



City Council Meeting Minutes

Monday, December 16, 2019 - 7:00 PM

Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00 PM. Councilmembers Bruss, Kells, Lenzen and Szaroletta were present. Also present: City Administrator – Jesse Dickson, City Clerk – Michelle Morrison and City Planner – Cindy Nash of Collaborative Planning.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Motion by Councilmember Kells to adopt the agenda, second by Councilmember Lenzen. Motion carried unanimously.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. December 2, 2019 Minutes**
- b. December 10, 2019 Payroll Summary**
- c. Annual Council & Planning Commission Payroll Summary**
- d. Q4 Fire Department Payroll Summary**
- e. December 12 Check Summary Register**
- f. December 16 Check Summary Register**
- g. Lions Club January 17 Liquor License App**
- h. Lions Club January 17 Gambling License App**
- i. Lions Club February 22 Liquor License App**

Motion by Councilmember Lenzen to adopt the consent agenda, second by Councilmember Szaroletta. Motion carried unanimously.

6. COUNCIL BUSINESS

a. PUBLIC HEARING: Truth in Taxation Hearing

Motion by Councilmember Kells to open the Truth in Taxation Public Hearing, second by Councilmember Bruss. Motion carried unanimously. No citizens were present for the hearing. Motion by Councilmember Lenzen to close the public hearing, second by Councilmember Szaroletta. Motion carried unanimously.

b. PUBLIC HEARING: Fee Schedule Hearing

Motion by Councilmember Kells to open the 2020 Fee Schedule Public Hearing, second by Councilmember Bruss. Motion carried unanimously. No citizens were present for the hearing. Motion by Councilmember Bruss to close the public hearing, second by Councilmember Szaroletta. Motion carried unanimously.

c. 307 Pleasant St E Variance Denial Appeal

- i. Collaborative Planning Memo**
- ii. Resolution 19-21 Approval/Denial of Appeal**

Mayor Lein reviewed the discussions to date with the Council. Ms. Nash reviewed the points made in her memo and conditions added to the Resolution. After discussion, a motion was made by Councilmember Kells to adopt Resolution 19-21 Approving Appeal Of Variance Decision By The Board Of Appeals And Adjustment for 307 Pleasant Street. Second by Councilmember Bruss. Motion passed 3-2. Councilmember Szaroletta and Mayor Lein voting no.

d. Resolution 19-22 Approving 2020 Budget

Administrator Dickson reviewed the 2020 Budget in detail with the Council during the 6:00 Special Meeting. After thorough discussion, Councilmember Bruss made a motion to adopt Resolution 19-22 Adopting the 2020 Budget for all General, Enterprise and Capital Investment Activities. Second by Councilmember Szaroletta. Motion Carried unanimously.

e. Resolution 19-23 2020 Final Levy

Councilmember Kells made a motion to adopt Resolution 19-23 - Adopting Final Tax Levy Collectible for 2020 at \$1,442,297.00. Second by Councilmember Bruss. Motion carried unanimously.

f. Resolution 19-24 Ordinance 161-O

Administrator Dickson reviewed the proposed changes to the 2020 Fee Schedule with Council. After discussion, Councilmember Bruss made a motion to adopt the fee schedule in Resolution 19-24 Approving Publication of Ordinance 161-O by Title and Summary. Second by Councilmember Lenzen. Motion carried unanimously.

g. City of Cologne Windows 10 Upgrade

Administrator Dickson reviewed his memo to the Council regarding the need to upgrade workstation computers to Windows 10 as the current version of Windows 7 is no longer supported. Motion by Councilmember Bruss to approve the Windows 10 upgrade from TechStar at a cost not to exceed \$14,000. Second by Councilmember Kells. Motion carried unanimously.

h. 2020 City Council and Planning Commission Schedule

After discussion a motion was made by Councilmember Kells to adopt the schedules as presented. Second by Councilmember Lenzen. Motion carried unanimously.

i. 2020 City of Cologne Holidays

Motion by Councilmember Kells to adopt the City of Cologne Holiday Schedule as presented. Second by Councilmember Szaroletta. Motion carried unanimously.

j. 2020 Annual Appointments

Mayor Lein asked all Councilmembers to review the list of appointments and be prepared to discuss which they would like to serve on in 2020 as they will be acted on at the first Council meeting in January.

7. BOARD REPORT

a. November Sheriff's Report

8. ANNOUNCEMENTS

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

Motion by Councilmember Bruss to adjourn the meeting at 7:40 PM, second by Councilmember Kells. Motion carried unanimously.

CALENDAR OF EVENTS/MEETINGS

| | | |
|-------------|-----------|------------------------------------|
| December 24 | Tuesday | City Offices Closed |
| December 25 | Wednesday | City Offices Closed |
| January 1 | Wednesday | City Offices Closed |
| January 6 | Monday | 6:00PM Planning Commission Meeting |
| January 6 | Monday | 7:00PM City Council Meeting |

Respectfully Submitted:

Attest:



Michelle M Morrison, City Clerk



Matt Lein, Mayor