$$
\begin{aligned}
& \text { Agenda } \\
& \text { - Study overview } \\
& \text { - Open house materials/presentation } \\
& \text { - Comments from meeting/on-line engagement } \\
& \text { and focus group meetings } \\
& \text { - Commission/council - additional input } \\
& \text { Next steps }
\end{aligned}
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Overview
Purpose

- General timeline
- Key tasks/activities



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Draft Vision and GoalsVISION
The future transportation network in the Cologne area will VISION
The future transportation network in the Cologne area will accommodate the continued development of the city of Cologne and surrounding areas as well as accommodate
 planned network will preserve important community and environmental resources that make this area a desirable p to live and conduct business.

Daily Traffic Volumes









Understand future traffic conditions based upon planned
Concept development - roadways, railroad crossings,
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Open House Overview

1. In person meeting:

- 63 people signed in; approximately 80 in attendance
- People stayed beyond the two-hour time frame
- Generally positive feedback; interest in the study On-line activity:
- Open house boards compiled as a presentation
- Interactive map to identify concerns, gaps, etc.
- Survey questions
- 10 responses to surveys
~

Open House
Summary
Open House - Summary Items/Topics

1. Traffic

- Future traffic on Market Blvd if owned by county rather
than township
- Amount of traffic in downtown

2. Safety/speed

- Vertical curves on TH 284, especially near CR 153
- Condition of TH 284 is poor; creates safety problems
- Intersection at TH 284 and 122 nd/Benton Streets
- All-way stop needed at TH 284 and CSAH 36
- Speeding on 122 nd Street
- Vehicles travelling above speed limit on CSAH 36 and TH
284 (especially near the intersection)
- Traffic on TH 212 is not required to slow through town
- J-turns


Open House
Summary


Open House
Summary

Noise

- Concern about highway noise on the south side of TH 212 Railroad
- Vertical clearance is an issue
- Sign is incorrect - it says it is taller than it is
- Important to keep a grade separated crossing

5. $\quad$ Maintenance

- TH 284
- TH 212
- CSAH 53

6. $\quad$ Noise
$\quad$. Concern about highway noise on the south side of TH 212
7. 


 not necessarily overall quality - Parking on Village Parkway

- 134th Street paving


# 10. Other 

Existing Conditions


Commission
and Council
Input


Commission
and Council
Input

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\begin{aligned}
& \text { Next Steps } \\
& \text { - Travel forecasts } \\
& \text { - Future conditions (congestion) no build } \\
& \text { - Concept development }
\end{aligned}
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# Collaborative Planning, LLC 

## MEMORANDUM

To: Jesse Dickson, City Administrator
From: Cindy Nash, City Planner
Date: March 29, 2022
Subj: Planning Review Comments - STARS Early Learning Academy
Plans dated March 4, 2022

I have reviewed the final plat and plans dated March 4, 2022 and have the following comments:

## General

1. Engineering comments will be included within a separate memo.
2. A title commitment shall be provided prior to the Final Plat being released for recording.
3. A preliminary plat was not provided for review. Given the property consists of only one lot and associated easements, review of the final plat may be acceptable in place of a preliminary plat.

