



City Council Meeting Agenda

*Tuesday, January 18, 2022 7:00 PM
Cologne Community Center, 1211 Village Parkway*

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

- 1. CALL MEETING TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPT AGENDA**
- 4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**
- 5. ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. **January 3, 2022 City Council Minutes**
- b. **January 18, 2022 Check Summary Register**
- c. **January 18, 2022 Payroll Summary**

6. OLD COUNCIL BUSINESS

7. NEW COUNCIL BUSINESS

- a. Lions Club Business
- b. Hazelwood Lift Station Generator
- c. Cologne Fitness Center Age Requirement
- d. Staff Salary Recommendations
- e. Baker Tilly Salary Market Study Update
- f. 2022 Pay Equity Report

8. BOARD REPORTS

- a. December Sheriff's Report

9. ANNOUNCEMENTS

10. ITEMS REMOVED FROM THE CONSENT AGENDA

11. ADJOURN

CALENDAR OF EVENTS/MEETINGS

February 7	Monday	6:00PM Planning Commission Meeting
February 7	Monday	7:00PM City Council Meeting
February 12	Saturday	11:00AM Benton Lake Ice Cribbage



City Council Meeting Minutes

Monday, January 3, 2022 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Kells, and Szaroletta were present. Also present were City Clerk Michelle Morrison. City Administrator Jesse Dickson was attending via cell phone. Councilmembers Bruss and Lenzen were absent.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Mayor Lein asked to modify the agenda to add item f. Cologne Fire Relief Gambling Application February 12, 2022, and item g. Lions Temporary Liquor License Application for February 12, 2022, and item h. December 31, 202, Check Register to the consent agenda. Also, to remove the Staff Salary recommendations from the new Business section of the agenda and add it to the January 18th agenda. Motion by Councilmember Szaroletta to adopt the revised agenda, second by Councilmember Kells. Motion carried 3-0.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

Megnan Clay came before the council to request that the city consider changing its fitness center policy to allow 13 to 15 year-old children access to use the fitness center if an adult is present to supervise. Discussion occurred around fees to charge, liability to the city, monitoring and supervision and waivers that may be required. Council directed City Administrator Dickson to research the proposal and provide more information at the next council meeting for full council discussion.

Sheriff Jason Kamerud and Commander Mike Wollin provided an update to the council on activity the past year, additions to staff and staff retention issues.

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. **December 20, 2021 City Council Minutes**
- b. **December 28, 2021 Check Summary Register**
- c. **December 30, 2021 Payroll Summary**
- d. **January 3, 2022 Check Summary Register**
- e. **Res No 22-01 Accepting Donation**
- f. **Cologne Fire Relief Association Gambling Permit Feb 12, 2022**
- g. **Lions Temporary Liquor License Application for February 12, 2022**
- h. **December 31, 2021 Check Register**

Motion by Councilmember Kells to adopt the consent agenda, second by Councilmember Szaroletta. Motion carried 3-0.

6. OLD COUNCIL BUSINESS

7. NEW COUNCIL BUSINESS

8. BOARD REPORTS

9. ANNOUNCEMENTS

Mayor Lein told council members to plan on a 6:30 start time for the January 18, 2022, Council Meeting. The early start will be closed to the public for purposes of conducting the annual performance review of the City Administrator.

10. ITEMS REMOVED FROM THE CONSENT AGENDA

11. ADJOURN

Motion by Councilmember Szaroletta to adjourn at 8:00 PM, second by Councilmember Kells. Motion carried 3-0.

Respectfully Submitted:

Attest:

