



City Council Meeting Minutes

Monday, January 6, 2020 - 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bruss, Kells, Lenzen and Szaroletta were present. Also present: City Administrator – Jesse Dickson, City Clerk – Michelle Morrison and City Planner – Cindy Nash.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Motion by Councilmember Szaroletta to adopt the agenda, second by Councilmember Bruss. Motion carried unanimously.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

a. December 16, 2019 Minutes

- b. December 16, 2019 Special Meeting Minutes**
- c. December 24, 2019 Payroll Summary**
- d. January 7, 2020 Payroll Summary**
- e. December 31 Check Summary Register**
- f. January 6, 2020 Check Summary Register**
- g. 2020 Liability Coverage Waiver Form**

Motion by Councilmember Kells to adopt the consent agenda, second by Councilmember Lenzen. Motion carried unanimously.

6. COUNCIL BUSINESS

- a. 2040 Draft Comprehensive plan**
 - i. Collaborative Planning Memo**

City Planner Cindy Nash updated the City Council on the Comprehensive Plan process, the Metropolitan Council's comments to the plan and the suggested updates that have been made to the plan in light of the comments. Two main updates focused on the Future Land Use Map and removing properties that are outside the city border if Orderly Annexation Agreements did not exist, and updating the Residential density ranges to better reflect the actual density.

- ii. Comp Plan Chapter 3: Land Use**

Motion by Councilmember Kells to approve the submission of the revised 2040 Comprehensive Plan to the Metropolitan Council, second by Councilmember Lenzen. Motion carried unanimously.

- b. Res 20-01 Accepting Resignation and Declaring Vacancy**

Motion by Councilmember Bruss to accept Resolution 20-01 Accepting Resignation of Alecia Schade from the Planning Commission and Declaring Vacancy, second by Councilmember Lenzen. Motion carried unanimously.

- c. 2020 Annual Appointments**

Mayor Lein facilitated discussion on various committees that Councilmembers are needed for. Motion by Councilmember Szaroletta to adopt the 2020 appointments as discussed with Sarah Bruss appointed as Acting Mayor, Matt Lein and Nathan Kells on the Parks and Streets Committee and Rachel Lenzen and Sarah Bruss on the Personnel Committee. Second by Councilmember Lenzen. Motion carried unanimously.

- d. Personnel Committee Recommendations**

Mayor Lein updated the Council on the Personnel Committee meeting at which City employee annual reviews and placement on the Grade/Step System was discussed. Motion by Councilmember Bruss to add 2% Cost of Living increase to the existing Grade/Step Chart, second by Councilmember Lenzen. Motion carried unanimously. Motion by Councilmember Bruss, second by Councilmember Kells to make the following Grade/Step changes effective with first payroll in January: Lori Kasel from 4/3 to 4/5, Damon Klein from 7/6 to 7/7, Mark Eggers from 7/7 to 7/8, Brian Vos from 11/6 to 11/7,

Michelle Morrison from 10/3 to 10/4 and Jesse Dickson from 17/1 to 17/4. Motion carried unanimously.

6. BOARD REPORTS

7. ANNOUNCEMENTS

Administrator Dickson asked if the Council would be interested in participating in a Goal Setting Workshop to discuss short and long term goals for the City. Motion by Councilmember Kells to call a Workshop at 6:00 PM on January 21, 2020 prior to the Council Meeting, second by Councilmember Lenzen. Motion carried unanimously.

Mayor Lein shared his thoughts on improvements at Veterans Park.

8. ITEMS REMOVED FROM THE CONSENT AGENDA

9. ADJOURN

Motion by Councilmember Kells to adjourn the meeting at 7:47 PM, second by Councilmember Szaroletta. Motion carried unanimously.

CALENDAR OF EVENTS/MEETINGS

January 20	Monday	OFFICES CLOSED - MLK Jr Day
January 21	Tuesday	7:00PM City Council Meeting
February 3	Monday	6:00PM Planning Commission Meeting
February 3	Monday	7:00PM Planning Commission Meeting

Respectfully Submitted:

Attest:



Michelle M Morrison, City Clerk



Matt Lein, Mayor