



City Council Meeting Agenda

Monday, June 17, 2019 - 7:00 PM

Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein

Councilmember: Carol Szaroletta

Councilmember: Sarah Bruss

Councilmember: Rachel Lenzen

Councilmember: Nathan Kells

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

- 1. CALL MEETING TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPT AGENDA**
- 4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**
- 5. ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. **June 3, 2019 Minutes**
- b. **June 11, 2019 Payroll Summary**
- c. **June 17, 2019 Check Summary Register**

d. June 17, 2019 Additional Check Summary Register

6. COUNCIL BUSINESS

- a. 2018 Audited Financial Statements**
- b. Pounder's Bar Noise Follow-up**

7. BOARD REPORT

- a. May 2019 Sheriff's Report**

8. ANNOUNCEMENTS

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

CALENDAR OF EVENTS/MEETINGS

June 26	Wednesday	5:30PM Road Construction Open House
July 1	Monday	6:00PM Planning Commission Meeting
July 1	Monday	7:00PM City Council Meeting
July 4	Thursday	Independence Day - Offices Closed



City Council Meeting Minutes

Monday, June 3, 2019 - 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen
Councilmember: Vacant

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Matt Lein called the meeting to order at 7:00 p.m. Council Members Bruss, Lenzen and Szaroletta were present. Also present: City Administrator Jesse Dickson and City Clerk Michelle Morrison.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Mayor Lein informed the council that a new Resolution 19-08 Accepting Donations was in the packet. Another donation was received and added to the list. Council Member Bruss made a motion to adopt the agenda. Second by Council Member Szaroletta. Motion carried unanimously.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. May 20, 2019 Minutes**
- b. May 28, 2019 Payroll Summary**
- c. June 3, 2019 Check Summary Register**
- d. Resolution 19-08 Accepting Donations**

After answering Council's questions, a motion was made by Council Member Szaroletta to adopt the Consent Agenda. Second by Council Member Lenzen. Motion carried unanimously.

6. COUNCIL BUSINESS

a. Derek Jensen - Pounders Bar

Derek Jensen – owner of Pounders Bar was present to discuss the cities noise ordinance, the bar wants to have bands outside from 8 – midnight on Fri and Sat nights. The current ordinance limits noise past 10 p.m. Direction was given by council to have staff research the current ordinance specifics and how it would be applied to Pounders. Mayor Lein invited Mr. Jensen back to the next council meeting as the topic will be on the agenda.

b. Vacant City Council Position

- i. Interviews** – the personnel committee reviewed the applications received and have brought forth 2 candidates for consideration. Jessica Spates and Nathan Kells were then interviewed by the entire council.
- ii. Appointment** – After deliberation and discussion Council Member Bruss made a motion to appoint Nathan Kells to fill the vacant city council seat. Second by Council Member Lenzen. Motion carried unanimously.

c. Pothole repair & Splash pad Parking Lot

Administrator Dickson reviewed all the quotes received for both road pothole repairs and paving of the splash pad parking lot. After discussion, Council Member Szaroletta made a motion to accept the low bid from Wm Mueller for pothole repair and gate valve repairs and the low bid from Southwest Paving for the splash pad parking lot paving. Second by Council Member Bruss. Motion carried unanimously.

d. Downtown Street Reconstruction Open House Mailer

Administrator Dickson reviewed that the mailer is designed to promote the open house to get feedback from citizens on the street project. The mailers are going to be sent to all residents affected by the project. The open house is scheduled for Wednesday June 26. Motion by Council Member Bruss authorizing the mailing to residents and to set the open house date as Wednesday June 26 from 5:30 – 7:30. Second by Council Member Szaroletta. Motion carried unanimously.

7. BOARD REPORT

8. ANNOUNCEMENTS

After discussion it was agreed that Mr. Kells should be officially sworn in tonight. Motion by Council Member Bruss to revisit item 6b. to swear in Nathan Kells. Second by Council Member Szaroletta. Motion carried unanimously. City Administrator then administered the oath and swore in Nathan Kells.

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

Motion by Council Member Szaroletta to adjourn the meeting at 8:34. Second by Council Member Lenzen. Motion carried unanimously.