## Site Plan

4. Indicate the location of the drive-through menu board on the site plan, and demonstrate how many vehicles may stack within the drive-through lane. The Zoning Ordinance requires space for 5 cars to stack.
5. Customers of the coffee shop drive-through have potential to access the drivethrough lane from three different directions, which may potentially result in congestion particularly at peak drop-off times for the daycare. Please demonstrate how the internal circulation of the parking lot and drive-through are proposed to flow. Include a signage/wayfinding plan.
6. Provide a description of the times of days when deliveries to the site would be made as compared to the operational hours of the coffee shop. It is unclear how deliveries can be provided to the northerly door labeled "Deliveries" on the floor plan when the drive-through is open. In addition, assuming most deliveries would be from the rear of a truck, the flow of a delivery vehicle through the drivethrough area in order to back to the delivery door would be counter-clockwise as opposed to the clockwise flow of the customer traffic.
7. Parking requirements are difficult to calculate for the proposed site. The site plan identifies a total of 42 parking spaces plus an additional unknown amount of stacking spaces in the drive-through.
a. Parking for the coffee shop is most similar to a drive-up restaurant, which requires 5 stacking spaces plus 1 space for every 3 seats. The floor plan identifies 28 seats. This would be a total of 5 stacking spaces and 9.3 parking spaces.
b. The parking section of the zoning ordinance does not identify a specific parking requirement for daycare center. The "General Service" category requires 4 spaces per 1,000 gross square feet of floor area. The daycare portion of the building contains 14,936 square feet which under this category would require 59.74 parking spaces. If the "Other Industry" category were applied instead, it would require 1 parking space per 1,000 gross square feet of floor area or 44.8 parking spaces for the daycare portion of the building.
c. The total parking required between the two uses is estimated between 54.1 and 69.04 parking spaces plus at least 5 stacking spaces. The amount provided is deficient by between 12.1 and 27.04 parking spaces.
8. Consider adding a sidewalk from the trail to the end of the existing sidewalk near the building to provide pedestrian access to the front of the building.
9. The trail on the northwest corner of the intersection of Village Market Drive and School Street should be adjusted to provide for a pedestrian crossing from the northwest corner to the northeast corner of the intersection.
10. Trash and recycling storage areas should be identified on the site plan, and must be located within an enclosure that matches the principal building.

## Landscape Plan

11. The landscape plan does not identify a number of plants that are shown with a white outline. If these are existing trees/shrubs, please identify what they are on the plans and also verify that the trees/shrubs are healthy or identify a need to replace them on the plans.
12. The new trail segment is not shown on the landscape plan. Please include it, and adjust the location or types of plantings as necessary to accommodate the trail.

cc: Jake Saulsbury, Bolton and Menk<br>Jake Saufley, Melchert Hubert Sjodin

March 23, 2022
City of Cologne
Attn: Jesse Dickson
1211 Village Parkway
PO Box 120
Cologne, MN 55322

## RE: Stars Early Learning Academy Plan Review

Dear Mr. Dickson:
We have completed an engineering review of the information submitted for the above referenced project. Our review is based on the plans baring the general title "Stars Early Learning Academy", dated March 4, 2022, prepared by Sathre - Berquist, Inc, for Community Asset Development Group.

We offer the following comments and recommendations for your consideration:

## General:

1) This review assumes the watermain and storm sewer facilities will be owned operated and maintained by the City. In addition, water, sanitary, and storm sewer service lines will be owned and maintained by the property owner. If these assumptions are incorrect, additional review comments may be appropriate.
2) City Standard Details should be included in the plans for sanitary sewer manholes, storm sewer and watermain facilities. The plans reference details that are not included in the plan set. Details are available from our office.
3) The plans indicate CEAM specifications shall govern. The City of Cologne Standards shall also govern.
4) Several permits are required for the proposed improvements, including but not limited to MPCA, MDH, NPDES, CCWMO, Carver County,etc. Copies of all permits shall be submitted for the project files prior to construction.
5) The submitted information should be submitted to CCWMO, Carver County, and the Fire Chief for review and comment.

RE: Stars Early Learning Academy
Plan Review

## Sanitary Sewer:

1) The plans show the sewer service connected to the forcemain stub installed for future use from the east side of CSAH 53. Sewer service to the site is provided at the manhole located in the NW corner of the site. Relocate the proposed service.
2) Plan notes indicate coating the exterior of manholes. Coatings are not required.
3) Chimney seals used shall be in accordance with City Standards and details.