Michelle M Morrison
City Clerk

Matt Lein
Mayor

CITY OF COLOGNE

01/14/22 1:26 PM

Page 1

***Check Summary Register©**

Batch: 011822CR,011822cr21

	Name	Check Date	Check Amt	
10100	Checking			
26887	BROADBAND CORP	1/18/2022	\$24.95	WWTP Internet - Jan
26888	ECM PUBLISHERS, INC.	1/18/2022	\$71.82	Publish Annual Budget
26889	HEALTH PARTNERS	1/18/2022	\$5,729.93	February Employee Medical and Dental Insura
26890	ROBERT HILK	1/18/2022	\$50.00	Deposit Refund
26891	LINCOLN MARKETING	1/18/2022	\$599.00	Advertising Carver County Guide
26892	MID COUNTY CO-OP	1/18/2022	\$577.23	Propane
26893	MN PUBLIC FACILITIES AUTHOR	1/18/2022	\$33,075.00	MPFA-14-0040-R-FY15
26894	MN VALLEY TESTING LABS	1/18/2022	\$143.50	Water Analysis
26895	NUVERA COMMUNICATIONS INC	1/18/2022	\$118.57	Cable TV for Fitness Center - Jan
26896	PABICH, ROSE	1/18/2022	\$50.00	Deposit Refund
26897	POST OFFICE	1/18/2022	\$84.00	CFD Annual PO Box Rental
26898	QUALITY FLOW SYSTEMS, INC	1/18/2022	\$275.00	Service Call
26899	QUINN, PATRICIA	1/18/2022	\$50.00	Deposit Refund
26900	UNITED FARMERS COOPERATIV	1/18/2022	\$139.90	Ice melt
26901	AUTOMATIC SYSTEMS CO.	1/18/2022	\$1,309.43	Well # 3 Maintenance
26902	BOLTON & MENK, INC	1/18/2022	\$7,097.00	Street & Utility Reconstruction
26903	CARVER COUNTY ATTORNEY	1/18/2022	\$1,045.48	Q4 Prosecution Contract
26904	CENTERPOINT ENERGY	1/18/2022	\$608.40	105 Benton St W
26905	DANNEWITZ, ANTHONY	1/18/2022	\$135.90	Canceled due to Covid
26906	KAREN DUFF	1/18/2022	\$151.64	Cancelled due to Covid
26907	DWK CLEAN WATER SERVICES,	1/18/2022	\$1,200.00	WWTP Monthly Water Testing - Jan
26908	FIRE DEX GW	1/18/2022	\$934.30	CFD Gear Washing
26909	GOPHER STATE ONE-CALL (INC)	1/18/2022	\$64.80	Locates - Dec
26910	HOLTON ELECTRIC CONTRACT	1/18/2022	\$661.50	Well Repairs
26911	LOFFLER-131511	1/18/2022	\$36.83	Monthly Copier Lease Dec
26912	MELCHERT, HUBERT,SJODIN, P	1/18/2022	\$1,463.00	Legal Fees Related to 304 Benton
26913	METRO WEST INSPECTION SER	1/18/2022	\$3,290.77	December Final Permits
26914	MN DEPT OF LABOR & INDUSTR	1/18/2022	\$20.00	Testing
26915	MN VALLEY ELECTRIC COOPER	1/18/2022	\$260.00	
26916	MN VALLEY TESTING LABS	1/18/2022	\$287.00	Water Analysis
26917	DAVE SAMUELSON	1/18/2022	\$60.00	Snow Hauling
26918	FAITH SAUTER	1/18/2022	\$135.90	Canceled due to Covid
26919	SCHNEIDER EXCAVATING & GR	1/18/2022	\$3,080.00	Blading 134th
26920	STRAIGHT UP SERVICES, INC	1/18/2022	\$958.39	Tires 2019 GMC Sierra 3500 HD
26921	VERIZON WIRELESS	1/18/2022	\$1,383.24	CFD 3 Ipads
26922	VISA	1/18/2022	\$606.73	Monthly Adobe Subscription
26923	WORM, DAN	1/18/2022	\$146.64	Canceled due to Covid
26924	XCEL ENERGY	1/18/2022	\$48.25	201 Benton
26925	ZIEGLER CAT	1/18/2022	\$2,484.92	Repair Hydraulic Leak
Total Checks			\$68,459.02	

Clerk Treasurer

Date

FILTER: ((([Act Year]='2022' and [period] in (1))) and (Source in ('011822CR','011822cr21')))

CITY OF COLOGNE

01/14/22 1:28 PM

Page 1

***Check Detail Register©**

Batch: 011822CR,011822cr21

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
26887	01/18/22	BROADBAND CORP			
E 602-49450-320		Communications (GENER	\$24.95	2100327-202	WWTP Internet - Jan
		Total	\$24.95		
26888	01/18/22	ECM PUBLISHERS, INC.			
E 101-41400-350		Print/Publications (GENE	\$71.82	871218	Publish Annual Budget
		Total	\$71.82		
26889	01/18/22	HEALTH PARTNERS			
G 101-21706		Health/Dental Ins	\$5,729.93	109946780	February Employee Medical and Dental Insurance
		Total	\$5,729.93		
26890	01/18/22	ROBERT HILK			
G 101-22000		Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
26891	01/18/22	LINCOLN MARKETING			
E 101-45100-350		Print/Publications (GENE	\$599.00		Advertising Carver County Guide
		Total	\$599.00		
26892	01/18/22	MID COUNTY CO-OP			
E 602-49450-210		Operating Supplies (GEN	\$577.23	21882	Propane
		Total	\$577.23		
26893	01/18/22	MN PUBLIC FACILITIES AUTHORITY			
E 601-48920-610		Interest	\$2,850.00		MPFA-14-0040-R-FY15
E 601-48930-610		Interest	\$30,225.00		MPFA-DWRF-L-042-FY17
		Total	\$33,075.00		
26894	01/18/22	MN VALLEY TESTING LABS			
E 602-49450-311		Analysis	\$143.50	1125148	Water Analysis
		Total	\$143.50		
26895	01/18/22	NUVERA COMMUNICATIONS INC			
E 101-45100-433		Dues and Subscriptions	\$118.57		Cable TV for Fitness Center - Jan
		Total	\$118.57		
26896	01/18/22	PABICH, ROSE			
G 101-22000		Deposits	\$50.00		Deposit Refund
		Total	\$50.00		
26897	01/18/22	POST OFFICE			
E 101-42200-310		Other Professional Servic	\$84.00		CFD Annual PO Box Rental
		Total	\$84.00		
26898	01/18/22	QUALITY FLOW SYSTEMS, INC			
E 602-49450-404		Repairs/Maint Machinery/	\$275.00	42245	Service Call
		Total	\$275.00		
26899	01/18/22	QUINN, PATRICIA			
G 101-22000		Deposits	\$50.00		Deposit Refund