CALENDAR OF EVENTS/MEETINGS

June 17	Monday	6:00PM City Council Special Meeting
June 17	Monday	7:00PM City Council Meeting
July 1	Monday	6:00PM Planning Commission Meeting
July 1	Monday	7:00PM City Council Meeting

Respectfully Submitted:

Attest:

Michelle Morrison, City Clerk

Matt Lein, Mayor

City of Cologne Payroll
11-Jun-19

Employee		EFT	\$ 9,703.89	June 11 , 2019 Payroll
IRS	299E	EFT	\$ 3,395.29	June 11 , 2019 Payroll
MN Department of Revenue	300E	EFT	\$ 613.45	June 11 , 2019 Payroll
PERA	301E	EFT	\$ 1,896.26	June 11 , 2019 Payroll
Deferred Compensation	302E	EFT	\$ 835.73	June 11 , 2019 Payroll
Health Savings Account	303E - 305E	EFT	\$ 1,450.00	June 11 , 2019 Payroll
		Total	<u>\$17,894.62</u>	

CITY OF COLOGNE

*Check Summary Register©

June 2019

Name	Check Date	Check Amt	
10100 Checking			
Paid Chk# 024233	A-1 ELECTRIC SERVICE	6/17/2019	\$591.83 Repairs Water Tower
Paid Chk# 024234	AFLAC	6/17/2019	\$212.70 Employee Insurance
Paid Chk# 024235	ALPHA WIRELESS COMMUNICA	6/17/2019	\$361.50 CFD Pager Service
Paid Chk# 024236	AMERICAN LEGAL PUBLISHING	6/17/2019	\$495.00 Annual Renewal Ordinance on In
Paid Chk# 024240	BOLTON & MENK, INC	6/17/2019	\$12,624.00 Misc Engineering
Paid Chk# 024242	KAREN BRAUNWARTH	6/17/2019	\$50.00 Deposit Refund
Paid Chk# 024243	BROADBAND CORP	6/17/2019	\$24.95 WWTP Internet
Paid Chk# 024244	CAR-CO INC	6/17/2019	\$4.94 PW Fuel Filters
Paid Chk# 024245	CARVER COUNTY TAXPAYER S	6/17/2019	\$376.55 Internet
Paid Chk# 024247	CINTAS CORPORATION	6/17/2019	\$184.00 Uniforms
Paid Chk# 024249	COLLABORATIVE PLANNING, LL	6/17/2019	\$618.00 Comp Plan Review
Paid Chk# 024250	COOLING SYSTEM SERVICES, L	6/17/2019	\$65.36 PW Vehicle Repairs
Paid Chk# 024251	CORE & MAIN	6/17/2019	\$3,531.25 27 Water Meters
Paid Chk# 024253	DIVERSIFIED PLUMBING & HEAT	6/17/2019	\$150.00 CFD Clear Sewer Line
Paid Chk# 024254	DWK CLEAN WATER SERVICES,	6/17/2019	\$1,200.00 WWTP Monthly Fee
Paid Chk# 024256	EVERSON'S HARDWARE HANK I	6/17/2019	\$28.95 Fritz Field Toilet Repair
Paid Chk# 024257	FARRELL, PAUL	6/17/2019	\$50.00 Deposit Refund
Paid Chk# 024260	FRED HOLASEK & SONS INC.	6/17/2019	\$412.00 Planters Main St/CCC
Paid Chk# 024263	HAWKINS, INC	6/17/2019	\$261.00 Chlorine
Paid Chk# 024264	HEALTH PARTNERS	6/17/2019	\$5,562.61 Employee Health/Dental
Paid Chk# 024266	HOLIDAY COMPANIES	6/17/2019	\$567.26 CFD Fuel
Paid Chk# 024267	HOLIDAY COMPANIES	6/17/2019	\$487.48 PW Fuel
Paid Chk# 024268	HONEBRINK, BRIAN	6/17/2019	\$1,000.00 Deposit Refund
Paid Chk# 024269	LORI KASEL	6/17/2019	\$62.18 Mileage
Paid Chk# 024270	LEAGUE OF MINNESOTA CITIES	6/17/2019	\$5,230.00 Workers Comp Ins
Paid Chk# 024273	MAIN STREET DESIGNS	6/17/2019	\$4,905.00 Banners Main St. Lions Donated
Paid Chk# 024274	MELCHERT, HUBERT,SJODIN, P	6/17/2019	\$195.00 Northern Natural Gas
Paid Chk# 024276	MID COUNTY CO-OP	6/17/2019	\$1,574.29 PW 3 gal oil
Paid Chk# 024278	MILBRETT JAY	6/17/2019	\$50.00 Deposit Refund
Paid Chk# 024281	MN VALLEY ELECTRIC COOPER	6/17/2019	\$261.80 Street lights
Paid Chk# 024285	NRG PLUMBING	6/17/2019	\$200.00 Repair Toilet CCC
Paid Chk# 024287	ANGIE PATRIN	6/17/2019	\$50.00 Deposit Refund
Paid Chk# 024288	PINE PRODUCTS, INC.	6/17/2019	\$850.00 Custom Grinding Cnty Brush Pil
Paid Chk# 024289	PITNEY BOWES	6/17/2019	\$485.54 Qtrly Lease
Paid Chk# 024291	PREMIUM WATERS, INC.	6/17/2019	\$12.89 Public Works Water
Paid Chk# 024294	RIDGEVIEW MEDICAL CENTER	6/17/2019	\$302.13 CFD Epinephrine Injector
Paid Chk# 024295	RIDGEVIEW REHAB SPECIALTIE	6/17/2019	\$50.00 Deposit Refund
Paid Chk# 024300	FRAN TERFEHR	6/17/2019	\$50.00 Deposit refund
Paid Chk# 024302	ULTIMATE SAFETY CONCEPTS,	6/17/2019	\$7,750.00 CFD Farenheit Camera from CFRA
Paid Chk# 024304	VERIZON WIRELESS	6/17/2019	\$178.05 CFD
Paid Chk# 024305	VISA	6/17/2019	\$1,392.75 MM Clerk Institute
Paid Chk# 024306	VOS CONSTRUCTION, INC.	6/17/2019	\$1,400.00 CFD Sidewalk Repair
Paid Chk# 024310	XTREME ELECTRICAL INC	6/17/2019	\$3,210.00 Repairs to Village of Cologne
Paid Chk# 024312	BOUND TREE MEDICAL, LLC	6/17/2019	\$30.73 CFD Operating Supplies
Paid Chk# 024313	ANDERSON, MARK	6/17/2019	\$120.00 Security June 1, 2019
Paid Chk# 024314	MN VALLEY TESTING LABS	6/17/2019	\$314.00 Water Analysis

