122nd street. Crack sealing happens on a rotating basis and helps to prevent roads from breaking down early.

The City has budgeted \$115,000 for contractual services related to streets for 2022. To date, \$12,800 has been spent. Following these projects there remains the annual milling and overlay throughout the City. If approved, there will be roughly \$50,000 remaining for contractual services to be used for milling and overlaying.

Recommendation:

Approve quotes from WM Mueller and Pearson Bros for alley paving and chip sealing.

ROAD CONTRACTORS
AGGREGATES
BITUMINOUS PAVING
BITUMINOUS MATERIALS



H A M B U R G , M N

PROPOSAL AND ACCEPTANCE

831 PARK AVE P.O. BOX 247
HAMBURG, MN 55339
PHONE 952-467-2720
EMAIL briand@wmmueller.com

PROPOSAL SUBMITTED TO:	City of Cologne	DATE:	4/14/2022	PHONE:	612-723-3688
STREET:	1211 Village Parkway p.o. Box 120	JOB NAME:	Conrad Ave alley		
CITY, STATE, ZIP:	Cologne, MN 55322	JOB LOCATION:	Conrad Ave Cologne		
CONTACT:	Brian Vos	VIA:	brianv@colognemn.com		

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

CONRAD AVE

REMOVE BITUMINOUS APPROXIMATELY 234 SY
REMOVE AND REPLACE 40' OF CURB ON CONRAD AVE AND LAKE ST
EXCAVATE 438 SY AREA 13.5" *deep*
PLACE FABRIC IN 438 SY AREA
PLACE 9" OF RECYCLE CLASS 5 IN 438 SY AREA AND SHAPE
PAVE 438 SY AREA WITH 4.5" COMPACTED BITUMINOUS (3" BASE AND 1.5" WEAR) \$32,533.00

NOTES: Excludes permits, prevailing wage, surveying, traffic control, engineering, bond, soil corrections

PRICES FOR 2022 SEASON, PRICES BASED ON USING PG 58-28 BITUMINOUS MIX, SPNWB330B BASE AND SPWEB340B WEAR

WE PROPOSE TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS FOR THE SUM OF: \$32,533.00	*** PAYMENT TO BE MADE UPON COMPLETION *** NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS.
All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, storm, and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.	AUTHORIZED SIGNATURE: <u>Brian D. Nege</u> TITLE: <u>PROJECT MANAGER / ESTIMATOR</u>

ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. **Payment is due upon receipt of invoice.** Owner agrees that Wm. Mueller and Sons, Inc. may charge interest at the rate of eighteen percent (18%) on any sum due under this contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, cost incidental to collection, and attorney's fees (if an attorney is retained for collection) shall be added to the unpaid balance. Owner hereby releases Wm. Mueller and Sons, Inc. of notice requirements for lien rights in the event payments are not made as outlined above.

PLEASE SIGN AND RETURN ONE COPY

SIGNATURE: _____
DATE OF ACCEPTANCE: _____

Pearson Bros., Inc.

11079 Lamont Avenue N.E. ~ Hanover, MN 55341
Phone: (763) 391-6622 ~ Fax: (763) 391-6627

ATTENTION: Brian Vos
PHONE #: 952-466-5601 FAX #: 952-466-2102
612-726-3688 Mobile
JOB LOCATION: City of Cologne
ADDRESS: 304 Louis Street
Cologne, MN 55322
DATE: April 26, 2022

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR: 10,820 APPROX. SQUARE
YARDS OF BITUMINOUS SEAL COATING.

PRE-SEAL: Area to be swept by Pearson Bros., Inc.

LIQUID APPLICATION: Pearson Bros., Inc. will furnish and install CRS-2P Liquid Asphalt at .25
gallons per square yard.

AGGREGATE COVER: Pearson Bros., Inc. will furnish and install 1/8" Trap Rock at
20 lbs per square yard.

ROLLING: Entire area shall be rolled with (2) Eleven (11) Wheel Pneumatic Tire Rollers.

PICK-UP SWEEP: Excess rock shall be picked up by and disposed of by Pearson Bros., Inc.

START DATE: No earlier than: May 15, 2022 COMPLETION DATE: No later than: Sep 15th, 2022

We Proposed Hereby to Furnish Material and Labor -- Complete in Accordance with the Above Specifications,
for the Sum of: \$18,285.80 (10,820 sq yds @ \$1.69 per sq yd)

AUTHORIZED SIGNATURE: Payment Due Upon Completion
TODD BARTELS
PEARSON BROS., INC.

ACCEPTANCE OF PROPOSAL -- The above prices,
specifications and conditions are satisfactory and
are hereby accepted. You are authorized to do the
work as specified. Payment will be made as
outlined above.

SIGNATURE: _____

DATE: _____

Proposal good for 30 days.

COLOGNE-ALLEY RECONSTRUCTION



GMH ASPHALT CORPORATION

9180 LAKETOWN ROAD

CHASKA, MN 55318

Contact: BRANDON BUTORAC

Phone: 952-442-5288

Email: estimating@gmhasphalt.com

Quote To:

Brian Vos

Addendums:Company:

City of Cologne

Date on Plans:Revision Date:

No Bond

Union Contractor

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
10	REMOVE BITUMINOUS	224.00	SY	3.48	779.52
20	REMOVE CURB	40.00	LF	48.53	1,941.20
30	COMMON EXCAVATION	157.00	CY	66.86	10,497.02
40	GEOTEXTILE FABRIC TYPE 5 WOVEN	452.00	SY	3.47	1,568.44
50	9" CLASS 5 RECYCLE AGGREGATE BASE	214.00	TN	35.75	7,650.50
60	TYPE SP 12.5 NON WEAR COURSE MIX 2C	78.00	TN	141.70	11,052.60
70	TACK COAT	23.00	GAL	11.98	275.54
80	TYPE SP 9.5 WEARING COURSE MIX 2C	39.00	TN	194.86	7,599.54
90	REPLACE CURB	40.00	LF	91.60	3,664.00
100	SAWCUT BIT	49.00	LF	4.95	242.55

GRAND TOTAL**\$45,270.91****NOTES:**

ITEMS NOT INCLUDED IN QUOTE:

Bond, Traffic Control, Testing, Sweeping, Manhole/Gate Valve adjusts, Permits, Incidental bituminous wedge curb protection.

QUOTED ASPHALT PRICES ARE SUBJECT TO CHANGE IF WTI OIL PRICE EXCEEDS \$125/ BARREL AT TIME OF PROJECT DELIVERY (APPLIES TO PRIVATE JOBS ONLY)