CITY OF COLOGNE

01/14/22 1:28 PM

Page 2

***Check Detail Register©**

Batch: 011822CR,011822cr21

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$50.00		
26900	01/18/22	UNITED FARMERS COOPERATIVE			
E 101-43100-210		Operating Supplies (GEN	\$139.90	19-875298	Ice melt
Total			\$139.90		
26901	01/18/22	AUTOMATIC SYSTEMS CO.			
E 601-49400-312		Contractual Services	\$1,309.43		Well # 3 Maintenance
Total			\$1,309.43		
26902	01/18/22	BOLTON & MENK, INC			
E 101-41700-303		Engineering Fees	\$3,145.00	281882	Highway 284 Retaining Wall
E 101-43100-303		Engineering Fees	\$340.00	281883	Misc Engineering
E 101-43100-500		Capital Outlay (GENERAL	\$1,320.32	281884	Street & Utility Reconstruction
E 601-49400-500		Capital Outlay (GENERAL	\$433.23	281884	Street & Utility Reconstruction
E 602-49450-500		Capital Outlay (GENERAL	\$82.52	281884	Street & Utility Reconstruction
E 603-49570-500		Capital Outlay (GENERAL	\$226.93	281884	Street & Utility Reconstruction
E 101-45200-303		Engineering Fees	\$1,103.00	281885	VFW Park Improvements
E 603-49540-303		Engineering Fees	\$446.00	281888	Wastewater Treatment Facility
Total			\$7,097.00		
26903	01/18/22	CARVER COUNTY ATTORNEY			
E 101-41600-304		Legal Fees	\$1,045.48		Q4 Prosecution Contract
Total			\$1,045.48		
26904	01/18/22	CENTERPOINT ENERGY			
E 602-49470-383		Gas Utilities	\$19.21		105 Benton St W
E 601-48930-383		Gas Utilities	\$589.19		2224 Naples
Total			\$608.40		
26905	01/18/22	DANNEWITZ, ANTHONY			
G 101-22000		Deposits	\$50.00		Canceled due to Covid
G 101-20300		Sales Tax Payable	\$5.50		Canceled due to Covid
G 101-20301		Sales Tax Payable - Trans	\$0.40		Canceled due to Covid
R 101-00000-34793		Gym Fees/Rentals	\$80.00		Canceled due to Covid
Total			\$135.90		
26906	01/18/22	KAREN DUFF			
R 101-00000-34793		Gym Fees/Rentals	\$95.00		Cancelled due to Covid
G 101-20300		Sales Tax Payable	\$6.19		Cancelled due to Covid
G 101-20301		Sales Tax Payable - Trans	\$0.45		Cancelled due to Covid
G 101-22000		Deposits	\$50.00		Cancelled due to Covid
Total			\$151.64		
26907	01/18/22	DWK CLEAN WATER SERVICES, LLC			
E 602-49450-312		Contractual Services	\$1,200.00	0122	WWTP Monthly Water Testing - Jan
Total			\$1,200.00		
26908	01/18/22	FIRE DEX GW			
E 101-42230-312		Contractual Services	\$934.30	5-25	CFD Gear Washing
Total			\$934.30		

CITY OF COLOGNE

01/14/22 1:28 PM

Page 3

***Check Detail Register©**

Batch: 011822CR,011822cr21

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
26909	01/18/22	GOPHER STATE ONE-CALL (INC)			
E 101-43100-310		Other Professional Servic	\$64.80	1120303	Locates - Dec
		Total	\$64.80		
26910	01/18/22	HOLTON ELECTRIC CONTRACTORS			
E 601-49400-312		Contractual Services	\$661.50	3951	Well Repairs
		Total	\$661.50		
26911	01/18/22	LOFFLER-131511			
E 101-41400-404		Repairs/Maint Machinery/	\$36.83	3905341	Monthly Copier Lease Dec
		Total	\$36.83		
26912	01/18/22	MELCHERT, HUBERT,SJODIN, PLLP			
E 101-41600-304		Legal Fees	\$508.20	159961	Legal Fees Related to 304 Benton
E 101-41600-304		Legal Fees	\$654.50	159962	Misc Legal Fees
E 101-41600-304		Legal Fees	\$169.40	159963	Misc Legal Fees CFD Relief
E 101-41600-304		Legal Fees	\$130.90	159964	Misc Legal Fees
		Total	\$1,463.00		
26913	01/18/22	METRO WEST INSPECTION SERVICES			
E 101-42400-310		Other Professional Servic	\$3,290.77	3123	December Final Permits
		Total	\$3,290.77		
26914	01/18/22	MN DEPT OF LABOR & INDUSTRY			
E 101-43100-401		Repairs/Maint Buildings	\$20.00	ABR0275567	Testing
		Total	\$20.00		
26915	01/18/22	MN VALLEY ELECTRIC COOPERATIVE			
E 602-49470-381		Electric Utilities	\$0.00		
E 101-43160-381		Electric Utilities	\$260.00		Street Light Account
E 601-49400-381		Electric Utilities	\$0.00		
E 101-43160-381		Electric Utilities	\$0.00		
		Total	\$260.00		
26916	01/18/22	MN VALLEY TESTING LABS			
E 602-49450-311		Analysis	\$143.50	1123489	Water Analysis
E 602-49450-311		Analysis	\$143.50	1124339	Water Analysis
		Total	\$287.00		
26917	01/18/22	DAVE SAMUELSON			
E 101-43100-101		Wages and Salaries	\$60.00		Snow Hauling
		Total	\$60.00		
26918	01/18/22	FAITH SAUTER			
R 101-00000-34793		Gym Fees/Rentals	\$80.00		Canceled due to Covid
G 101-20300		Sales Tax Payable	\$5.50		Canceled due to Covid
G 101-20301		Sales Tax Payable - Trans	\$0.40		Canceled due to Covid
G 101-22000		Deposits	\$50.00		Canceled due to Covid
		Total	\$135.90		
26919	01/18/22	SCHNEIDER EXCAVATING & GRADING			