NOTE: This Pitney Bowes check was voided and reissued into 2 checks - see additional check register.

CITY OF COLOGNE

06/12/19 3:59 PM

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*Check Summary Register©

June 2019

Name	Check Date	Check Amt	
Paid Chk# 024315 N & J SERVICES	6/17/2019	\$690.00	CCC Event cleaning & Drapes
Paid Chk# 024316 STORMS WELDING & MFG. INC	6/17/2019	\$7.12	PW Angle ledge
Paid Chk# 024317 WM MUELLER & SONS, INC.	6/17/2019	\$177.83	Freight on Gravel Delivery
Paid Chk# 024318 XCEL ENERGY	6/17/2019	\$1,405.47	701 Lake St
	Total Checks	\$59,814.16	

Clerk Treasurer

Date

FILTER: None

CITY OF COLOGNE

06/13/19 11:45 AM

Page 1

*Check Summary Register©

June 2019

Name	Check Date	Check Amt	
10100 Checking			
Paid Chk# 024319 COUNTY OF CARVER	6/17/2019	\$23,057.00	First Half 2019 Police Contrac
Paid Chk# 024320 OVERLINE & SONS, INC.	6/17/2019	\$12,747.00	Televising/Vactor Benton Area
Paid Chk# 024321 PITNEY BOWES	6/17/2019	\$164.55	Q2 Postage Meter Lease
Paid Chk# 024322 PURCHASE POWER	6/17/2019	\$320.99	Postage for Meter
Paid Chk# 024323 UNITED FARMERS COOPERATIV	6/17/2019	\$138.79	PW Supplies
Paid Chk# 024324 XCEL ENERGY	6/17/2019	\$532.55	115 Paul Ave
	Total Checks	\$36,960.88	

Clerk Treasurer

Date

FILTER: None

MEMORANDUM

TO: Mayor Matt Lein & City Council Members
FROM: Jesse Dickson, City Administrator
SUBJECT: Pounders Noise Ordinance Extension Request
DATE: 6/14/2019

Background:

As a result of the June 3rd meeting, staff was directed to gather more information regarding noise ordinances, especially how the City's relate to State Rule 7030.

