



City Council Meeting Minutes

Monday, September 21, 2020 - 7:00 PM

Cologne Community Center, 1211 Village Parkway

VIRTUAL MEETING URL: <https://us02web.zoom.us/j/4240249600>

To access the meeting through your telephone, dial (312) 626-6799 and enter meeting ID #424 0249 600

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bruss, Kells, Lenzen and Szaroletta were present via Zoom. Also present via Zoom were City Administrator – Jesse Dickson, City Clerk – Michelle Morrison and Jake Saulsbury from Bolton and Menk.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Motion by Councilmember Szaroletta to adopt the agenda as presented, second by Councilmember Kells. Motion carried unanimously.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

Nancy Williams was present via Zoom to ask for an update on the lighting issue she brought before the Council at the September 8 meeting. Mr. Dickson advised that he spoke to the commercial property owner about the lighting concerns and he agreed to change the direction of the light. Ms. Williams said the light is still a problem. Mr. Dickson stated that he is in the process of getting a foot candle reader to establish if the property owner is in violation of the ordinance. The Council asked Mr. Dickson to revisit with the commercial property owner about the issue and invite him to attend the next council meeting.

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. September 8, 2020 City Council Minutes**
- b. September 21, 2020 Check Summary Register**
- c. September 15, 2020 Payroll Summary**
- d. Resolution 20-20 Appointing Election Judges**
- e. Truth in Taxation Hearing December 21, 2020**

After answering questions, a motion was made by Councilmember Kells to adopt the consent agenda, second by Councilmember Bruss. Motion carried unanimously.

6. COUNCIL BUSINESS

- a. PUBLIC HEARING: Vacating Drainage and Utility Easement in Winkler Crossing 3rd Addition**

Motion by Councilmember Bruss to open the Public Hearing, second by Councilmember Szaroletta. Motion carried unanimously. Mayor Lein asked if there was any public comment on the issue of vacating the drainage and utility easement, there being none, Councilmember Szaroletta made a motion to close the Public Hearing, second by Councilmember Bruss. Motion carried unanimously.

- b. Winkler Crossing 3rd Addition Drainage and Utility Easement Vacation**

- i. Resolution 20-21 Vacating D&U Easement in Winkler 3rd Addition**

Administrator Dickson noted that the vacating of easements is required to happen prior to the final plat being approved. Motion by Councilmember Kells to approve resolution 20-21 Vacating Drainage and Utility Easement in Winkler 3rd Addition, second by Councilmember Bruss. Motion carried unanimously.

- c. Jake Saulsbury, Bolton & Menk**

- i. Downton Street Reconstruction Update**

Mr. Saulsbury updated the Council on Street Project. Phases 1-3 are substantially complete which is 75% of the entire project. Phase 4 will likely be split into 2 projects as

it is not anticipated to get all work done prior to winter. As to scheduling the assessment hearings, it was the consensus of the Council to wait until next year when construction is completed, and all final construction costs are known to accurately assess the property owners.

ii. Highway 284 Retaining Wall Project Update

Mr. Saulsbury reviewed the TH 284 Retaining Wall Replacement Project with the Council including water main upgrades and a cross walk. Private utilities will have to be relocated adding additional cost to the project. Mr. Saulsbury was asking for direction from Council on moving forward with the project for a 2021 work plan. It was the consensus of the Council to move forward with the project for completion in 2021. Mr. Saulsbury will contact adjacent homeowners to inform them of the project and Mr. Dickson will contact Mr. Green to discuss options in financing the project.

d. Resolution 20-22 Approving 2021 Preliminary Tax Levy

Mr. Dickson reviewed the budget process with the council and assumptions made in establishing the 2021 Preliminary Tax Levy that is due to the County by September 30, 2020. After discussion, a motion was made by Councilmember Bruss to approve Resolution 20-22 Preliminary Tax Levy and General Fund Budget, second by Councilmember Lenzen. Motion carried unanimously.

e. CCC Drapery Replacement Quote

Administrator Dickson reviewed the quote to replace the existing drapery, Council discussion focused around what kind of lights are being used in the replacement, is the existing drapery lift in need of updates, and the need to obtain a second quote. Direction was given to get a second quote, investigate upgraded LED lights and have the lift checked to be sure it is in good condition.

7. BOARD REPORTS

a. August Sheriff's Report

b. CCC & Fitness Center Update

City Administrator Dickson provided an update to the Council on the reconstruction and clean up after the fitness center fire. Flooring should be in by October 6 and the new equipment is available for set up. Mr. Dickson shared that staff wanted to offer free membership to the fitness center to residents from reopening to the new year as a welcome back promotion. The Council was supportive of the concept.

8. ANNOUNCEMENTS

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

Councilmember Kells made a motion to adjourn at 8:30 PM, second by Councilmember Lenzen. Motion carried unanimously.

Respectfully Submitted:

Attest:



Michelle M Morrison

City Clerk



Matt Lein

Mayor