CITY OF COLOGNE

01/14/22 1:28 PM

Page 4

***Check Detail Register©**

Batch: 011822CR,011822cr21

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-312		Contractual Services	\$3,080.00	2562	Blading 134th
		Total	\$3,080.00		
26920	01/18/22	STRAIGHT UP SERVICES, INC			
E 101-43100-404		Repairs/Maint Machinery/	\$4.98	49998	Light Bulb 1999 Cat Loader
E 101-43100-404		Repairs/Maint Machinery/	\$953.41	50131	Tires 2019 GMC Sierra 3500 HD
		Total	\$958.39		
26921	01/18/22	VERIZON WIRELESS			
E 101-42230-240		Small Tools and Minor Eq	\$1,159.62		CFD 3 Ipads
E 101-42230-320		Communications (GENER	\$223.62		CFD
		Total	\$1,383.24		
26922	01/18/22	VISA			
E 101-41400-207		Computer Software/Hardw	\$54.73		Monthly Adobe Subscription
E 101-41400-200		Office Supplies (GENERA	\$225.85		Receipt Books
E 101-41400-200		Office Supplies (GENERA	\$24.97		Calendar
E 101-46200-430		Miscellaneous (GENERAL	\$17.60		Senior Treats
E 101-45100-210		Operating Supplies (GEN	\$124.13		Fitness Center Wipes
E 101-43100-240		Small Tools and Minor Eq	\$159.45		Rechargeable batteries
		Total	\$606.73		
26923	01/18/22	WORM, DAN			
R 101-00000-34793		Gym Fees/Rentals	\$90.00		Canceled due to Covid
G 101-20300		Sales Tax Payable	\$6.19		Canceled due to Covid
G 101-20301		Sales Tax Payable - Trans	\$0.45		Canceled due to Covid
G 101-22000		Deposits	\$50.00		Canceled due to Covid
		Total	\$146.64		
26924	01/18/22	XCEL ENERGY			
E 101-43100-381		Electric Utilities	\$48.25		201 Benton
		Total	\$48.25		
26925	01/18/22	ZIEGLER CAT			
E 101-43100-404		Repairs/Maint Machinery/	\$2,484.92		Repair Hydraulic Leak
		Total	\$2,484.92		
		10100 Checking	\$68,459.02		

Fund Summary

10100 Checking

101 GENERAL FUND	\$29,108.33
601 WATER FUND	\$36,068.35
602 SEWER FUND	\$2,609.41
603 STORM WATER FUND	\$672.93
	\$68,459.02

Clerk Treasurer

Date

City of Cologne Payroll
18-Jan-22

Employee		EFT	\$ 11,541.81	January 18, 2022 Payroll
IRS	889E	EFT	\$ 4,224.78	January 18, 2022 Payroll
MN Department of Revenue	890E	EFT	\$ 731.32	January 18, 2022 Payroll
PERA	891E	EFT	\$ 2,367.42	January 18, 2022 Payroll
Deferred Compensation	892E	EFT	\$ 568.50	January 18, 2022 Payroll
Health Savings Account	893E-895E	EFT	\$ 1,420.54	January 18, 2022 Payroll
		Total	<u>\$ 20,854.37</u>	

From: [Nathan Kells](#)
To: [City Clerk](#); [Matt Lein](#); [Jesse Dickson](#)
Subject: Lions items
Date: Tuesday, January 11, 2022 8:22:22 PM

Can I have a couple things added to the agenda for the next meeting.

Lions Park discussion
Light pole lights, flags and banners

Nathan Kells
Cologne City Council

This communication, including attachments, is intended only for the recipient(s) named above. It may be confidential and/or legally privileged, and must be treated as such in accordance with state and federal laws. If you are not the intended recipient or the individual responsible for delivering this communication to the intended recipient, you are hereby notified that any use of this communication, or its contents, is strictly prohibited. If you have received this communication in error, please notify the sender by replying to this message and delete the communication from your computer system immediately.

Mark Eggers

From: Randy Lehs - CarverLink <rlehs@carverlink.com>
Sent: Thursday, January 13, 2022 3:34 PM
To: Mark Eggers
Cc: Randy Lehs - CarverLink
Subject: CarverLink Backup Generator Program for City of Cologne - Hazelwood Lift Station P-A473 from 2022-06-01 Midwest Generator Quote
Attachments: 2022-06-01 Midwest Generator Quote for Hazelwood Lift Station P-A473 Cologne.pdf

Mark,

Here's the updated quote from Midwest relating to your Hazelwood Lift Station (P-A473), 124 Hazelwood Avenue, Cologne, MN 55322 generator. The County would provide \$13,800 towards the cost of the backup generator. We would handle the entire install, contracting, etc. through our generator install vendor Midwest Electric and then we would gift the generator over to the City once it is installed and signed off on. The City would be on the hook for any cost over \$13,800 (which is \$20,381.00 of the overall ~~\$34,181.00~~ cost). And I would bill you for that amount as part of my normal monthly billing you get from me and then you would just reimburse us for that difference (the \$20,381).