The City's noise ordinance, as well as State Rule 7030 are designed to keep noise under specific thresholds for certain periods of time. The state classifies areas based on the type of expected use (ie residential, commercial, industrial). There are different standards for daytime and nighttime, as well as a range of allowable decibel levels depending on how long one is exposed to the noise. For the purposes of this guide, daytime is from 7:00AM until 10:00PM. Nighttime is from 10:00PM until 7:00AM.

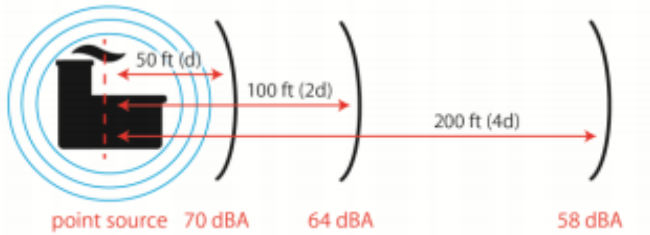
Noise Area Classification	Daytime		Nighttime	
	L ₁₀	L ₅₀	L ₁₀	L ₅₀
1	65	60	55	50
2	70	65	70	65
3	80	75	80	75

Noise Area Classification (NAC) 1 is residential and NAC 2 is general commercial which encompasses restaurants. L10 and L50 signify the highest decibels allowed over 10 percent of an hour and 50 percent of an hour, respectively. For example, a residential area being monitored for one hour during nighttime cannot exceed 50 decibels for more than 50% of the time it was monitored.

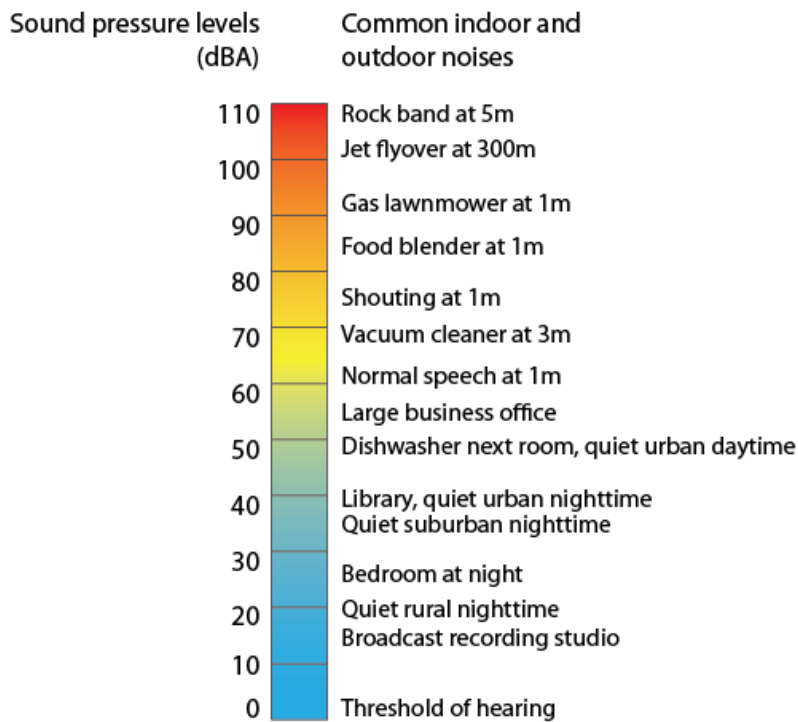
One final point regarding the state's classification chart is the way it is meant to be measured. Firstly, a proper decibel measuring device is ideal as other means generally

aren't as accurate. Secondly, noise that is traveling from a point of origin attenuates over distance in a logarithmic fashion.

Example: If a sound level is: 70 decibels at 50 feet it will be
64 decibels at 100 feet, and
58 decibels at 200 feet



To get an idea of what these decibel levels mean, the PCA has a chart with common sounds and the associated approximate decibel levels.



In the case of a complainant, the measurement of decibel level should be from where the complainant would normally be hearing the sound, which is not necessarily the property

line. At that point, the levels should be low enough to comply with the NAC of their property.

