



City Council Meeting Minutes

Monday, July 1, 2019 - 7:00 PM

Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00PM. Councilmembers Bruss, Kells, and Szaroletta were present. Councilmember Lenz was absent. Also present: City Administrator Jesse Dickson, Public Works Superintendent Brian Vos, and City Engineer Jake Saulsbury.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Motion by Councilmember Szaroletta to adopt the agenda as presented, second by Councilmember Bruss. Motion carried unanimously.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. June 17, 2019 Minutes
- b. June 25, 2019 Payroll Summary
- c. June 21, 2019 Check Summary Register
- d. July 1, 2019 Additional Check Summary Register
- e. Resolution 19-09 Accepting Donation

Motion by Councilmember Bruss to adopt the consent agenda , second by Councilmember Szaroletta. Motion carried unanimously.

6. COUNCIL BUSINESS

a. 2019 Street Reconstruction

City Engineer Jake Saulsbury appeared to discuss the previous week's open house and the comments that were received. He indicated that most or all of the issues can be taken care of. Mayor Lein asked if the street widths and recommended widths were based on survey data or aerial photos. Mr. Saulsbury said they were based on aerial data but the info and plan can be updated once survey data is completed. Survey data should commence the week of July 7th pending weather restrictions.

Mayor Lein referenced several comments he's received regarding street widths, especially by the church and by the bank. Mr. Saulsbury noted that street widths can be addressed later, and changed before the end of the design. However, the City will need to nail down the scope of work and timing soon to be able to begin construction in 2020. Mayor Lein wants to do everything as one project, but Mr. Saulsbury cautioned that the project would still need to be done in phases due to the large scope of work. Staging will be determined by the utilities that need to be installed and the timing of that work.

Mr. Saulsbury brought up burying power lines as it had been brought up during the open house. Xcel plans to provide a cost estimate within a month, but they requested the burying of utilities take place during the fall to avoid the rush during the summer construction period. Cost will be determined by the length of the underground service as well as the cost of new meters. The City can choose to bury the main line, or the main line and service line. Permission from the property owners will be required in order to bury lines up to the home, if the City chooses to include the service line in the burying of utilities.

Councilmember Bruss asked if the property is phased, and assessments take place, would the two phases be assessed at different times. Mr. Saulsbury indicated that if the project and loan begin in 2020 the first assessments could be certified for the 2021 taxes.

Mr. Saulsbury looked for direction on how the City would like to proceed with the final design as well as the finalization of the feasibility study. The City will need to have improvement hearings for each project.

Mr. Saulsbury was instructed to finish up the feasibility study with a plan to do the entire project as one project done in two phases. The City Council can choose to change into two projects before finalizing.

The Council discussed adding the burial of utilities into the draft assessment roll, understanding that they could be removed after the fact. The Council agreed to add \$500,000 to the project cost as an estimate for the utilities burial. If the number comes in substantially different there will be adjustments to the project.

Mr. Saulsbury was instructed by Council to bring back finalized feasibility study to the first meeting in August. Public hearing will be called after adoption of the feasibility study.

b. Quality Flow Lift Station Cover Replacement

Brian Vos presented a quote to replace the cover to the main lift station. The upgrade would increase safety and ease of access.

Motion by Councilmember Bruss to approve Quality Flow quote, second by Councilmember Szaroletta. Motion carried unanimously.

c. Personnel Committee Update

Mayor Lein presented the salary step system that was adopted in 2016. Mayor Lein explained changes made to the step system to reflect cost of living increases of 2% that were not adopted for the previous three years. Employees can earn a step increase due to performance as well as annual cost of living adjustments. Employees move within their grade, but do not move up grades unless their job changes.

Motion by Councilmember Kells to adopt updated salary step system reflecting cost of living adjustments effective July 1, second by Councilmember Szaroletta. Motion carried unanimously.

d. Pounder's Bar Noise Follow-up

Mayor Lein summarized the June 17th meeting. City Administrator Dickson presented sheriff's office reports from the previous two weekends at Pounder's. The sheriff's sergeants found that noise was within the allowable limits. Attorney Larry Harris appeared before the City Council to recommend that the City remove language that is overly ambiguous within the City Code and follow the MPCA Rule 7030 to remove subjectivity.

Mayor Lein asked Mr. Harris what the Council can do to clear up the language. Mr. Harris requested an opportunity to re-write the ordinance before being adopted by the Council. The City Council also has the ability to limit the ability to have live music outside after a certain time.

Scott Meuwissen presented a video that showed his decibel readings from the previous weekend that he argued was too high to be able to comply with the current ordinance. Councilmember Bruss suggested that the City to collect its own data to be able to better enforce.

City Council formally requested Larry Harris to redline the current ordinance to clean up the ambiguous language. City Council also directed the City Administrator to procure testing equipment to be able to monitor more officially the noise level at the property line.

Motion by Councilmember Bruss to have City Administrator purchase decibel reading equipment up to \$2,000 that is MPCA compliant, second by Councilmember Kells. Motion carried unanimously.

7. BOARD REPORT

8. ANNOUNCEMENTS

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

Motion by Councilmember Kells to adjourn the meeting at 8:51 PM, second by Councilmember Szaroletta. Motion carried unanimously.

Respectfully Submitted:

Attested:



Jesse Dickson, City Administrator



Matt Lein, Mayor