



City Council Meeting Minutes

Monday, May 6, 2019 - 7:00 PM

Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Kyle Evenski
Councilmember: Carol Szaroletta
Councilmember: Sarah Bruss
Councilmember: Rachel Lenzen

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Lein called the meeting to order at 7:00PM. Council Members Szaroletta, Bruss, and Lenzen were present. Also Present: City Administrator Jesse Dickson, Public Works Supervisor Brian Vos, and City Engineer Jake Saulsbury.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Motion by Council Member Bruss to adopt the agenda. Seconded by Council Member Szaroletta. Motion carried unanimously.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

Ann Hendel appeared before the Council with questions about the sewer system in town. Ms. Hendel was looking for a response from the City and its staff regarding future upkeep and preventative maintenance of the City's sewer infrastructure following a sewer backup in their basement.

John Hendel appeared before the Council and handed out an expense sheet to the City Council to show how much the League of Minnesota Cities Insurance covered in the sewer backup claim versus how much expense was incurred. Mayor Lein explained that City tax dollars cannot be used for private purposes. Mr. Hendel indicated his family would take their next steps.

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. April 1, 2019 Minutes
- b. March 18, 2019 Amended Minutes
- c. April 16, 2019 Payroll Summary
- d. April 30, 2019 Payroll Summary
- e. 1st Quarter 2019 CFD Payroll Summary
- f. April 10, 2019 Check Summary Register
- g. April 12, 2019 Check Summary Register
- h. April 26, 2019 Check Summary Register
- i. May 6, 2019 Check Summary Register
- j. Burky's Bar & Grill Liquor License Renewal Application
- k. Inn Town Wine & Spirits Liquor License Renewal Application
- l. Pounders Liquor License Renewal Application
- m. Conrad Ave Pay Request #4
- n. Cologne Baseball 3.2 On Sale License Renewal Application
- o. Cologne Lions Gambling Permit Application
- p. Cologne Lions Temp On Sale Liquor Permit Application - Glad Days
- q. Cologne Lions Temp On Sale Liquor Permit Application - Oktoberfest

Motion by Council Member Szaroletta to adopt the Consent Agenda. Seconded by Council Member Lenzen. Motion carried unanimously.

6. COUNCIL BUSINESS

a. Betsy Pysick - Glad Days Update

Betsy Pysick appeared before the Council on behalf of Glad Days and its committee. Ms. Pysick indicated that this is the 18th year of Glad Days and there are plans for a 20th anniversary celebration. Ms. Pysick submitted a request for the City to cover costs of a tent rental, biffs, and dumpster, along with public works support. There will be new tournaments and attractions, and volunteers are still being sought for the weekend. There was also further discussion about longer hours being allowed for live music during Glad Days at City Square Park.

Motion by Council Member Bruss to approve the requested items. Seconded by Council Member Lenzen. Motion carried unanimously.

Motion by Council Member Bruss to extend noise allowance for City Square Park for Glad Days. Seconded by Council Member Szaroletta. Motion carried unanimously.

b. Don Smith - Benton Lake Fountain

Don Smith appeared before the Council and presented the action plan that was approved in 2007 for the cleanup of Benton Lake. Mr. Smith requested to incorporate the lake into the City park system and set aside funds for cleaning, purchase land, consider contributing to a fountain, replace the pier. He indicated that a fountain could be a benefit to the aeration of the lake, and presented two recommendations. The Cologne Lions and CFDRA have agreed to pay for the fountain, and request that the City to own and service.

To be on the next agenda for decision.

c. Jake Saulsbury - Bolton & Menk

i. Street & Utility Reconstruction Draft Feasibility Plan

City Engineer Jake Saulsbury presented a draft feasibility study for street reconstruction. Mr. Saulsbury explained the scope of work. Some streets will be heavier than previous for the purpose of truck traffic. Storm sewer will be rebuilt/added throughout. Most of the water line system is to be replaced due to many homes not having water mains running in front of the house.

Sewer lines scope is less due to most mains being in good shape, though lining will continue to take place.

The numbers presented are preliminary based on utilities.

The current recommendation is to assess a portion of the street work and water mains. An assessment policy would need to be in place and to keep assessment at a level that won't put undue burden on individual properties.

Mr. Saulsbury presented an option to assess water mains on a per unit basis, though street is generally done by front footage. Many properties in this part of town do not have frontage on City streets due to state and county roads running through town.

Suggestion to consider per unit to be more fair.

Assessments were explained to go on tax statements, and the maximum term is based on the term of the bond the City issues to pay for the project.

There is an option to have appraisals ahead of the project to be able to prove benefit to property owner.

After discussion, the City Council agreed to proceed with a 50% assessment policy for water and street, with caps on assessments for water and street portions.

An open house will be held ahead of future public hearings. Project website currently being hosted on City's website. Council recommends proceeding with topography work.

ii. 2019 CIPP Project

Mr. Saulsbury introduced the 2019 CIPP Project.

Motion by Council Member Bruss to approve final design and advertisement for bids. Seconded by Council Member Lenzen. Motion carried unanimously.

d. District 2 Cleaning & Televising Quotes

Public Works Superintendent Brian Vos introduced two quotes for cleaning and televising district 2.

Motion by Council Member Bruss to approve Overline and Son quote. Seconded by Council Member Szaroletta. Motion carried unanimously.

e. Lions Club Display Case

Nathan Kells appeared before Council to discuss the placement of the Lions Club display case. Mayor Lein wondered about placing the case at CCC.

Mr. Kells was instructed to come back after discussing with the Lions club

f. Resolution No 19-06 Application to NFIP

Motion by Council Member Bruss to table pending further information. Seconded by Council Member Szaroletta. Motion carried unanimously.

g. Kyle Evenski City Council Resignation

Motion by Council Member Szaroletta to accept the resignation. Seconded by Council Member Bruss. Motion carried unanimously.

Motion by Council Member Lenzen to advertise for candidates to fill vacant position, Personnel committee to review applicants in case of a large amount of candidates. Deadline wednesday before June 3 meeting. Candidates to be interviewed at June 3 meeting. Seconded by Council Member Szaroletta. Motion carried unanimously.

h. City Council Appointment - Acting Mayor/Transportation Committee

Motion by Council Member Szaroletta to appoint Sarah to Acting Mayor in case of Mayor Lein's absence. Seconded by Council Member Lenzen. Motion carried unanimously.

i. Personnel Committee

Personnel committee discussed the process of moving up current pay scale in regards to merit, performance, and timing. More regular, annual process to review employees to follow. Potential to use separate metrics to determine movement on scale for certifications between office and public works staff.

7. BOARD REPORT

- a. Sheriff Report - March, 2019
- b. Sheriff Report - Quarter 1, 2019

Council Member Szaroletta presented pictures of blight as recommended by Planning Commission. Council directed staff to deal with blight in case by case situations.

8. ANNOUNCEMENTS

CFD water truck Ceremony Monday May 13 6:00PM


9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

Motion by Council Member Szaroletta to adjourn the meeting at 9:40PM. Seconded by Council Member Lenzen. Motion carried unanimously.

Respectfully Submitted:

Attest:


Jesse Dickson, City Administrator


Matt Lein, Mayor