Staff reached out to some parties that had a hand in creating an arrangement with Floyd's in Victoria. The main recommendation given was to diligently measure and track the decibel levels in and around the point of the noise. If there is to be a deviation from the rules for a special event, public hearings are held to inform the public ahead of time.

Sources: [A guide to noise control in Minnesota](#), [Minnesota PCA noise pollution](#)

Action Requested:

Discuss and provide staff with direction



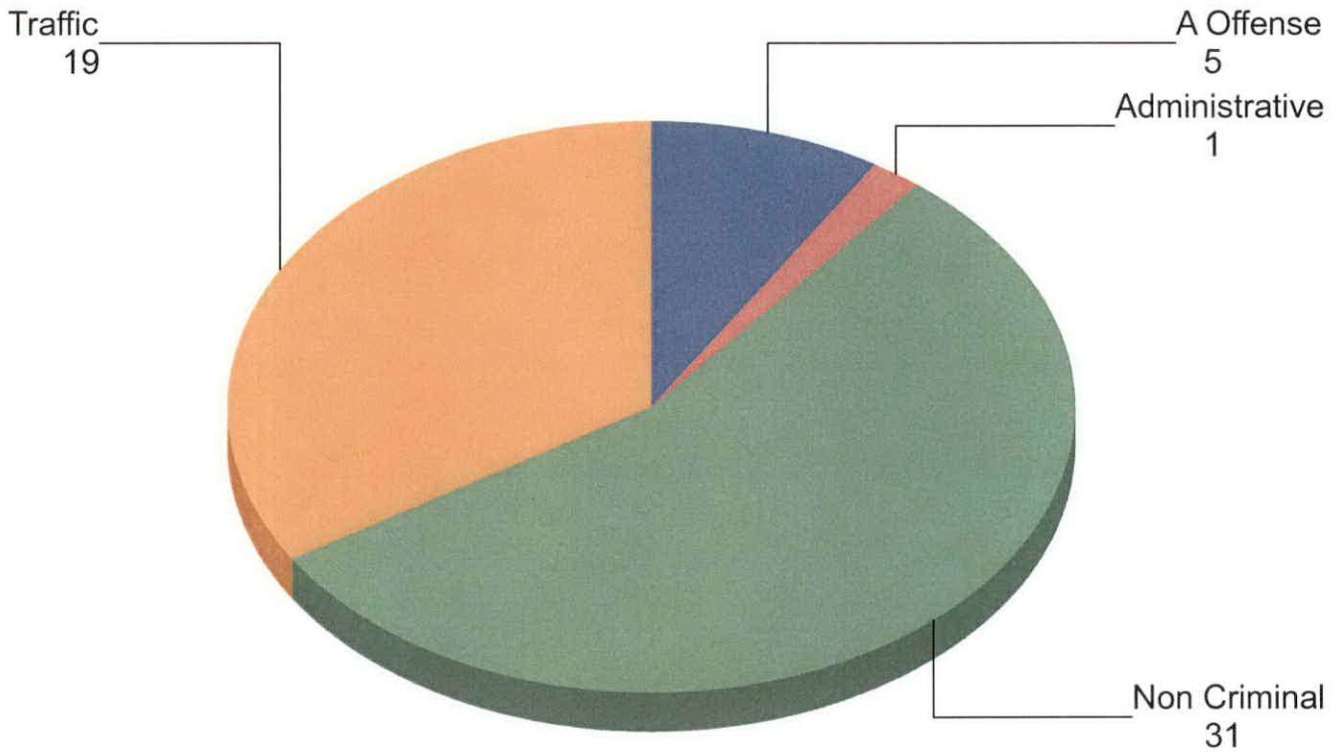
City of Cologne

May 2019



Carver County Sheriff's Office
Monthly Calls for Service
From: 5/1/2019 To: 5/31/2019