As I said in our call this morning, if you look to proceed in taking this to Council, let me know and I'll start running it through my board process in parallel so we can then place the order.

Randy

Randy Lehs | CarverLink Fiber Manager

CarverLink - An Entity of Carver County Public Services

600 East Fourth Street Chaska, MN 55318-2102

www.carverlink.com | rlehs@carverlink.com

Office: 952-361-1494 | Fax: 952-361-1582 | Standard and Emergency Support 24/7/365: 952-361-1200

Disclaimer: Information in this message or an attachment may be government data and thereby subject to the Minnesota Government Data Practices Act, may be subject to attorney-client or work product privilege, may be confidential, privileged, proprietary, or otherwise protected. The unauthorized review, copying, retransmission, or other use or disclosure of the information is strictly prohibited. If you are not the intended recipient of this message, please immediately notify the sender of the transmission error and then promptly delete this message from your computer system.



Midwest Electric and Generator, Inc
10215 Twin Lakes Road NW
Elk River, MN 55330
612-284-1550
www.MidwestGenerators.com

Estimate 20727343
Job 19784691
Estimate Date 1/6/2022
Customer PO

Billing Address
CarverLink- Carver County
600 East 4th Street
Chaska, MN 55318 USA

Job Address
Hazelwood Lift Station (P-A473)
124 Hazelwood Avenue
Cologne, MN 55322 USA

Estimate Details

48Kw Generac 480/277v Commercial Generator: 48KW Generac commercial Generator: Provide and install your new Generac Provide and install your new Generac Automatic Generator System. Locate your new automatic generator system Within 20 feet of the existing electrical meter socket on the electrical cabinet. Install 1 new 100 amp automatic transfer Switch on a new pedestal and trench power to the generator location. Install high-pressure natural gas direct from the high-pressure gas meter/tap to the final generator location. All work coordinated by Midwest. Installation includes equipment, labor, materials, permits, and sales taxes.

Task #	Description	Quantity
T40412	1-48kW Generac Protector automatic standby generator 2.4L NG 3-Phase - 480/277V 1- 100amp SER outdoor rated transfer switch, - 3 Phase 5-Year ltd warranty Generator system to be pad mounted, within 15ft of the transfer switch, trenching from the transfer switch to the generator location behind the transformer. Transfer switch mounted next to existing electrical cabinet on new pedestal. 1-2 section pre-formed concrete pad 1-Set generator on site 1-Crane work for setting of generator 1-Provide 26RJT generator battery 1-Provide battery heater thermostat 1-Coolant circulator, with thermostat 1-Electrical permit 1-Electrical review 1-Mechanical permit 1-Mechanical review 1-Complete electrical work, branch circuits and generator feeders Configure all grounds and neutrals as required by code. Including reconfigured of grounds and neutrals, and extend bonding system per service disconnect locations. Install surface mounted conduit from generator location to transfer switch locations. including wiring tap box as required. Wire all control work for communication, and also charging circuit and cold weather circuit 1-Gas work for generator system, including tap from existing high pressure natural gas system that is to be brought in located within 20' of new generator location. Install gas line to final generator location. To include shut off, regulators, anti-vibration line, and sediment tee 1-Factory required testing, generator registration, dealer check out, and customer training	1.00

**In-State : Diamond Liquid Cooled Maintenance
Annually:**

- Change Lube Oil, Primary and Bypass Lube Filters, Fuel Filters and Water Filters

Battery & Battery Charger System:

- Check Battery Voltage
- Clean All Battery Terminals and Verify Integrity of Cables and Connectors
- Load Test Battery

Engine:

- Inspect Air Filter, and Replace if Needed
- Verify and Record Oil Level and Water Temperature
- Inspect Engine Starting System, Verify Cable Integrity and Connections
- Check for Abnormal Vibration or Noise
- Inspect Spark Plug Wires, Replace as Necessary
- Check All Lines and Hoses for Fluid Leaks
- Complete Cooling System Inspection
- Inspect Air Intake System Including Air Filter Condition, Crankcase Breather and Turbocharger
- Inspect Exhaust Flex Coupling and Piping for Leaks and Proper Connection
- Inspect Muffler System and Drain Condensation Trap and Verify Rain Cap Operation

Coolant System:

- Inspect All Clamps, Verify Condition of All Hoses and Identify Any Visual Leaks
- Test Coolant Freeze Point and Verify Coolant Level
- Inspect Radiator Core for Visual Blockage, Leaks or Obstructions

Fuel System:

- Inspect All Fuel Lines and Hoses for Visual Leaks and General Condition
- Clean Atmospheric Ports on Fuel Regulator on Interior of Generator

Controls:

- Verify and Record Output Voltage and Adjust Voltage Regulator, If Necessary
- Verify and Record Frequency, Adjust as Necessary
- Reset Maintenance Reminder
- Update Firmware on Generator Controller
- Inspect Louver Operations
- Verify Operation of All Lamps on Control Panel
- Inspect for Any Loose Connections, Terminals, or Discoloration

Generator:

- Inspect for Abnormal Vibration
- Verify Connections and Insulation Condition
- Test Generator Under No Load Condition
- Apply Graphite/Lubricate on Exterior Mechanisms
- Confirm Operation of Cold Weather Package