## Watermain:

1) A gate valve shall be added at the connection to existing watermains in all locations for testing purposes.
2) All watermain Bolts shall be Cor-Blue Tee Bolts or approved equal.
3) All exposed bolts on hydrants and gate valves shall be stainless steel.
4) DIP fittings shall be fusion bonded epoxy coated.
5) The water connection on the north side of the building should be reconfigured to provide a separate building service line from the looped watermain. The reconfiguration should consist of straight south from the existing valve, a tee, a valve to the east and then service line to the building, and a valve to the west and then the looped connection to the existing watermain to the south.
6) Proved a profile of the proposed watermain to ensure no high points exist except at hydrant locations.
7) Insulate all watermain and storm sewer crossings with less than 3 feet of vertical separation.
8) Salvaged hydrants and valves should be delivered to the City Public Works Department, unless otherwise approved by the City.

## Grading, Drainage and Erosion Control:

1) Storm sewer calculations shall be submitted.
2) Stormwater ponding was provided as part of the original development. Verify the proposed hard surface coverage is less than or equal to that which was planned in the original ponding design.
3) CCWMO water quality standards have changed since the original development. CCWMO may require on site water quality treatment features.

RE: Stars Early Learning Academy
Plan Review
4) The plan notes have several references to ponds, infiltration areas, ravines, etc. There are no ponds, etc shown on the plans.
5) Plan note indicates installation of erosion control per City requirements. CCWMO requirements shall also be followed.
6) Plan notes indicate the use of onsite organic material as topsoil. CCWMO has specific topsoil requirements.
7) CB 8 shall be 48 -inch diameter. The maximum depth for a $2 \times 3$ structure is 3 feet.
8) Revise notes to correspond the City Standard details regarding rings, etc.
9) Storm sewers should be deigned to match 0.8 points to the extent practicable.
10) The proposed flared end discharge into the ditch should be revised to connect to the existing manhole below grade. The invert and rim elevations should be verified, as well as the design of the structure, to ensure connection of the proposed pipe can be made. A new structure and/or raising of the rim along with moderate ditch grading may be required. Carver County permits will be required.
11) A SWPPP will be required and should be included in the plans.

## Ingress and Egress:

1) There are concerns with traffic queuing on School Street, Village Market Drive and Village Pkwy during peak volume periods for the school and this facility. The plan appears to indicate the primary entrance to the site is from School St. There is no alternative access location from Village Pkwy due to the median, or from CSAH 53 due to intersection proximity, and a median. In addition, the access to School St is right in only from southbound CSAH 53.

We recommend consideration be given to the inclusion of signage on CSAH 53 directing southbound traffic to use School St., not Village Pkwy.

## Easements and Plat:

1) All facilities on site to be owned and maintained by the City shall be located in easements with a minimum width of $1: 1$ from pipe invert to finished ground elevation, on each side of the pipe, plus $5^{\prime}$. (Example: utility at $10^{\prime}$ deep, easement width $=25^{\prime}, 12.5^{\prime}$ each side of the pipe). Said easements shall have a minimum width of $20^{\prime}$.

An agreement may be required regarding the responsibility for repair of surface features, etc in the event a City owned facility requires repair or maintenance

City of Cologne
RE: Stars Early Learning Academy
Plan Review

## Equivalent Residential Units (ERU):

We calculated the ERUs for the proposed daycare and coffee shop facility based on the Metropolitan Council 2022 SAC Procedure Manual using the gross area parameter for coffee shop and daycare, as follows:

Daycare: 1 ERU/900sf Total SF:14,930sf 14930/900= 16.59 17 ERU
Coffee Shop: 1 ERU/300 sf. Total SF: 1486sf $1486 / 300=4.95 \quad 5$ ERU
Total:
$21.54 \quad 22$ ERU
The recommended ERUs for the proposed facility is 22 .
Revised plans shall be submitted for review.
We are available to discuss this matter at your convenience.
Respectfully Submitted, Bolton \& Menk, Inc.


John K. Swanson
cc: Jake Saulsbury, P.E.
Cindy Nash, City Planner
Jacob Saufley, City Atty



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