Cologne City



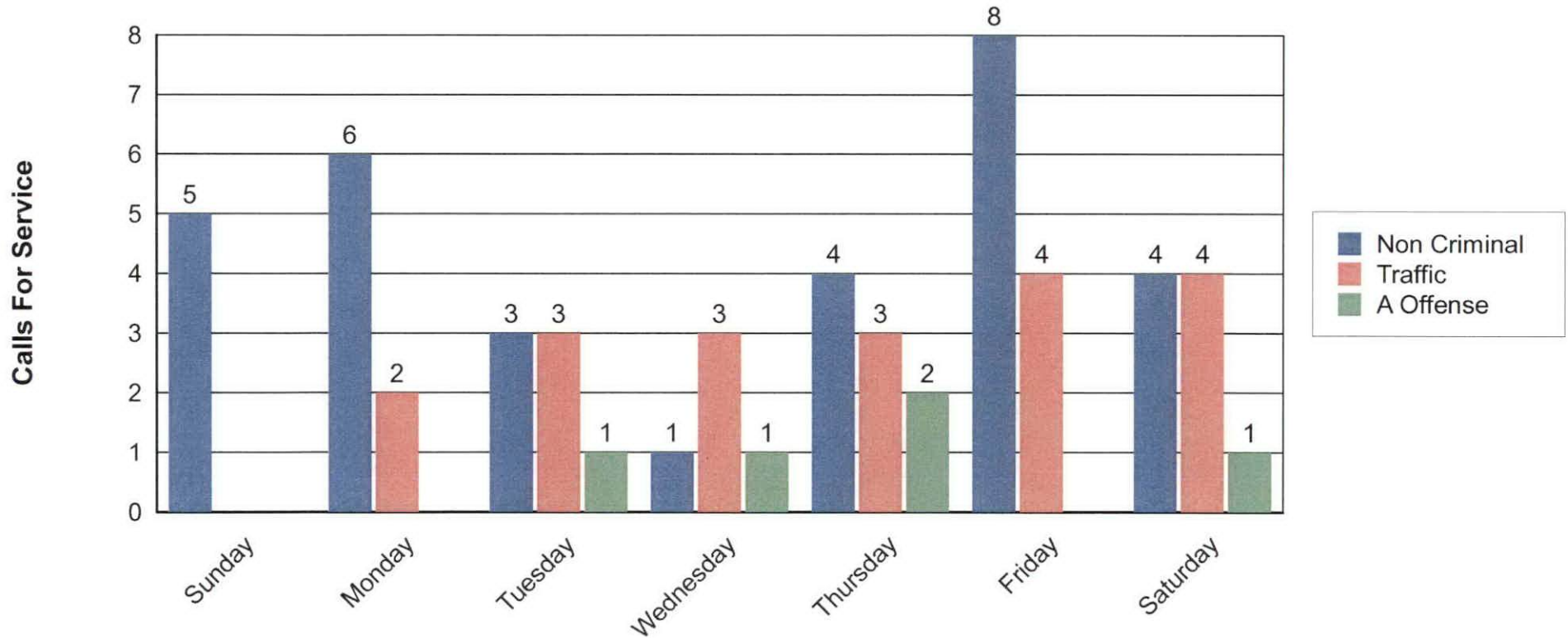
Total A Offense:	5
Total Non Criminal:	31
Total Traffic:	19
Total Administrative:	1

Total Cologne City: 56



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity
From: 5/1/2019 To: 5/31/2019