Automatic Transfer Switch (Paralleling Switch Gear, Bypass Switch Gear, Manual Transfer Switches):

- Provide Visual Inspection of All Contacts and Connection Points
- Verify Connections and Insulation Condition

Offloading and rigging by Midwest
Installation Included
Start-up and Testing Service is included
Load Bank testing is not included
Permits are included

Midwest does not provide structural engineering, roof consulting, or architectural services, and this proposal and Contract shall not be construed as contracting to provide any such professional services. Contractor assumes no responsibility for design, structural adequacy, or compliance of the structure with building codes. If design services are required, Midwest shall not be responsible for the results of such services, whether or not such services are provided in relation to this. If structural engineering is required, fees to be paid by others, and are additional to this proposal

: No retainage without written pre-accepted agreement
: Startup will not be completed without 100% payment
: A 3% surcharge will be added to all credit card payments

PRICES : Valid for 60 days from date of this proposal

TAXES : Sales Taxes are NOT included, and will
be billed without a tax-exempt certificate

F.O.B.Shipping : Ownership of goods passes to buyer at
the time the goods cross the shipping point. Pre-paid freight
to jobsite is included.

CANCELLATION : Shall be subject to applicable fees but not
less than 50% of the purchase price.

DELIVERY : Factory will confirm delivery at the time of order.
Storage fees of 4% per month will be assessed to the buyer starting
10 days after the scheduled ship date.

PROPRIETARY : This Quote/Bill of Material is proprietary to Midwest Electric and Generator
Reproduction or sharing of this Quote/Bill of Material is strictly prohibited.

Sub-Total	\$34,181.00
Tax	\$0.00
Total	\$34,181.00

Thank you for choosing Midwest Electric and Generator, Inc

Please do not hesitate to reach out to us with questions or to book services.

We work hard to offer you Best-In-Class for your project, and can also offer some attractive financing options including 18 months interest free, or fixed 5.99%.

Our technicians are competent, licensed, and highly skilled in their profession, and will leave you confident in your decision.

Midwest Electric and Generator is the only Power Pro Premier Dealer in the 5 state area, a designation meaning we meet the most stringent set of requirements ensuring customers receive an outstanding sales and service experience when purchasing. We employ expert staff, including electricians, plumbers, mechanics, and project managers, consistently receiving high reviews from our customer base.
Thank you again for the opportunity to earn your business.

All projects are subject to Midwest Electric and Generator, Inc Terms and Conditions

MEMORANDUM

TO: Mayor Lein and City Council
FROM: Jesse Dickson, City Administrator
SUBJECT: Cologne Fitness Center Age Restriction Request
DATE: 1/13/2022

Background:

After discussion at the January 3rd, 2022 City Council meeting, staff was directed to research the request to lower the age restriction for the Cologne Fitness Center to 13 years old, with adult supervision. Below are samples of age policies for facilities in the Cologne area.

Waconia Safari Island Weight Room:

- Children 15+ do not require adult supervision
- Children 13 & 14 can use the weight room with a guardian 18+ AFTER scheduling and completing a free youth orientation with our Fitness Coordinator, Kristi Sherlock. The appointment ranges from 15-20 minute and both parent and child MUST BE PRESENT. You can call 952-442-3105 to make this appointment. Walk-in appointments are not allowed.

Snap Fitness:

- Requires all members under the age of 18 to have parent/guardian sign a waiver releasing Snap from all liability. Members aged 12-16 must have a parent/guardian with the minor at all times but does not allow for others to accompany the child (ie a friend of the family, or parent of another minor that is attending with a parent).

LA Fitness:

Must be 16 years or older to sign up, or at least 13 years old and accompanied by a parent or legal guardian.

Lifetime Fitness:

- **Minor Member(s):** The Primary or Partner Member's children or children that the Primary or Partner Member is the legal guardian of, in such that the Primary Member has the right and authority to make decisions concerning the care, custody, and control of, including entering a Membership on their behalf are considered Minor Members. Minor Members over the age of 3 months, but under the age of 14 are referred to as Junior Members. Junior Members age 12 & 13 are permitted to use the fitness floor and free weight area. Junior Members age 11 are permitted to use the fitness floor with a parent or legal guardian. Once a Junior Member reaches the age of 14, he or she is no longer considered a Junior Member.

All of the aforementioned fitness centers have set hours where staff is in attendance. Snap fitness is a 24/7 facility but does have staff in attendance during business hours.

Recommendation:

Discuss and provide staff direction.



City of Cologne

December 2021



Carver County Sheriff's Office
Monthly Calls for Service
From: 12/01/2021 To: 12/31/2021

Cologne City

Patrol

A Offense

Assault	1
Fraud	2
Total A Offense:	3

Non Criminal

Misc Non-criminal	6
Alarm	1
Abuse/Neglect (Info Only)	2
Animal	1
Medical	3
Fire Call	3
Mental Health	2
Suspicious Activity	3
Disturbance (Info Only)	1
Total Non Criminal:	22

