



## City Council Meeting Minutes

Monday, May 4, 2020 - 7:00 PM

**VIRTUAL MEETING URL:** <https://us02web.zoom.us/j/81311013486>

**To access the meeting through your telephone, dial (312) 626-6799 and enter meeting ID #813 1101 3486**

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### Vision Statement

***The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.***

Mayor:	Matt Lein
Councilmember:	Carol Szaroletta
Councilmember:	Sarah Bruss
Councilmember:	Rachel Lenzen
Councilmember:	Nathan Kells

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**NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.**

### **1. CALL MEETING TO ORDER & ROLL CALL**

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bruss, Kells, Lenzen and Szaroletta were all present. Also present City Administrator – Jesse Dickson, City Clerk – Michelle Morrison and City Planner – Cindy Nash.

### **2. PLEDGE OF ALLEGIANCE**

### **3. ADOPT AGENDA**

Motion by Councilmember Bruss to adopt the agenda, second by Councilmember Kells. Motion carried unanimously.

### **4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**

### **5. ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember,

Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. April 20, 2020 Minutes**
- b. April 29, 2020 Check Summary Register**
- c. April 28, 2020 Payroll Summary**

Councilmember Bruss made a motion to adopt the consent agenda, second by Councilmember Kells. Motion carried unanimously.

## **6. COUNCIL BUSINESS**

- a. Winkler Crossing Addition Preliminary Plat**
  - i. Bolton and Menk Staff Memo**
  - ii. Collaborative Planning Staff Report**
  - iii. Collaborative Planning Comment Memo**
  - iv. Winkler Addition Estimated Phasing Plan**
  - v. Winkler Addition Landscape Plan**
  - vi. Resolution 20-10 Amending PUD**
  - vii. Resolution 20-11 Approving Preliminary Plat**

City Planner Cindy Nash reviewed all the relevant documents related to the Winkler Crossing Addition. After answering questions, Councilmember Bruss made a motion to approve Resolution 20-10 Amending a PUD for the Winkler Crossing Addition. Second by Councilmember Kells. Motion carried unanimously. Councilmember Kells made a motion to approve Resolution 20-11 Approving a Preliminary Plat for a development known as Winkler Crossing Addition. Second by Councilmember Lenzen. Motion carried unanimously.

### **b. Cologne Hollanders Shack Reopening Request**

Craig Pexa joined the meeting via phone to discuss conditions to be met in order to open the Fritz Field Shack for take-out food. Jeff McInnis was also available by phone and questioned what the City's liability would be considering the Shack is operated on City Property. Councilmembers stressed their primary concern being protecting the safety of Citizens during the pandemic. After discussion, guidelines agreed upon include: a roped off entrance way and exit way with markings that assure social distancing, all public areas - dugouts, bleachers will be roped off so no one can gather, and the Shack's website will encourage one family member only to pick up orders. It was agreed that Councilmembers Bruss and Szaroletta would meet Mr. Pexa at the Shack at 11:00 on Tuesday May 5th to review how Mr. Pexa would set up the operations in agreement with the discussed guidelines. Councilmember Bruss made a motion to allow the Shack to operate for takeout food only under the condition that the operational tour on Tuesday May 5th meets both her and Councilmember Szaroletta's concerns. Should any concerns arise, either Councilmember would contact Mayor Lein and share the concerns, and the Mayor would advise Mr. Pexa on next steps. Second by Councilmember Kells. Motion carried unanimously.

**c. Field Groomer Quote**

Administrator Dickson reviewed the previous proposal for a field groomer and the Council's ask that other options be presented. Public Works has submitted a quote from MTI Distributing for a used field groomer. Motion by Councilmember Bruss to approve the quote of \$6,581.63 for a Toro Sand Pro 3040 with Rear Rake, second by Councilmember Kells. Motion carried unanimously.

**d. Mueller & Sons Road Patching Quote**

Administrator Dickson reviewed the current year road patching plan and quote from Mueller and Sons. Motion by Councilmember Kells to approve the quote from Mueller and Sons for \$17,590 for annual road patching, second by Councilmember Lenzen. Motion carried unanimously.

**e. 304 Benton St E Blight Abatement Request**

Administrator Dickson updated the Council on the numerous public complaints for property at 304 Benton St E, actions taken to remedy the situation and possible steps moving forward. The City could issue a Warrant to the owner to bring the property in compliance, if not done a Court Order could be issued and ultimately the City could correct the violations at City expense and assess the cost to the property owner. The process takes time and the consensus of the board was to continue the discussion with the City Attorney and bring back information to the Council as the process evolves.

**7. BOARD REPORTS**

**8. ANNOUNCEMENTS**

Staff reviewed with Council the current office operations plan and the discussions around future steps needed to open a safe environment.


**9. ITEMS REMOVED FROM THE CONSENT AGENDA**

**10. ADJOURN**

Motion by Councilmember Szaroletta to adjourn at 8:15, second by Councilmember Kells. Motion carried unanimously.

Respectfully Submitted:

Attest:

  
Michelle M Morrison, City Clerk

  
Matt Lein, Mayor