Cologne City

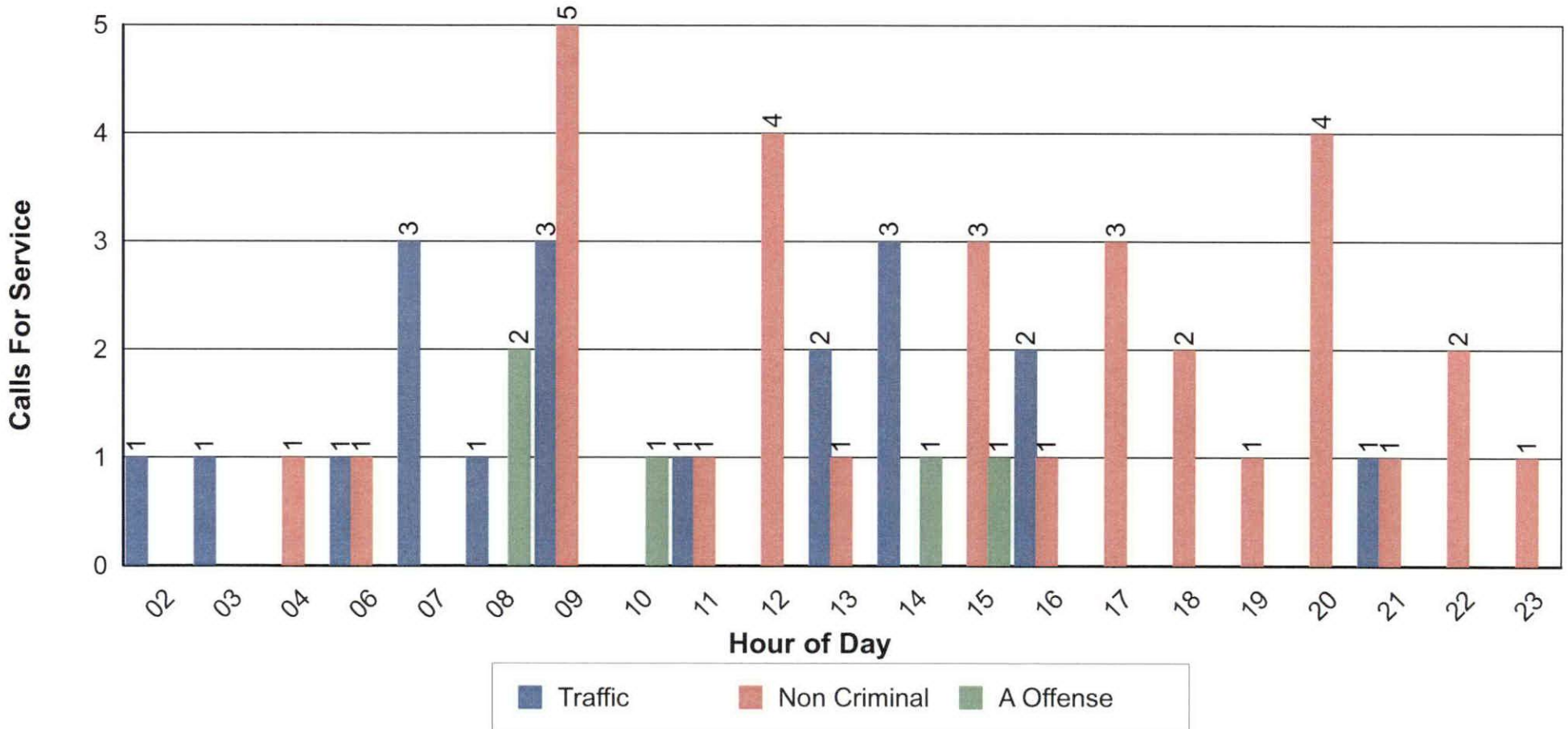


Total Cologne City: 55



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 5/1/2019 To: 5/31/2019

Cologne City



Total Cologne City: 55



Carver County Sheriff's Office
Monthly Calls for Service
From: 5/1/2019 To: 5/31/2019

Cologne City

Patrol

A Offense

Assault	1
Burglary	1
Property Damage	1
Theft	1
Fraud	1

Total A Offense: 5

Non Criminal

Misc Non-criminal	6
Alarm	1
Abuse/Neglect (Info Only)	4
Animal	5
Medical	2
Assist Other Agency	1
Fire Call	1
Civil Process	1
Suspicious Activity	4
Disturbance (Info Only)	6

Total Non Criminal: 31

Traffic

Traffic - Misc	1
Traffic Stop	13
Pd Accident	1
Driving Complaint	4

Total Traffic: 19

Total Patrol: 55

Administrative

Administrative

GunPermit-CarryRenew	1
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Total Administrative: 1

Total Administrative: 1

Total Cologne City: 56



Carver County Sherff's Office

Arrest Summary

For: Cologne City

From: 5/1/2019 To: 5/31/2019

Cologne City

	Total Charges	Total Arrestees	Total Incidents
13B - Simple Assault	1	1	1
35A - Drug/Narcotic Violations	1	0	0
35B - Drug Equipment Violations	1	0	0
Totals for Cologne City	3	1	1



Carver County Sherff's Office

Traffic Citation Summary

From: 5/1/2019 To: 5/31/2019

Cologne City

Stop Sign:	2
Total Cologne City:	2



**Carver County Sheriff's Office
Verbal Warnings
From: 5/1/2019 to 5/31/2019**

Cologne City

Traffic Stop:	10
Grand Total Verbal Warnings:	10