Traffic

Traffic - Misc	3
Pd Accident	2
Total Traffic:	5

Total Patrol: 30

Administrative

Administrative

GunPermit-CarryNew	1
Total Administrative:	1

Total Administrative: 1

Total Cologne City: 31



Carver County Sherff's Office

Traffic Citation Summary

From: 12/01/2021 To: 12/31/2021

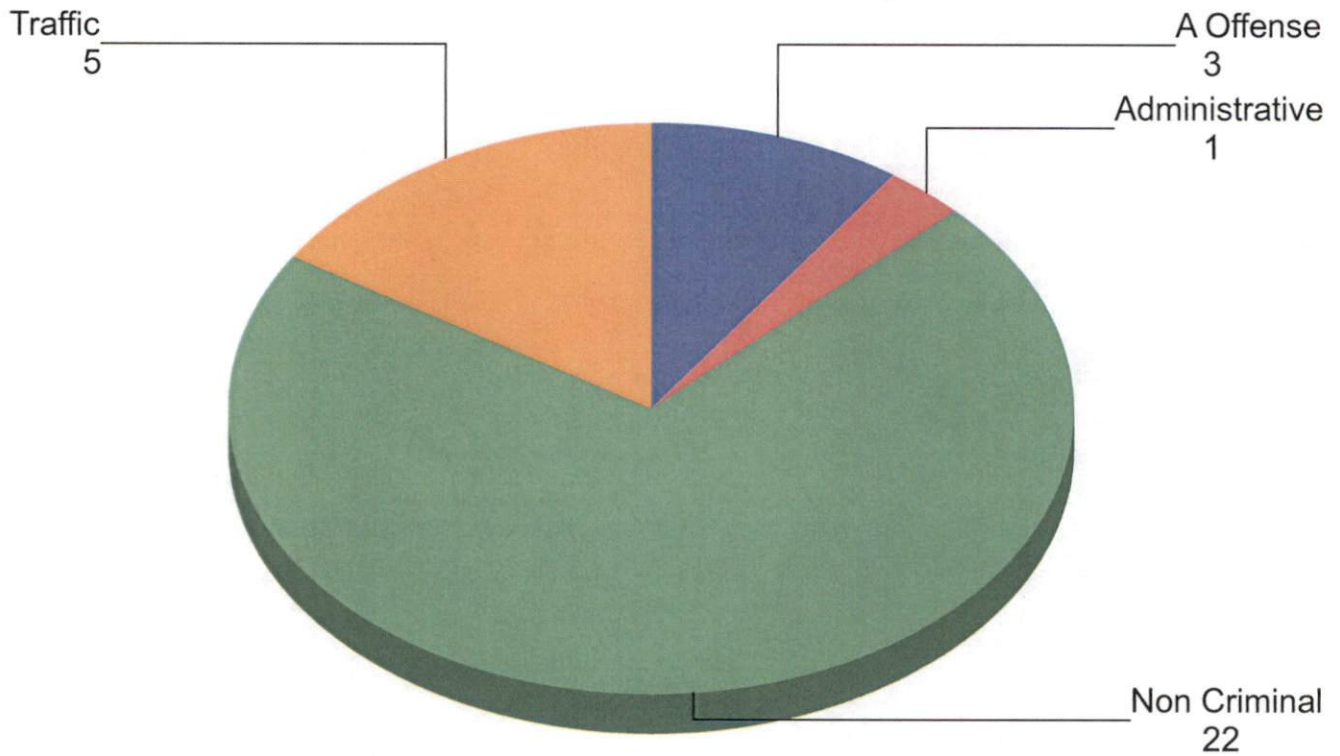
Cologne City

Snowbird / Winter Parking:	3
Total Cologne City:	3



Carver County Sheriff's Office
Monthly Calls for Service
From: 12/01/2021 To: 12/31/2021

Cologne City



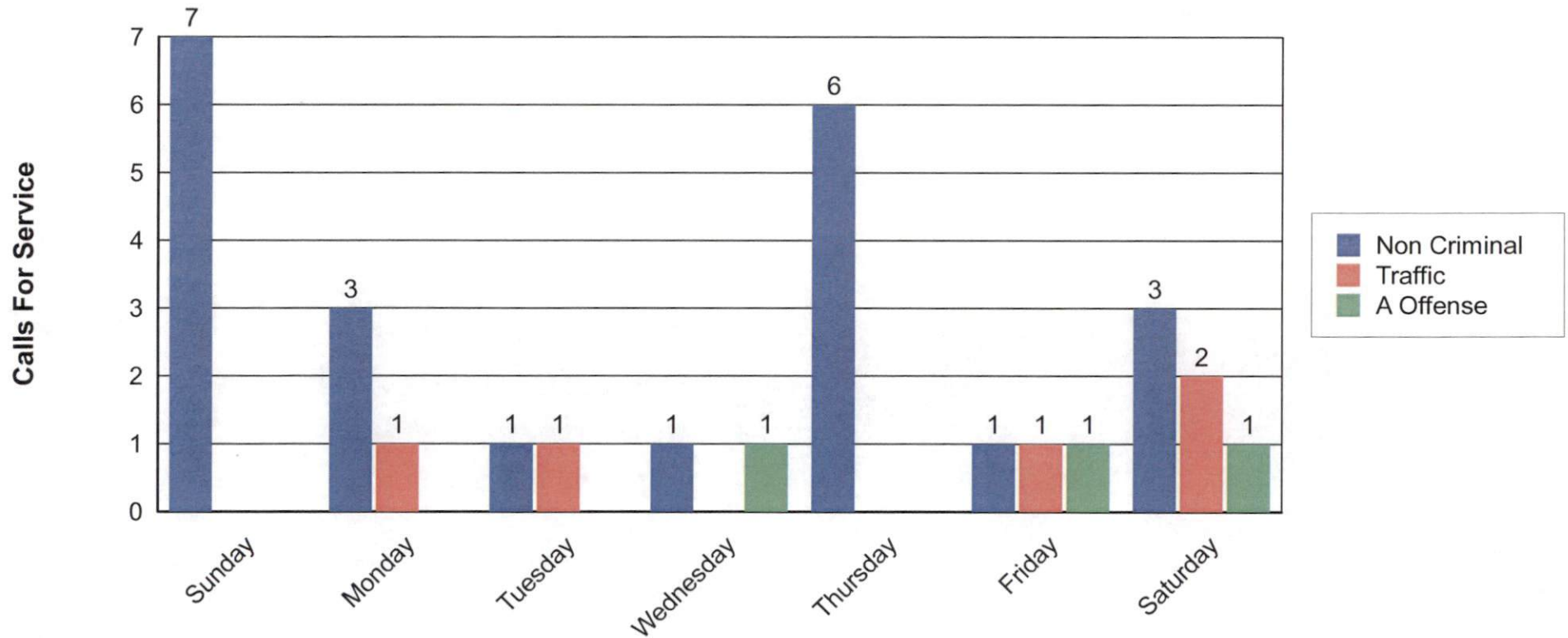
Total A Offense:	3
Total Non Criminal:	22
Total Traffic:	5
Total Administrative:	1

Total Cologne City: 31



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity
From: 12/01/2021 To: 12/31/2021

Cologne City

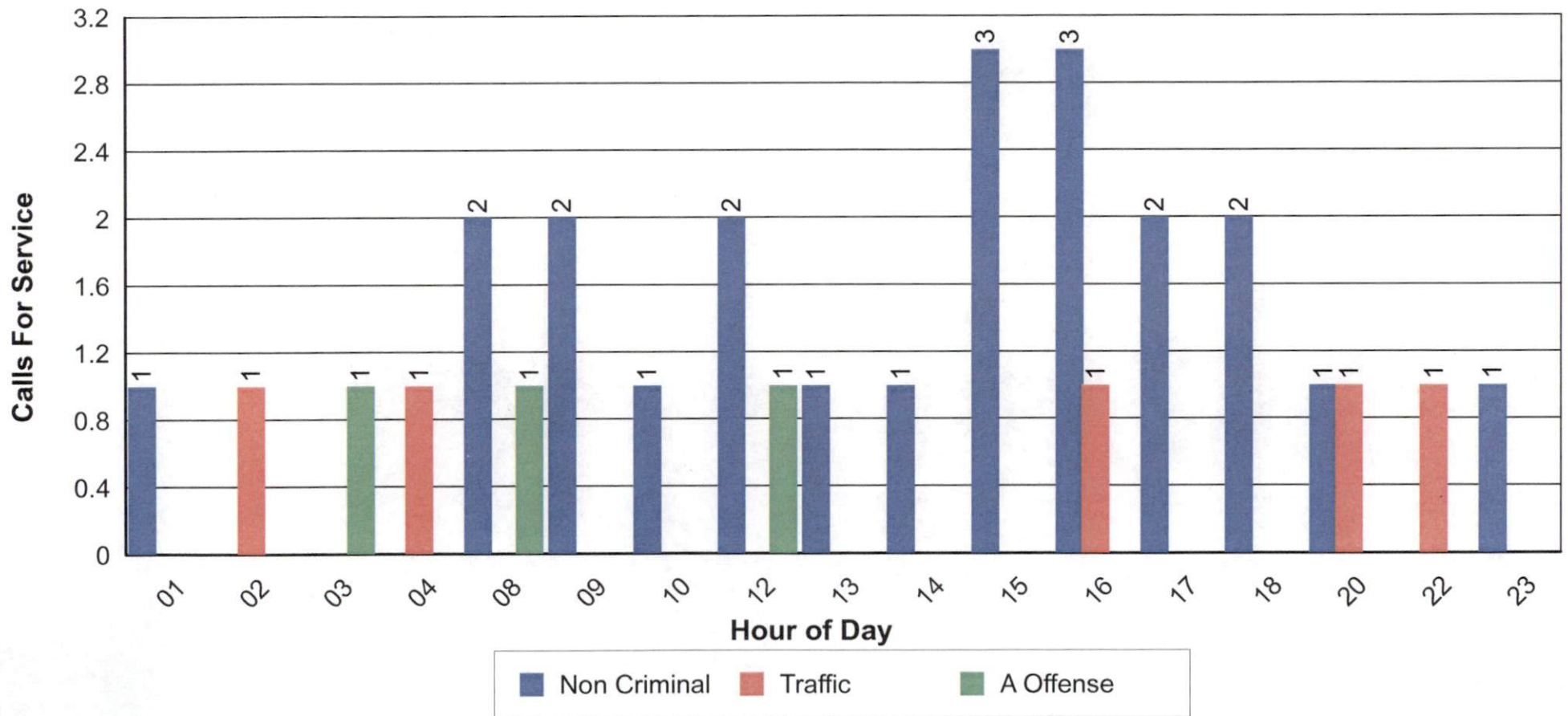


Total Cologne City: 30



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 12/01/2021 To: 12/31/2021

Cologne City



Total Cologne City: 30